



Seattle Human Services

Equity • Support • Community



2025 Community Safety Request for Proposal (RFP) Information Session

Session #1: Tuesday, September 30, 2025, from 10:00am – 12:pm PDT (In-Person)

Session #2: Thursday, October 2, 2025, from 2:00pm – 4:00pm PDT (Virtual)

Presenter: Janelle Jackson, RFP Coordinator, Senior Planner
Human Services Department, Safe & Thriving Communities Division



Seattle
Human Services

Equity • Support • Community

Welcome to Information Session #1

- This in-person presentation will not be recorded.
- This presentation deck will become public record and will be posted on the [HSD Funding Opportunity webpage](#).
- *Please stop by the sign-in sheet and provide your name and agency for attendance purposes.*

Welcome to Information Session #2

- This virtual presentation is being recorded and will become public record.
- This presentation deck will be posted on the [HSD Funding Opportunity webpage](#).
- Please stay muted, off camera, and type your name and agency in the Q&A for attendance purposes.
- You may also choose to remain anonymous during this session.

Here To Help

- Janelle Jackson, RFP Coordinator, City of Seattle
 - Mari Sugiyama, Community Safety Investments Manager, City of Seattle
 - David Hawthorne, Tech Support, City of Seattle
 - Sola Plumacher, Notetaker, City of Seattle
 - Ghetai Scott, Q&A Moderator, City of Seattle
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- RFP Application Technical Assistance, Communities Rise

Session Agenda

- Land and labor acknowledgement
- Timeline
- Context setting
- Background
- RFP guidelines
- Examples of eligible activities
- Participant eligibility
- Performance measures
- Contract and fiscal standing
- Help with your application
- How to submit your application
- Fiscal sponsors
- What happens after applications are submitted
- Appeal process
- Tips
- Questions?



Land & Labor Acknowledgement

"We are currently occupying the unceded lands of many First Peoples; Coast Salish people, Muckleshoot, Suquamish, Stillaguamish, and Duwamish. We acknowledge and thank local First Nations for their centuries of land stewardship that long predates the arrival of European settlers. We honor those who are still struggling for recognition and reparations for historical acts of genocide and ongoing erasure. We remind you to be aware of the spaces you occupy locally, that these lands were stolen from First People in the name of white settler colonialism and that you seek ways to continue your education and give back to local Indigenous communities."

- Duwamish Tribe's website: <http://www.duwamishtribe.org/>

"We must acknowledge that much of what we know of this country today, including its culture, economic growth, and development throughout history and across time, has been made possible by the labor of enslaved Africans and their descendants who suffered the horror of the transatlantic trafficking of their people, chattel slavery, and Jim Crow. We are indebted to their labor and their sacrifice, and we must acknowledge the tremors of that violence throughout the generations and the resulting impact that can still be felt and witnessed today."

- Dr. Terah "TJ" Stewart

Proprietary and Confidential Information

The State of Washington's Public Records Act (Release/Disclosure of Public Records) Under Washington State Law (reference RCW Chapter 42.56, the Public Records Act) states **that all materials received or created by the City of Seattle are considered public records**. Public records are releasable unless legally exempt. These records include but are not limited to: RFP/Q narrative responses, budget worksheets, board rosters, other RFP/Q materials, including written/or electronic correspondence. In addition, HSD RFP/Q application materials are released to rating committee members and all rating committee members must sign and adhere to the [Confidentiality and Conflict of Interest Statement](#). **Personal identifiable information entered on these materials are subject to the Washington Public Records Act and maybe subject to disclosure to a third-party requestor.**

- Examples of personal identifiable information include:
- First Name
- Last Name
- Date of Birth
- Social Security Number
- Financial Account Number
- Driver's License Number or other State Identification Number

HSD does not require social security numbers on application materials or reports. Any personally identifiable information for clients is redacted. For doing business with the City or HSD, it is recommended to obtain a federal taxpayer identification (EIN) number.

Timeline

<u>Funding Opportunity Announcement</u>	September 23, 2025
In-Person Information Session	September 30, 2025 10:00am – 12:00pm PDT El Centro De La Raza Centilia Cultural Center 1660 S Roberto Felipe Maestas Festival Street Seattle, WA, 98144
Virtual Information Session	October 2, 2025 2:00pm – 4:00pm PDT <u>Join the meeting</u> Meeting ID: 235 661 349 458 Passcode: pe7zb7ym Or Dial in by phone +1 206-686-8357,,35405308# United States, Seattle Phone conference ID: 354 053 08#

Timeline (cont.)

