

The Seattle Public Library

Lin Schnell, Interim Chief Executive Officer

Contact Information

Department Quick Information Line: (206) 386-4636

City of Seattle General Information: (206) 684-2489 TTY: (206) 615-0476

On the Web at: <http://www.spl.org/>

Department Description

The Seattle Public Library (SPL), founded in 1891, includes the Central Library, 26 neighborhood libraries, the Center for the Book, and a robust "virtual library" available on a 24/7 basis through the Library's web site. The Central Library provides systemwide services including borrower services, outreach and public information, specialized services for children, teens, and adults as well as immigrant and refugee populations, and public education and programming. The neighborhood branches provide library services, materials, and programs close to where people live, go to school and work, and serve as a focal point for community involvement and lifelong learning.

The Library is governed by a five-member citizen Board of Trustees, who are appointed by the Mayor and confirmed by the City Council. Board members serve five-year terms and meet monthly. The Revised Code of Washington (RCW 27.12.240) and the City Charter (Article XII, Section 5) grant the Board of Trustees "exclusive control of library expenditures for library purposes." The Library Board adopts an annual operation plan in December after the City Council approves the Library's budget appropriation.

Over 14 million people visited The Seattle Public Library, in-person or virtually, in 2009. As the center of Seattle's information network, the Library provides a vast array of resources and services to the public (2009 usage noted), including:

- print and electronic books, magazines, newspapers (12 million items checked out);
- online catalog and web site (www.spl.org) - 6.7 million visits;
- assisted information services in-person, virtual, and telephone (over one million responses);
- Internet access and classes (1.8 million patron internet sessions);
- CDs, DVDs, books on tape and downloadable materials (126,000 downloads);
- sheet music and small practice rooms;
- electronic databases (365,000 users);
- an extensive multilingual collection;
- English as a Second Language (ESL) and literacy services;
- outreach and accessible services and resources for people with disabilities or special needs;
- more than 6,500 literary programs for children, teens, and adults;
- Homework Help (9,000 sessions);
- podcasts of public programs (550,000 downloads);
- 23 neighborhood meeting rooms;
- a large Central library auditorium and 12 meeting rooms (nearly 900 meetings);
- Quick Information Center telephone reference service (386-INFO).

Policy and Program Changes

In developing the 2011 Adopted Budget, the City of Seattle's General Fund was facing a \$67 million shortfall for 2011. In order to help address this gap, the 2011 Adopted Budget for the Seattle Public Library reflects both reductions in expenditures and new revenues from fees and increased collections of outstanding fines. The

Library shares the Mayor's desire to preserve direct public services as much as possible. The following changes in Library operations are made to support this goal.

For 2011, the Library is continuing to adjust its operations to streamline its service-delivery model in the face of reduced resources. The Library is consolidating management of the branches, removing one level of management, and strengthening support for service development and outreach. In 2010, the branch management structure consists of three regional managers and 13 branch manager and assistant manager pairs who each manage two branches. In 2011, the branch library manager classification will be eliminated. Three regional managers will be added, for a total of six regional managers, who will be based at a branch and oversee 4-5 branches within a region. Six positions will be added to provide a total of 19 assistant managers to coordinate building operations. Two assistant managing librarians located at the Central Library will assist with centralized services and system-wide programming. The Library is also consolidating services in the Central Library to maximize program coordination, customer service, and staffing efficiencies.

The Library will convert eight of its smallest, least-used branches into non-reference or circulating libraries and reduce on-site librarian reference service in order to achieve operational efficiencies and staff savings. These branches (Delridge, Fremont, International District/Chinatown, Madrona-Sally Goldmark, Montlake, New Holly, South Park, and Wallingford) will continue to be open 35 hours per week and serve as "gateways" to the resources of the entire library system. These branches will offer collections, holds-pickup, and computer access. Access to specialized reference or collection services will be provided on-line or by telephone access to staff at the Central Library. Programming will be primarily focused on youth and provided by librarians from other locations.

