

SITE JOURNAL CONTENTS

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the <G:\FAC\Encampments\Encampment clean ups> directory.

CRS Listing: 1485 23rd Ave S. Seattle, WA 98144 **Date of First Inspection:** 4/9/19
Site Address: I-90 WB sound barrier wall (Wall 18) **Date of Clean-Up:** 4/23-24/19
Inspection By: Jeff Horan **CRS #:** 19-00057767
Referred By: WSDOT, Community, CSR **Photos to FAS?** Yes No

SITE OCCUPANCY DATA (add additional lines as needed)

| Date of Inspection | Tents | Structures | Bed Rolls | Vehicles | TOTAL COUNT |
|--------------------|-------|------------|-----------|----------|-------------|
| 4/9/19 | 10 | 5 | 0 | 0 | 10 |
| | | | | | |
| | | | | | |
| | | | | | |

SITE CHARACTERISICS

- Park Yes No
- Sidewalk Yes No
- Within 50ft of a water body or wetland Yes No
- Impeding Roadway Yes No
- Within 50ft of a Guardrail Yes No
- Heavy Traffic Yes No
- Near Industrial Zone-blocking vehicle site lines Yes No
- Forested Area Yes No
- Play Area Yes No
- Rented Area Yes No
- Slope more than 27° Yes No
- Slide Zone Yes No
- Fire Damage Yes No
- Fire Under low Barrier: Yes No
- Other: Yes No
- Other: Yes No

HEALTH CONDITIONS

- Disorganized Yes No
- Garbage/Bagged Yes No
- Garbage/Loose Yes No
- Garbage/Bulky Items Yes No
- Garbage/Metal Yes No
- Human Waste Yes No
- Rats/Mice Yes No
- Hazardous Materials Yes No
- Falling Tree or Limbs Yes No
- Chemical Waste Yes No
- Fires Yes No
- Criminal Activity (SPD response needed) Yes No
- Weapons Yes No
- Open Alcohol Yes No
- Sharps Yes No
- Property Damage Yes No

| | |
|---------------------|---|
| TOTAL COUNT: | 3 |
|---------------------|---|

| | |
|---------------------|----|
| TOTAL COUNT: | 13 |
|---------------------|----|

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- General Photos of the Encampment
- Photos of Individual Tents
- Debris Fields
- Vehicle/RVs/License Plates

| NAVIGATION TEAM ASSESSMENT | | |
|--|---|---|
| <input checked="" type="checkbox"/> Full Encampment Clean Up | <input type="checkbox"/> Litter Pick | <input type="checkbox"/> Remanded to SPU |
| | | <input type="checkbox"/> Reported back to CRS |
| PRE-JOB SITE ASSESSMENT & INSTRUCTIONS | | Specifications/Notes |
| Uneven Terrain (Fall Protection Required) | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | _____ |
| Medical Waste | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | _____ |
| Chemical Waste | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | _____ |
| SPU ASSESSMENT & INSTRUCTIONS | Date | Requirements: |
| <input type="checkbox"/> Litter removed -area more than 20 feet from active camp | | <input type="checkbox"/> Field Coordinator accessed |
| <input type="checkbox"/> Illegal Dumping -Encampment Related Trash | | |

B. RESOURCE PLANNING

SITE CREW ASSESSMENT *of* FIELD CONDITIONS

JOB SITE INSTRUCTIONS

| | |
|---------------------------------|---|
| Fall Protection Required | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Waste Hauling to Dump | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Waste Hauling to Other Location | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Vegetation Pruning | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Biohazard Waste | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

Specifications/Notes

EXTERNAL CONTRACTORS

| | Total | Description |
|---|-------|-------------|
| Number of Labor Crew Involved | 8 | Cascadia |
| Number of Hazmat Crew Involved | 2 | |
| Number of Truck Drivers Approved | 2 | |
| Number of Full Time Days On-site Approved | 1 | |
| Number of Partial Days On-site Approved | 0 | |
| Total Hours Approved | 8 | |