<u>Help Sessions (Communities Rise)</u>	September 23, 2025 – November 3, 2025
Last Day to Submit Questions to HSD	November 3 at 5:00pm PDT
<u>Application Deadline</u>	November 12 at 12:00pm PDT
Review & Rating Process	Mid November 2025 – December 2025
Award Announcement	<i>Anticipated, January 26, 2026</i>
Appeal Process	January 30, 2026
Contract Start Date	April 1, 2026

***HSD reserves the right to change these dates. Please check the [Funding Opportunity](#) webpage for updates.**

Context Setting

- This Community Safety RFP is an open and competitive process
- HSD funding opportunities are held every 4 years
- Initial awards will be made for the period of April 1, 2026-December 31, 2026, contingent on funding availability and contract compliance
- Contracts after the initial period will be contingent upon successful performance and funding availability
- Any amendments to the RFP will be posted on the HSD Funding Opportunity webpage

Context Setting: One Seattle Restoration Framework

Our Vision

The **One Seattle Restoration Framework** is a comprehensive approach to creating a safer Seattle. It sets the City's north star as safety for every person in every neighborhood and charts an actionable path to address the very real challenges we face through investments, innovations, partnerships, and new and expanded programs.



To achieve this vision, the City will focus on 6 key strategies

1

Reduce Gun Violence



2

Prevent and Reduce High-Impact Crime



3

Respond to 9-1-1 Calls Efficiently and Appropriately



4

Confront the Opioid Crisis with a Public Health and Safety Approach



5

Activate and Enhance Neighborhoods



6

Tackle the Root Causes and Impacts of Violence



Community Safety RFP: Background

Research

- Site visits with other cities
- Technical materials from DOJ, Johns Hopkins, etc.
- Technical advisors (e.g., Cities United)
- Community feedback

Infrastructure

- Expanded data and evaluation capabilities within HSD
- Developing a database to track participant referrals, services, and progress
- Committing to have an external evaluator

Coordination

- Partnering with SPS, DEEL, SPD for data and policy analysis
- Developing cohesive referral process for community, schools, SPD
- Implementing a provider network model to include all contracted agencies

Accountability

- Aligned to the One Seattle Restoration Framework
- Developing shared contract measures
- Implementing new workforce development standards and support



Community Safety RFP: What's New

Current

1. Portfolio includes disparate contracts from direct adds and 2019 RFP
2. No single coordinating network/referral process
3. Met emerging needs informed by evidence-based practices
4. Place-based interventions are in Central District, Southwest Seattle, and Southeast Seattle

2026

1. Consolidate community safety contracts under one model and shared outcomes
2. Coordinate and align key partners – DEEL, SPD, SPS, Provider Network (all contracted providers), etc.
3. Informed by evolving evidence-based practices and other successful models across the country
4. Committing to external evaluation
5. Expanding to North Seattle

2025 Community Safety RFP: Guidelines

HSD will invest in services across a continuum of prevention, intervention, and restoration strategies with the goal of further reducing gun violence.

- **Funding Available:** Up to \$14.7 million
- **Priority & Focus Population:** Youth and adults (ages 10-35) and their families impacted by and/or involved in gun violence in Seattle, and those of Black/African American/African Descent
- **Place-based Service Areas:**
 - North Seattle
 - Southwest Seattle
 - Central District
 - Southeast Seattle



2025 Community Safety RFP: Guidelines

Lasting community safety cannot be achieved through a single approach, therefore, this RFP will invest in a service model comprised of the following three strategies:

