

Sweetened Beverage Tax Community Advisory Board (CAB) Meeting Notes

MEETING SUMMARY	Date: May 17, 2024 Time: 9am – 11am Location: Virtual
MEMBERS PRESENT:	Bilan Aden, Barbara Baquero, Barbara Rockey, Dan Torres, Jen Moss, Kristin Sukys, Tanika Thompson Bird
MEMBERS ABSENT:	Munira Mohamed
VACANT SEATS:	<i>Position 1 (Food Access Rep.), Position 3 (Food Access Rep.), Position 6, (Public Health Rep.)</i>
GUESTS:	Human Services Department: Seán Walsh

DECISIONS MADE	1. CAB approved content for its 2024 Briefing Book
ISSUES IDENTIFIED	

FOLLOW-UP ACTION ITEMS			
#	ITEM	RESPONSIBLE PERSON(S)	TARGET DATE
1	Finalize 2024 Briefing Book	Executive Committee with staff support (Bridget Igoe)	5/24/2024
2	Finalize and transmit 2025 budget recommendations	Executive Committee with staff support (Bridget Igoe)	6/7/2024

Meeting Materials:

Welcome and Introductions

T. Thompson Bird, CAB Co-Chair, opened the meeting.

CAB members and City staff introduced themselves.

Public Comment

None.

Draft PPT deck for CAB briefings with City officials

The CAB reviewed and discussed a draft PPT deck to be used as a 2024 Briefing Book with City officials.

Draft 2025 budget recommendations

The CAB reviewed and discussed a draft of its 2025 budget recommendations. The draft was created based on the CAB workshopped at the [April meeting](#).

Decision Making

Using the RED-YELLOW-GREEN decision-making tool, the CAB approved:

1. The content for its 2024 Briefing Book.
2. The key messages and framing for its 2025 budget recommendations memo.

June 21 Roundtable Meeting

The CAB continued discussions to prepare and plan for its June 21 SBT Roundtable Event.

The meeting was adjourned at 10:15am.

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