



The City of Seattle

# Ballard Avenue Landmark District Board

Mailing Address: PO Box 94649, Seattle WA 98124-4649  
Street Address: 600 4th Avenue, 4th Floor

BLD 12/24

## AGENDA FOR THE MEETING OF APRIL 4, 2024

Time: 9:00 a.m.  
Location: Ballard Customer Service Center- 5604 22nd Ave NW  
Remote Access: <https://seattle.webex.com/seattle/j.php?MTID=mae942e53f8415509e527e0ffa709d1e9>  
206-207-1700, access code: 2489 099 4096, password: 1234

You may submit written public comment any time. We encourage you to submit written comments well in advance of the meeting to give the board sufficient time to review them. If you would like to ensure that your comment is sent to the board prior to the applicable board meeting, please submit your comment to [minhchau.le@seattle.gov](mailto:minhchau.le@seattle.gov) no later than 12:00 pm the day prior to the meeting. Sign-up to provide verbal public comment at the meeting: see link below.

Presentation documents are available on our website under the meeting date April 4, 2024:  
[Link to meeting materials.](#)

The chairperson reserves the right to alter the order of the agenda. The times listed are approximate.

- |                 |  |           |
|-----------------|--|-----------|
|                 | Meeting set-up time  | 9:00 a.m. |
| <b>040424.1</b> | <b>PUBLIC COMMENT</b>  | 9:10 a.m. |
|                 | Members of the public may sign up to address the board on matters on this agenda. Total time allotted to public comment at this meeting is 10 minutes. Register online to speak during the public comment period at: <a href="#">Link to public comment sign-up form</a> . Online registration to speak at the board meeting will begin two hours before the 9:00 am meeting start time, and registration will end at the start of the board meeting. Members of the public who wish to speak can do so remotely or in person. |           |
| <b>040424.2</b> | <b>INFORMATIONAL BRIEFINGS</b>   | 9:20 a.m. |
|                 | <u>San Fermo</u><br>Right-of-way adjacent to: 5341 Ballard Ave NW<br>Tim Baker, San Fermo  |           |
|                 | Preliminary information for a structure in the right-of-way, to be used for outdoor dining on a seasonal basis.  |           |
| <b>040424.3</b> | <b>APPLICATIONS FOR CERTIFICATE OF APPROVAL</b>  | 9:35 a.m. |
| 040424.31       | <u>Lupe’s Situ Tacos</u><br>5239 Ballard Ave NW<br>Lupe Flores, Business Owner   |           |
|                 | Proposal to paint building exterior and add painted signage, door decal signage, and window décor.   |           |

|                 |   |            |
|-----------------|---|------------|
| <b>040424.4</b> | <b>APPROVAL OF MINUTES</b><br>March 7, 2024 | 9:50 a.m.  |
| <b>040424.5</b> | <b>REPORT OF THE CHAIR</b>                  | 9:55 a.m.  |
| <b>040424.6</b> | <b>REPORT OF THE STAFF</b>                  | 10:00 a.m. |
| <b>040424.7</b> | <b>BOARD BUSINESS</b>                       | 10:05 a.m. |

Adjourn: 10:15 a.m.

Issued: March 29, 2024

Minh Chau Le  
Board Coordinator  
minhchau.le@seattle.gov

Authority of the Board is vested by SMC 25.16. Meetings of the Ballard Avenue Landmark District Board are open to the public. Testimony on matters being considered may be presented at the meeting or by submission of written statements to the Historic Preservation Program prior to the meeting. Mailing address: PO Box 94649, Seattle, WA 98124-4649. In person: 600 4th Ave, 4th floor, Seattle WA 98104. E-mail: [minhchau.le@seattle.gov](mailto:minhchau.le@seattle.gov)

Applicants or their representatives should be present to discuss their proposals. Accommodation for persons with disabilities will be provided upon request. Contact Minh Chau Le at 206-684-0229 or minhchau.le@seattle.gov immediately upon receipt of this agenda to make arrangements.

To access board agendas online: [Link to meeting online agendas](#)

The next scheduled meeting of the Ballard Avenue Landmark District Board is May 2, 2024.