

City of Seattle

Green New Deal Oversight Board

2023-2024 Workplan



Seattle
Office of Sustainability
& Environment

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Workplan Overview

Green New Deal Oversight Board (GND Oversight Board or Board) Workplan contains the timeline for the main priorities and activities for the Board in 2023-2024.

This workplan originated from the discussions that were held at the GND Oversight Board’s April 2023 Retreat. The retreat focused on visioning and priority setting for the Board’s work and building relationships among Board members. Notes from the Retreat are included as an Appendix.

The priorities and activities in this workplan were further refined by Board members after their retreat over a two-month period via Board meeting discussions, individual and small group feedback sessions, and written feedback. The final workplan was adopted by the Board at their August 21, 2023 meeting.

Connecting the Workplan to the Board’s Vision, Mission, and Values

The Green New Deal Oversight Board focuses on addressing the climate crisis through carbon reduction and climate adaptation, building an inclusive and equitable low carbon economy, and promoting community health and well-being. The GND Oversight Board does this by recommending systemic changes and budget priorities to the Mayor, City Council, City departments and advisory boards, supporting departmental planning and implementation, coordinating efforts with City departments and related advisory groups.

The GND Oversight Board’s Vision, Mission, and Values are included to ensure that the Board’s priorities and activities for 2023 and 2024 are connected to the bigger picture of what the GND Oversight Board has set out to achieve.

GND Oversight Board Vision

Seattle will be climate-pollution free by 2030¹

¹[Green New Deal Resolution 31895](#) PDF p. 9 (Section 4)

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Values that Drive the GND Oversight Board's Mission

1. We **serve** the land; *frontline communities* (Black people, Indigenous people, sovereign tribal nations, communities of color, immigrants, refugees, youths, elders, houseless people, disabled people, LGBTQ+ people, people with low and no income, and people who work in outdoor occupations); and people who live, work, play and pray in Seattle.
2. We are **stewards** of our local and global **environment, health, and climate**.
3. We exist to correct historic and current inequities that accelerate and cause more severe impacts on frontline communities towards **racial and social equity**.
4. We respect and approach **intersectionality and cultural preservation as assets** to bring about unity and creativity from various perspectives and differences to our work.
5. We **build on the legacy** of our ancestors, our communities, and our forerunners from racial, social, economic and environmental justice movements.
6. We **listen and are guided** by frontline communities.
7. We **collaborate** with communities, the Seattle government, sovereign tribal nations (whose treaty rights are connected to the lands and waterways of Seattle or whose usual and accustomed places are in Seattle), and other entities such as non-profit, private, public and other governmental agencies to accomplish our vision and mission.
8. We hold ourselves, Seattle departments and others **accountable** to accomplish our vision and mission.
9. We **uphold the human and workers' rights** set out in the United Nations Universal Declaration of Human Rights² and the 1991 Declaration of Environmental Justice Principles by the People of Color Environmental Leadership Summit³.

GND Oversight Board Mission

GND OB connects frontline community-led voices and the Seattle city government to eliminate Seattle's climate pollution by 2030, while resolving racial, social, and economic inequities. We do this by:

1. Recommending systemic changes and budget priorities to the Mayor, City Council, City departments and advisory boards
2. Supporting departmental planning and implementation,
3. Coordinating efforts with City departments and related advisory groups pursuant to [Ordinance 125926](#).

Values On How We Accomplish Our Mission

1. We act with **mindful urgency** to accomplish our vision and mission.
2. We **listen and are guided** by frontline communities.
3. We **engage, consult and obtain consent** from impacted tribal nations.
4. We practice having an **open mind and cultural humility** to recognize we do not know everyone's cultural ways.
5. We seek to build **trust and reliability** with **respectful, honest, caring, and transparent** interactions within and outside the GND OB.
6. We are guided by **accurate information, science, and community experience and insight**.
7. We seek to **creatively solve problems and conflict** by addressing the root causes and will not accept *false solutions* that continue extractive practices and/or prioritizes profits over communities⁴.