The Library will integrate the operation of its Mobile Services, which currently is a free-standing operation, with the Outreach Services unit based at the Central Library, which currently includes specialized services for patrons with disabilities or special needs and for patrons for who English is a second language. The current array of program services will be maintained and better aligned with other Outreach Services programming. This change will achieve efficiencies by integrating Mobile staff supervision and scheduling with Outreach Services, and integrating the Mobile Services collections, mail services, and materials processing with systems located at the Central Library.

As in previous years, the Library will close the entire Library system for one week in 2011, a budget savings step also taken in 2009 and 2010. This temporary closure results in savings for the Library through a salary reduction to Library employees. The Library anticipates again scheduling the closure just before the Labor Day holiday as this time period has the lowest utilization for SPL, allowing it to minimize impacts to patrons. As with previous closures, the Library will manage public information and education to prepare patrons for the closure.

The Library's materials budget will be reduced to 2009 levels. With this reduction, the Library will restructure its collections processing unit and eliminate three staff positions associated with this function. This reduction brings the materials budget to \$5 million and will result in fewer copies of popular titles, longer waiting times for books and materials by customers, and less breadth and depth in the collection.

The Library will also implement a restructuring of its Information Technology division in order to maximize work flow and collaboration. Specifically, the Library will integrate its Web services within the Information Technology division for staff efficiencies. Web content will be developed by a collaborative team comprised of staff from Library Services, Communications, Information Technology, and other divisions as needed.

The Library will implement a variety of fine and fee adjustments to help offset the General Fund budget shortfall. The Library will increase the daily fine rate on a variety of loaned materials including print materials, DVDs, inter-library loans, and reference materials. The Library will also increase the fees for patrons to print from

Library

Library personal computers. Additionally, the Library will authorize the Library's collection recovery agency to send fine notices to parents of juveniles under the age of 13 years who owe fines. This latter action is a one-time revenue offset and will not be sustained once the past due fines have been collected.

Finally, the 2011 Adopted Budget identifies other administrative savings and operational efficiencies which avoid direct service reductions. This includes reducing expenditures for travel and training, janitorial services, human resources program costs and technical adjustments including a reduction in inflationary adjustment to non-personnel costs. The 2011 Adopted Budget also reflects a negotiated reduction in the cost of living adjustment for most Library employees from 2% to 0.6%, which will result in a savings of \$440,000 and will be used to prevent a comparable budget reduction in 2011.

City Council Provisos

There are no Council provisos.

Library

Appropriations	Summit Code	2009 Actual	2010 Adopted	2011 Adopted	2012 Endorsed
Administrative Services					
Administrative Services Director		269,042	324,284	748,036	770,588
Facilities Maintenance and Materials		5,547,183	5,459,978	5,763,275	5,947,655
Distribution Services					
Finance Services		1,440,058	1,609,237	1,482,392	1,510,408
Safety and Security Services		1,017,813	1,042,125	1,077,850	1,109,494
Administrative Services	B1ADM	8,274,096	8,435,625	9,071,553	9,338,145
City Librarian's Office					
City Librarian		517,689	415,552	419,074	431,016
Communications		773,425	870,572	566,826	586,060
City Librarian's Office	B2CTL	1,291,114	1,286,124	985,900	1,017,077
Human Resources	B5HRS	1,117,738	1,195,074	1,017,651	1,031,126
Information Technology	B3CTS	2,538,589	3,287,691	3,220,932	3,216,298
Library Services					
Central Library Services		10,996,284	11,128,960	11,375,246	11,749,053
Library Services Director		889	178,695	0	0
Mobile Services		822,109	745,396	0	0
Neighborhood Libraries		16,314,711	16,284,068	16,470,968	17,040,971
Technical and Collection Services		9,113,738	8,428,307	8,010,557	7,999,668
Library Services	B4PUB	37,247,732	36,765,426	35,856,772	36,789,692
Department Total		50,469,269	50,969,940	50,152,808	51,392,337
Resources					
General Subfund		48,164,128	49,205,188	47,299,078	48,630,097
Other		2,305,141	1,764,752	2,853,729	2,762,241
Department Total		50,469,269	50,969,940	50,152,808	51,392,337

Administrative Services

Purpose Statement

The purpose of the Administrative Services Program is to support the delivery of library services to the public.

