



The City of Seattle

## Ballard Avenue Landmark District Board

Mailing Address: PO Box 94649, Seattle WA 98124-4649

Street Address: 600 4th Avenue, 4th Floor

BLD 62/25

### AGENDA FOR THE MEETING OF DECEMBER 4, 2025

Time: 9:00 a.m.

Location: Ballard Customer Service Center- 5604 22nd Ave NW

Online Access: <https://seattle.webex.com/seattle/j.php?MTID=m8f4c3860115da14e53246a2c6f50e432>

Phone Access: 206-207-1700, access code: 2498 370 9169, password: 1234

You may submit written public comment any time. We encourage you to submit written comments well in advance of the meeting to give the board sufficient time to review them. If you would like to ensure that your comment is sent to the board prior to the applicable board meeting, please submit your comment to [minhchau.le@seattle.gov](mailto:minhchau.le@seattle.gov) no later than 12:00 pm the day prior to the meeting. Sign-up to provide verbal public comment at the meeting: see link below.

Presentation documents are available on our website under the meeting date December 4, 2025:

[Link to meeting materials](#)

*THE CHAIR RESERVES THE RIGHT TO ALTER THE ORDER OF THE AGENDA.*

*THE ASSIGNED TIME IS APPROXIMATE.*

	Meeting set-up time	9:00 a.m.
<b>120425.1</b>	<b>PUBLIC COMMENT</b>	9:10 a.m.
	Members of the public may sign up to address the board on matters on this agenda. Total time allotted to public comment at this meeting is 5 minutes. Register online to speak during the public comment period at: <a href="#">Link to public comment sign-up form</a> . Online registration to speak at the board meeting will begin two hours before the 9:00 am meeting start time, and registration will end at the start of the board meeting. Members of the public who wish to speak can join remotely or attend the meeting in person.	
<b>120425.2</b>	<b>APPLICATIONS FOR CERTIFICATE OF APPROVAL</b>	9:15 a.m.
120425.21	<u>Situ Tacos</u> 5239 Ballard Ave NW Guadalupe Flores, Business Owner	
	Proposal for an exterior neon sign at the rear entrance of the building.	
<b>120425.3</b>	<b>APPROVAL OF MINUTES</b> October 2, 2025	9:30 a.m.
<b>120425.4</b>	<b>REPORT OF THE CHAIR</b>	9:35 a.m.
<b>120425.5</b>	<b>REPORT OF THE STAFF</b> First meeting of 2026 re-scheduled to January 8.	9:40 a.m.
<b>120425.6</b>	<b>BOARD BUSINESS</b>	9:45 a.m.

Adjourn: 9:50 a.m.

Issued: November 21, 2025

Minh Chau Le  
Board Coordinator

Authority of the Board is vested by SMC 25.16. Meetings of the Ballard Avenue Landmark District Board are open to the public.

Accommodation for persons with disabilities will be provided upon request. Contact the Board Coordinator upon receipt of this agenda to make arrangements. Phone: 206-684-0229. Email: minhchau.le@seattle.gov. Mail: PO Box 94649, Seattle, WA 98124-4649.

To access board agendas online: [Link to meeting agendas online](#)

The next scheduled meeting of the Ballard Avenue Landmark District Board is January 8, 2026.