

Encampment Response Team

SITE JOURNAL CONTENTS

- Completed Site Journal
- Exhibit A: Site Inspection Photos
- Exhibit B: Site Posting Photos
- Exhibit C: Outreach Report
- Exhibit D: Clean Up & Storage Photos
- Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the G:\FAC\Encampments\Encampment clean ups directory.

| Site: | Alaskan Way to Post | Ave & Marion St to S Wa | Date of Fir | st Inspection: | .2/27/2017 | | |
|--------------------|----------------------|--------------------------|------------------------------|---------------------|-----------------------|-----------------------|--|
| Site Address: | Alaskan Way to Post | Ave & Marion St to S Wa | Date of Clean-Up: 01/03/2018 | | | | |
| | • | | _ | | 51-01,899-06, 455-07, | | |
| Inspection By: | J. Horan | 2, 328-05, 2919-01 | | | | | |
| Referred By: | SERIS, Community, 8 | Police | | | _ Photos to FA | \S? ⊠ Yes □ No | |
| SITE OCCUPAN | ICY DATA | | | | | | |
| Date of Inspection | on Tents | Structures | Bed Rolls | | Vehicles | TOTAL COUNT | |
| 12/27/2017 | | | | | | | |
| (also complete | ed 22 | 1 | 0 | | 0 | 23 | |
| litter pick) | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| SITE CHARAC | TERISICS | | HEALTH COI | NDITION | S | | |
| Park | | ☐ Yes ⊠ No | Disorganized | | | ⊠ Yes □ No | |
| Sidewalk | | ⊠ Yes □ No | Garbage/Bagge | b | | ⊠ Yes □ No | |
| Within 50ft of a w | ater body or wetland | ☐ Yes ☒ No | Garbage/Loose | | | ⊠ Yes □ No | |
| Roadway | | oxtimes Yes $oxtimes$ No | Garbage/Bulky I | Garbage/Bulky Items | | | |
| Within 50ft of a G | uardrail | oxtimes Yes $oxtimes$ No | Garbage/Metal | Garbage/Metal | | | |
| Heavy Traffic | | ⊠ Yes □ No | Human Waste | | | ⊠ Yes □ No | |
| Near Industrial Zo | ne | ☐ Yes ⊠ No | Rats/Mice | | | ☐ Yes ⊠ No | |
| Forested Area | | ☐ Yes ⊠ No | | Hazardous Materials | | ⊠ Yes □ No | |
| Play Area | | ☐ Yes ☒ No | Falling Tree or L | | | □ Yes ⊠ No | |
| Rented Area | | ☐ Yes ☒ No | Chemical Waste | | | ⊠ Yes □ No | |
| Slope | | ☐ Yes ⊠ No | Fires | | | ⊠ Yes □ No | |
| Slide Zone | | ☐ Yes ⊠ No | Criminal Activity | ′ | | ⊠ Yes □ No | |
| Fire | | ⊠ Yes □ No | Weapons | | | ⊠ Yes □ No | |
| Other: | | ☐ Yes ⊠ No | Open Alcohol | | | ⊠ Yes □ No | |
| Other: | | ☐ Yes ⊠ No | Sharps | | | ⊠ Yes □ No | |
| Other: | | ☐ Yes ⊠ No | Property Damag | ge | | ⊠ Yes ⊠ No | |
| | TOTAL COUNT: | 5 | | | TOTAL COUNT | 14 | |
| | | | | | | | |

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- General Photos of the Encampment
- Photos of Individual Tents
- Obstructions or Hazards