Program Expenditures	2009 Actual	2010 Adopted	2011 Adopted	2012 Endorsed
Administrative Services Director	269,042	324,284	748,036	770,588
Facilities Maintenance and Materials	5,547,183	5,459,978	5,763,275	5,947,655
Distribution Services				
Finance Services	1,440,058	1,609,237	1,482,392	1,510,408
Safety and Security Services	1,017,813	1,042,125	1,077,850	1,109,494
Total	8,274,096	8,435,625	9,071,553	9,338,145

Administrative Services: Administrative Services Director

Purpose Statement

The purpose of the Administrative Services Director Program is to administer the financial, facilities, materials distribution, event services, and safety and security operations of the Library system so that library services are provided effectively and efficiently.

Program Summary

Reduce personnel budget by \$6,000 as part of a one-week Library closure.

Transfer \$400,000 into the Administrative Services BCL from the Library Bunn Fund as part of the operation of the Event Services program. The Bunn Fund is a Library gift fund that supported the development of an Event Services function when the new Central Library opened. Event Services manages the Central Library room rental program as well as the logistics for public programs provided by Library staff in the auditorium and meeting rooms. This is a budget neutral transfer as room rental fees will now be reported within the Library's fines and fees revenue. This adjustment will result in no programmatic or service change for the existing program.

Increase budget by \$30,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net increase from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$424,000.

Expenditures	2009 Actual	2010 Adopted	2011 Adopted	2012 Endorsed
Administrative Services Director	269,042	324,284	748,036	770,588

**Administrative Services: Facilities Maintenance and Materials
Distribution Services**

Purpose Statement

The purpose of the Facilities Maintenance and Materials Distribution Services Program is to manage the Library's materials distribution system and maintain buildings and grounds so that library services are delivered in clean and comfortable environments, and materials are readily available to patrons.

Program Summary

Reduce budget by \$52,000 and abrogate 1.0 FTE Janitor. The Library will mitigate the impact of this reduction by implementing systematic service level efficiencies and reductions.

Reduce personnel budget by \$66,000 associated with a one-week Library closure.

Increase budget by \$421,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net increase from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$303,000.

Expenditures	2009 Actual	2010 Adopted	2011 Adopted	2012 Endorsed
Facilities Maintenance and Materials	5,547,183	5,459,978	5,763,275	5,947,655
Distribution Services				

Administrative Services: Finance Services

Purpose Statement

The purpose of the Finance Services Program is to provide accurate financial, purchasing, and budget services to, and on behalf of, the Library so that it is accountable for maximizing its resources in carrying out its mission.

Program Summary

Reduce budget by \$76,000 associated with the mailing of patron account notices. Patrons will be notified about account activity via e-mail or automated phone services only. Additionally, all cardholders have free access to e-mail at the Library, which should ease the transition to e-mail notification.

Reduce personnel budget by \$9,000 as part of a one-week Library closure.

Exchange \$650,000 in general fund budget with increased library fee revenue generated from new increases in daily fine rates and printing fees as well as the collection of past due fines from juvenile patron accounts. No new budget authority needed.

Decrease budget by \$42,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net decrease from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$127,000.

	2009	2010	2011	2012
Expenditures	Actual	Adopted	Adopted	Endorsed
Finance Services	1,440,058	1,609,237	1,482,392	1,510,408

Administrative Services: Safety and Security Services

Purpose Statement

The purpose of the Security Program is to provide safety and security services so that library services are delivered in a safe and comfortable atmosphere.

Program Summary

Reduce personnel budget by \$16,000 associated with a one-week Library closure.

