

City of Seattle
Combined Special Meeting of
Public Safety *and* Civil Service Commissions
June 18, 2012

Call to Order: Commission Chairs Casson and Carroll called the Special Joint meeting of Civil Service Commission and Public Safety Civil Service Commission to order at 10:00 a.m. The meeting was in Suite 1660 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Ellis H. Casson (CSC)
Commission Chair Terry Carroll (PSCSC)
Commissioner Christian Halliburton (PSCSC)
Commissioner Eric de los Santos (CSC)
Jennifer A. Greenlee, Executive Director
Teresa Jacobs, Administrative Staff Assistant
Jeff Slayton, Assistant City Attorney

Not in Attendance:

Commissioner Joel Nark (PSCSC)
Commissioner Steven Jewell (CSC)
Gary Smith, Assistant City Attorney

PUBLIC COMMENT

No one signed up to speak

Call to Order and Introductions: PSCSC Chair Terry Carroll opened the meeting with introductions to commissioners and staff. CSC Chair Casson thanked the commissioners for their participation, and the opportunity for the Commissions to come together for a joint meeting.

1. **Executive Directors Report:** Ms. Greenlee welcomed the Commissioners and notified them this would be the first of two joint meetings for the year. The next meeting would be planned for November.
 - **Intern Welcome:** The Commissioners and staff welcomed college intern, Kristen Gelino. Kristen will be with the Commission through October.
 - **Monthly Summit Budget Report:** Ms. Greenlee updated the Commission on the combined budgets of the Commissions and noted the Commissions are on track for the month of June.
 - **Former Employees/Commissioner Recognition:** Ms. Greenlee requested respective Commissions decide on whether a letter or resolution/proclamation will be sent to the former Executive Directors and CSC Commissioner along with tokens of thank you.

- **Civil Service Conference:** Ms. Greenlee provided the Commission with costs for attending the Civil Service Conference in Wenatchee. Ms. Greenlee stated there are not enough funds in the budget, for all Commissioners to attend. The Commissioners agreed it would be appropriate for the Executive Director to attend and any Commissioner who has not attended. Commissioner de los Santos would look at his availability to attend.
 - **Appeals Update:** The Commissioners reviewed their respective Case Status Reports. Ms. Greenlee updated the commissions regarding current appeals.
 - **PSCSC-Schmidt v. SPD-Appeal** is scheduled for oral argument.
 - **CSC-Hamamoto v. SPU-Appeal** is scheduled for the 1st Prehearing Conference
 - **CSC-Manion-Writ of Review**-The CSC will discuss at its July 18 meeting.
2. **Executive Session:** The Commission went into Executive Session at 10:25 to discuss personnel matters. The Executive Session ended at 10:45 and no action was taken.
3. **Old/New Business/Update/Pending:**
- Pam Inch with Personnel Employment Services requested Veteran's Preference for Promotional Exams added to the July PSCSC meeting agenda. in the event there is not an August PSCSC meeting.
- Adjourn:** All other business before the Commission having been considered, the meeting was adjourned at 10:50 am

Respectfully Submitted By:

/s/ Teresa R. Jacobs 7/20/2012

/s/ Terry A. Carroll 7/20/2012

Teresa R. Jacobs
Administrative Staff Assistant

Terry A. Carroll
Commission Chair

Date