

DRAFT Minutes
Seattle Water Supply System Operating Board
July 2, 2015
2:00-4:00

Mercer Island Council Chambers
9611 SE 36th Street
Mercer Island, WA 98040
Phone: (206) 236-5300

<u>Board Members</u>	<u>Board Alternates</u>	<u>Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
Ron Sheadel- Chair	Matt Everett	Don Fiene	Terri Gregg	Walt Canter
Byron Murgatroyd		Abdoul Gafour	Regina Carpenter	Charlotte Haines
Alex Chen		Bryan Koehmstedt		Pam Martin
Ray Hoffman		Ken Howe		Darcey Peterson
Rick Scott		Terry Olson		Steve Plaff
Ron Speer		Trudy Rolla		Kathleen Quong-
Ron Little		Shane Young		Vermeire
		Diane Pottinger		Jim Rick
				Jerry Thornton
				Larry West
				Margaret Wiggins

o **Welcome and Introductions**

o **Minutes/Agenda**

The June 4, 2015 minutes were **approved 6-0**.
The July 2, 2015 agenda was **accepted as written by 6-0**.

o **Old Business**

- **Nomination process of OB and Alternate to the Board** **(Attachment 3a)**
Discussion on whether or not the Bylaws should be amended to include a nomination process within the caucuses (categories) for the OB member and Alternate to the Board.
 - **After some discussion the Board made a request that the Wholesale Contracts Manager Terri Gregg and Ken Howe, Woodinville Water District Utility Representative draft some language for the Board to consider.**

o **New Business**

- **2014 Wholesale Financial True-up Report** **(Attachment 4a,b,c)**
SPU’s Regina Carpenter and Moss Adams Amy Sutherland and Alan Hartmann presented the results of the 2014 Wholesale Statements and Independent Accountant’s Report (True-up).
 - **Byron Murgatroyd, Small Category OB member and Ken Howe, Woodinville Utility Representative made a request to understand how the multiplier is used and applied to the O & M.**

- ***Ron Speer, Large category OB member motioned to bring the topic back after a smaller group takes the time to go over how the multiplier is applied to the O & M and then come back to the OB for a follow up discussion. Ray Hoffman, Seattle OB member 2nd the motion and the Board approved it 6-0.***
 - **The following individuals have requested to participate in the small group discussion: Byron Murgatroyd, Ken Howe, Darcey Peterson, Diane Pottinger, with Regina Carpenter leading the discussion.**

- **Water Supply Update**

Alex Chen, Water Planning and Program Management Director gave a power point presentation on the current and future outlook of this year's water supply conditions. Mr. Chen shared that we are still in "good" condition but that we are experiencing historic low inflows and will be meeting with the Mayor the following week to discuss moving to "fair" condition. Some discussion occurred regarding when SPU might activate the Water Shortage Contingency Plan with a discussion to possibly meet for the August 6th, 2015 OB meeting.
- ***A Board member motioned to meet for an August meeting if SPU determines it is important to meet due to ongoing weather conditions the motion was seconded and the Board agreed 6-0.***

- **Watershed Wildland Fire Team**

Suzanne Flagor, Watershed Division Director gave a power point presentation on SPU's fire protection/response plans in the event of wildfires in the watershed. Ms. Flagor began the presentation with some historical content to the acquiring of the land in the watershed. She mentioned SPU has gone over 15 years without lighting strikes (until this year) within the watershed but when one occurs SPU will go out and investigate the area when one strikes. Lighting and recreational use are the two most likely reasons for a forest fires. The wildland fire team has had years of experience through tabletop exercises and the Utility when possible will send the teams out for real life fire training to assist to assist other fire teams when wild fires have occurred. No questions followed the presentation.

- **Executive Summaries and Other Business**

None

- **Future Meetings**
 - ✓ **August 6, 2015** – Board voted keep the meeting in case SPU determines there is the need to meet.
 - ✓ **September 3, 2015**

- **For the Good of the Order**

- **Public Comment Period**

No comments provided

- **Material Presented at Meeting**
 - Operating Board power point on Water Supply
 - July 2nd. True Up Summary power point

Board Meeting Adjourned @ 4:05 PM

Approved by:

Chair, Ron Sheadel
Seattle Water Supply System Operating Board

Date