²United Nations Declaration of Human Rights, <https://www.un.org/en/about-us/universal-declaration-of-human-rights>

³Environmental Justice Principles: <https://www.ejnet.org/ej/principles.html>

⁴Hoodwinked in the Hothouse Third Edition- Glossary, <https://climatefalsesolutions.org/glossary/>

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Workplan Timeline

How to read this timeline: Cells in this table that are white are City activities that occur outside of this Board, but are likely to shape/inform the Board’s processes. Colored in cells are activities that the Board would be actively engaged in/leading with OSE staff support to advance Board priorities. The timeline is only an estimate; expect some Board activities to go into 2025. The goal is to focus on only 3 priorities at any given time, although there are months with 4 priorities. The priorities in this workplan were identified by Board members at the 2023 Board Retreat and then refined and finalized through a series of full Board, small group, and one on one conversations.

Priorities	July '23	Aug '23	Sept '23	Oct '23	Nov '23	Dec '23	Jan '24	Feb '24	Mar '24	April '24	May '24	June '24	July '24	Aug '24	Sept '24	Oct '24	Nov '24	Dec '24	
City Budget Timeline (2024 Budget Process) (25-26 Biennium Budget Process)	Depts. proposals Budget forecast		Mayor’s Proposed Budget		Budget forecast Council’s Budget	Mayor signs Budget							Depts. proposals Budget forecast	Mayor’s proposed Budget		Budget forecast Council Budget	Mayor signs Budget		
City Processes	Board Appointments and Re-Appointments					Onboarding new GND OB Members						Possible Board Member (Re)Appointments							
		Council Primaries	Council candidate education	Council Elections			New Council seated												
Community/Worker Engagement & Communications (led by the Community Engagement Comm.)	(1) Planning for engagement, (2) Comms development		Comp Plan Engagement			Budget/Policy Priorities/Goals Engagement & GND Celebrations; Synthesize community & worker priorities			Community & Worker Follow-Up on Budget/Policy Recommendations			Community & worker education on City Budget Processes; Community & worker Follow-Up on GND OB goals							
Board Function & Capacity (led by the Executive Comm. & other Board volunteers)			Information gathering on existing GND work within the City and among Board members		Develop Board protocol using existing GND OB governance, vision, mission & values	Finalize Board protocols; Board capacity assessment		Build out the GND OB’s role in City government; create endorsement rubric											
2025-2026 Budget Recommendations & Policy Priorities (led by the PPP Comm.)			Information gathering on existing GND work within the City and among Board Members		Stand up the PPP Committee		PPP Committee drafts recommendations for policy priorities		Full Board finalizes priorities		Another round of information gathering; PPP Committee drafts suite of budget recommendations			Full Board finalizes budget recommendations					
Indigenous Sustainability Projects	Decision needed from the Board following Tribal Consultation *Timeline subject to change*																		

Priority: Community/Worker Engagement & Communications

Led by the Community Engagement Committee

Main Deliverables:

- Develop communications materials with frontline communities and workers in Seattle as the primary audience.
- Engage frontline communities and workers on (1) draft budget recommendations, (2) GND priorities, (3) draft policy priorities, and (4) Seattle's draft Comprehensive Plan.
- Ensure that the Board's budget recommendations and policy priorities are rooted in the priorities of workers and frontline communities.
- Provide community and worker education on the City's Budget processes and facilitate opportunities for community participation in that process.

Activity: Plan for engagement and develop communications materials with Seattle's frontline communities and workers as the primary audiences.

- Reinstate community engagement committee with monthly meetings
- Staff work with Board to create GNDOB communications and branding materials (e.g., one pager, gov delivery site, updated GNDOB website, social media posts, etc.).
- Create plan for Seattle Comprehensive Plan engagement in collaboration with OPCD staff (also includes creation of engagement materials/media).
- Create plan for engaging frontline communities and workers for '25-'26 biennium budget priorities & celebrating GND successes to date (e.g., creating GND awards). Identify opportunities for deep democracy and community education when it comes to community members engaging on the budget process (e.g., GNDOB-hosted teach-ins on the City's budget process).
- Create a plan for engaging frontline communities and workers on possible GNDOB policy priorities.