Debris Fields

Vehicles/RVs /License Plates



Encampment Response Team

| | NAVIGATION 1 | TEAM ASSESSMENT | |
|---|--------------------------------------|--|---|
| ☑ Full Encampment Clean Up | ☐ Obstruction Removal | ☐ Hazard Removal | ☐ Cleared by scheduled contractors- FAS |
| | ☐ Tent on side walk | ☐ Safety of Occupant | |
| | ☐ Blocking intended use of facility | ☐ Safety of other near and around camp | ☐ Remand to SPU |
| | | | |
| PRE-JOB SITE ASSESSMEN | T & INSTRUCTIONS | Specifications/Notes | |
| Uneven Terrain (Fall Protection Re | quired) \square Yes \boxtimes No | | |
| Waste Hauling to Dump | ⊠ Yes □ No | | |
| Waste Hauling to Other Location | ☐ Yes ☒ No | | |
| SPU ASSESSMENT & INST | RUCTIONS Date | R | equirements: |
| ☐ Litter removed -area more tha | | | Field Coordinator accessed |
| active camp | | | |
| ☐ Illegal Dumping -Encampment | Related Trash | | |
| | | | |
| Fall Protection Required Waste Hauling to Dump Waste Hauling to Other Location Vegetation Pruning Biohazard Waste EXTERNAL CONTRACTORS | | Specifications/Notes ription | |
| Number of Labor Crew Involved | 5 Casca | adia | |
| Number of Hazmat Crew Involved | 1 | | |
| Number of Truck Drivers Approved | 1 | | |
| Number of Full Time Days On-site Ap | · | | |
| Number of Partial Days On-site Appr Total Hours Approved | 8 | | |
| Total Hours Approved | | | |
| INTERNAL CLEAN UP TEAM | S Total Descri | ription | |
| Number of Heavy Teams | 0 | | |
| Number of Light Teams | 0 | | |
| Number of Full Time Days On-site Ap | · — — — | | |
| Number of Partial Days On-site Appr | oved 0 | | |
| Total Hours Approved | 0 | | |
| STAGING LOCATION Date: 1/3/18 Time: | 8:30 am Location: Ala | askan Way & Columbia | |



Encampment Response Team

C. PRE-CLEAN UP ACTIVITIES

General Photos of the Encampment

- ☑ Regular Encampment Clean-up: 72-hour Notice
- $\hfill \Box$ Obstruction or Hazard Clean-up: Notice of Immediate Removal
- Cross Street Signs

- Postings on Individual Tents
- Postings within the Vicinity
- Documentation of the Actual Obstruction or Hazard

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

EXHIBIT C: OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

| Date | Day of Week | Туре | Location | Male Outreach | Female Outreach | Total Number of People Contacts | Males who | Females who | Total Taking Shelter |
|------------|-------------|----------|--|------------------|--------------------|---------------------------------|-----------|-------------|-------------------------|
| 12/26/2017 | Tuesday | Outreach | Alaskan to Post & Marion to Washington | 4 | 1 | 5 | 0 | 0 | 0 |
| 12/27/2017 | Wednesday | Outreach | Alaskan to Post & Marion to Washington | 4 | 0 | 4 | 1 | 0 | 1 |
| 12/28/2017 | Thursday | Outreach | Alaskan to Post & Marion to Washington | 5 | 2 | 7 | 0 | 0 | 0 |
| 12/29/2017 | Friday | Outreach | Alaskan to Post & Marion to Washington | 5 | 1 | 6 | 2 | 0 | 2 |
| 1/2/2018 | Tuesday | Outreach | Alaskan to Post & Marion to Washington | 3 | 3 | 6 | 2 | 0 | 2 |
| 1/3/2018 | Wednesday | Clean | Alaskan to Post & Marion to Washington | 13 | 7 | 20 | 10 | 3 | 13 |
| 1/3/2018 | Wednesday | Clean | Alaskan to Post & Marion to Washington | 10 | 3 | 13 | 4 | 2 | 6 |

D. DAY OF CLEAN-UP

For **regular encampment clean-ups**, all checklist items must be marked "Yes" at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered "No" – **the Field Coordinator must immediately halt the clean-up activities**. Hazard and Obstruction clean-ups are excluded from this.

| FIELD COORDINATOR | J. Lohman/M. Teeters | | | |
|------------------------------------|------------------------|----------|-------|--------------|
| | | | | |
| CHECKLIST for ENCAMPN | MENT CLEAN UP | | | |
| Notice posting is 72 hours in adva | nce of cleanup (Date:) | 12-28-17 | ⊠ Yes | \square No |
| Cleanup is occurring on date spec | ified in notice | | | \square No |
| Outreach was provided before the | e cleanup (Date:) | 12-29-17 | | □ No |
| Outreach team is present at clean | nup site | | | □ No |
| Personnel are ready to identify an | nd collect belongings | | ⊠ Yes | □ No |
| SPD or WSP officers are present to | o support cleanup | | | □ No |
| Crew is present and ready to supp | oort cleanup | | | ☐ No |

