

# Sweetened Beverage Tax Community Advisory Board

Regular Meeting

Friday, May 19, 2023

9:00 AM – 11:00 AM

**Virtual Meeting:** If you would like to call into the meeting, please email Bridget Igoe at [bridget.igoe@seattle.gov](mailto:bridget.igoe@seattle.gov) with the following information:

- Your name,
- Phone number from which you will be calling
- Whether you would like to provide public comment. If you are providing public comment, please also include the agenda item and/or subject your comments refer to (all public comment must be related to an item on the agenda).

We will respond to your email with the call-in information and additional meeting details.

**9:00 – 9:15 AM**

**Welcome, Introductions, Public Comment\***

**9:15 – 10:55 AM**

**2024 Budget Recommendations**

*The CAB will discuss and potentially decide on the key features of its 2024 Budget Recommendations.*

*Flow:*

- *Review meeting packet.*
- *Review outline of recommendations memo (as discussed at [April meeting](#)) and confirm there is still agreement with the outline and approach.*
- *Discuss and refine budget principles.*
- *Discuss additional key points to include in the memo.*
- *Test for agreement with updated memo outline.*
- *Confirm next steps to draft, review, finalize, and transmit the memo.*

**10:55 - 11:00 AM**

**Wrap Up & Adjourn**

*\*Public comments made at CAB meetings must be related to the issues on the agenda for that meeting. Speakers should address their comments to the CAB, not to individual members. The CAB does not answer questions or engage in discussion during public comment.*