INTERNAL CLEAN UP TEAMS

| | Total | Description |
|---|-------|---------------------|
| Number of Heavy Teams | 1 | WSDOT |
| Number of Light Teams | 2 | 2 Parks with packer |
| Number of Full Time Days On-site Approved | 1 | |
| Number of Partial Days On-site Approved | 0 | |
| Total Hours Approved | 8 | |

STAGING LOCATION

Date: 4/23-24/19 Time: 0900 Location: I-90 WB before Rainier Ave. exit

C. PRE-CLEAN UP ACTIVITIES

EXHIBIT B: SITE POSTING PHOTOS

- Cross Street Signs
- Close up to read post signage
- After Photos
- General Photos of the Encampment
- At a distance to view entire camp

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

EXHIBIT C: OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

| Date | Type | Location | Male Outreach | Female Outreach | Non-specific Gender | Total Number of People Contacted |
|-----------|----------|--------------|---------------|-----------------|---------------------|----------------------------------|
| 4/22/2019 | Outreach | I-90 Wall 18 | 2 | 2 | 0 | 4 |
| 4/23/2019 | Outreach | I-90 Wall 18 | 4 | 0 | 0 | 4 |
| 4/24/2019 | Outreach | I-90 Wall 18 | 0 | 0 | 0 | 0 |

D. DAY OF CLEAN-UP

For **regular encampment clean-ups**, all checklist items must be marked "Yes" at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered "No" – **the Field Coordinator must immediately halt the clean-up activities.** Hazard and Obstruction clean-ups are excluded from this.

FIELD COORDINATOR Bruce Bentley

CHECKLIST for ENCAMPMENT CLEAN UP

| | | | |
|--|----------------|---|-----------------------------|
| Notice posting is 72 hours in advance of cleanup (Date:) | <u>4/19/19</u> | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Cleanup is occurring on date specified in notice | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Outreach was provided before the cleanup (Date:) | <u>4/22/19</u> | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Outreach team is present at cleanup site | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Personnel are ready to identify and collect belongings | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| SPD or WSP officers are present to support cleanup | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Crew is present and ready to support cleanup | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

EXHIBIT D: CLEAN-UP PHOTOS

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

- Photo of Storage Post
- Photos of Not Storable content
- Photos of Storable tents
- General Photos of the Encampment
- Tent/Structure Contents
- After Photos

SITE OCCUPANCY DATA

| Day of Clean-up | Tents | Structures | Bed Rolls | Vehicles | TOTAL COUNT |
|-----------------|-------|------------|-----------|----------|-------------|
| 4/23-24/19 | 9 | 1 | 0 | 0 | 10 |

STORAGE SUMMARY

Total should equal total in Occupancy Data

| TOTAL TENTS/STRUCTURES | | | | |
|--|---|--|--|---|
| OWNER PRESENT Removed Property and Tent | 2 | | ABANDONED TENT/STRUCTURE Content Storable | 0 |
| OWNER PRESENT Discarded Tent/Discarded Property | 4 | | ABANDONED TENT Content Not Storable | 2 |
| OWNER PRESENT Discarded Tent / Stored property | 1 | | ABANDONED TENT Storable | 0 |
| ABANDONED BEDROLL Storable | 0 | | ABANDONED TENT Not Storable | 1 |
| ABANDONED BEDROLL Not Storable | 0 | | IMPOUNDED VEHICLE | 0 |

STORAGE TOTALS

| Number of Bins | Bikes | Large Luggage Items | Large Items |
|----------------|-------|---------------------|-------------|
| 3 | 0 | 0 | 0 |

 **EXHIBIT E: STORAGE INFO**

Field Coordinators are responsible for ensuring that we log information about each tent/structure that is at the clean-up site.

