



City of Seattle  
Civil Service Commissions

**VOLUNTARY REQUEST TO WITHDRAW APPEAL**

This matter was before the: **Public Safety Civil Service Commission** **Civil Service Commission**

<sup>†</sup> Appellant Name:		<sup>†</sup> CSC/PSCSC Case No:	<sup>†</sup> Date:
<sup>†</sup> Respondent:		Appellant's Authorized Representative:	

<sup>†</sup> Denotes required field

Please select the appropriate action below:

- I am the above-named **Appellant**, and hereby withdraw my appeal in the above-referenced matter. Although you are not required, you may state the reason for withdrawal:
- I am the above-named **Authorized Representative** of the Appellant, and hereby withdraw the appeal in the above-referenced matter on the Appellant's behalf.
- I am the above-named **Appellant**, Respondent and I have entered into a settlement agreement which resolves the appeal to my satisfaction. (See: CSC Rule 5.22E 1-3). The settlement agreement is attached for the record.

I am the **Authorized Representative** of the Appellant. Respondent and Appellant have entered into a settlement agreement which resolves the appeal to the satisfaction of the Appellant. (See: CSC Rule 5.22E 1-3). The settlement agreement is attached for the record.

By signing and dating below, I certify that the information on this form is correct.

**Signature:**

**Date:**

Please submit this completed form via email to [andrea.scheele@seattle.gov](mailto:andrea.scheele@seattle.gov). This form may also be submitted via regular mail to **City of Seattle Civil Service Commission, 700 5th Avenue, Suite 1670-P.O. Box 94729, Seattle, WA 98124-4729** or by fax to **(206) 684-0755**. If you are sending via regular mail, please notify staff that you are mailing in the document.

**A Dismissal Order will be issued by the Presiding Officer or Executive Director.**