**DRAFT Minutes**

**Seattle Water Supply System Operating Board**

**July 7, 2016**

**2:00 to 4:00**

**Mercer Island Community and Event Center**

**8236 SE 24th Street**

**Mercer Island, WA 98040  
206.275.7609**

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| --- | --- | --- | --- | --- |
| **Board Members** | **Board Alternates** | **Utility Representatives** | **SPU Attendees** | **Other Attendees** |
| Alex Chen – Acting Chair  Ray Hoffman  Byron Murgatroyd  Diane Pottinger  Ron Little | Lynne Danielson  Matt Everett  Judi Gladstone | Sean Vance  Ken Howe  Jason Kintner  Pam Martin  Terry Olson  Margaret Wiggins  Shane Young | Joan Kersnar Regina Carpenter  Brent Lackey  Ned Worcester  Chad Buechler  Wylie Harper | Walt Canter  Charlotte Haines  Darcey Peterson  Jim Rick  Ron Ricker  Karen Steeb  John Thompson  Jerry Thornton  Larry West  Amy Sutherland (Moss Adams) |

* **Welcome and Introductions**
* **Minutes/Agenda**

The June 2, 2016 minutes were **approved 6-0.**

The July, 2016 agenda was **approved 6-0**.

* **New Business**

**SPU Director Ray Hoffman’s Departure**

The Operating Board thanked Ray for his 7 years as Director of SPU and 26 years with the City of Seattle. Ray noted that the interim and permanent replacement will be determined by the Mayor. Either Judi Gladstone or Joan Kersnar will take his place on the Board, and the interim Director will be introduced at the September meeting.

**2015 Wholesale Financial True-up Report**

Regina Carpenter with SPU and Amy Sutherland with Moss Adams presented the results of 2015 Wholesale Statements and Independent Accountant’s Report (True-up). Also included in the discussion were the May 2016 (mid-year) true-up estimate and Facility Charge transfer. **The True-Up procedures were approved by the Operating Board with a 6-0 vote.**

**Seismic Study of the Tolt Stabilization Area**

Brent Lackey, Strategic Advisor for the Water Planning and Program Management Division, presented an update on the seismic analysis completed for the Tolt slide area. While the slide continues to move, it is not moving faster than in the past. Seismic modeling of the area indicates that a catastrophic failure in the slide area is not expected under worse case conditions. SPU plans on installing additional inclinometers up-slope and down-slope of the road, and to reset the ball joint on Tolt Pipeline 2. SPU will also conduct analysis of options that would be less capital intensive compared to construction of a tunnel, including replacement of the pipelines with seismically resistant pipes and installation of groundwater drains, to address the slide risk. The results of the analysis will be brought back to the Operating Board at the end of 2017.

**Cascadia Rising Exercise Lessons Learned**

Chad Buechler and Ned Worcester with SPU Emergency Management presented lessons learned from the Cascadia Rising Exercise held on June 8th, 2016. A complete after-action report will be available to participants at the end of July. The main improvement strategies identified during the exercise were to expand ICS 300 and 400 training and to apply ICS to improve information sharing and planning. There will be training opportunities during 2017. Those in attendance expressed interest in having a smaller scale exercise with SPU and wholesale customers prior to a scheduled Operating Board meeting.

* **Executive Summaries and Other Business**
* Water consumption from Watersheds vs. Rate Study.
* Utilities were encouraged to participate in the Conservation Technical Forum meeting to discuss updates to water shortage contingency plans. The meeting will be on July 12, 10-noon, at Coal Creek WD. RSVPs are requested.

**Future Meetings**

**X August 4, 2016 – cancelled with 6-0 vote**

* September 1, 2016
* **For the Good of the Order**
* **Public Comment Period**

No comments provided

* **Material Presented at Meeting**
  + Water Resources Water Supply update

**Board Meeting Adjourned @ 3:58 PM**

**Approved by:**

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**Seattle Water Supply System Operating Board**