Exh A - Inspection Photos





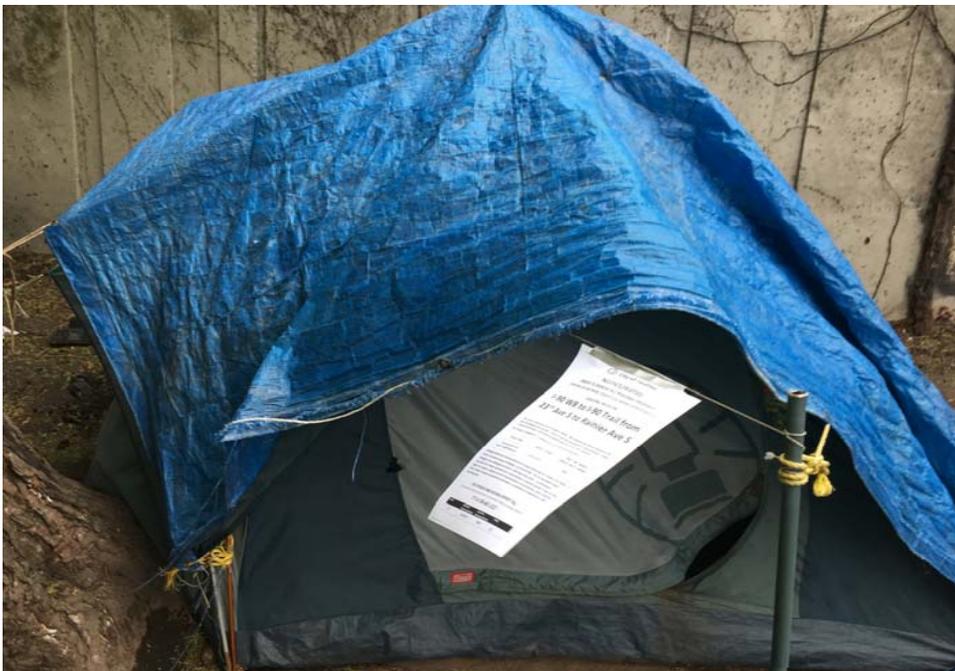








Exh B - Posting Photos











Exh D - Clean Up Photos