Increase budget by \$52,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net increase from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$36,000.

	2009	2010	2011	2012
Expenditures	Actual	Adopted	Adopted	Endorsed
Safety and Security Services	1,017,813	1,042,125	1,077,850	1,109,494

City Librarian's Office

Purpose Statement

The purpose of the City Librarian's Office is to provide leadership for the Library in the implementation of policies and strategic directions set by the Library Board of Trustees.

Program Expenditures

	2009	2010	2011	2012
	Actual	Adopted	Adopted	Endorsed
City Librarian	517,689	415,552	419,074	431,016
Communications	773,425	870,572	566,826	586,060
Total	1,291,114	1,286,124	985,900	1,017,077

City Librarian's Office: City Librarian

Purpose Statement

The purpose of the City Librarian's Office is to provide leadership for the Library in implementing the policies and strategic direction set by the Library Board of Trustees, and in securing the necessary financial resources to operate the Library in an effective and efficient manner. The City Librarian's Office serves as the primary link between the community and the Library, and integrates community needs and expectations with Library resources and policies.

Program Summary

Reduce personnel budget by \$13,000 as part of a one-week Library closure.

Increase budget by \$17,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net increase from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$4,000.

	2009	2010	2011	2012
Expenditures	Actual	Adopted	Adopted	Endorsed
City Librarian	517,689	415,552	419,074	431,016

City Librarian's Office: Communications

Purpose Statement

The purpose of the Communications Program is to ensure that the public and Library staff are fully informed about Library operations, which includes 6,000 annual public programs. The office contributes to the Library's web site, a 24/7 portal to library services, and provides timely and accurate information through a variety of other methods.

Program Summary

Reduce budget by \$311,000, abrogate 1.0 FTE Web Manager and transfer 2.0 FTE Web Developers positions to the Information Technology division. The Library will integrate the Library's web services within the Information Technology division to improve work flow and collaboration.

Reduce personnel budget by \$4,000 as part of a one-week Library closure.

Increase budget by \$11,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net decrease from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$304,000.

	2009	2010	2011	2012
Expenditures	Actual	Adopted	Adopted	Endorsed
Communications	773,425	870,572	566,826	586,060

Human Resources

Purpose Statement

The purpose of Human Resources is to provide responsive and equitable services, including human resources policy development, recruitment, classification and compensation, payroll, labor and employee relations, volunteer services, and staff training services so that the Library maintains a productive and well-supported work force.

Summary

Reduce budget by \$140,000 and abrogate 1.0 FTE Administrative Assistant and 0.75 FTE Training Program Coordinators in the Human Services division. This sustained 2010 mid-year reduction eliminated receptionist services for the administrative floor of the Central Library and required closing direct access to the public. The training staff reduction required the division to restructure remaining human resources positions into more generalist classifications so that a small number of staff can continue to provide essential services.

Reduce personnel budget by \$17,000 as part of a one-week Library closure.

Reduce travel and training budget by \$35,000, including eliminating the Library's tuition reimbursement fund. This action will result in a 15% reduction to training resources.

Increase budget by \$15,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net decrease from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$177,000.

Expenditures	2009	2010	2011	2012
	Actual	Adopted	Adopted	Endorsed
Human Resources	1,117,738	1,195,074	1,017,651	1,031,126

Information Technology

Purpose Statement

The purpose of Information Technology is to provide quality data processing infrastructure and services so that Library patrons and staff have free and easy access to a vast array of productivity tools, ideas, information, and knowledge.

Summary

Reduce budget by \$72,000 and abrogate a 1.0 FTE Technology Operations Assistant. The division will restructure responsibilities within the Information Technology division to provide essential services.

Increase budget by \$191,000 and transfer in 2.0 FTE Web Developers from the Communications office as part of the Library's Web services reorganization which integrates the Web management within the Information Technology division to improve work flow and collaboration.

Reduce personnel budget by \$33,000 as part of a one-week Library closure.

