



CITY OF SEATTLE
PUBLIC SAFETY CIVIL SERVICE COMMISSION
MEETING-MINUTES

April 24, 2024

Location: WebEx and at SMT 1679

1. **CALL TO ORDER
LAND ACKNOWLEDGEMENT** Commission Chair (PSCSC 2.04)

Commission Chair Richard Greene called the April 24, 2024, monthly meeting to order at 10:00 am.

2. **ATTENDEE INTRODUCTIONS:** Commissioner Greene gave attendees an opportunity to introduce themselves. The following people were present: PSCSC Commissioners: Stacy Connole and Tom Applegate. Commission Staff: Andrea Scheele, Executive Director; Sarah Butler, Operations & Policy Advisor; and Teresa Jacobs, Executive Assistant. Commission Counsel/Assistant City Attorneys: Joe Levan and Anne Vold. Members of the public were also present.

3. **PUBLIC COMMENT** There was no public comment in person or in writing.

4. **APPROVAL OF MINUTES** **March 21, 2024-Monthly Meeting-**Commissioner Greene moved to accept the minutes as written. Commissioner Applegate seconded the motion. The March minutes were approved by acclamation.

5. **ACTION ITEMS** **EXAM PROTEST REVIEWS:** Police Sergeant Oral Board, Fire Captain, and Fire Battalion Chief Written Exams-There were no requests for protest reviews.

EXECUTIVE SESSION The commission did not go into Executive Session

6. **UPDATES/DISCUSSION** **EXECUTIVE DIRECTOR BUDGET & DEPARTMENTAL UPDATES**
 - a. Budget and Department Update: Director Scheele provided the monthly budget update.
 - b. Department Update: Director Scheele provided the department update.
 - c. Financial Interest Statements: Teresa Jacobs, Executive Assistant notified the commission that all statements were returned on time and CIV is 100% compliant.**CASE STATUS REPORT/APEAL UPDATES:** The commission reviewed the case status report and Director Scheele gave an update on open appeals.
 - d. Willis v. SPD-PSCSC No. 23-01-004A
 - e. Swartz v. SPD-PSCSC No. 24-01-001A
FIRE AND POLICE EXAM UNIT UPDATES
 - f. Fire Exams (Yoshiko Grace Matsui, Fire Exams Administrator)
 - g. Police Exams (Rachael Schade, Police Exams Administrator)

The Exam Unit administrators provided updates on the Fire and Police Promotional exams, Development Committees, Registers, and Bibliographies.

h. Fire and Police Staffing (Hiring/Attrition Numbers): Director Scheele provided the current staffing numbers for SPD and SFD.

7. OLD/NEW BUSINESS

Director Scheele suggested the commission take the Land Acknowledgement training provided by Rita Gray in SDHR. Ms. Gray would provide guidance on developing a meaningful land acknowledgement.

8. ADJOURNMENT

Commission Chair Greene adjourned the meeting at 10:31 am

Minutes submitted **June 20, 2024**, by: Teresa Jacobs

Minutes Approved Amended
June 20, 2024, by: PSCSC

Signed by PSCSC Commission Chair, Richard Greene

Richard Greene

Monthly meetings are recorded, they can be found at:

<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at

<https://www.seattle.gov/public-records>