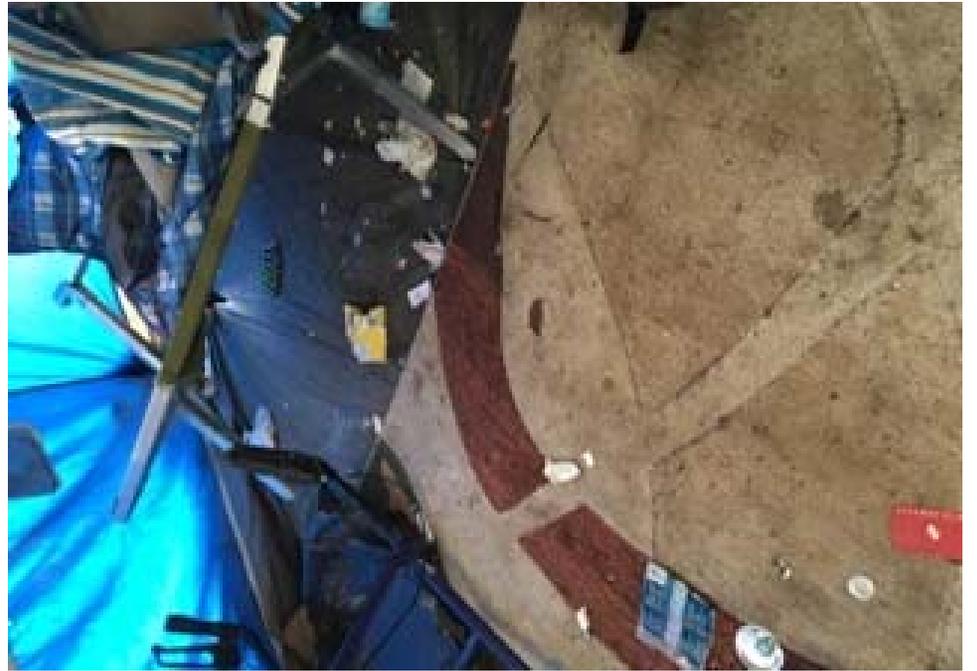




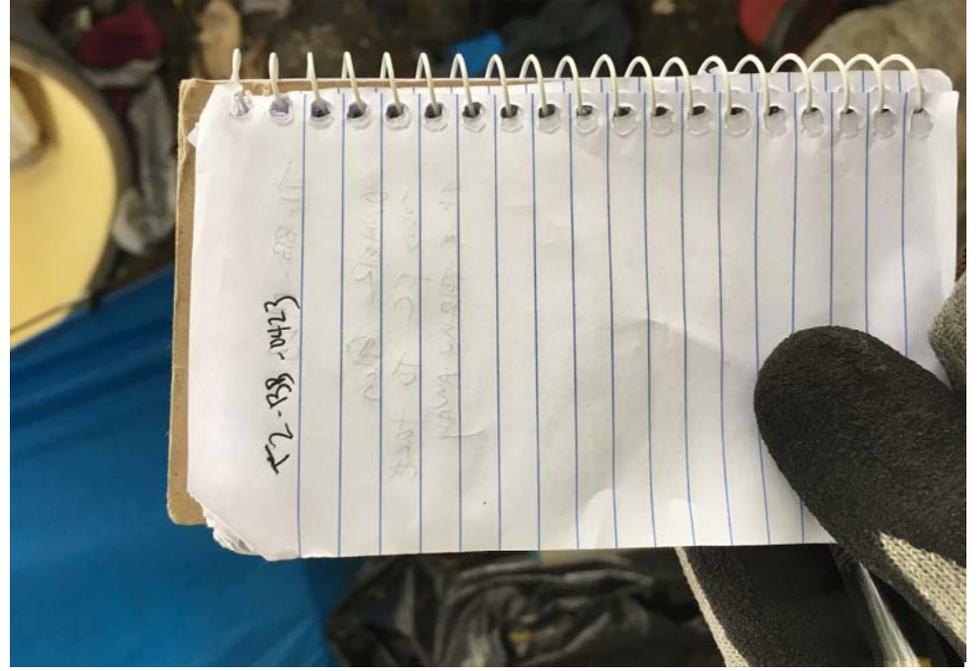
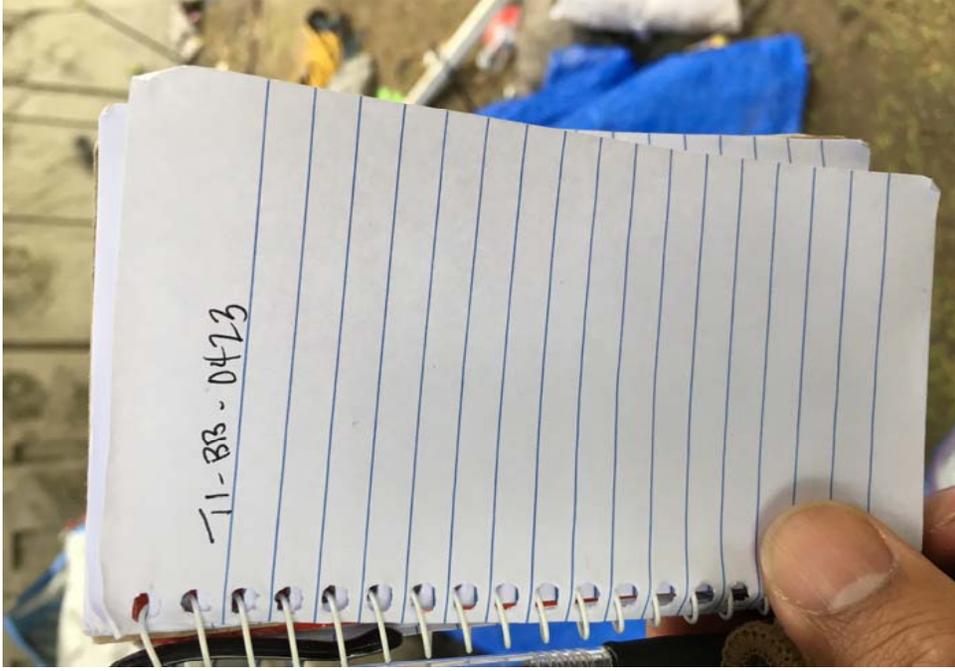




