**DRAFT Minutes**

**Seattle Water Supply System Operating Board**

**May 7, 2015**

**2:00-4:00**

**Mercer Island Council Chambers**

**9611 SE 36th Street**

**Mercer Island, WA 98040**

**Phone: (206) 236-5300**

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| --- | --- | --- | --- | --- |
| **Board Members** | **Board Alternates** | **Utility Representatives** | **SPU Attendees** | **Other Attendees** |
| Ron Sheadel- Chair  Rick Scott- Vice Chair  Alex Chen  Ray Hoffman  Matt Everett - Alt  Ron Little | Steve Moye  Lynne Danielson | Abdoul Gafour  Ken Howe  Terry Olson  Trudy Rolla  Mark Parsons  Diane Pottinger  Terry Smith | Terri Gregg  Bill Huebach  Regina Carpenter  Joan Kersnar  Brent Lackey | Walt Canter  Pam Martin  Darcey Peterson  Steve Plaff  Kathleen Quong-  Vermeire  Jim Rick  Karen Steeb  John Thompson  Jerry Thornton  Larry West |

* **Welcome and Introductions**
* **Minutes/Agenda**

The April 2, 2015 minutes were **approved with a minor correction by 5-0.**

The May 7, 2015 agenda was **accepted as written by 5-0.**

* **Old Business**
* **2016-2021 Capital Facilities Plan Continued**

Alex Chen, Director of SPU’s Water Planning and Program Management Division began his discussion highlighting there were a number of questions submitted regarding the Habitat Conservation Plan and that SPU plans on bringing the project manager, Cyndy Holtz back to the OB for a briefing later this year. Mr. Chen asked if there were any follow up questions to SPU’s response to the questions submitted. None followed.

* **New Business**
* **Annual True-Up Procedures**

Regina Carpenter, SPU Sr. Economist and representatives from Moss Adams, Alan Hartmann and Amy Sutherland discussed the current proposed procedures. Ms. Carpenter commented that there were no changes from last year’s procedures. Alex Chen moved to approve the procedures, Rick Scott seconded the motion and the Board approved the procedures 5-0.

* **SPU Water System Seismic Vulnerability Study**

Bill Heubach, PE with SPU Transmission and Distribution gave his power point presentation on SPUs’ water system seismic vulnerability study.  During the presentation, Mr. Heubach, highlighted that he will be looking for feedback from the OB on service level goals and cost considerations and will be sending out an email to each of the Utilities to learn how their areas supplied by Seattle may be impacted during a seismic event.

**Diane Pottinger, North City Water District Utility Representative asked during a major seismic event how Seattle will want us to use our interties with our neighboring Utility’s. Alex Chen said SPU will look into the contract and get back to the OB on this question.**

Mr. Heubach spoke of the Water Supply Forum’s Resiliency Project and gave an update on the project and a reminder that the project representatives will be giving a full presentation on June 25th at Bellevue’s City Hall. Also an email will be sent out to all Utility’s requesting information on their transmission pipelines.

* **Tolt Toe Stabilization Project**

Brent Lackey, SPU Strategic Advisor gave his power point presentation on the Tolt Toe Stability. The project is scheduled to commence in the fall of 2015. No discussion followed the presentation.

* **Executive Summaries and Other Business**
  + - Brief update on Water Supply conditions – **Alex Chen, SPU Planning and Program Division Director and OB member commented that water supply situation is still good in the watershed reservoirs, however; the Governor may declare the entire state of Washington in a drought. SPU’s Director Ray Hoffman, Water Line of Business Director Rick Scott, and Paul Faulds, SPU Water Resource Manager, along with Representatives from Everett and Tacoma will be meeting with the Department of Ecology and the Department of Fish and Wildlife to discuss the pending declaration of a state-wide drought while the three cities Seattle, Everett and Tacoma’s water supply situations are good. Terri Gregg, Wholesale Contracts Manager will send out updates to all Wholesale customers as they come in.**
    - Water Quality Notification Process - **Terri Gregg, Wholesale Contracts Manager commented that all Utility Rep’s were to come back to the May meeting with comments on how their Utility views the threshold for notifications during a major water quality event within their own districts or city, however; this discussion will be moved to the June 2015 meeting due to a reminder notice not going out prior to this meeting.**

* **Future Meetings**
* **June 4, 2015**
* 6-year CFP final presentation – Board Role: Review/Comment
* Tolt Stabilization Project – Still tentative
* Eastside Reservoir Leakage Repairs
* **July 2, 2015**
* Annual True-Up Report
  + MLPP project update – moved to October meeting with tour of project
  + Meter Testing Program – Still tentative
  + Current Water Supply Conditions and Demands – if applicable
  + Work Plan Review
* **For the Good of the Order**

No comments followed.

* **Public Comment Period**

No comments provided

* **Material Presented at Meeting**
  + **2015/2016 SPU Seismic Study and Post-Earthquake Performance Goals**
  + **Tolt Slope Mitigation Project**
  + **Annual True-up Procedure**

**Board Meeting Adjourned @ 3:10 PM**

**Approved by:**

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**Seattle Water Supply System Operating Board**