Decrease budget by \$153,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net decrease from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$67,000.

	2009	2010	2011	2012
Expenditures	Actual	Adopted	Adopted	Endorsed
Information Technology	2,538,589	3,287,691	3,220,932	3,216,298

Library Services

Purpose Statement

The purpose of the Library Services Division is to provide services, materials, and programs that benefit and are valued by Library patrons. Library Services provides technical and collection services in order to provide information access and Library materials to all patrons.

Program Expenditures

	2009	2010	2011	2012
	Actual	Adopted	Adopted	Endorsed
Central Library Services	10,996,284	11,128,960	11,375,246	11,749,053
Library Services Director	889	178,695	0	0
Mobile Services	822,109	745,396	0	0
Neighborhood Libraries	16,314,711	16,284,068	16,470,968	17,040,971
Technical and Collection Services	9,113,738	8,428,307	8,010,557	7,999,668
Total	37,247,732	36,765,426	35,856,772	36,789,692

Library Services: Central Library Services

Purpose Statement

The purpose of the Central Library Services Division is to operate the Central Library and to provide systemwide services including borrower services, outreach services, specialized services for children, teens and adults as well as immigrant and refugee populations; and public education and programming. Central Library Services also provides in-depth information, extensive books and materials, and service coordination to patrons and staff at branches so they have access to more extensive resources than would otherwise be available at a single branch.

Program Summary

Reduce budget by \$52,000 in personnel funding allocated to responding to unanticipated demands resulting from a change in branch hours implemented in February 2010. No library staff will be impacted by this reduction.

Reduce budget by \$387,000 associated with the abrogation of the following: 1.675 FTE Librarians, 0.5 FTE Librarian Assistant IV, 1.0 FTE Coordinating Library Technician, 1.825 FTE Librarian Associate III, and 0.5 FTE Librarian Associate II. This reduction is offset by adding 0.5 FTE Coordinating Librarian Associate and 0.6 FTE Librarian Associate IV positions to continue essential services. A recent restructuring of services and management of the Central Library to reflect current use patterns will enable the Library to minimize impacts to patrons.

Reduce budget by \$292,000 associated with the abrogation of 2.25 FTE Librarian, 0.5 FTE Library Associate II, a 0.8 FTE Library Resource Specialist, and 0.6 FTE Student Librarian; and the restructure of Central Library operations. This includes moving or consolidating staffing of different programs, reducing the Genealogy program assistance to appointment only, and reducing the Seattle Room's hours of operation.

Reduce personnel budget by \$181,000 as part of a one-week Library closure.

Increase budget by \$631,000 allocated to Mobile Services as a result of integrating Mobile Services into Outreach Services. This is an internal Department transfer and is budget neutral.

Increase budget by \$527,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net increase from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$246,000.

Expenditures	2009 Actual	2010 Adopted	2011 Adopted	2012 Endorsed
Central Library Services	10,996,284	11,128,960	11,375,246	11,749,053

**Library Services: Library Services Director
Purpose Statement**

The purpose of the Library Services Director is to provide leadership for the Library services division and insure that patrons have access to relevant and current collections, services, and resources in a rapidly changing information and technology environment.

Program Summary

The Library has not filled the director position since it became open in 2009 in order to provide a new City Librarian an opportunity to directly lead the development of services and programs and achieve budget savings. The intent is to fill the position when resources become available.

Decrease budget by \$178,000 to reflect departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net decrease from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$178,000.

Expenditures	2009 Actual	2010 Adopted	2011 Adopted	2012 Endorsed
Library Services Director	889	178,695	0	0

Library Services: Mobile Services

Purpose Statement

The purpose of Mobile Services is to provide access to library books, materials, and services for patrons who are unable to come to the Library.

