

# APPENDIX 7F

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## Modeling Check-In and Check-Out Form



## DWW MODELING CHECK IN-OUT REQUEST

**DATE:** \_\_\_\_\_

### PROCEDURES:

1. Fill out this form as completely as possible and send it to Hai Bach: [hai.bach@seattle.gov](mailto:hai.bach@seattle.gov)
2. You will be notified once received and contacted if further information is needed
3. Modeling team will review and process your request and notify you about next step(s)

**TYPE OF REQUEST:**      Check-In  Check-Out

**Project Name:** \_\_\_\_\_

**Basin Name/Location:** \_\_\_\_\_

### Model Platform:

SWMM5       Infoworks       Mike Urban       Others: \_\_\_\_\_

### Modeling data:

Rainfall       Evaporation       Flow Monitoring       Lake Level       Tide level  
 Soil       Others: \_\_\_\_\_

**Modelling Reports/Studies:** \_\_\_\_\_

Is this request for review?      Yes       No       N/A

Will you make changes/revisions after review?      Yes       No       N/A

Will you check-in for the final version?      Yes       No       N/A

What is the proposed use of the model? \_\_\_\_\_

### REQUESTOR'S CONTACT INFORMATION

Submitted by: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

SPU Branch/Division or Company Name: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Supervisor's Phone: \_\_\_\_\_

<p><b>Description of your project:</b></p>          
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