



**Public Safety Civil Service Commission**

**Monthly Meeting Minutes**

**May 15, 2025 @ 10:00 a.m.**

Seattle Municipal Tower Room 1679 and Teams

1.	<b>CALL TO ORDER</b> Commission Chair (PSCSC 2.04)	Commissioner Greene called the meeting to order at 10:01 am.
	<b>LAND ACKNOWLEDGEMENT</b>	
2.	<b>COMMISSIONER AND STAFF INTRODUCTIONS</b>	Commissioner Greene gave attendees an opportunity to introduce themselves. The following people were present: PSCSC Commissioners: Tom Applegate and Queniya Mays. Commission Staff: Andrea Scheele, Executive Director; Sarah Butler, Operations & Policy Advisor; Mike Nelson, Public Safety Exams Manager; Staff of the Public Safety Exams Unit; and Teresa Jacobs, Executive Assistant. Joe Levan, Assistant City Attorney/Commission Counsel. Representatives of Seattle Fire HR and Seattle Police HR. Members of the public were also present. Not in Attendance: Anne Vold, Assistant City Attorney
3.	<b>PUBLIC COMMENT (GENERAL)</b>	There was no public comment in person or in writing.
4.	<b>APPROVAL OF MINUTES</b>	<b>April 18, 2025, PSCSC Monthly Meeting:</b> Commissioner Greene moved to accept the minutes as written. Commissioner Applegate seconded the motion. The minutes were approved by acclamation.
5.	<b>UPDATES/DISCUSSION</b>	<b>A. FIRE AND POLICE EXAM UNIT UPDATES</b> <ol style="list-style-type: none"><li>1. Police Exams (Rachael Schade, Police Exams Administrator)</li><li>2. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator)</li><li>3. Fire and Police Staffing (Hiring/Attrition Numbers)</li></ol> <b>B. EXECUTIVE DIRECTOR BUDGET &amp; DEPARTMENTAL UPDATES</b> <ol style="list-style-type: none"><li>4. Budget Update</li><li>5. Department Update</li></ol>

		<b>C. CASE STATUS REPORT/APPEAL UPDATES</b> 6. Hill v. SPD-PSCSC No. 24-01-004A 7. Englund v. SPD-PSCSC No. 24-01-006A
6.	<b>ACTION ITEMS</b>	<b>D. POSSIBLE EXAM PROTEST REVIEWS</b> -There were no Police Captain or Police Lieutenant protests submitted.
7.	<b>EXECUTIVE SESSION</b>	The commission went into Executive Session at 10:35 a.m. Commissioner Greene stated the meeting would adjourn at the conclusion of the Executive Session. The Executive Session ended at 10:44 a.m.
8.	<b>OLD/NEW BUSINESS</b>	There was no Old/New Business.
9.	<b>ADJOURNMENT</b>	The meeting adjourned at 10:44 a.m.

Minutes submitted June 12, 2025, by: Teresa Jacobs

Minutes ☒ Approved ☐ Amended  
June 12, 2025, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Richard Greene

Monthly meetings are recorded, they can be found at:  
<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at  
<https://www.seattle.gov/public-records>