**Meeting Minutes**

*Thursday, May 19, 2016*

*5:00 – 6:30 PM*

*Seattle Municipal Tower, Room 4050*

Committee members present: Councilmember Mike O’Brien, Budget Director Ben Noble, Rachel Ben Schmuel, Brian Estes, Calvin Goings, Elizabeth Kiker, Alex Krieg, Joseph Laubach, Nick Paranjpye, Phyllis Porter, Ron Posthuma, Betty Spieth-Croll, Laurie Torres

**5:00pm** **Welcome**

 Deputy Mayor Kate Joncas

 Councilmember Mike O’Brien

 SDOT Director Scott Kubly

 Budget Director Ben Noble

* City officials (and two committee members) began the meeting thanking the Oversight Committee for their service.
* The Bridging the Gap Oversight Committee played a key role in levy revenue and expenditure accountability.

 Agenda approval

* Agenda was approved.

 Public Comment

* Cathy Tuttle (Seattle Neighborhood Greenways): Spoke to the importance of Section 7 in the Levy to Move Seattle legislation. Specifically, she encouraged the Oversight Committee to first develop a lens of equity. She suggested the following criteria for stability and mobility for framing equity and transportation investments.

**5:15pm Committee member introductions**

* Committee members present took a few minutes to introduce themselves to the group.

**5:30pm SDOT overview**

 Barbara Gray, Deputy Director

 Karen Melanson, Deputy Director

 Mike Terrell, Deputy Director

* All three deputy directors provided the committee with an overview of SDOT and talked about how their work overlaps with the Levy to Move Seattle.

**5:45pm Oversight committee roles & responsibilities**

* The official role of the Oversight Committee was discussed.
* Financial and project progress reports will be supplied at each committee meeting.
* Leveraging reports and project updates will be updated throughout the year at meetings as topics develop.

**5:55pm Accountability measures**

* Various reporting tools to show progress over the 9-year levy were discussed.
* The City of Seattle is at the forefront of providing information on projects costs, scope and schedule through our Capital Projects Dashboard.
* A dashboard for the levy commitments is also being developed.

**6:10pm Next steps**

* A future meeting date was proposed, but this date is dependent on member availability.
* The committee will select a Chair and/or Co-chairs.
* The committee will also work over the next several months on guiding principles to help guide their roles and responsibilities.

**6:20pm Closing comments**

* Committee members voiced an interest in going over SDOT work plans for planned work at a future meeting.
* Recent news about BMP implementation was also discussed. We will have BMP implementation staff present the committee with details at a future meeting for more details.