



# Meeting Minutes #13

(Adopted January 9, 2024)

## Seattle University Standing Advisory Committee (SAC)

Wednesday, March 22, 2023

6:00 – 8:00 PM

### In-person:

Seattle City Hall  
4<sup>th</sup> Floor, Tahoma Conference Room  
600 4<sup>th</sup> Ave., Seattle, WA 98104

Virtual: Webex

### Members Present:

James Kirkpatrick	Wes Wheless
Loyal Hanrahan	Bill Zosel
Michelle Moore	John Feit (excused)
Wolf Saar	Maureen O’Leary
Manette Stamm	

### Staff Present:

Robert Schwartz	Seattle University
Nathan Gregory	Seattle University
Nelson Pesigan	City of Seattle Department of Neighborhoods (DON)
Dipti Garg	City of Seattle Department of Neighborhoods (DON)
Carly Guillory	City of Seattle Department of Constructions & Inspections (SDCI)
Jackson Keenan-Koch (absent)	City of Seattle Department of Transportation (SDOT)

***(Transcriber’s Note: The notes shown below are summaries of statements provided. They are not transcriptions and have been shortened and edited to include the major points raised. Full comments are kept in the files in video recording and available upon request.)***

### 1. Welcome & Introductions – Nelson Pesigan

Nelson Pesigan opened the meeting. Brief Introductions followed.

There was a motion to adopt the March 23, 2022, minutes, and it was seconded. The Committee voted and the motion passed.

At the last meeting, Nelson Pesigan informed the Committee that it lost three members.

- David Arnesen, non-management Committee member passed in November 2021. Seattle University will look for a replacement to fill David’s position.
- Pam Stewart stepped down as the chairperson of the Committee. John Feit, vice-chairperson, assumes the role of the chairperson.
- Loyal Hanrahan stepped down as a committee member.

Manette Stamm, who is an alternate member, assumes the role of a regular Committee member.

Currently, committee membership is within the required minimum of six regular members. Nelson Pesigan encourages everyone, if they know of a colleague, or neighbor that is interested in volunteering to be part of this Advisory Committee, to send the name and contact information.

## 2. Presentation

Nelson Pesigan introduced Nathan Gregory of Seattle University to briefly summarize tonight's presentation. The link to the presentation can be found [here](#).

- **2022 Annual Report**
  - Development Activity
    - Sinegal Center completion
    - Bannan renovations occurred in FY 2022. The details of the renovations were reported and presented at last year's meeting.
    - No other new developments plan in progress.
  - Leases
    - Terminated the lab lease space at Pacific Northwest Research Institute (PNRI) on 720 Broadway. The lab was moved to the campus.
    - The Center for Community Engagement was relocated from the Douglas building to the Sinegal Center. The lease in the Douglas building was ended.
  - Future work
    - Continue to work on the design at the Marion entrance that is next to the Sinegal Center. Making some improvements to the streetscape.
    - Anticipation of early termination of the Rianna building lease space. This will be reflected in next year's Annual Report. The HR, College of Arts and Science faculty will be moving their own office space back into the campus.
  - Transportation
    - March 2020 Commute Survey
      - 21.8% drive-alone rate, below the 35% MIMP target
        - Remote work policies at that time continued to affect these numbers.
    - Commute Survey conducted in the Fall 2022 (FY 2023); results will be presented in the 2023 Annual Report.
    - There is a current project that is affecting the campus. The University is having conversations and coordination with the Bus Rapid Transit Project Team to understand these impacts.

Bill Zosel: Would like to know the status of the streetscape plan for Madison St. Was the existing plan approved by SDOT?

Nathan Gregory: SU sent the plan and will follow up on the status with SDOT.

- **1300 Columbia Update**
  - Submitted last year a permit application to change the use of the laundry building (1300 Columbia). Changing it to storage use.
  - Final inspection/certificate of occupancy issued on March 2, 2022
    - Closeout after 'post-occupancy monitoring' phase on 3/1/2023 (standard permit process but not a required step for this permit)
  - East façade painted during the Summer 2022

- **Screening Interpretation**

- Per the Committee’s request, A [Parking lot screening memo](#) was issued on March 14, 2023.

Bill Zosel: What was SDCI’s interpretation of the screening. Does SDCI have the authority to decide about the screening or was it SU’s decision?

Nathan Gregory: SU sent a permit to SDCI and asked if there is an added screening or requirements that need to identify, and SDCI responded with no requirements needed.

Carly Guillory (SDCI): SDCI reviewed the permit, and it was a change of use permit. There were no physical changes. If there are any developments or improvements proposed that will trigger any changes, SDCI will request more improvements. In this case, SDCI decided that it was allowed.

Bill Zosel: The issue of surface parking lots has been a problem and issue with the neighborhood. Commend that the SU does a great job with their TMP (Transportation Management Plan) in reducing the number of people commuting in the campus, but the issue of an increase in surface parking spaces has increased is very concerning.

Nathan Gregory: SU keeps and is within the required minimum and maximum number of parking spaces on campus. The current number of parking spaces is proper.

Bill Zosel: It has been ten years since the Master Plan for the University was adopted, and in the Master Plan there was a language about the plan to accommodate substantial growth, where is the campus right now about its student population and growth.

Nathan Gregory: Currently, there are 7200 between undergraduate and graduate students.

Robert Schwartz: SU is experiencing a drop in undergraduate students’ growth. Students in the graduate programs are increasing.

- **Graffiti Removal**

- If you see graffiti on SU-owned properties, the fastest way to have it removed is to call SU’s public safety non-emergency line at 206.296.5990
- Robert over 400 graffiti removal events, lights that are out on SU property, any safety issues that you see related to SU property, want to know about it, high priority to respond with it.

### **3. Public Comments**

There were no public comments.

### **4. Committee Deliberation**

Nelson Pesigan: At the last meeting, we discussed having a campus walking tour for the Committee. Unfortunately, that did not happen. We do plan to have a campus tour this year. I will work with Nathan and Robert to plan this tour during the Spring or Summer months.

Nathan Gregory: There are no current or significant developments that are happening on the campus. The University plans to present the 2023 Annual Report and the Commute Seattle survey at the next meeting.

Bill Zosel: Could we structure and schedule the next meeting once the Annual Report is published and not wait for several months to schedule the next meeting.

Nelson Pesigan: Will work with Nathan about the next Advisory Committee meeting once the Annual Report is published.

Nathan Gregory: The next Annual Report is scheduled to be sent to the city (DON, SDCI, SDOT) in October. We can schedule the next Committee meeting around October or November.

James Kirkpatrick: Could we have the next meeting to be in-person. Having an in-person meeting is a way of getting to know all the members.

Wolf Saar: Agree and prefer having an in-person meeting instead of a hybrid meeting.

Bill Zosel: I agree with moving towards an in-person meeting. The Committee did very well attend and taking part in-person before the pandemic.

Bill Zosel made a motion to have the Advisory Committee meetings be held in-person rather than hybrid. Mark Stoner seconded the motion. The Committee voted and the motion passed.

Nelson Pesigan: Will work with Nathan on coordination and a meeting place at the campus for the next meeting.

Nathan Gregory: Will work with Nelson to find dates and times for the campus walking tour.

Nelson Pesigan: John Feit, who was the Committee's vice-chairperson assumed the role of the chairperson since Pam Stewart stepped down as the chairperson. There is an open position for the vice-chairperson role.

## **5. Adjournment**

The meeting adjourned at 6:50 pm.