Strategic Investment Areas

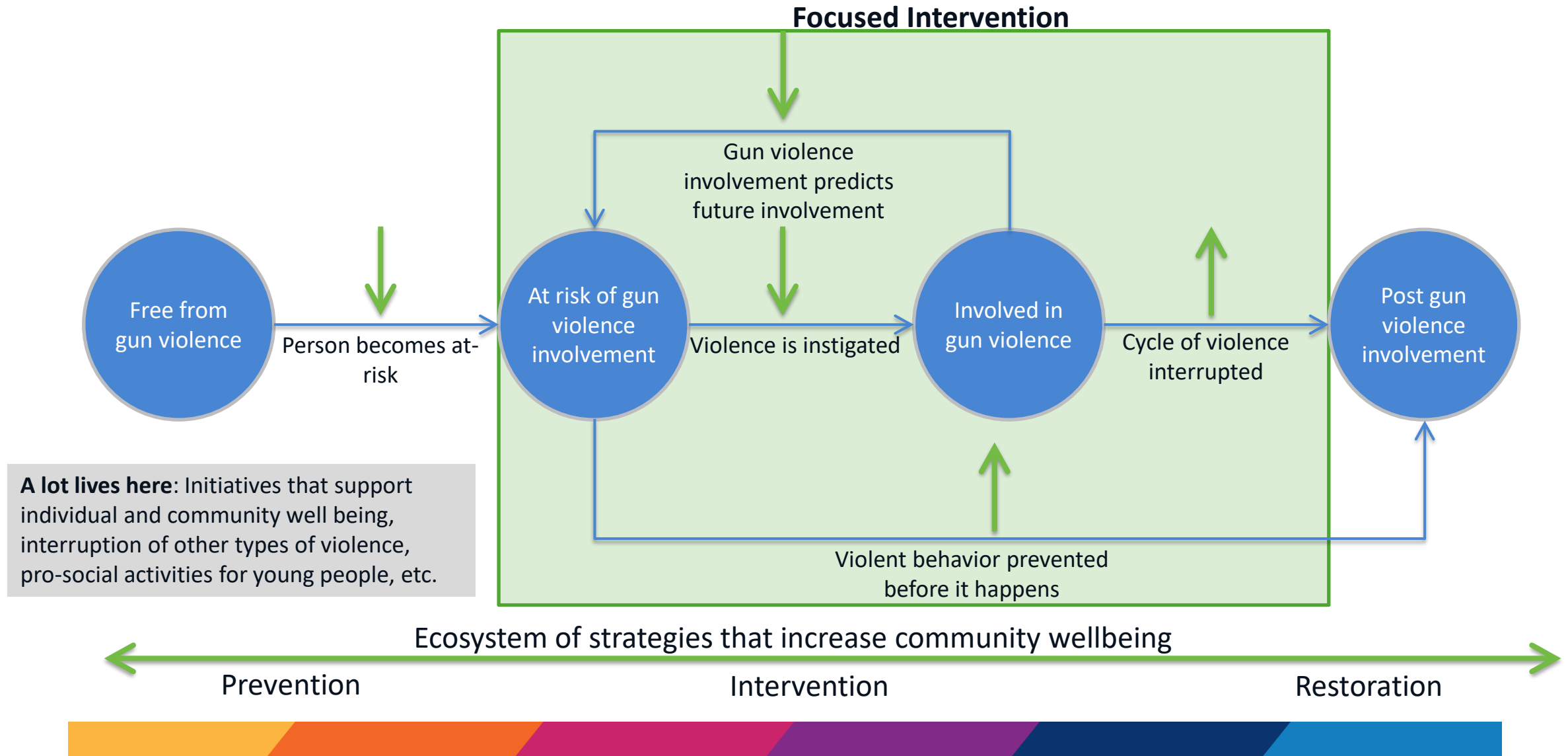
1. Intervention Services
2. School Safety Services
3. Supportive Services

Outcomes

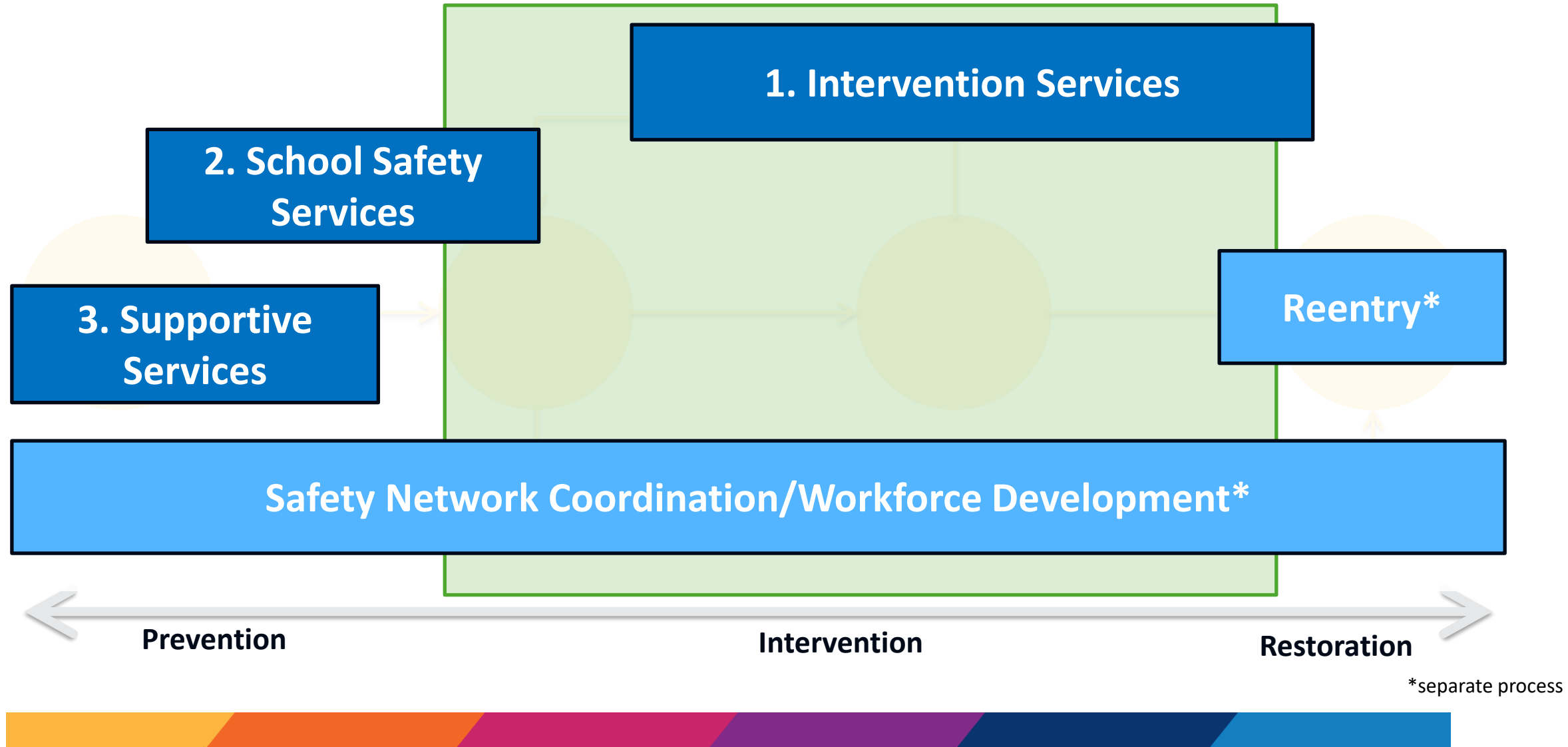
- Decreased involvement in gun violence
- Increased sense of safety
- Increased sense of wellbeing
- Students are safer at school