Activity: Implement plan for Draft Seattle Comprehensive Plan engagement in collaboration with OPCD staff (also includes creation of engagement materials/media). *Note: GNDOB has \$100k for comp plan engagement.*

Activity: Engage communities and workers on '25-'26 Biennium Budget recommendations and policy priorities + general GND outreach to celebrate successes and share information on the GNDOB work.

Activity: Synthesize community priorities from community and worker engagement focused on GND budget, policy, and the GNDOB in order to refine Board priorities and recommendations.

Activity: Follow up with community partners, workers, and other City Boards and Commissions on Board priorities and draft recommendations.

- Follow up with community partners we engaged with by sharing draft budget and policy priorities to check that we accurately understood their priorities.
- Share GNDOB's community-generated budget priorities with community partners and workers/unions after sending priorities to elected officials and Dept. leadership.
- Identify opportunities for alignment and partnership with other City Boards, Commissions, and Councils.

Activity: Create community/worker education opportunities focused on the City budget process to facilitate community participation in that process.

**Community Engagement Note: OSE staff will share existing community events that the Board may be able to plug into such as the Youth Transportation Summit, Climate Resilience Hub focused engagement, engagement from other City Boards and Commissions, etc.*

Priority: Board Function and Capacity

Led by the Executive Committee and other Board volunteers

Main Deliverables:

- Information gathering on existing GND work within the City and among Board Members.
- Develop Board protocol using existing GNDOB governance, vision, mission & values.
- Conduct a Board Member capacity assessment once new Board members are seated.
- Create GNDOB endorsement protocol/rubric.
- Build out the GNDOB's role in City government based earlier protocol work.

Activity: Information gathering on existing GND work within the City and among Board Members.

Note: The '25-26 PPP Recommendations priority also includes this activity, and there will be opportunities for cross collaboration on the Board to support with information gathering.

- Learn more about existing City initiatives and projects that are in service of the GND (e.g., through the GND Interdepartmental Team).
- Identify opportunities to collaborate with other City Boards and Commissions.
- Learn about different GND-related initiatives, projects, programs, etc. that Board Members are engaged in and identify possible pathways for supporting and collaborating on that work.
- Gather and analyze baseline existing buildings' greenhouse gas emissions in the City of Seattle, working specifically with OSE staff who manage the [One Seattle Climate Portal](#).
- Gather and analyze baseline information surrounding socio-economic and housing data focused on climate resiliency and vulnerability (e.g., households with access to AC).

Activity: Develop Board protocol using existing GNDOB governance, vision, mission & values.

- Create draft protocol for the Board, using what was learned during the “information gathering” activity as well as existing GNDOB vision, mission, and values.
 - The goal of this activity is to get into the brass tacks of HOW the Board conducts its work currently to determine what is serving the Board and what Board members would like to shift to be as successful as possible in achieving the Board's mission, vision, and values.
 - Key questions: How can the Board achieve its mission, vision, values? What does it look like for the Board to ensure that its mission, vision, and values come to fruition? What is the Board doing well and what might need to change? Do the mission, vision, and values still resonate with the Board?
- Identify questions and areas where the Board would like feedback from communities/workers/unions on Board protocol and work with the Community Engagement Committee to get community feedback.

Activity: Conduct a Board capacity assessment once Board appointments process is completed to understand how to ensure the GNDOB work moves forward in a way that's sustainable for Board members and staff. The capacity assessment will also inform the Board protocol.

Activity: Create a GNDOB endorsement request rubric to evaluate how much the request is in alignment with the GNDOB's goals/priorities for a GND, as well as community priorities.

Activity: Build out the GNDOB's role within City government based on earlier protocol work.

- In partnership with the GND Interdepartmental Team and OSE staff, identify clear strategies for adopting a GND lens across City Departments' operations to 1) reduce GHG emissions by 2030, 2) support community resiliency, and 3) workforce inclusion.

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- Identify pathways for the GNDOB to support existing City GND-related programs.
- Build relationships across City Departments, City Boards and Commissions, and Seattle’s elected officials.
- Track progress on existing and upcoming GND programming across City Departments.
- Clarify Board’s roles vs. City’s roles when it comes to Seattle’s GND.