EXHIBIT D: CLEAN-UP PHOTOS

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

• Cross Street Signs

- Photos of Tent ID Numbers
- Photos of Storage Bin Contents

- General Photos of the Encampment
- Individual Tent Contents
- After Photos

SITE OCCUPANCY DATA

| Day of Clean-up | Tents | Structures | Bed Rolls | Vehicles | TOTAL COUNT |
|-----------------|-------|------------|-----------|----------|--------------------|
| 1-3-18 | 14 | 2 | 3 | 0 | 19 |

STORAGE SUMMARY



Encampment Response Team

| TOTAL TENTS/STRUCTURES | | | | | | |
|----------------------------------|----------|--|----------------------|---|----------------|---|
| OWNER PRESENT | 1 | | ABANDONED TENT | 0 | | |
| Accepted Storage | <u> </u> | | Content Storable | U | | |
| OWNER PRESENT | 10 | | ABANDONED TENT | 2 | | |
| Removed Tent | 10 | | Content Not Storable | 2 | | |
| OWNER PRESENT | г | | г | | ABANDONED TENT | 0 |
| Removed tent but stored contents | 5 | | Storable | U | | |
| OWNER PRESENT | 1 | | ABANDONED TENT | 0 | | |
| Asked FC to Discard Tent | | | Not Storable | U | | |

STORAGE TOTALS

| Number of Bins | Bikes | Large Luggage Items | Large Items | |
|----------------|-------|---------------------|-------------|--|
| 18 | 1 | 2 | 2 | |

EXHIBIT E: STORAGE INFO

Field Coordinators are responsible for ensuring that we log information about each tent/structure that is at the clean-up site. This includes regular, obstruction and hazard clean-ups.