Community Safety Model



Community Safety RFP Strategies



1. Intervention Services Examples

- Hospital-based intervention
- Intensive individual services
- Place-based interventions

John lives in Southeast Seattle. John's close friend is shot outside his home and transported to Harborview Medical Center in serious condition. At the hospital, John expresses a strong desire for revenge, setting off a series of interventions.

John is immediately connected with a conflict resolution team in Southeast Seattle, to help him work through his anger. John's case manager provides ongoing mental health support as he continues to process the shooting. Assistance with food, housing and other basic needs continue so John can maintain stability in his life at home and school.

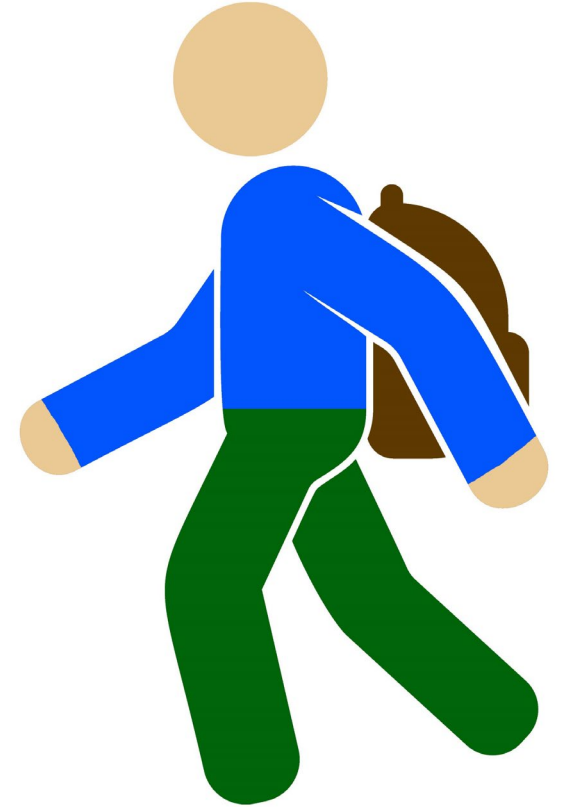


2. School Safety Services Examples

- Onsite safety teams
- Safe passages
- Case management
- Family resource fund

Paige attends one of the 11 schools that partner with the City on **School Safety**.

At school, a safety specialist helps mediate a spiraling conflict between Paige and another student. That worker also gets Paige extra food to take home over the weekend and connects her to after-school activities. A teacher tells Paige about the safe passages program, and she and a friend check in with the safety specialists and other students from the neighborhood.