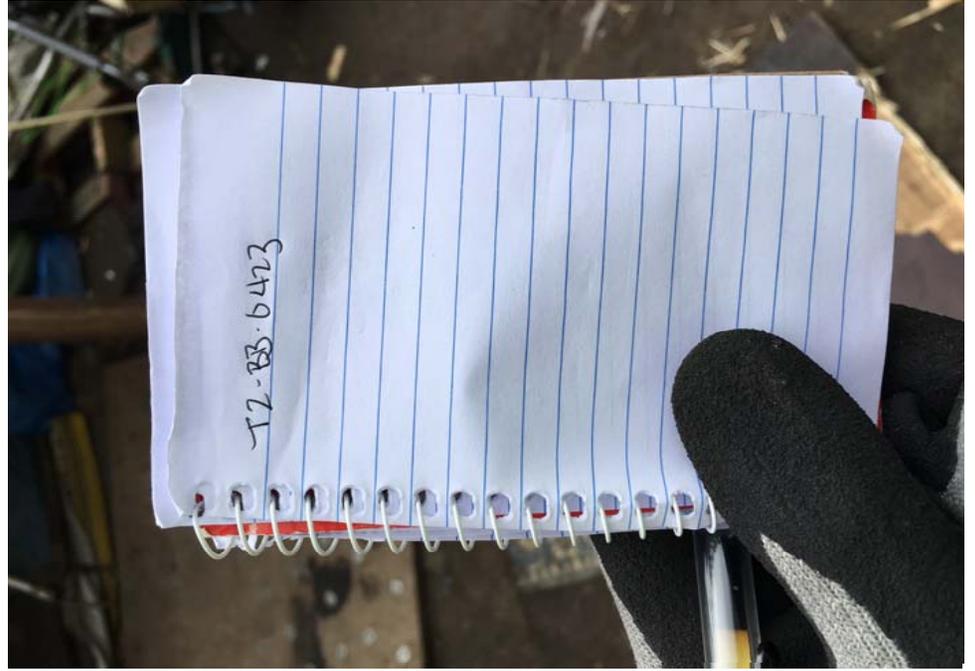






















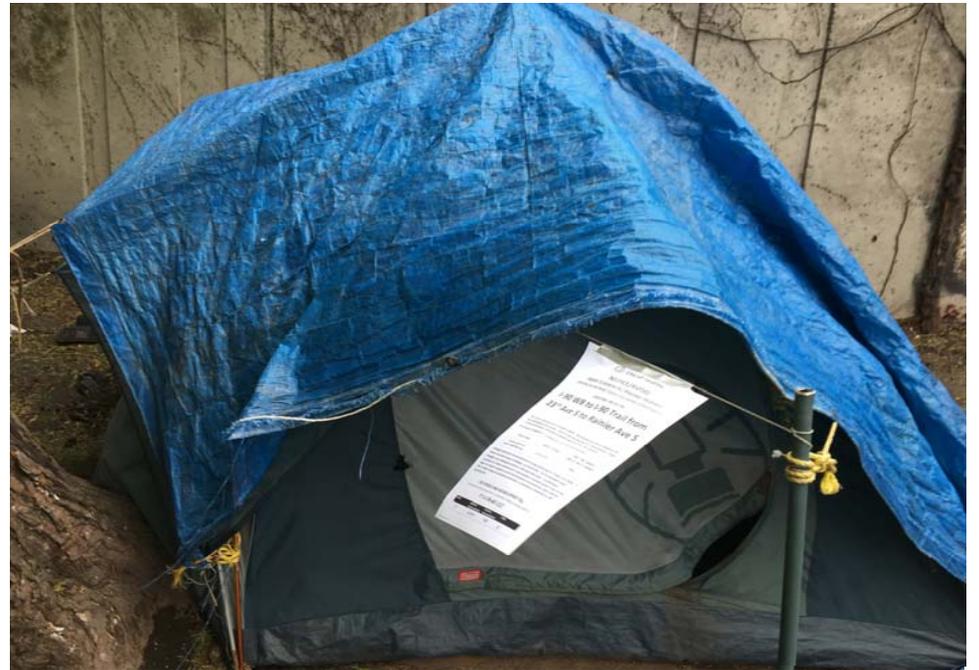


After Clean Photos

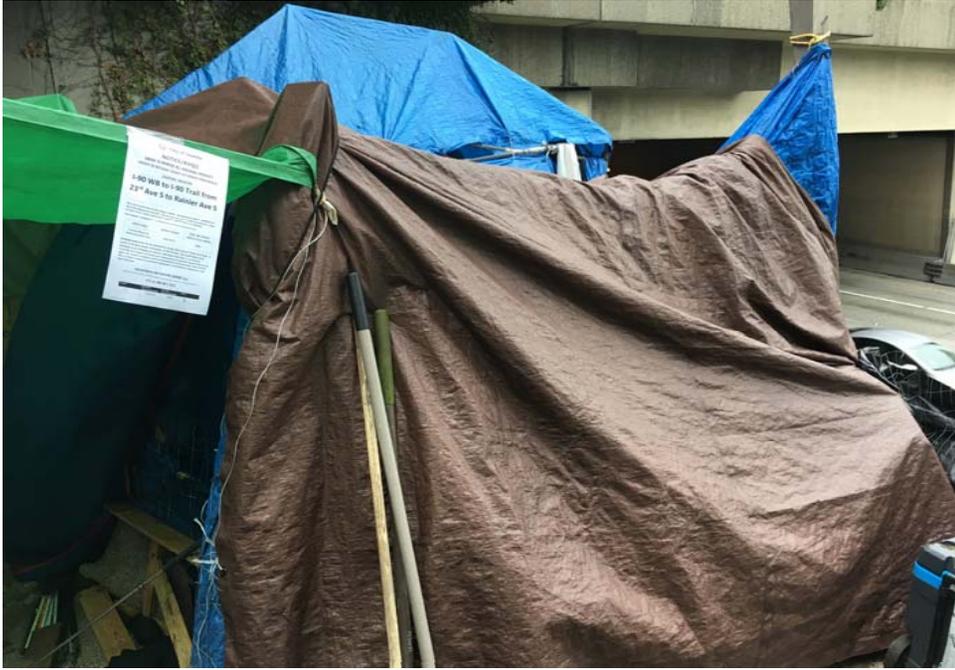










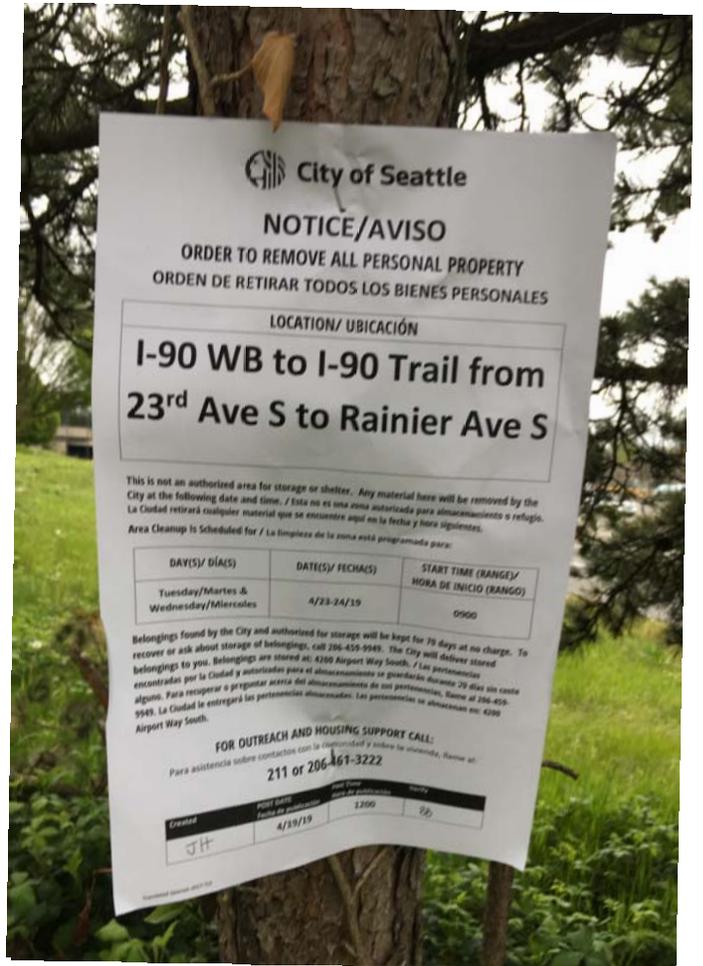














Site Name: I-90 WB to I-90 Trail from 23rd Ave S to Rainier Ave S

 Date of Clean Up: 4/23/19

 Field Coordinators are responsible for completing this form as part of the **Site Journal**. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay

Example: T1-JH-0428

| Owner Name or Tent/Structure # | Owner Present? | Storage? | Not Storable? <i>Check All That Apply</i> | # of Bins | # of Bikes | # of Luggage | # of Large Items | Short Description |
|---------------------------------------|--|---|---|-----------|------------|--------------|------------------|--|
| T1-JS-0423 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | 0 | 0 | 0 | 0 | Owner took what they wanted and told FC to get rid of tent and the rest of belongings. |
