

# Sweetened Beverage Tax Community Advisory Board (CAB)

## Meeting Notes

Priya Saxena of [Equitable Futures, LLC](#) facilitated this retreat.

<b>MEETING SUMMARY</b>	<b>Date:</b> February 18, 2022 <b>Time:</b> 10am – 1pm <b>Location:</b> Virtual Meeting
<b>MEMBERS PRESENT:</b>	Bilan Aden, Barbara Baquero, Rebecca Finkle, Jaimée Marsh, Jen Moss, Munira Mohamed, Barbara Rockey, Kristin Sukys, Tanika Thompson, Dan Torres, Christina Wong
<b>MEMBERS ABSENT:</b>	<i>All members were present for the first part of the meeting. B. Baquero, M. Mohamed, and C. Wong had to step out early.</i>
<b>GUESTS:</b>	Office of Sustainability & Environment: Alyssa Patrick, Bridget Igoe, and Suzy Knutson City Budget Office: Akshay Iyengar and Gregory Shiring Department of Neighborhoods: Sarah Morningstar Human Services Department: Sean Walsh Department of Education and Early Learning: Tiffany Lee Equitable Future: Priya Saxena

### Greeting + Land Acknowledgement

J. Moss welcomed everyone and gave a land acknowledgement.

### Agenda Review + Participation Queues/Meditation/Introductions

P. Saxena reviewed the agenda and directed CAB members and city staff to fill out introductory “scrapbook slides” as a way to get to know each other. The goals of the retreat were:

1. Create connections with each other and establish a work environment where everyone can thrive,
2. Reflect on history of the SBT and CAB (this is the 5<sup>th</sup> year of the tax!), and
3. Determine priorities for 2022.

### Work Culture: Defining Belonging

P. Saxena sent CAB members into breakout groups to discuss this question/prompt:

- What do you need from your teammates so you can thrive as a CAB member? Think back to projects or other work you’ve been part of that’s gone really well. Consider what about the culture or dynamics led to success.

The responses from CAB members are included below.

#### Group 1:

- Commitment to racial equity – centers the heart of this work.
- Respect for this work
- Sense of inclusivity (external and internal)
- Authenticity as well as honesty
- Agree and disagree respectfully
- Act of listening for understanding, acknowledgement, and respect

- Patience with process and due diligence (internally and externally with the political process)
- Transparency (from the CAB and the City) so the community will trust

#### Group 2:

- A CAB structure that includes clear goals and outcomes, time for reflection and connection, opportunities to learn from each other and that is grounded in our community agreements with a consensus with a decision-making process.
- We agree to be present, vulnerable. Take risks, meet each other where we're at with open hearts and minds.

#### Group 3:

- Improve streamlining between meeting comms (times we might need more direct and faster but recognizing public record balance)
- Open and safe learning environments
- Clear communication expectations and transparency. Clear comms for goals to have sub-committees.
- Step up and step out with leadership
- Yes/And culture to build off of ideas and love ideas
- Capacity for folks to support co-chairs and that leadership so that there are succession plans in place for smooth transitions. Share responsibilities across the CAB.

#### **CAB History: How did we get where we are today?**

A. Patrick, J. Moss, and T. Thompson provided an overview of SBT and the CAB to help set the context for board members.

After the presentation, the CAB members had small group discussions to talk about any questions, clarifications, or other thoughts prompted by the information shared.

#### **Looking Ahead: Planning our Future**

P. Saxena facilitated a discussion of the CAB's priorities for 2022. Below are the outcomes from the breakout groups.

#### Group 1:

- Community engagement – reconnect with community and understand additional needs due to COVID.
- Relationship building with Council and Mayor.
- Big picture overview of CAB investments and that up roll up to budget priorities.

#### Group 2:

- Community engagement and build off lessons learned to do effective and broad outreach that is accessible and inclusive. What does the community want the CAB to focus on?
- How to make the CAB more visible and showcase opportunities that we can provide. This will create more engagement and recognition.
- Increase dialogue and collaboration with EJC and other environmental groups?
- Full CAB with new members – how do we build off of our expertise and share leadership?

#### Group 3:

- Community engagement – create a forum for councilmembers and CAB to hear from groups funded to hear about sustainability needs for long-term planning.
- Understand new administration AND their priorities
- Inviting subject experts to CAB meetings (community, City, and other folks to keep us educated)

**Close out/Adjourn**

P. Saxena closed the retreat. Next steps will be to summarize priorities raised during the retreat and to determine the briefings and engagements the CAB wants/needs to have in order to shape 2023 budget recommendations.