Program Summary

Reduce budget by \$213,000 and abrogate a 1.0 FTE Branch Library Manager 2, and a 0.5 FTE Coordinating Library Associate and transfer the operation of Mobile Services to the Outreach Services unit based at the Central Library. This includes the integration of staff supervision and scheduling with Outreach Services as well as integrating the Mobile Services collections, mail services, materials processing and delivery with systems located at the Central Library. The current array of mobile services will be maintained and better aligned with other outreach services.

Reduce personnel budget by \$12,000 as part of a one-week Library closure.

Increase budget by \$36,000 associated with the elimination of four Central Library librarian and paraprofessional positions and the transfer of part of that work into Mobile Services. The department will reprioritize workloads throughout the Central Library in order to absorb critical functions. A recent restructuring of service departments and management of the Central Library to reflect current use patterns will enable the Library to avoid significant impacts to services.

Transfer \$631,000 from the Mobile Services division to the Central Library Services division to support the consolidation of Mobile Services in the Library's Outreach Services unit.

Increase budget by \$75,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net decrease from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$745,000.

	2009	2010	2011	2012
Expenditures	Actual	Adopted	Adopted	Endorsed
Mobile Services	822,109	745,396	0	0

Library Services: Neighborhood Libraries

Purpose Statement

The purpose of Neighborhood Libraries is to provide services, materials, and programs close to where people live and work to support independent learning, cultural enrichment, recreational reading, and community involvement.

Program Summary

Reduce budget by \$318,000 and abrogate 13.0 FTE Branch Library Managers eliminating one layer of branch management. This reduction is offset by the addition of 3.0 FTE Regional Managers, 6.0 FTE Assistant Managers and 2.0 FTE Assistant Managing Librarians to take over operational and supervising responsibilities formerly provided by the branch managers. Management of 26 branches will be consolidated under the regional managers and will result in a net reduction of two positions. The new management structure will support the Library's regional service structure and provide consistency and efficiency across the system.

Reduce budget by \$69,000 associated with converting the system's eight smallest and least-used branches to circulating branches. These branches - Delridge, Fremont, International District/Chinatown, Madrona-Sally Goldmark, Montlake, NewHolly, South Park, and Wallingford - will continue to offer collections, holds-pickup and computer access. These libraries will no longer provide on-site librarian reference service and will focus on programming for children and teens. The Central Library will provide reference service at these locations on-line or by telephone. This will result in the elimination of the equivalent of 1.8 FTE Librarian positions at the affected branches and the addition of 1.5 FTE Library Associate II positions to provide additional staffing support in branch libraries. Additional programming will be offered at nearby branches that have the necessary building capacity and staffing resources.

Reduce personnel budget by \$254,000 as part of a one-week Library closure.

Increase budget by \$828,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net increase from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$187,000.

Expenditures	2009 Actual	2010 Adopted	2011 Adopted	2012 Endorsed
Neighborhood Libraries	16,314,711	16,284,068	16,470,968	17,040,971

Library Services: Technical and Collection Services

Purpose Statement

The purpose of Technical and Collection Services is to make library books, materials, databases, downloadable materials, and the library catalog available to patrons.

Program Summary

Reduce budget by \$882,000 and abrogate 3.0 FTE Library Technicians associated with the Library's collections budget. \$182,000 of this reduction is personnel costs and \$700,000 is the reduction in the materials funding. This will result in a 2011 materials budget of \$5 million.

Reduce personnel budget by \$40,000 as part of a one-week Library closure.

Increase budget by \$504,000 for departmental technical adjustments and citywide adjustments to labor and other operating costs due to inflation, health care, and similar changes, for a net decrease from the 2010 Adopted Budget to the 2011 Adopted Budget of approximately \$418,000.