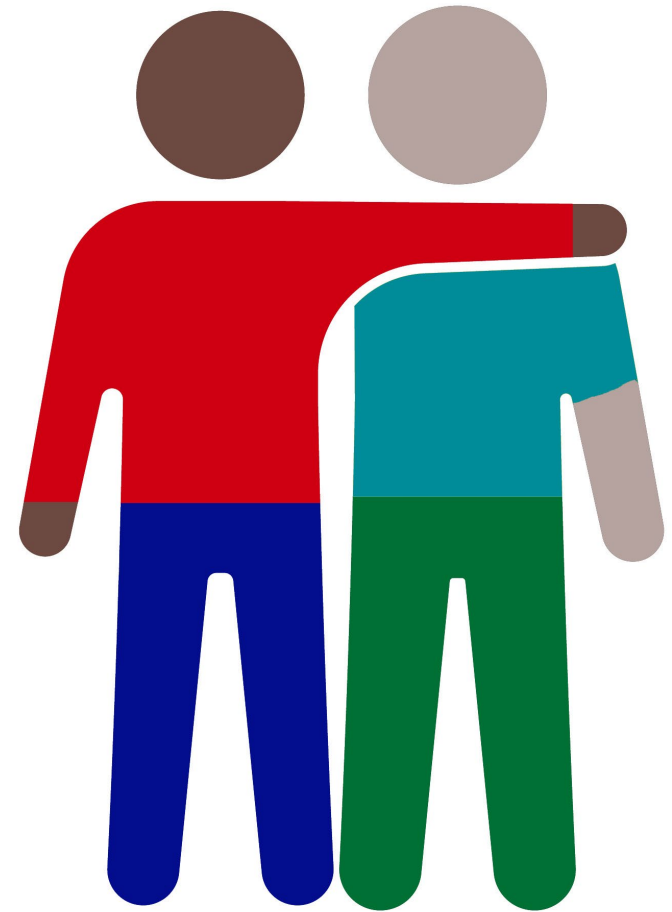


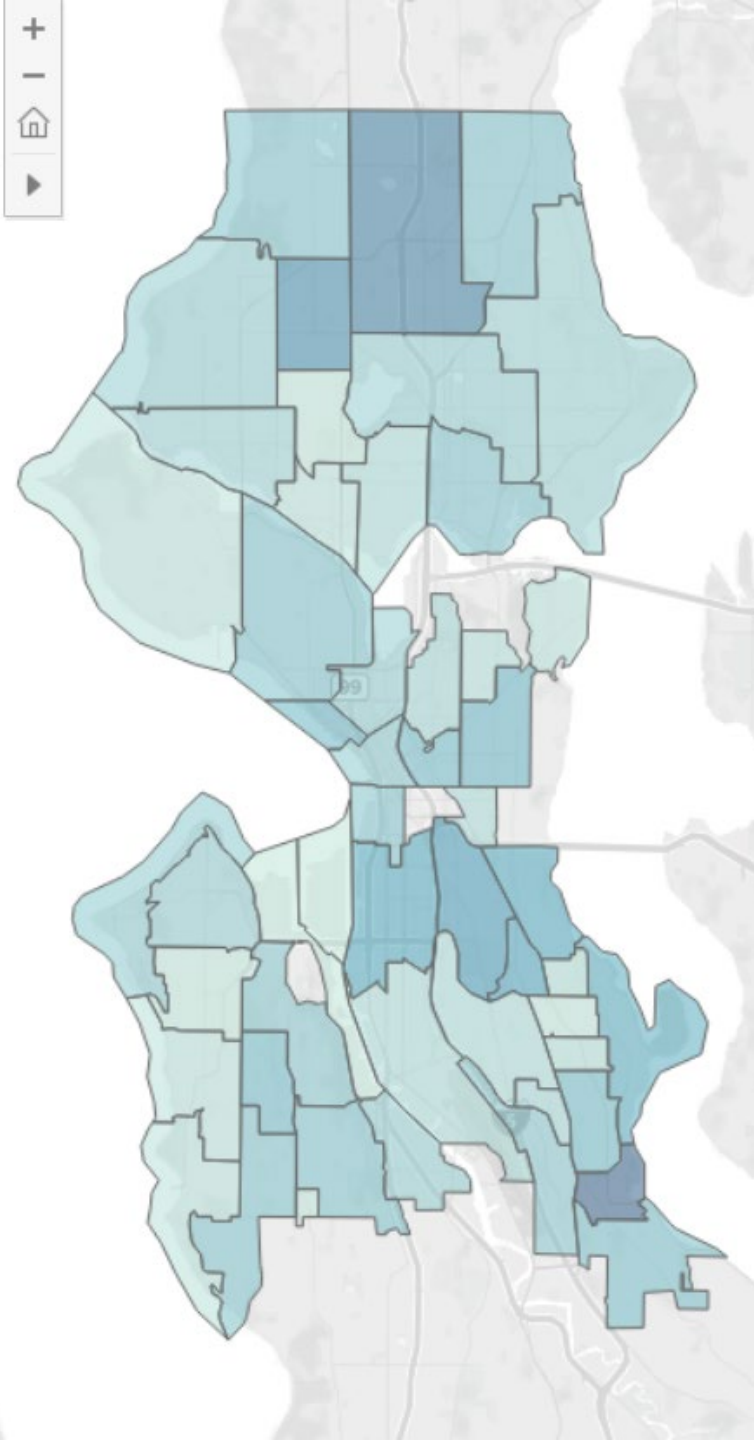
3. Supportive Services Examples

- Mentorship/coaching
- Peer support
- Legal aid
- Therapy
- Resource navigation
- Food/rent assistance

Jamie is a young adult who lives in a neighborhood impacted by gun violence. He doesn't have a weapon, but some of his peers do, and he has considered obtaining a gun for protection. Jamie has a close relative who survived a shooting and is struggling.

