



City of Seattle

CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Terrence Carroll
Commissioner Christian M. Halliburton
Commissioner Joel A. Nark

March 26, 2012

Public Safety Civil Service Commission

Special Meeting Minutes

Approved: April 20, 2012

Call to Order: Acting Chair Commissioner Nark called the Public Safety Civil Service Commission monthly Meeting to order at 10:00 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

In Attendance:

Commissioner Christian Halliburton
Commissioner Joel Nark
Jeff Slayton, Assistant City Attorney
Jennifer A. Greenlee, Executive Director
Teresa R. Jacobs, Administrative Staff Assistant
Dori Towler, SFD
Chris Dorsey, SFD

Not in Attendance:

Commission Chair Terrence Carroll

1. **Approval of Minutes:**

February 17, 2012: Commissioner Halliburton moved to approve the minutes as written. Commissioner Nark seconded the motion. The minutes were approved and signed.

2. **Appeals/Exams:** *The Commission agreed to move the Exams Protests to the latter part of the Agenda.*

- **Update-Eric Werner v. City, SPD Remand:** The order of the Commission upholding Mr. Werner's termination is awaiting approval of the full Commission. Commissioner Nark will submit his dissent.
- **Tom Nelson Letter (Fire-NEOGOV):** Tom Nelson submitted a request by letter for consideration to take the May 8, 2012 Fireboat Pilot written exam. Mr. Nelson stated he submitted the application via NEOGOV, the service the City of Seattle uses for online submissions of applications. Mr. Nelson received notice from Colleen Lafferty, Fire Exams Analyst, that no such application was submitted. Pam Inch, Personnel

City of Seattle Civil Service Commissions

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Department, was present and clarified to the Commission how the NEOGOV system works. Ms. Inch verified the system was up and there was no record of Mr. Nelson's application. Commissioner Halliburton moved to deny the request. Commissioner Nark seconded the motion. The motion passed.

- **Chris Dorsey-SFD-Fireboat Eligibility:** Chris Dorsey, with the SFD, was present to request the Commission grant him the opportunity to take the Fireboat Pilot exam. Mr. Dorsey argued that his experience met the minimum qualifications for the position stated in the job posting. Dori Towler, SFD Human Resources, was present and stated the SFD will accept Mr. Dorsey's experience as meeting the minimum qualifications. Commissioner Halliburton moved that Mr. Dorsey meets the eligibility at the time of his application without delayed eligibility. Commissioner Nark seconded the motion. The motion passed.

- **Police Sergeants Exam-Protest/Procedure:** There were fourteen protests on the Police Sergeant written exams for consideration before the Commission. Several exam candidates were present and addressed the Commission. Rachael Schade, Police Exams Analyst and Lieutenants Lesley Cordner and Mike Magee representing the development committee, were also present.

3. **Budget:** Jennifer Greenlee, Executive Director notified the Commission that a new Low Org number has been created for the Commissions; however, the combined budget has not yet been loaded.

4. **Old Business/New Business:**
Rules 8 through 11-Applicants & Applicants; Examinations; Registers and Eligibility; Certification and Appointment: Colleen Lafferty and Rachael Schade Exams Analysts will provide proposed rules changes for consideration.

Executive Session: Pursuant to RCW 42.30.110: The Commission went into Executive Session at 11:10 a.m. The Executive Session ended at 11:41 a.m.

Return to Record:

Sergeant's Exams Protests/Procedures: Commissioner Nark stated the results of the exam questions that were under protest before the Commission.

Adjournment: All other business before the Commission having been considered, the meeting was adjourned at 12:00 p.m.

Respectfully Submitted By:

/s/ Teresa R. Jacobs 4/20/2012

/s/ Terry A. Carroll 4/20/2012

Teresa R. Jacobs
Administrative Staff Assis

Terry A. Carroll
Commission Chair