Exhibit A: Site Inspection















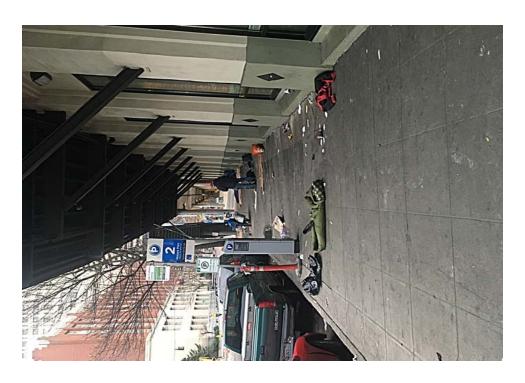


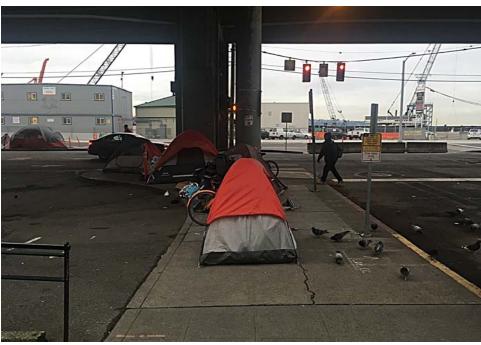
























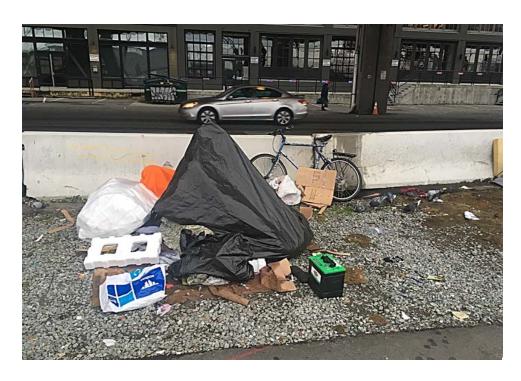
















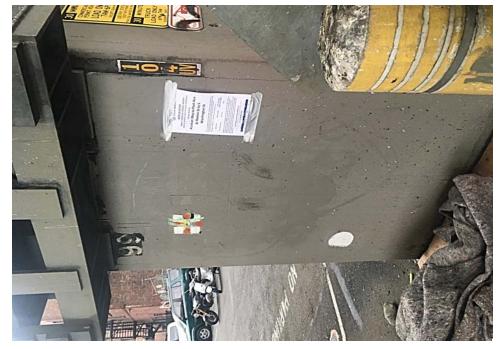


Exhibit B: Site Posting









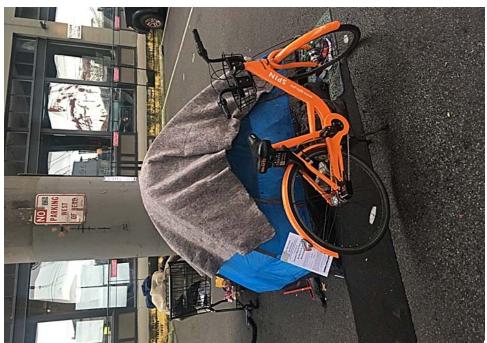