Supportive Services will help Jamie maintain a sense of stability and avoid becoming involved in gun violence.



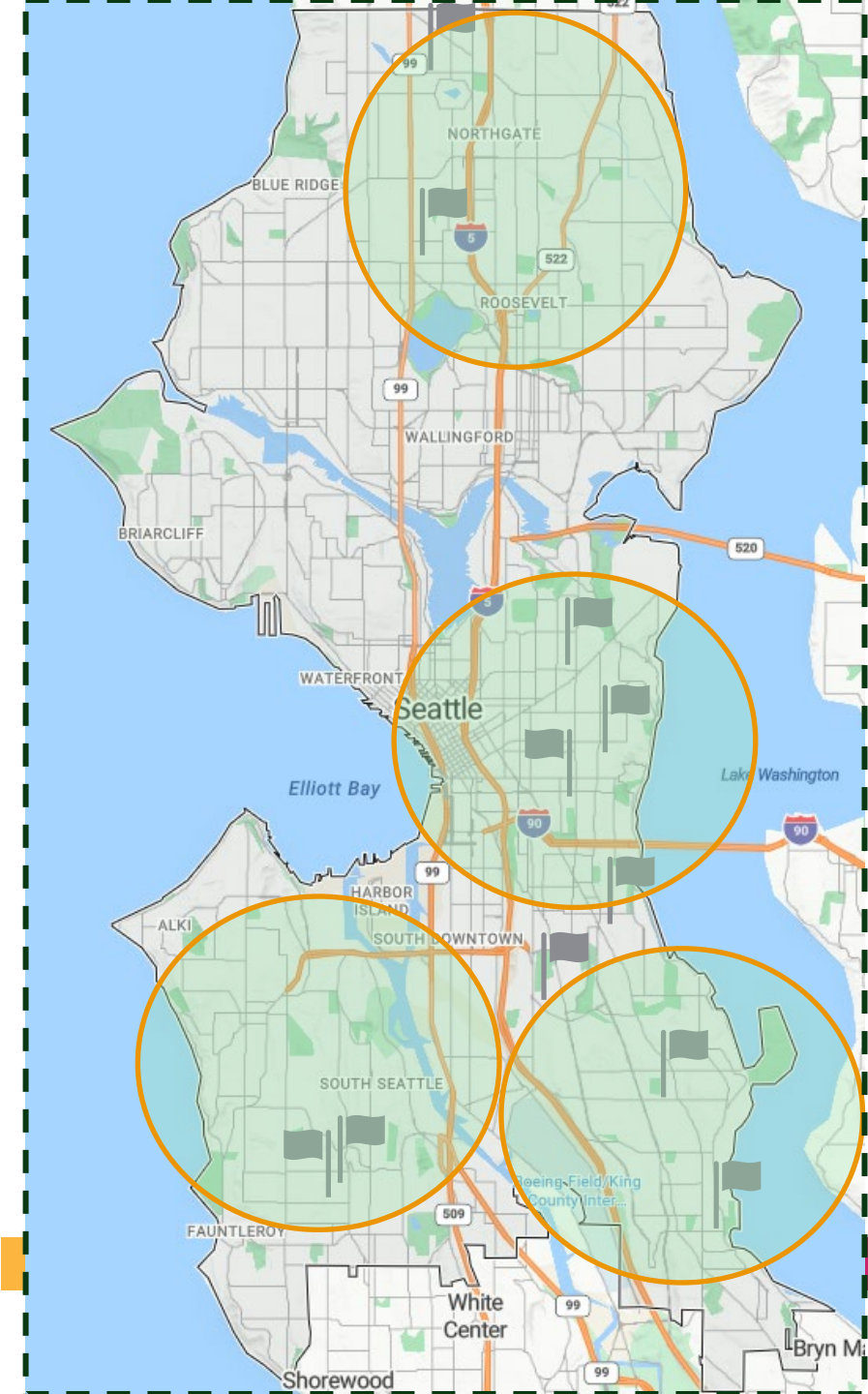


Shootings & Shots Fired in 2025*

- 456 occurrences this year, down 17% from this time last year
- Shots fired are not uniformly distributed
- Highest counts in
 - Rainier Beach and Northgate/Aurora areas followed by Delridge/Southwest Seattle

*as of 9/12/2025

The Distribution of Community Safety Services Across Seattle



1. Intervention Services

- Hospital-based intervention
- Intensive individual services
- Place-based services

