



CIVIL SERVICE COMMISSIONS

Public Safety Civil Service Commission

Commission Chair Stacy Connole

Commissioner Dorothy Y. Leggett

Commissioner Joel A. Nark

Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Executive Assistant

Public Safety Civil Service Commission

March 24, 2021-Monthly Meeting

Approved: April 21, 2021

Call to Order: Commission Chair Stacy Connole called the March 24, 2021 Public Safety Civil Service Commission Meeting to order at 10:02 am. The meeting was held via WebEX.

In Attendance

Commission Chair Stacy Connole

Commissioner Dorothy Leggett

Commissioner Joel Nark

Andrea Scheele, Executive Director

Teresa Chen, Assistant City Attorney

Teresa R. Jacobs, Executive Assistant

Public Comment: No members of the public requested to give public comment.

1. APPROVAL OF MINUTES

Approval of Minutes-February 17, 2021 -Monthly Meeting

The Commission reviewed the minutes of the February 17, 2021 monthly meeting. Commissioner Leggett moved to approve the minutes. Commissioner Nark seconded the motion. The minutes were approved by acclamation and will be signed by the chair.

- 2. FIRE AND POLICE EXAM STAFF RECOGNITION:** Ms. Scheele recognized the work of the exams unit and commended them on their flexibility with scheduling and administering exams safely.

3. EXAM UNIT UPDATES

Yoshiko Grace Matsui, Fire Exams Analyst: Ms. Grace Matsui reported on the completion of the Fire

City of Seattle Civil Service Commissions

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Lieutenant written exam. There were 67 candidates who sat for the exam. Ms. Grace Matsui reported on the Fireboat Engineer written exam that is currently in development and is scheduled for June 16. Four candidates have signed up.

Rachael Schade, Police Exams Analyst: Ms. Schade reported there were 23 participants at the Police Lt. exams that were held at SMT. Ms. Schade reported the exams were held in multiple meeting rooms at staggered start times. Ms. Schade reported the Assessment Center begins in May with writing exercises on May 15. The application period for entry level closes on April 7.

4. EXAM PROTEST APPEALS

Police Lieutenant: The Commission considered a protest appeal for the Police Lieutenant written exam. Commissioner Nark moved to deny the appeal and accept the keyed answer. Commissioner Connole seconded the motion. The motion passed unanimously. The appeal was **denied**.

5. PSCSC ADMINISTRATION

Financial Interest Statements: Ms. Jacobs notified the commission that Financial Interest Statements will be sent electronically and the deadline to return is April 15, 2021.

Scheduling Closed Session for Hearing Panel : The commission agreed to hold a closed session on April 21 to prepare for the Jones appeal hearing that is scheduled to begin April 27 through 29.

6. EXECUTIVE DIRECTOR REPORT

Departmental Work Update: Work from Home-Ms. Scheele reported staff continues to work from home. **Community Service Preference Points-**Ms. Scheele reported discussions are underway regarding Preference Points. Ms. Scheele stated she would like to get one or more commissioners to weigh in on the matter. Commissioner Leggett stated she would be interested in working with Ms. Scheele. **CSC-** Ms. Scheele reported the CSC will hold a work retreat on April 19.

Budget: Ms. Scheele reported she will be meeting with the budget analyst to go over anticipated budget needs for 2022.

7. CASE STATUS REPORT

Nina Jones-PSCSC No. 20-01-019-New Appeal: Ms. Scheele reported the first prehearing was held on February 3rd. The parties agreed to hold the hearing on April 27, 28 & 29.

Novisedlak v. SPD-PSCSC No. 20-01-011-Update: The PSCSC hearing panel is currently in deliberation. A decision is due by May.

Lt. R. Crawford-PSCSC No. 20-03-014-Request for Decision (Veteran's Preference): A writ filed

by the appellant with King County Superior Court is moving forward.

8. EXECUTIVE SESSION: No Executive Session

ADJOURN: All other business before the Commission having been considered, Commission Chair Connole adjourned the meeting at 11:09 am.

Respectfully Submitted by:

/s/ Teresa R. Jacobs 4/21/2021

/s/ Stacy Connole 4/21/2021

Teresa R. Jacobs

Date: 4-21-2021

Stacy Connole

Date: 04/21/2021

Teresa R. Jacobs
Executive Assistant

Stacy Connole
Commission Chair

*Request for public records, including audio recording of meetings can be made through the City Public Records Request Center <http://www.seattle.gov/public-records>

Signature: Commissioner Stacy Connole

Commissioner.Stacy Connole (Apr 21, 2021 11:30 PDT)

Email: COMMISSIONER.STACY.CONNOLE@SEATTLE.GOV