



City of Seattle

CIVIL SERVICE COMMISSIONS

PUBLIC SAFETY CIVIL SERVICE COMMISSION

Commission Chair Joel A. Nark
Commissioner Christian M. Halliburton
Commissioner Sam Pailca

Public Safety Civil Service Commission

June 15, 2017

Approved August 17, 2017

Call to Order: Commission Chair Joel Nark, called the Public Safety Civil Service Commission monthly meeting to order at 10:03 a.m. The meeting was in Room 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Joel Nark
Commissioner Christian Halliburton
Commissioner Sam Pailca
Jennifer A. Greenlee, Executive Director
Teresa R. Jacobs, Administrative Staff Assistant
Jeff Slayton Assistant City Attorney

- **PUBLIC COMMENT:** Lt. Greg Reichlin an 18-year veteran with the SFD, and a decade as a lieutenant was present and addressed the Commission. Lt. Reichlin stated he was interested in becoming a paramedic with SFD, but was concerned about losing his rank if for any reason, he could not complete the program. He asked about the possibility of returning to his Lieutenant position, if he does not successfully complete the program. He would be willing to take the demotion to Fire Fighter if he becomes a paramedic. The Commission suggested he consult with the Chief and the Union, and inform the Commission whether the Department and Union support his proposal.

1. Approval of Minutes:

April 13, 2017 PSCSC Special Meeting: The Commission reviewed the minutes of the April 13, 2017 special meeting of the PSCSC. Commissioner Pailca moved to approve the minutes as written. Commissioner Halliburton seconded the motion. The minutes were approved by

City of Seattle Civil Service Commissions

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acclamation and signed by the Chair.

2. **SFD & SPD Hiring Equity Consultant Contract Update:** Bailey Hinkley, SDHR Workforce Equity Program Manager, was present to give an update to the Commission on the work of Sawgrass Consulting Group regarding the SFD and SPD Equity Analysis for entry level hiring. Ms. Hinkley stated the three phases of the analysis were complete and data recommendations will be complete September 2017. Ms. Hinkley informed the Commission that SPOG and Local 27 have been participating in the process.

3. **Case Status Report-Appeal/Update:** The Executive Director reported there were no current appeals.

4. **SFD & SPD Exam Analysts Updates:**

- **SPD Lt. Register:** Rachael Schade, SPD Exams Administrator was present to request the Commission approve the early certification of the SPD Lt. Register. The list will expire, with a one month lag before the next register is due to be published. This is due to the list being published early in June of 2015 at the request of SPD. There are no expected promotions during the time there will not be an active register and the Department will retain the ability to appoint out of class positions. The Commission determined that it was best to return to the normal publication date for the SPD Lt. register and refrain from publishing early this year.
- **SFD:** Jessica Kennedy, SFD Exams Administrator notified the commission that an RFP went out on June 7th for a consultant contract for an assessment of the hiring and examination process for entry level Fire Fighter.

5. **Executive Directors Report:**

- **Monthly Summit (Budget) Report:** The Commission reviewed the monthly budget. Ms. Greenlee reported the budget is on track.

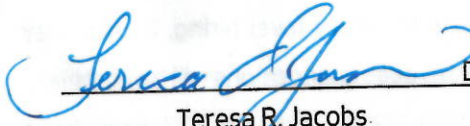
6. **Old/New Business:**

- Commission Chair Nark stated he attended the City Council Committee where the Community Police Commission legislation was addressed. Jeff Slayton, Commission Counsel will update the Commission at the next meeting.

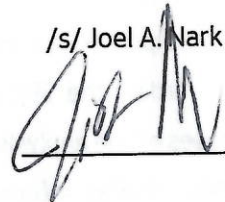
Adjourn: All other business before the Commission having been considered, Commission Chair Nark adjourned the meeting at 10:50 am.

Respectfully Submitted by:

/s/ Teresa R. Jacobs 8/17/2017


Date: 8.17.17
Teresa R. Jacobs
Administrative Staff Assistant

/s/ Joel A. Nark 8/17/2017


Date: 8.17.2017
Joel A. Nark
Commission Chair