

Minutes
Seattle Water Supply System Operating Board
November 7, 2013
2:00 – 4:00 p.m.

Mercer Island Council Chambers
9611 SE 36th Street
Mercer Island, WA 98040
Phone: (206) 236-5300

<u>Board Members</u>	<u>Board Alternates</u>	<u>Wholesale Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
Nancy Ahern Ray Hoffman Ron Little Matt Everett Ron Sheadel	Lynne Danielson Steve Moye Ron Speer	Abdoul Gafour Mike Harris Terry Olson Mark Parsons Diane Pottinger Terry Smith Dick Swaab Margaret Wiggins	Terri Gregg Wylie Harper Tony Blackwell Rick Scott Eugene Mantchev	Walt Canter Gary Cline Tom Hoffman Pam Martin Ron Ricker Jerry Thornton Tom Malphrus John Thompson Steve Pfaff

- **Welcome and Introductions**
- **Minutes/Agenda**
 - The October 3, 2013 minutes were approved as written.
 - The agenda for the November 7, 2013 meeting was approved as written.
- **New Business**
 - **Improving Wholesale Metering and Billing Equity** (Attachment 2)
Eugene Mantchev wrapped up the Wholesale metering and billing equity Action Plan discussion with a power point presentation on the goals, highlights of the action plan elements, monthly oversight, annual review and adjustments and the meter maintenance and replacement plan. Questions rose at the September 5th OB meeting were addressed at the NRW subcommittee meeting with the following outcome:
 1. Do not see the need for meters downstream: *Downstream meters are not required they are at each Wholesale customer's discretion.*
 2. DSL or NRW determination is based on estimates and assumption may not be as accurate:

- *Same process every year mitigates inaccuracies*
- *NRW to be used when there is no other guidance*
- *Will look at the entire Utility not just the individual services*
- 3. *Mag Meters and the Scada System: SPU does not have a Scada System on its wholesale services*
- 4. *Right size meters for applicability: New meters are fairly accurate at low flows and will be considered for new services*

Ray Hoffman commented that the proposal is on how to deal with meter inaccuracies. Diane Pottinger, District Manager Shoreline Water District asked how this process will be accounted for in the financial records.

Response: Regina Carpenter has been involved in this process and will address this at future OB meeting.

- **University Village Water Main Break**

Tony Blackwell, Water Transmission and Distribution Division Director and Wylie Harper, Drinking Water Quality Manager gave a power point presentation on the water main breaks at U-Village and Capitol Hill. The presentation described the unique aspect of each main break and the complexities of the water quality concerns when a main break necessitates the need to issue a boil water notice.

- **Executive Summaries and Other Business**

- DOH new Office Director – Denise Clifford left DOH and went to the EPA as their legislative liaison. Clark Halvorson replaced Denise Clifford at DOH.
- Wholesale 2013 Annual Survey Results - Tables 1.1 and 1.2
- Demand vs. Rate Study Chart
- 3rd Quarter Financial Report

- **Executive Summaries and Other Business**

- **Future Meetings**

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- December 5, 2013
- January 2, 2014

- **For the Good of the Order**

- **Public Comment Period**

No comments provided

- **Material Presented**

- Improving Wholesale Metering and Regional Billing Equity – Action Plan
- WQ Update – Main Break Response

7. Board Meeting Adjourned @ 3:30 PM

Approved by:

**Chair, Matt Everett
Seattle Water Supply System Operating Board**

Date