

Minutes – *Amended*
Seattle Water Supply System Operating Board
February 7, 2012
2:00 – 4:00 p.m.

Mercer Island Council Chambers
9611 SE 36th Street
Mercer Island, WA 98040
Phone: (206) 236-5300

<u>Board Members</u>	<u>Board Alternates</u>	<u>Wholesale Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
Nancy Ahern Matt Everett Dave Hilmoe Ray Hoffman Ron Little Byron Murgatroyd Ron Sheadel	Ron Speer Steve Moye Lynne Danielson	Abdoul Gafour Mike Harris Joe Horvath Terry Olson Mark Parsons Diane Pottinger Terry Smith Dick Swaab Margaret Wiggins	Terri Gregg Bruce Flory Joan Kersnar	Walt Canter Tom Hoffman Gary Cline Pam Martin Jerry Thornton John Thompson Steve Pfaff Charlotte Haines Kathleen Quong- Vermeire Jim Rick Ron Ricker Richard Rodriguez Paige Igoe

- Welcome and Introductions
- Minutes/Agenda
 - The December 6, 2012 minutes were approved as written.
 - The agenda for the February 7, 2012 meeting was approved with a change in sequence of presentations.
- New Business
 - OB Business
Terri Gregg, Wholesale Contracts Manager announced the selection of Ron Sheadel as the Medium Category OB member for 2013-2016. Ron Sheadel, OB member moved to nominated Matt Everett as Chair and Dave Hilmoe, SPU OB member as Vice Chair for 2013. The nomination was second and the Board approved the nominations. The OB reviewed and approved the 2013 OB Annual Budget.

- **Strategic Business Plan**
Ray Hoffman, SPU OB member and Director of SPU shared the details of SPU's Strategic Business Plan (SBP). SPU has been directed by Seattle City Council (SCC) to develop the plan as part of its rates and budget discussion not unlike what Seattle City Light did two years ago. The SBP requires SPU to establish a retail customer panel of 9 members from a variety of backgrounds which will be selected and report to SCC. This panel will be looking at each of the lines of business to assist with guiding the department's investments, service levels and rate path in the years to come. SPU anticipates the SBP will take approximately 18 months to complete. SPU will be giving the OB at least quarterly updates on the status of the SBP. The SBP is open to the public. Wholesale customers will not be on the panel but the panel will be apprised of the work of the OB and the relationship between SPU and Wholesale customers. The focus on water will most likely include the transmission system, water quality treatment plants and Morse Lake Pump Plant Project. Ron Sheadel, Medium category OB member recommended encouraging the panel to attend an OB meeting(s). SPU will send all Wholesale customers the current SBP survey.

- **2011 and 2012 Annual Survey**
Bruce Flory, SPU Sr. Economist went over the results of the 2011 and 2012 Wholesale Annual Survey's. Bruce noted SPU did not get a complete set of surveys from CWA and WD 119 but expects to see all of them in 2013.

- **DOH Water System Plan Review Process**
Richard Rodriguez, DOH KC Regional Planner, Paige Igoe, KC Regional Engineer presented on DOH's review process of Water System Plans (WSP). Highlighted was the Muni Water Law and the biggest driver is each Utilities demand forecast. Joan Kersnar, SPU Drinking Water Planning Manager presented on how SPU differs from DOH in the review process. Joan highlighted that SPU is a partner with our Wholesale customers and SPU wants to see the WSP' prior to them being submitted to DOH. SPU is requesting a copy of the "final approved" WSP for their records.

Executive Summaries and Other Business

- **Update on CWA negotiations** – Ray Hoffman, SPU OB member shared SPU is finalizing the CWA negotiations with some minor changes to the contract.
- **City of Shoreline Negotiations** – *Ray Hoffman clarified that negotiations with the City of Shoreline had not yet commenced. The citizens of Shoreline approved the acquisition of SPU's water system within the City of Shoreline.*
- **Legislative Updates** – Terri Gregg, Wholesale Contracts Manager handed out a chart showing the new legislations to the State that may be of interest to OB members.
- **WAWARN Update** – The City of Yakima has agreed to host and develop the WA WARN website. Currently no monies are needed to develop the site.
- **2013-2018 Regional Water Conservation Strategies and Actions of the Saving Water Partnership** – handout – no further updates on document were shared nor discussed.

- **Future Meetings**
March 7, 2013
April 4, 2013
- **For the Good of the Order**
 - ✓ Dave Hilmo, SPU OB member shared that so far this has been a “boring” water winter.
 - ✓ Byron Murgatroyd, Small Category OB member raised concerns about conservation and the CMLPP project.
- **Public Comment Period**

No comments provided
- **Material Presented:**
 - 2013 OB Annual Budget
 - 2011 & 2012 Wholesale Annual Survey
 - DOH Power point presentation
- 7. **Board Meeting Adjourned @ 3:50 PM**

Approved by:

Chair, Matt Everett
Seattle Water Supply System Operating Board

Date