

Question and Answer

Kinship Caregiver Support Program

2024 Request for Proposals

	Program Area	Question	Answer
1	Kinship	Is the deadline for questions on February 20, 2024 or March 1, 2024? Both dates are written on the site.	The last day to submit questions is Friday, March 1 st , page 4 in the application guidelines.
2	Kinship	In the guidelines, the KCS supplemental funds were mentioned- is there another RFP planned for that?	No, Kinship Caregiver supplemental funds are not part of this process or any future investments.
3	Kinship	What about the possibility of the City General Fund? Should we put the actual cost of our proposal if it's over the amount listed?	The \$274,000 amount listed is not an absolute cap and we do encourage people to put the actual costs in their proposal even if they are over that amount. However, groups can use the \$274,000 as a guide.
4	Kinship	Will questions and answers be posted to the website if they are submitted via email?	Yes, all questions and answer will be posted. Everyone is encouraged to check the website regularly for updates.
5	Kinship	Are we able to do any of the three categories individually, a combination of them or just one?	Applicants can respond to any of the three categories individually or a combination. HSD intends to award one proposal for the Kinship Collaboration Coordinator, up to two proposals for the Kinship Navigator, and up to three proposals for the Kinship Caregiver Support Program.
6	Kinship	Where are clients referred from? Are referrals made through a King County pipeline (like ADS case managers) or are they referred based on the outreach we would do to find and locate people in need?	The Kinship Caregiver Support Program provides supportive services to kinship caregivers age 55+ who are caring for a family member's child. To reach isolated kinship caregivers, outreach activities may include recruitment/outreach via the program brochure, door-to-door outreach, engaging ethnic and religious leaders through involvement in community groups, provide presentations to other groups and partner agencies that work with older adults, agency monthly newsletters, social service agencies, faith-based organizations and schools. Outreach also includes participating in and supporting the King County Kinship Caregiver Collaborative regional efforts, and other coalitions for cross agency referral and media campaign opportunities.

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7	Kinship	Is there a minimum requirement of the number of clients/families enrolled/served that is expected?	This RFP does not specify a minimum requirement.
8	Kinship	In regards to the Information and Assistance responsibility listed in the navigator and caregiver support, if I am doing both of these can I utilize the same resource list and process?	Under the Required Service components for the Navigator program the application states, Maintain up-to-date resource information. There is no indication that you cannot use the same resources and process. Likewise, there is no limitation to resources under KCSP Access/Information & Assistance.
9	Kinship	Can you give me some examples of group services?	Group services include kinship caregiver support group meetings and other activities designed to meet the needs of the focus population. The group meetings and/or outside events should emphasize respite, relaxation, education, and peer mentoring for kinship caregivers.
10	Kinship	Regarding the funding of \$247,000 is this a total spread across all three categories or is it the dollar amount for each?	Approximately \$274,000 is the total available through this Request for Proposal for all three program components.
11	Kinship	The Accountable Communities of Health organizations, and in King County, HealthierHere, are creating HUB's for referrals around HRSN's how does this King County RFP intertwine with that referral resource?	HealthierHere is developing the Community Hub model. ADS is a HealthierHere partner and encourages organizations to get involved to inform Community Hub design and be informed of potential funding opportunities. Please refer to HealthierHere for more information. This RFP is not connected to HealthierHere's Community Hubs. Applicants are free to propose partnership and collaborations with organizations such as HealthierHere.
12	Kinship	I noticed that Catholic Community Services has been doing this work for King County since at least 2004. I am wondering if this RFP is for their renewal of services or if this is for new development of new programs.	HSD is required to competitively procure most funds every four years. HSD intends to award one proposal for the Kinship Collaboration Coordinator, up to two proposals for the Kinship Navigator, and up to three proposals for the Kinship Caregiver Support Program.

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13	Kinship Rec'd 2/27/24	I am trying to access the RFP for the above and I am on the website, and I see everything but the actual RFP. Can you provide any assistance?	The link to the Kinship RFP webpage is https://www.seattle.gov/human-services/for-providers/funding-opportunities/2024-kinship-caregiver-support-services-rfp . Please note that all RFP items are listed in the column on the right.
14	Kinship Rec'd 2/27/24	<p>Question #10 response states: " Approximately \$274,000 is the total available through this Request for Proposal for all three program components."</p> <p>We understand that there will be up to 6 awards (one award for the Kinship Collaboration Coordinator, up to two awards for the Kinship Navigator, and up to three awards for the Kinship Caregiver Support Program.) The clarification comes into play into whether this \$247,000.00, for all 6 programs, is broken down into \$45,666.00 per each program? Or is it \$274,000 per program?</p> <p>Alternate ways to look at this answer:</p> <ul style="list-style-type: none"> - A total of \$274,000 is spread over all 6 proposals. - A total of \$274,000.00 is spread out evenly over all 3 programs - Up to \$274,000 is given out for Kinship Navigator programs; - Up to \$274,000 is given out for Kinship Collaboration Coordinator program; - Up to \$274,000 is given out for Kinship Caregiver Support program 	\$274,000 is the total available for all programs together. Based on the proposals submitted, a total of \$274,000 will be spread over successful proposals for the three program components.

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Kinship Rec'd 2/29/24	How much money is there available in total?	Approximately \$274,000 is the total available through this Request for Proposal for all three program components.
Kinship Rec'd 2/29/24	Do you know how the money will be allocated among the three programs.	See response to question 14
Kinship Rec'd 2/29/24	Do I need to live in Seattle for the trainings, are there virtual options available or will I need to fly in at times during the course of the program for 2025. For example, every quarter, etc.	The King County kinship programs are all located in King County, Washington. Some of the required service components may have a virtual option.
Kinship Rec'd 2/29/24	Is payment received at the beginning of fiscal year for 2025?	No. Payments are monthly based on the prior month's deliverables.