2. School Safety Services

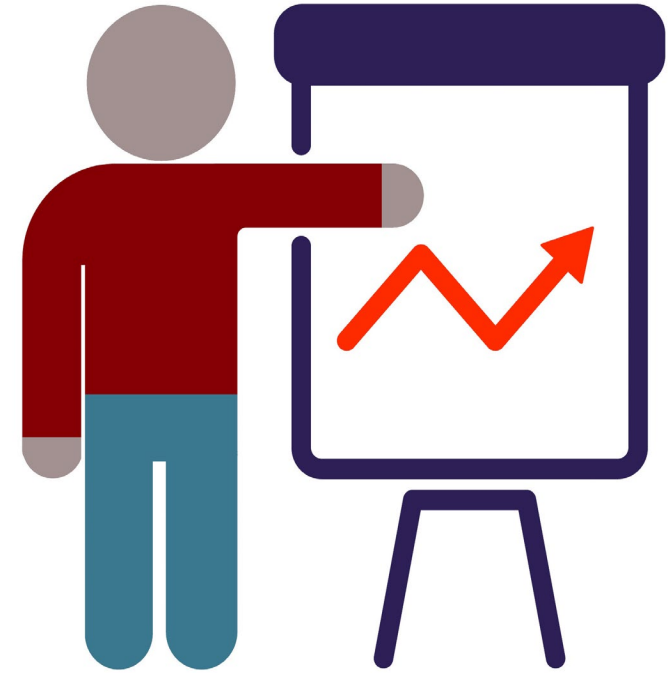
3. Supportive Services

Safety Network Coordination & Workplace Development

- Training certification
- Information-sharing
- Referral support
- Technical assistance
- Skills development

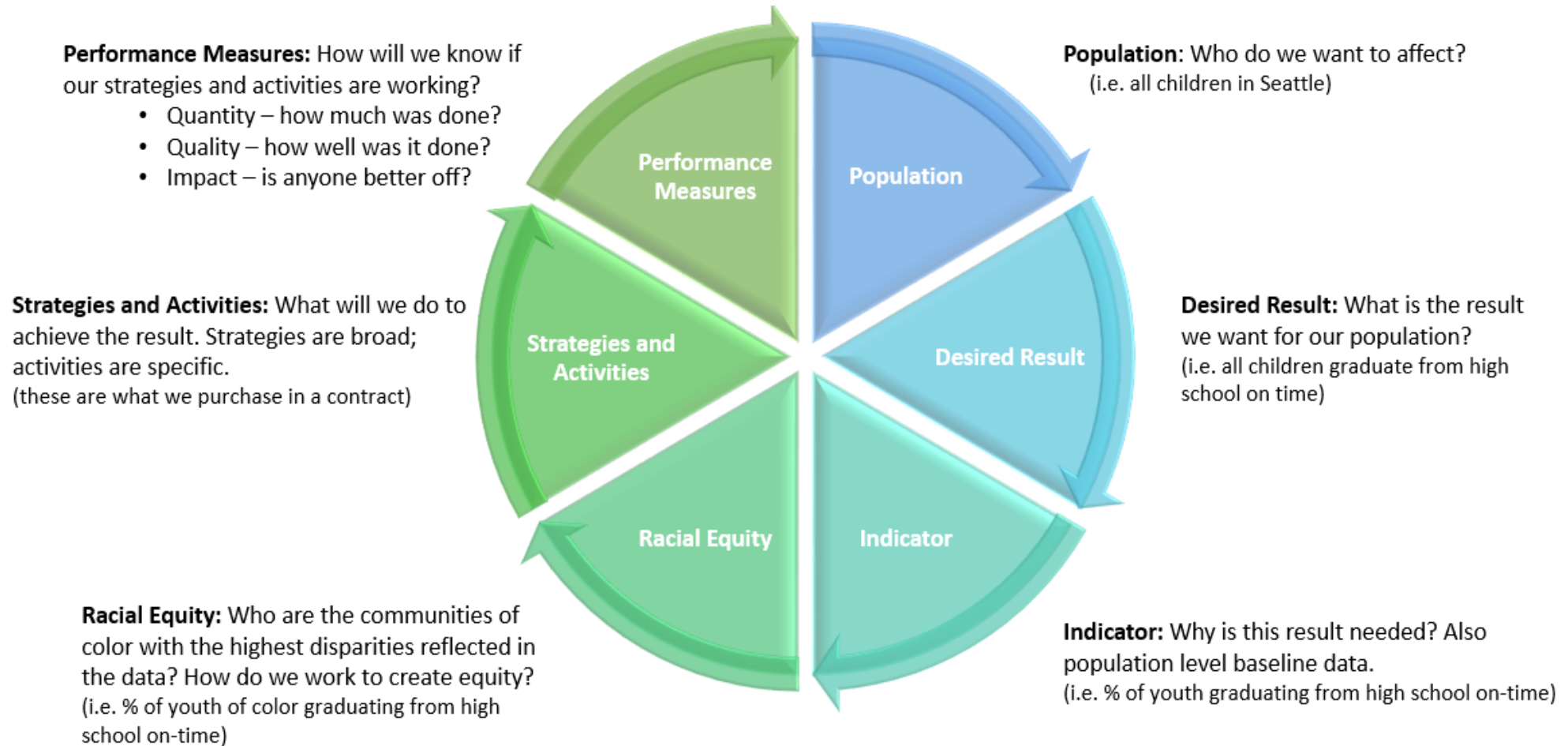
Through **Safety Network Coordination & Workforce Development**, those working to keep Seattle safe have training/certification, information-sharing and referral support, and technical assistance to professionalize the workforce and build up skills.