	2009	2010	2011	2012
Expenditures	Actual	Adopted	Adopted	Endorsed
Technical and Collection Services	9,113,738	8,428,307	8,010,557	7,999,668

Library

2011 - 2012 Estimated Revenues for the Library Fund

Summit Code	Source	2009 Actuals	2010 Adopted	2010 Revised	2011 Adopted	2012 Endorsed
441610	Copy Services	76,103	60,000	60,000	75,000	75,000
441610	Pay for Print	101,237	99,000	99,000	159,000	159,000
459700	Fines and Fees	1,112,010	982,432	982,432	1,673,730	1,570,240
459700	Misc. Revenue	0	0	(922,000)	0	0
462300	Parking Revenue	298,018	377,320	377,320	300,000	300,000
462400	Space Rentals	0	0	0	400,000	412,000
462800	Coffee Cart	5,618	3,000	3,000	3,000	3,000
469112	Sale of fixed Assets	59,685	50,000	50,000	50,000	50,000
469990	Misc. Revenue	5,003	3,000	3,000	3,000	3,000
542810	Cable Franchise	150,000	190,000	190,000	190,000	190,000
587001	General Subfund Support	48,164,128	49,205,188	49,205,188	47,299,078	48,630,097
Total Revenues		49,971,802	50,969,940	50,047,940	50,152,808	51,392,337

Library

Library Fund

	2009 Actuals	2010 Adopted	2010 Revised	2011 Adopted	2012 Endorsed
Beginning Fund Balance	1,120,781	446,345	616,514	333,514	333,514
Accounting and Technical Adjustments	(6,800)	0	0	0	0
Plus: Actual and Estimated Revenue	49,971,802	50,969,940	50,047,940	50,152,808	51,392,337
Less: Actual and Budgeted Expenditures	50,469,269	50,969,940	50,330,940	50,152,808	51,392,337
Ending Fund Balance	616,514	446,345	333,514	333,514	333,514

Capital Improvement Program Highlights

In 2008, The Seattle Public Library completed the final building projects of a system-wide capital program, "Libraries for All" (LFA). The \$290.7 million program was funded by \$196.6 million in bonds approved by the voters in 1998, \$46.8 million in private funding, \$22.6 million in bond interest earnings, \$19.1 million in other public resources, and \$5.6 million in property sale proceeds. As a result of LFA, each of the 22 branch libraries in the system as of 1998 has been renovated, expanded or replaced. Four new branch libraries are open to the public, at Delridge, International District/Chinatown, Northgate, and South Park. Seattle citizens have a new Central Library.

With the conclusion of the LFA program, the Library is determined to preserve the generous public and private sector investment that the citizens of Seattle have made in their library facilities. The overall condition of Library facilities is very good, but as the majority of buildings cross the five-to-ten year mark from the completion of their LFA construction projects, it is important to continue to invest in facility maintenance to extend the useful life of these community assets. Capital work in 2011-2012 focuses on safety and building integrity, including improvements to the Central Library HVAC and security systems, walkway and handrail restoration at several branches to ensure safe access, ventilation and boiler improvements at branch libraries, and the continuation of phased repairs to roofs and building envelopes.

The Library's ongoing CIP projects address asset preservation throughout the Library system. In 2009, the Library's capital budget was reduced mid-year from \$1.646 million to \$694,000 as a result of the sharp drop in City REET revenue. Funding in 2010 totaled \$1,031,000 in combined REET and CRS Unrestricted funding. The 2011 Adopted Budget is \$1,050,000 in REET and General Subfund funding, which is reduced to \$820,000 in the 2012 Endorsed Budget. Since mid-year 2009, Library capital resources have been consolidated in two BCLs (Library Major Maintenance and Preliminary Engineering and Planning) to provide more flexibility under these difficult budget conditions. With 27 very heavily-used buildings, careful management of the capital budget is required. The Library is committed to doing the best job possible with limited resources to try to keep all facilities in excellent condition.

Capital Improvement Program Appropriation

	2011 Adopted	2012 Endorsed
Budget Control Level		
Library Major Maintenance: B301111		
Cumulative Reserve Subfund - REET I Subaccount (00163)	830,000	600,000
General Subfund	220,000	220,000
Subtotal	1,050,000	820,000
Total Capital Improvement Program Appropriation	1,050,000	820,000