Priority: 2025-2026 Budget Recommendations & Policy, Program & Project Priorities

Led by the Policy, Program, and Project Committee

Main deliverables:

- Stand up the Policy, Program and Project Committee.
- Information gathering on existing GND work within the City and among Board Members.
- Update GNDOB policy, program, project, and budget recommendations based on frontline communities’ and workers’ priorities and GNDOB goals/priorities.
- Transmit GNDOB Budget Recommendations for the 2025-2026 Biennium.
- Track progress on implementation of adopted recommendations.

Activity: Information gathering on existing GND work within the City and among Board Members.

Note: The “Board Function and Capacity” Priority also includes this activity, and there will be opportunities for cross collaboration on the Board to support with information gathering.

- Learn more about existing City initiatives and projects that are in service of the GND (e.g., through the GND Interdepartmental Team).
- Identify opportunities to collaborate with other City Boards and Commissions.
- Learn about different GND-related initiatives, projects, programs, etc. that Board Members are engaged in and identify possible pathways for supporting and collaborating on that work.
- Gather and analyze baseline existing buildings' greenhouse gas emissions in the City of Seattle, working specifically with OSE staff who manage the [One Seattle Climate Portal](#).
- Gather and analyze baseline information surrounding socio-economic and housing data focused on climate resiliency and vulnerability (e.g., households with access to AC).

Activity: Board develops policy, program, and project priorities.

- Create technical working groups or [stand up the PPP Committee](#).
- Committee and staff meet regularly to discuss research, analyze, and recommend positions on new or recommended policies, program and projects up for Board consideration.
- Create concrete and specific policy priorities (e.g., frontline community resiliency, GHG reduction, etc.) that the Board can recommend as a strategy for Seattle’s GND.
- Committee works with the Community Engagement Committee to connect GNDOB priorities with frontline community priorities.
- OSE staff connect Committee members to relevant City Departments to refine/inform priorities.
- Committee refines and finalizes recommendations with support and guidance from the full Board.
- PPP Committee or technical group to draft communications outlining the adopted policy, program, and project priorities to be sent to the Mayor, City Council, or City agencies and departments as necessary.
- PPP Committee or technical group to track the progress of the adopted policy, program, and project recommendations as they advance through city government, and report the status regularly to the Board.

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Activity: Community engagement focused GND priorities and recommendations.

- See: “Community Engagement and Communications” priority for more information on how budget recommendations and policy priorities are to be developed in partnership with frontline communities.
- Share draft budget recommendations and policy priorities with community partners / members and City Depts we engaged with to check that we heard them accurately.
- Refine priorities and recommendations based on community, worker, and City staff feedback.

Activity: Develop and transmit budget recommendations to Mayor and Council in a manner that advocates for the whole City budget to advance GND priorities (not just PET revenue).

- Engage in another round of information gathering to specifically support budget recommendation development.
- The PPP Committee (or technical working groups) and the Community Engagement Committee work with the Budget Committee to develop budget recommendations for the '25-'26 biennium, using the learnings from previous community and worker engagement as well as Board adopted program, policy, project priorities as a starting place for developing budget recommendations.
- Transmit GNDOB Budget Recommendations for the 2025-2026 Biennium.

Activity: Community follow-up & educational opportunities focused on deep democracy on the City budget processes.

- Identify/create possible opportunities to meet with Mayor/Council and their staff to discuss budget recommendations and policy priorities.
- Work with the Community Engagement Committee to find opportunities to follow up with community members/partners on budget process and outcomes during community education events.
- See: “Community Engagement” priority for more information on community education focused on City Budget processes.

Priority: Indigenous Sustainability Projects

Main deliverable:

- Advise on how to proceed with moving forward Indigenous Sustainability Projects, following Tribal Consultation.

Activity: Following tribal consultation, the Board will need to decide how to move forward with this body of work and may also seek other Indigenous perspectives (e.g., Seattle’s Urban Indian population).

