

**Minutes**  
**Seattle Water Supply System Operating Board**  
**December 6, 2012**  
**9:00 – 3:00 p.m.**

**Mercer Island Council Chambers**  
**9611 SE 36th Street**  
**Mercer Island, WA 98040**  
**Phone: (206) 236-5300**

<u><b>Board Members</b></u>	<u><b>Board Alternates</b></u>	<u><b>Wholesale Utility Representatives</b></u>	<u><b>SPU Attendees</b></u>	<u><b>Other Attendees</b></u>
Nancy Ahern Matt Everett Dave Hilmoe Ray Hoffman Ron Little Byron Murgatroyd Ron Sheadel	Ron Speer Steve Moye Lynne Danielson	Mike Harris Ken Howe Mark Parsons Terry Smith Dick Swaab Steve Leniszewski Terry Olson	Terri Gregg Regina Carpenter	Walt Canter Tom Hoffman Gary Cline Jerry Thornton John Thompson Denny Clouse Steve Pfaff Charlotte Haines Kathleen Quong- Vermeire Jim Rick Fanny Yee Ron Ricker Pam Martin

- **Welcome and Introductions**
  
- **Minutes/Agenda**
  - October 25, 2012 minutes were approved.
  - The agenda for the December 6, 2012 meeting was approved as written.
  
- **New Business**
  - **WA-WARN Website & Emergency Updates**  
Ned Worcester, SPU Emergency Management Manager briefed the OB on the possibility of the OB members hosting and/or participating in paying for a WA-WARN website. The purpose for the request was to provide a website for the inputting and maintaining of inventory and Mutual Aid agreements. The estimated cost would be \$5-6K. Other state-wide utilities have said they would participate in helping to pay for a new site. A separate website domain has been secured if a site outside the OB website is preferred. At the conclusion of the agenda items, Ron Sheadel Medium Board Member motioned to caucus to discuss the options with his other members. A five minute caucus was agreed to with the following results:

- **Medium Category:** Prefer PNWS-AWWA pay for the website if not them then it was suggested that the OB and Seattle attempt to secure funds through the AWWA. If neither option is achievable then they recommend that OB members would have the option to participate in paying for the development of web site.
  - **Large Category:** Agrees with Medium category with comment that this project is worthwhile to do for the region and WA-WARN.
  - **Small Category:** Agrees with Medium category and would like to see a scope of what we would be “buying” with this money.
  - **Seattle:** If PNWS-AWWA or AWWA are unable to participate in funding or hosting the site, SPU offered to be the bank to get the site set up. Seattle recommended simplify it with a flat rate for OB members to pay who want to participate. Once the site is up and running Seattle recommended it be turned over to PNWS-AWWA for managing. Recommended: Ned Worcester bring back to a future OB meeting a one-pager on the scope of work, cost to set up and what long term maintenance would require.
- **Quarterly Financial Updates** (Attachment 2)  
Regina Carpenter, SPU Sr. Economist gave a brief update on the 3<sup>rd</sup> quarter financial report. Byron Murgatroyd, Small Category OB member requested to see the average 7-day water consumption chart from the Water System Operational Highlights handout on a calendar year basis (Jan-Jan) rather than a “water year” basis (Oct-Oct) and with a line added for the rate study assumption.
  - **Coal Creek Utility District – GIS presentation**  
Todd Hynek, CCUD Water and Sewer Lead presented on CCUD’s GIS system and how it is used in their daily work operations with the new apple IPAD’s. CCUD has installed on their IPAD’s their GIS mapping system, work plans, hydrant flushing programs and a number of other documents used from different app’s at a minimal cost. Ken Howe, Woodinville Water District requested an all-day work shop be put on to included 4-5 IT staff from different Districts or City’s where members can come together and present on the new types of technology they are using.
  - **Operating Board Business** (Attachment 3)  
Terri Gregg, Wholesale Contracts Manager went over the 2013 and 2014-2016 OB work plans. Highlights of the 2013 work plan included a 1<sup>st</sup> quarter presentation on new supply costs: rates vs. facility charge, updates on the MLPP project, Landsburg Hatchery tour in the fall of 2013 and the outcome of the 2011 and 2012 Annual surveys. Members were reminded that nominations were needed at the January OB meeting for chair and vice chair for 2013. Also, the medium category needs to inform the OB of their OB member and alternate for the next 4 years.

### **Executive Summaries and Other Business**

- **Update on CWA negotiations – Ray Hoffman, conveyed that CWA and Seattle have reached a tentative agreement on when CWA’s will begin to withdraw from**

Seattle. The tentative agreement states withdrawal will begin in 2039 instead of 2024 and will occur in a slope method of 1mgd per year vs. the 5 mgd's currently called out in the contract. The agreement also states CWA will pay Seattle (which will benefit Seattle and all Wholesale customers) in the following installments: \$5M in 2013, \$12M in 2018 and \$5M in 2024. Seattle will request Linda McCrea and Chris Greene from Tacoma Utility to come to the OB and discuss their new agreements with CWA.

- Update on City of Shoreline negotiations – Seattle will begin negotiations next year after checking in with Seattle City Council.
- Covington Water District has withdrawn as a member of the CWA
- Water for People – Dave Hilmoie, Seattle OB member gave an update on the Water for People organization.

- Future Meetings

January 3, 2013

February 7, 2013

- For the Good of the Order

- Public Comment Period

No comments provided

- Material Presented:

- 2013 OB Work Plan
- 2014-2016 OB Work Plan
- 3<sup>rd</sup> Quarter Financial Report

7. Board Meeting Adjourned @ 4:00 PM

Approved by:

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Chair, Nancy Ahern  
Seattle Water Supply System Operating Board

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Date