



**Wednesday March 1, 2023**

11:00 am – 1:00 pm

Webex

**Board Members Present:** Willard Brown, Kaleb Germinaro, Mark R. Jones, Diana Paredes, Evelyn Allen, Sophia Benalfew, Quanlin Hu, and John Rodriguez

**Absent:** Lindsay Goes Behind, Jamie Madden, Abdi Yusuf

**Public:** Yordanos Teferi

**Welcome & Public Comment**

None

**Approve Board Minutes:**

Bana Abera, EDI AB Facilitator

*Minutes revised as necessary and approved by Board Members*

- Meeting minutes affirmed by Willard Brown and move to approve February minutes, Mark R. Jones seconds.

Call for additional edits/comments

- All in favor as is – all
- No - Nay or abstain 0
- Abstain 0

**Advisory Board Retreat**

Board member: What is the big picture plan/what is the overarching goal/purpose of the retreat

- Bana sent out a doodle poll ~a week ago
  - Once filled out, a draft agenda will be sent (in about a week)
  - Still missing some responses
  - Includes question on what are the priority items for board members
- Board member– draft agenda was discussed in exec committee, there's too much on the agenda.
  - Wants board to look and emphasize what the priorities for agenda items are.
  - Looking at early April.
- Suggestions/questions from Board member(s):
  - Add column to discuss why/purpose of discussion per agenda item as a way to keep us on track and help decide what to take out of the agenda



- What is the overarching goal for the retreat?
  - Relationship building with MO
  - Clarity – board roles, power, structure, mandate, board vs staff roles/relationship
  - Asset/Resource relationship coordinating – Connecting with capital subcabinet, design commission, planning commission
  - Work planning for 2023 and 2024 – revamping RFP

## Budget Letter

- Looking at a \$200 million shortfall this upcoming year. MO expectation is to be budget neutral in 2024.
  - Second year of bi-annual process for budget, first time with this MO
  - Not a budget memo process this year.
- Board member – put the overall EDI project ask to maintain the funding level of previous year as opposed to the \$30mil ask.
  - 22.8 million?
- Board member – capital and capacity building funding allocation/spread needs to be discussed during retreat
- Board member – there is a need to look at other revenue sources from other depts and outside sources
  - Comp plan and Zoning changes – opportunities for more engagement and more funding?
  - Look to wealthy in community to get direct donation support. We as EDI can operate as an information center for philanthropic organizations. Need to work on creating a path to pursue this.
- Board member – what is the likelihood/capacity to have some of this work supported by other depts/funding?
  - Capital subcabinet may be a path forward, effort is currently put on hold
- Board member – important to attach the narrative of the recession that BIPOC communities especially are going through. *Who* are we working for? Understanding the *importance* of the need.
- Board member – has there been an experience where EDI secured funds from different departments?
  - Closest we've come is sharing active projects and sharing funds that are already allocated to said projects to make admin easier.
- Staff will edit based on feedback and bring to retreat
- Board member – is there something that we can do to help?
  - Feedback that we just collected is good

## EDI 2.0 Strategy & Subcommittees Report Back



### **Executive Committee:**

- Small discussion of hiring process – EDI Manager
  - Timeline on revised job description
  - Timing of new hiring – June/July earliest
- Retreat
  - Defining roles between board and staff
  - Doing work to create context for new board members
  - Honor transitioning away members
  - Dialogue about ordinance, comprehensive discussion on why we're here and the work we're doing
- Budget Letter discussion
  - Providing guidelines and key priorities to draft
- Ordinance discussion
  - Current needs around issues of term limit, clarifying of powers, Conflict of interest, board roles, etc.
  - Staff provided context on how this was done the first time

### **Policy Committee:**

- Not everyone was able to meet last month, agenda is being pushed to this month WA state public benefit policy and EDI implications
  - Keep judicious record of benefits resulting from EDI investments in community
  - Some of that has an impact on evaluation criteria being asked of from grantees
  - Keeping in mind how this intersects with evaluation committee in the future

### **Storytelling/Data/Evaluation Committee:**

- Met a few times
- Discussed a realignment of work product by quarter
  - Have come to agreement on when specific work items will be completed
  - Had more conversations about details of how that process works
- Standardization on how data is being collected
  - Monitoring, expenditure, and project progress being done/used in the same form as the monitoring team when reporting to Director?
- Once information is collected, discussion on how data will be evaluated and made available
- Diana has experience with data evaluation and offered to help

### **Youth & Community Engagement Committee:**

- Met and discussed the ability (or lack thereof) EDI to have a community platform for EDI projects and resources



- There are not currently enough resources and staff to facilitate that
  - Discussed more software options to do that
- Development of a questionnaire that could be sent to all of EDI community
  - Ask them to comment on and identify their youth engagement and involvement
- Willard developed an outreach form to help new board members join subcommittees
  - Subcommittee members can come from community and don't have to be EDI board members

### **Ad hoc Comprehensive Plan:**

N/A

### **EDI Board Recruitment & Appointments**

- Have interviewed and reviewed resumes for ~13 people
- We thought there were 4 open positions but it is actually 2
- One is a Mayor position and one is a Board position
- 2 have been selected.
- Recommending they move forward
  - No objections

### **Announcements & Adjourn**

Survey is out, please share with networks connected to EDI or thinking about applying to EDI.

- Once data is collected, analysis will be performed on who is missing from EDI funding and will be shared back with the board.

### **Next Steps**

- Approval of Budget Letter