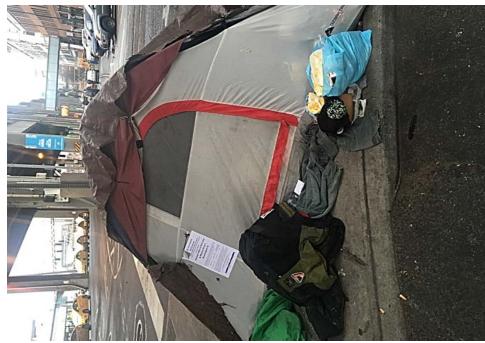












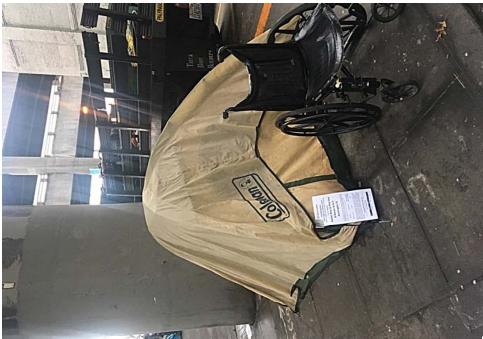






















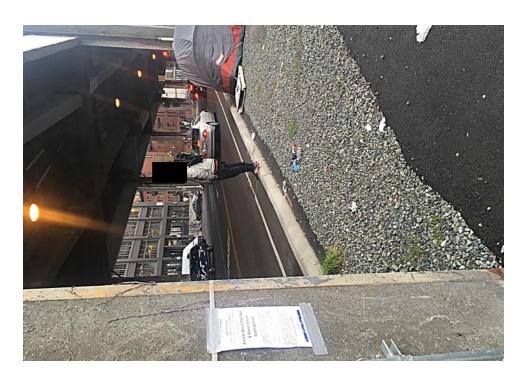






















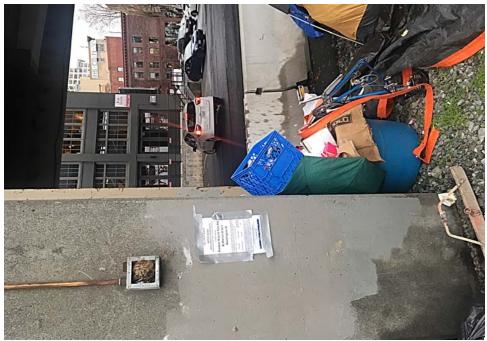
















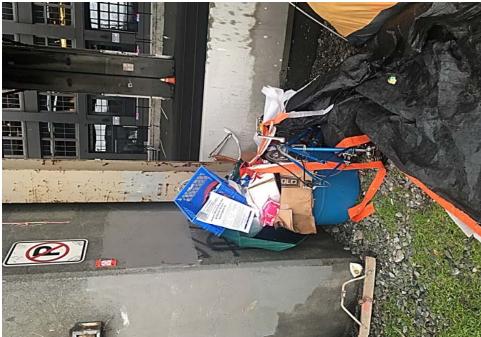
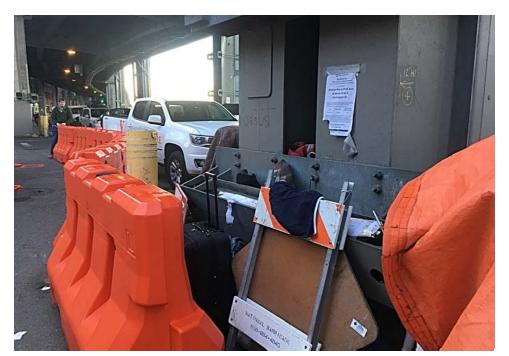
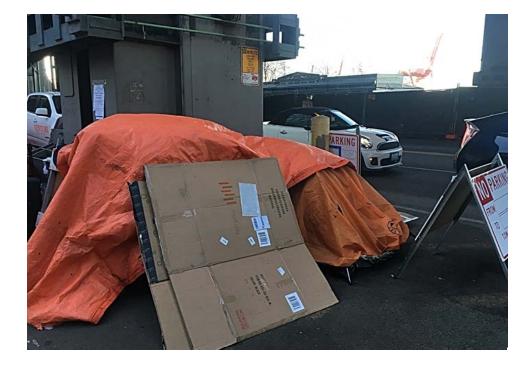