**Important Notes: OSE staff are working with staff from the Indigenous Advisory Council to find opportunities for collaboration. OSE staff are also working on Tribal Consultation regarding Indigenous Sustainability Projects. We are on tribes’ timelines, so the timeline for this work is subject to change based on consultation process.*

Appendix: Notes from 2023 Board Retreat

Overview

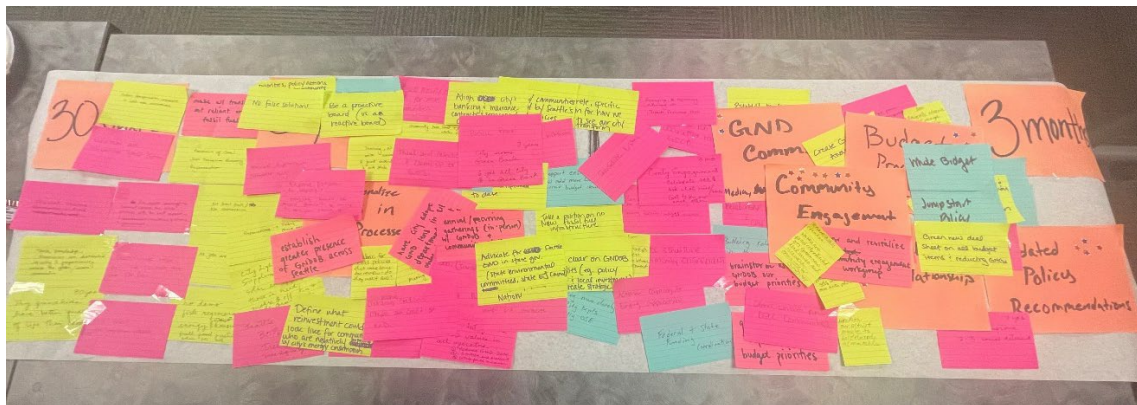
At their 2023 retreat, the GND discussed their priorities and draft timelines for work. We recognize that not all Board members were present at the retreat, so the notes below shouldn't be viewed as a final exhaustive list. Instead, we encourage Board members to review the notes as a launching off point for future discussion and workplan creation.

How to Read the 2023 Retreat Notes

Section 1 of these notes covers the Board's various priorities from the 2023 retreat. Broader themes are in bold font, with specific priorities listed underneath each theme.

Considerations for Section 1:

- You may find that some specific priorities could fit into more than one theme.
- Board members also identified longer and shorter-term priorities during the retreat. That said, the Board may choose to re-prioritize what to focus on when based on survey results, future Board discussions, etc.
- Phase II of this work will focus on creating workplans for current and future priorities as a full Board.



Board members indicated priorities during the 2023 GND Board retreat

Section 2 includes three draft timelines for work that Board members generated during the retreat on three themes: community engagement, budget recommendation process, and Board Function and Capacity. The purpose of these timelines are to support future discussion and workplan development that the full Board shapes and votes on.

Section 1: Board Priority Categories from the Retreat

Theme: Update policy recommendations

- Shorter-term policy recommendation priorities:
 - Housing
 - Tree ordinance
 - Maximally advocate for the passage of a strong BEPS on a 2030 timeline
 - Subsidize e-bikes
 - Advocate for Seattle's GND in state government via state legislature's environmental committees, state EJ council, etc.)
- Longer-term policy recommendation priorities:
 - Climate jobs for workers that will lose their job during this transition (just transition for workers)
 - Expand PLA & apprenticeship utilization

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- Take a position on no new fossil fuel infrastructure
- Create and implement policy of consultation and consent with tribal nations
- Tribal land protection
- River cleanup
- Building retrofits / energy upgrades focused on renters and low-income households
- More charging stations, maybe tax credit or fund
- Align the City's banking and insurance contracts and services with GND principles
- City moves to a green bank and within six years all city money is in a green bank
- Increase capacity for funding applications
- Climate friendly recreation hubs for more communities
- No false solutions
- Air quality art installations
- Community has land and water rights
- Priorities, policy actions and local investments that: 1) reduce climate pollution, 2) create good green union jobs and/or pathways to a green energy economy, 3) address EJ and build community resilience
- Workforce development in energy technology
- Tree equity: Seattle is at least 30% tree canopy
- Reparations for tribes and the Black community
- City light has supplemental solar energy for those in need, makes \$ off extra and feeds the green bank
- Massive expansion on affordable, green housing options
- Expand programs for recycling (recycling "ridwell-like" model should be limited to who can afford it)
- Make all transit not reliant on fossil fuels
- Economy of care, just transition economy, regeneration
- No fossil fuels, no extraction
- All jobs are union
- Per capital consumption is reduced across the globe starting with the most extractive and consumerist counties and classes and economies
- Resilient, thriving communities in place
- Tools, knowledge, resources are distributed equally and proportionally across the globe/across communities
- My grandkids' generation have better quality of life than boomers
- Free transit, equitable congestion pricing
- Public transportation expansion → last mile connections
- Pedestrianize major area like University Ave and Pike Place
- No dams, fish population regenerated, energy for all, housing for all, full food justice
- No capitalism, no corporations, no wars
- Equitable and comprehensive transit system

