



**CITY OF SEATTLE**  
**PUBLIC SAFETY CIVIL SERVICE COMMISSION**  
**SPECIAL MEETING MINUTES**  
**December 14, 2023**  
**Location: WebEx and at SMT 1679**

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| 1. | <b>CALL TO ORDER</b><br><b>LAND ACKNOWLEDGEMENT</b><br><b>INTRODUCTIONS</b> | Commission Chair Stacy Connole called to order the special meeting of the Public Safety Civil Service Commission at 10:04 am on December 14, 2023. |
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| 2. | <b>ATTENDEE INTRODUCTIONS</b> | Commissioner Connole gave attendees an opportunity to introduce themselves. The following people were present: <u>PSCSC Commissioners</u> : Joel Nark and Richard Greene. <u>Commission Staff</u> : Andrea Scheele, Executive Director, Sarah Butler, Operations & Policy Advisor, and Teresa Jacobs, Executive Assistant. <u>Commission Counsel/ Assistant City Attorneys</u> : Joe Levan and Anne Vold. And members of the public. |
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| 3. | <b>PUBLIC COMMENT</b> | There was public comment on Rulemaking 10.03 |
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| 4. | <b>APPROVAL OF MINUTES</b> | Commissioners reviewed the minutes from the Joint Meeting with CSC and the Special Meeting of the PSCSC both held on <b><u>November 16, 2023</u></b> . Commissioner Connole moved to accept the minutes. Commissioner Greene seconded the motion. The minutes were approved as written. |
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| 5. | <b>ACTION ITEMS</b><br><br><b>EXECUTIVE SESSION</b><br><br><b>VOTE</b> | <b>PSCSC Rulemaking-10.03 Return to Eligible Register After Separation-Reinstatement Register</b> : The chair opened public comment on rulemaking at 10:23 a.m. and heard from current and former members of SFD and Local 27. Public comment closed at 10:46 a.m. <u>Executive Session began at 10:48 am. The Executive Session ended at 11:16 am.</u> Commissioner Greene moved to adopt the rules as recommended. Commissioner Connole seconded the motion. The rules were adopted by acclamation and will be signed by all commissioners and filed with the Office of the City Clerk.<br><br><b>2024 CHAIR NOMINATION &amp; VOTE (PSCSC 2.03)</b> : Commissioner Nark moved to nominate Commissioner Greene to serve as the 2024 PSCSC Chair. Commissioner Connole seconded the motion. The motion was approved. |
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| 6. | <b>UPDATES/DISCUSSION</b> | <ol style="list-style-type: none"><li>a. <b>Fire and Police Exam Unit</b>: Rachael Schaade, Police Exams Analyst and Yoshiko Grace Matsui, Fire Exams Analyst, gave updates on the Police and Fire Promotional exams, 2024 Development Committees, Registers, and Bibliographies.</li><li>b. <b>Fire and Police Staffing</b>: Director Scheele gave an update on the Fire and Police staffing.</li><li>c. <b>Executive Director Departmental and Budget Update</b>: Director Scheele provided the monthly department and budget update.</li><li>d. <b>Case Status Report</b>: The commission reviewed the case status report.</li></ol> |
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7. **OLD/NEW BUSINESS** **ACTION MINUTES UPDATE:** The commission reviewed the format for the commission meeting minutes.


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8. **ADJOURNMENT** Commission Chair Connole adjourned the meeting at 11:58 am

**January 25, 2024**

**Minutes submitted by:** Teresa Jacobs

**Minutes approved by:** Commissioner Richard Greene, Chair

**Signed:**  \_\_\_\_\_  
Commissioner Richard Greene (Mar 29, 2024 11:06 PM)

Monthly meetings are recorded; after January 1, 2024, they may be found at:

<https://www.youtube.com/channel/UCgIMkgpm-XFGWnnYfMRL4tQ>

Previous recordings may be requested via the public records portal at <https://www.seattle.gov/public-records>