Exhibit D: Site Clean up









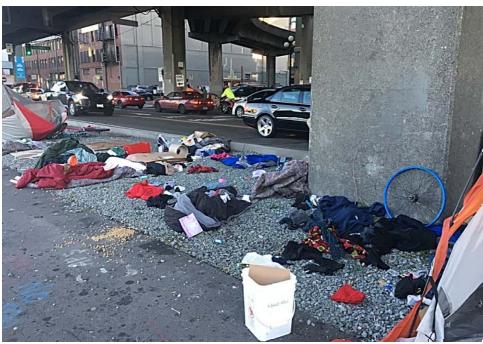








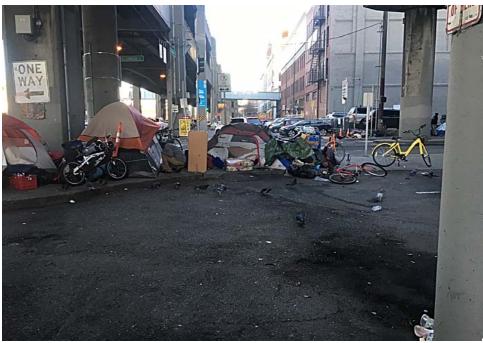




























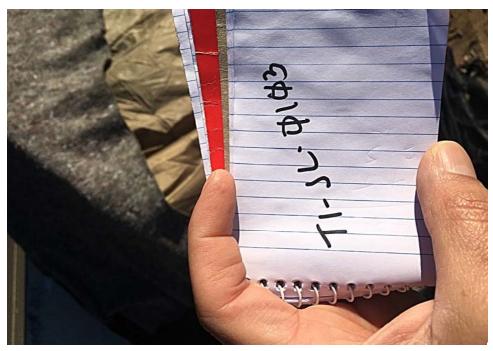




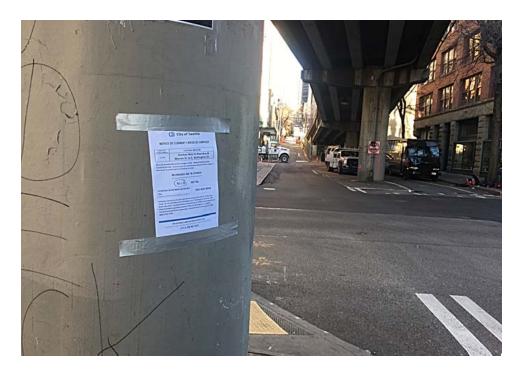


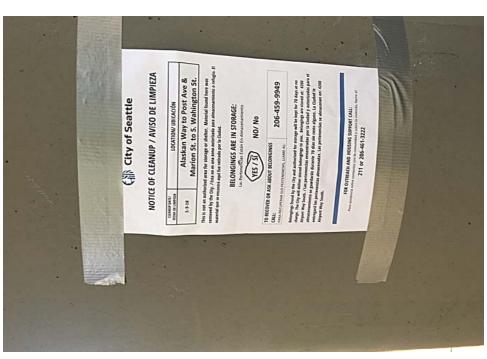


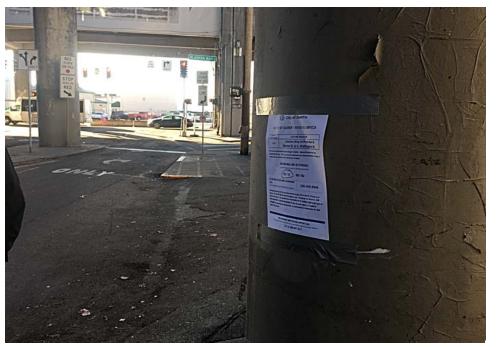


























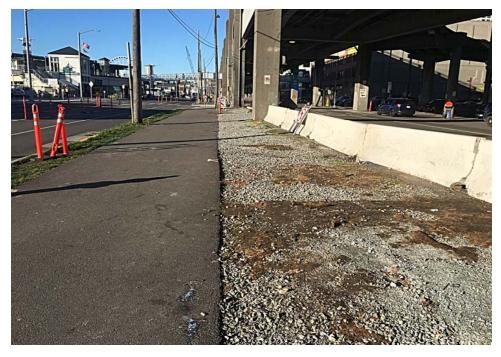








EXHIBIT E: STORAGE INFO

Encampment Response Team

| Site Name: | Alaskan Way to Post Ave & Marion St to S Washington St | Date of Clean Up: | 1/3/18 |
|------------|--|-------------------|--------|
| | | | |

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay *Example:* T1-JH-0428

| Owner Name or Tent/Structure # | Owner Present? | Storage? | Not Storable? Check All That Apply | # of Bins | # of Bikes | # of Luggage | # of Large Items | Short Description |
|--|-------------------|-------------------------------------|--|-----------|---------------|-----------------|------------------------|---|
| Self Stored | ⊠ Yes □ No | ☐ Accepted ☑ Declined ☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | 4 | 0 | 0 | 1 | Owner self-stored-apple flat screen, green suit case, plastic shelf, plastic containers, clothes (752) |
| T1-JL-0103 | ⊠ Yes □ No | ☐ Accepted ☑ Declined ☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | 0 | 0 | 0 | 0 | Owner stated all left behind was garbage |
| Self-Stored | ⊠ Yes □ No | □ Accepted □ Declined □ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | 1 | 0 | 1 | 0 | Owner self-stored personal property including clothing, shoes and a suitcase. She also is the owner of 753. |
| Self-Stored | ⊠ Yes □ No | □ Accepted □ Declined □ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | 10 | 0 | 0 | 1 | Owner self-stored personal items including bedding clothing a tent and a cart. |
| Self-Stored | ⊠ Yes □ No | ☐ Accepted☐ Declined☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | 1 | 1 | 0 | 1 | Owner stored a large purple bag a bicycle and a bag o personal items. |



EXHIBIT E: STORAGE INFO

Encampment Response Team

| Owner Name <i>or</i> Tent/Structure # | Owner Present? | Storage? | Not Storable? Check All That Apply | # of Bins | # of Bikes | # of Luggage | # of Large Items | Short Description |
|--|-------------------|-------------------------------------|--|-----------|---------------|-----------------|------------------------|---|
| Self-Stored | ⊠ Yes □ No | □ Accepted □ Declined □ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | 2 | 0 | 0 | 0 | Owner stored personal items including clothing, bedding and a tent. |
| | ☐ Yes ☐ No | ☐ Accepted ☐ Declined ☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | | | | | |
| | ☐ Yes ☐ No | ☐ Accepted ☐ Declined ☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | | | | | |
| | ☐ Yes ☐ No | ☐ Accepted ☐ Declined ☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | | | | | |
| | ☐ Yes ☐ No | ☐ Accepted ☐ Declined ☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | | | | | |
| | ☐ Yes ☐ No | ☐ Accepted ☐ Declined ☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | | | | | |
| | ☐ Yes ☐ No | ☐ Accepted ☐ Declined ☐ N/A | ☐ Hazardous Material☐ Human Waste☐ Damaged | | | | | |
| | ☐ Yes ☐ No | ☐ Accepted ☐ Declined ☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged Beyond Repair | | | | | |
| | ☐ Yes ☐ No | ☐ Accepted ☐ Declined ☐ N/A | ☐ Hazardous Material ☐ Human Waste ☐ Damaged | | | | | |