

Minutes
Seattle Water Supply System Operating Board
September 5, 2013
2:00 – 4:00 p.m.

Mercer Island Council Chambers
9611 SE 36th Street
Mercer Island, WA 98040
Phone: (206) 236-5300

<u>Board Members</u>	<u>Board Alternates</u>	<u>Wholesale Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
<p>Nancy Ahern Matt Everett Ron Little Byron Murgatroyd Ron Sheadel Ray Hoffman</p>	<p>Lynne Danielson Steve Moye Ron Speer</p>	<p>Abdoul Gafour Mike Harris Steve Leniszewski Terry Olson Mark Parsons Diane Pottinger Terry Smith Dick Swaab</p>	<p>Terri Gregg Eugene Mantchev Rich Gustav</p>	<p>Walt Canter Gary Cline Charlotte Haines Denny Clouse Tom Hoffman Pam Martin John Thompson Jerry Thornton Steve Pfaff Fanny Yee Al Nelson Kelly Boswell Debbie Rannfeldt</p>

- **Welcome and Introductions**

- **Minutes/Agenda**
 - The June 27, 2013 minutes were approved as amended.
 - The agenda for the September 5, 2013 meeting was approved as written.

- **New Business**
 - **Implementing the 2013-2018 SWP and Conservation Program** (Att. 3)
Debbie Rannfeldt, Conservation Technical Forum Chair and Kelly Boswell, Vice Chair gave an update on the implementation of the current conservations programs. The programs presented were on youth education, Savvy Gardener classes, surveying program participants and communication efforts. Highlights: The new Saving Water Partnership website will go live at the end of September, a total of 55 classes were held this year, four new videos were completed and

the SWP hired Nature Vision a non-profit organization to assist with youth education outreach strategy. SWP is partnering with CWA to encourage regional customers to come to each other classes. Byron Murgatroyd, Small Category OB member made a request to know what the allocation is in the budget for the different programs. Rich Gustav, Resource Manager conveyed he would have that information for next year.

- **Improving Wholesale Metering and Billing Equity (Attachment 2 & 2a)**

Eugene Mantchev, SPU Business Area Manager gave another power point presentation on Wholesale Metering and Regional Billing Equity. Elements of the Action Plan included: Monthly Oversight, Annual Review and Adjustment, Meter maintenance and replacement.

Monthly Oversight will include:

- ✓ The encouragement and expanding of voluntary validation of SPU meters by customers
- ✓ Wholesale customers sharing of information ASAP on downstream meter if discrepancies between supply meters occurs
- ✓ A significant change occurs in Wholesale customers production or sales to retail customers

The triggers to the Annual Review process will include:

- ✓ Trigger 1- a drop in DSL with a known meter malfunction
- ✓ Trigger 2- a significant drop in DSL from the previous year
- ✓ Trigger 3- DSL at or below 4%

The Meter Maintenance program would include:

- ✓ Annual confidence testing and recertification of all 20 Krohne meters. This program will begin on the week of September 9, 2013. Any failure at the spool will require a replacement of the meter.
- ✓ Rockwell/Sensus Turbine meters – The UME’s on these meters are made of leaded brass and with the new regulations these meters will be replaced between 2014-2015 with either an AccuMag or Octave electronic meter.
- ✓ Neptune Protectus meters – Relatively trouble free, yearly testing will continue to occur, the top 12 users will be tested twice a year and a gradual phase out of these meters will occur when the UME fails.

Abdoul Gafour, Utility Representative for the City of Renton made the following statement:

- Do not see the need for downstream meters
- DSL is based upon an estimate – a lot of assumptions go into its use - not as accurate as it may seem
- If replacing meters with Mag meters then accuracy will improve – should install all AMR’s with new meters and the scada system should allow for real time measurements which would then capture the NRW issues.

- Right size meter for applicability

Byron Murgatroyd OB member concurred with Mr. Gafour's comments. Ray Hoffman, SPU OB member made a request that the subcommittee take another look at these comments and come back to the OB with a response.

➤ **Strategic Business Plan**

Ray Hoffman and Nancy Ahern gave a presentation on the latest developments of SPU's Strategic Business Plan. Highlights included: Overview of why a SBP process:

- To prioritize era of shrinking resources
- To refresh mission/vision/values/roles
- To identify areas for improved efficiency

Also included in the power point presentation was "what customer's value", the Customer Panel structure and process, the strategic framework and next steps.

Executive Summaries and Other Business

- Demand versus Rate Study (Attachment 4)
- Extrapolation of 2012 Trends on the Full & Partial Regional Account Balance (Attachment 5)
- Lake Youngs Algae Update – Went back on bypass from July 27 – August 7
- City of Shoreline Negotiations – no updates at this time
- Oct 3 - Tour of Landsburg Sockeye Hatchery/Walsh Ditch and OB meeting

Future Meetings

- October 3, 2013
- November 7, 2013

• **Material Presented:**

- Improving Wholesale Metering and Billing Equity Power point presentation
- Implementing the 2013-2018 SWP and Conservation Program power point presentation
- Strategic Business Plan power point presentation

7. Board Meeting Adjourned @ 4:15 PM

Approved by:

Chair, Matt Everett
Seattle Water Supply System Operating Board

Date