| T2-JS-0423 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged | 0 | 0 | 0 | 0 | Garbage in tent. Tent ripped and not storable. Nothing inside storable. |
| T1-BB-0423 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | 0 | 0 | 0 | 0 | Owner █████ took what he wanted and told FC to throw the rest away. |
| T2-BB-0423 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A | <input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged | 0 | 0 | 0 | 0 | Tent wet with stains. Not storable. Needles inside tent. Nothing stored. |
| T2-BB-0423 (structure with grey tarp) | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | 1 | 0 | 0 | 0 | FC labeled one tent and one structure the same T2 designation. This T2 is attached to pictures IMG_3911 to IMG_3993. Cascadia took down structure after owners (Hispanic M, Black F) left site. FC stored battery charger and light. |

| Owner Name <i>or</i> Tent/Structure # | Owner Present? | Storage? | Not Storable? <i>Check All That Apply</i> | # of Bins | # of Bikes | # of Luggage | # of Large Items | Short Description |
|--|--|---|---|-----------|------------|--------------|------------------|---|
| T3-BB-0423 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | 0 | 0 | 0 | 0 | Owner █████ took what he wanted and asked FC to discard the rest. |
| T4-BB-0423 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | 0 | 0 | 0 | 0 | Owner █████ took what he wanted and told FC to discard the rest. |
| █████ | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | 2 | 0 | 0 | 0 | Owner █████ asked FC to store clothing and tools. |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | | | | | |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | | | | | |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | | | | | |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | | | | | |