



CITY OF SEATTLE
PUBLIC SAFETY CIVIL SERVICE COMMISSION
SPECIAL MEETING-MINUTES
January 25, 2024
Location: WebEx and at SMT 1679

- 1. CALL TO ORDER**
LAND ACKNOWLEDGEMENT

Commission Chair (PSCSC 2.04)

Commission Chair Richard Greene called the January 25, 2024, PSCSC Special meeting to order at 10:00 am.

- 2. ATTENDEE INTRODUCTIONS:**

Commissioner Greene gave attendees an opportunity to introduce themselves. The following people were present: PSCSC Commissioners: Stacy Connole and Tom Applegate. Commission Staff: Andrea Scheele, Executive Director; Sarah Butler, Operations & Policy Advisor; and Teresa Jacobs, Executive Assistant. Commission Counsel/ Assistant City Attorneys: Joe Levan and Anne Vold. And members of the public.

- 3. WELCOME NEW COMMISSIONER**
TOM APPLGATE

The Commission and staff welcomed employee elected Commissioner Tom Applegate

- 4. PUBLIC COMMENT**

The commission began public comment at 10:05 am. Public comment ended at 10:25 am. There was public comment on Rule 10.03.

- 5. APPROVAL OF MINUTES**

December 14, 2023, PSCSC Monthly Meeting: Commissioner Greene moved to accept the minutes. Commissioner Connole seconded the motion. The minutes were approved by acclamation.

- 6. ACTION ITEMS**

2024 Meeting Schedule: The Commission approved the meeting dates for 2024.

EXECUTIVE SESSION

The commission did not go into Executive Session.

- 7. UPDATES/DISCUSSION**

OPEN PUBLIC MEETINGS ACT AND PUBLIC RECORDS ACT TRAINING
Presenters: Assistant City Attorneys Joe Levan & Aaron Valla

FIRE AND POLICE EXAM UNIT UPDATES

 - a. **Fire and Police Exam Unit:** Yoshiko Grace Matsui, Fire Exams Analyst and Amy Jo Chamberlain, Fire and Police Exams Analyst, gave updates on the Police and Fire Promotional exams, Development Committees, Registers, and Bibliographies.
 - b. **Fire and Police Staffing (Hiring/Attrition Numbers):** Director Scheele gave an update on the Fire and Police staffing.

EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES

 - c. **Budget and Department Update:** Director Scheele provided the monthly department and budget update.

CASE STATUS REPORT/APPEAL UPDATES: The commission reviewed the January case status report and Director Scheele gave an update on the **Willis v. SPD-PSCSC No. 23-01-004A** appeal.

8. **OLD/NEW BUSINESS**

There was no old or new business.

9. **ADJOURNMENT**

Commission Chair Greene adjourned the meeting at 11:42 am

March 21, 2024

Minutes submitted by: Teresa Jacobs

Minutes approved and signed by: Commissioner Richard Greene, Chair

Signed: *Richard Greene*

Monthly meetings are recorded, they can be found at:

<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at

<https://www.seattle.gov/public-records>