Theme: Budget Priorities & Process

- Shorter-term budget priorities & processes:
 - Ensuring continued funding for climate resilience hubs in accordance with 2023-2024 GNOB recommendations
 - Letter to the Mayor
 - Meet with Mayor and his staff with other community members to discuss budget priorities
 - Establish a well working relationship and budget vetting system with the City

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- Create a GND Sheet on all budget items and reducing GHGs
- Advocate for whole budget to advance GND priorities, not just Jumpstart
- Make the budget process increasingly participatory (could also go in community engagement)
- Identify more “shovel-ready” projects
- Brainstorm as a GNDOB our 2024 budget priorities
- Federal and state funding coordination

Theme: Mayoral/Council/Departments Relationships

- Shorter-term priorities for building relationships with electeds and City departments:
 - Build a working relationship with Mayor, City Council, and other electeds
 - Work more closely with City Depts, especially OSE
 - GND Budget Advocacy: Work our activist muscles to hold electeds accountable
 - Deep education with City Budget staff and Mayor on why we have our GND priorities

Theme: Community Engagement

- Shorter-term community engagement priorities:
 - BIPOC and Frontline community engagement
 - Grow and revitalize community engagement workgroup
 - Get community input on budget priorities (could also go in budget priorities and process)
 - Deep democracy when it comes to the budget and policy processes
 - GNDOB recognition / celebration – celebrate GND budget priorities, ask about what we missed and what community needs are, get to know one another
 - Grant writing for BIPOC communities
- Longer-term community engagement priorities:
 - Meet with communities impacted by Seattle’s energy policies
 - Annual/recurring gatherings (in-person) with GNDOB and community stakeholders
 - Build community networks for grassroots direct action and accountability for electeds
 - Build relationships with and strengthen connections between labor and environmental activists
 - Workers are practically educated on GND issues and vice versa
 - Engage frontline communities and build more support with orgs
 - Training, workshops with communities and organizations and government outside Seattle and WA state

Theme: GND Communications

- Shorter-term GND communications priorities:
 - Create GND Awards
 - Establish a media presence
 - GND Branding and policy for outside orgs to partner with the GND board. Ideas for GND branding include: conveying the Board’s passion for a GND and a just transition, accountability to communities, vision and can-do mentality (e.g., fighting for health and future generations), commitment to the people, planet, and joint future
- Longer-term GND communications priorities:
 - Report out on what the GNDOB has accomplished to date

Theme: GNDOB Function / Budget / Capacity

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- Shorter term GNDOB Function / Budget / Capacity Priorities:
 - Concrete and specific vision for how we want to see our city transform
 - Engaging, informing, and advising on climate resilience hub work and strategy
 - Protocol to ask for endorsement from GNDOB
 - Get clear in GNDOB priorities (e.g., policy actions and local investments), then create strategic plan
 - Grants improve 2-3 social determinants
 - Rubric to evaluate policies that come to us for review – are they relevant to / supportive of the GND?
 - GND summit with other cities
 - Be a proactive board (vs. a reactive board)
 - Life cycle cost and impact analysis of policies proposed by the city to determine the amount of energy the GNDOB puts into advising on that policy (make this a practice)
 - Define what re-investment could look like for communities who are negatively impacted by the city's energy consumption

Operationalize GND in City Processes

- Establish a greater presence of GNDOB across City government
- Have City adopt GND lens in all departments (not only in OSE and a select few depts.) across all operations to 1) reduce GHG emissions by 2030, 2) support community resiliency, 3) workforce inclusion
- Support existing programs and add more funding to current budget items

Section 2: Draft Timelines for Work

Overview: Board members mapped out draft timelines focused on community engagement, budget recommendation processes, and Board functions and capacity.

Note: this budget recommendations timeline/workplan is more detailed than the other two timelines included below because the budget committee has already begun working.

Timeline for Green New Deal Oversight Board Budget Recommendations

Goals

The Green New Deal Oversight Board plans to send their 2024 budget recommendations and priorities to the Mayor by early June 2023. These recommendations are a portion of the Board's broader strategy to advocate for advancing climate justice and Green New Deal goals across the City's budget. The Board is convening a budget committee to guide their engagement throughout the City's budget process.

****Note:** The GNDOB's Budget Committee will meet weekly during this process**

5/1-5/15: Create, disseminate, and analyze survey focused on board budget priorities

- Staff drafts survey for budget committee review; budget committee holds first meeting and finalizes survey; **staff sends survey out to full board by 5/10.**
- Board fills out survey; survey closes on 5/14.

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- Staff and budget committee meet to **analyze survey data** on Board members' budget priorities and **creates an outline of the letter** using survey findings.

5/15: Hold GNOB's Public Meeting

- Board discusses and reviews the survey results and provides their feedback on letter outline at board meeting.
- Board gets public feedback on budget letter

5/16-6/1: Draft Letter to Mayor

- Staff and budget committee complete first draft of the letter using the input and guidance from the Board and the public; **staff send draft of letter to the Board and Climate Justice Director for review by 5/19.**
- Board members provide their individual feedback/edits to the letter by 5/29.
- Staff and budget committee meet to incorporate Board feedback and create a second draft of the letter; **staff sends out the second draft to the Board, Climate Justice Director and OSE Director by 6/1.**

6/2-6/15: Finalize Letter to Mayor

- Board holds special meeting to **vote on the letter by 6/8.**
- Climate Justice Director to submit letter to the mayor by 6/15.

July 2023

- GNOB meets with Mayor and Mayoral staff to continue discussing budget priorities and recommendations

August – September 2023

- Engage in other budget processes in preparation for a GND checklist
- Response to Mayor/Council

Timeline for GND Community Engagement in 2023-2024

Engagement goals:

- Celebrate 2023 accomplishments and learn more about community needs to inform future priorities
- Effective and inclusive outreach
- Educated communities (e.g., via community teach-ins and town halls)
- Be nimble to organize

May 2023

- Stand up Board's Community Engagement Committee
- Invite community members to May Board meeting
- Extended public comment on budget priorities during May Board meeting
- Focused community engagement to integrate community needs into GND priorities

June 2023

- Send budget recommendations that integrates community priorities to the Mayor

July 2023

- Meeting with the Mayor and Mayor's staff with community leaders on budget recommendations

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- Share budget recommendations with community members at July Board meeting

August-November 2023

- Provide community education opportunities on the City's budget process (e.g., via community teach-ins, lunch and learns, and town halls)
- Create a handout for community members to share more about the GND and the City's budget process.

Dec 2023-Jan 2024

- Put on a public event to celebrate GND accomplishments and to learn about community priorities to inform the Board's recommendations for the next biennium. Hold three meetings across the city in the north end, UW/CD, and south end. Goals of this celebration would be to: educate, celebrate, and get community feedback and input to shape upcoming budget recommendations.

[Timeline to Develop Board Functions & Capacity](#)

Overall Board Goals for Function and Capacity

- Maximize impact within volunteer and staff time constraints
- Utilizing a confirmed committee and meeting structure by December 2023

May 2023

- Survey the amount of time for GND among Board members and what times/days Board members are available
- Do power mapping: internal (departments) and external (members)

September 2023

- Finalize the creation of standing committees, including membership and number of members in each committee, timing of activities (e.g., frequency of meetings), and committee roles
- Establish for Executive Committee to screen external requests based on GND priorities and capacities

November 2023

- Board to determine focus and priorities for the Board's use of time and resources

December 2023 (and annually thereafter)

- Set budget and policy priorities based on community input