This holistic approach also means that each mentor working with John, Paige, and Jamie know what resources their families have accessed and what further supports are available through other funded agencies.



HSD Theory of Change

Uses Results-Based Accountability and leads with race



Performance Measures

Strategy 1a: Intervention Services

1a. Hospital-Based Intervention

Quantity

- # of individuals participate in services or activities
- # of services or activities provided

Quality

- % of individuals referred to services that successfully received services (e.g., Supportive Services)

Impact

- % of individuals engaged in services report increased sense of safety
- % of individuals engaged in services report increased stability and/or well-being



Performance Measures

Strategy 1b: Intervention Services

1b. Intensive Individual Services

Quantity

- # of individuals participate in services or activities
- # of engagements per individual

Quality

- Length of time an individual is engaged
- % of individuals referred to services that successfully received services (e.g., Supportive Services)

Impact

- % of individuals engaged in services report improved well-being
- % of individuals engaged in services report decreased involvement in violence or general crime



Performance Measures

Strategy 1c: Intervention Services

1c. Place-Based Services

Quantity

- # of incidents provider receives
- # of individuals engaged during incident recovery
- # of individuals referred to Intensive Individual Services

Quality

- % of incidents responded to (shots fired, de-escalations, hotspots, etc.)

Impact

- % of incident responses result in conflicts mediated



Performance Measures

Strategy 2: School Safety Services

Quantity

- # of individuals participate in services or activities (e.g., safe passage, case management)
- # of individuals receive Family Resource Funds
- # of incidents responded to (conflict mediations, de-escalations, etc.)

Quality

- % of individuals engaged in case management that meet a goal
- % of individuals referred to services that successfully received services (e.g., Family Resource Fund, Supportive Services)

Impact

- % of individuals engaged in services report increased sense of safety
- % of individuals engaged in services report improved well-being
- % of Family Resource Fund recipients report increased stability



Performance Measures

Strategy 3: Supportive Services

Quantity

- # of individuals participate in services or activities
- # of referrals to services or resources

Quality

- % of individuals engaged in services that meet a goal
- % of individuals referred to services that successfully received services (e.g., therapeutic services, shelter/housing, etc.)

Impact

- % of individuals engaged in services report increased stability
- % of individuals engaged in services report improved well-being



Fiscal Standing

A Fiscal and Contract Standing review will be a separate component of rating each application. HSD staff will evaluate organizational fiscal health and will require self-attestation on recent contract compliance.

The following documents are required at the time of application submission:

1. The current fiscal year's financial statements, consisting of the Balance Sheet, Income Statement, and Statement of Cash Flow, signed by the organization's CFO, Finance Officer, or Board Treasurer; and
2. The most recent audit report. If unavailable, board-approved financial statements for the audit period will be requested; and
3. The most recent fiscal year ending Form 990 report or relevant tax filings.
4. Attestation that there has not been any contract termination or contractual corrective action plans due to non-compliance with any funder in 2024 or 2025.



Help With Your Application

- *Communities Rise* can provide free consultation
- Help includes explaining the application, framing of the application, brainstorming potential answers to questions, and/or editing a draft application.

Please note: Consultants cannot write the application.

- **To schedule an appointment**, click the [online intake form](#) link
- **Or contact:** cbclinics@communities-rise.org
- Priority will be given to those who meet eligibility requirements and submit a completed form **by November 3, 2025.**



How To Submit Your Application

- Applications due on **Wednesday, November 12, 2025 by 12:00pm PDT**
- Online at:
<http://web6.seattle.gov/hsd/rfi/index.aspx>.

OR

- Email
HSD_RFP_RFQ_Email_Submissions@seattle.gov
- Applications must be complete and on-time

- The system is NOT an online Application – no saving
- You may upload files up to a maximum of 30 MB
- Acceptable file types include:
.pdf .doc .docx .rtf .xls .xlsx
- There are required fields to be completed.
- The system automatically sends a confirmation to all e-mail addresses you enter.
- If you don't receive email acknowledgement, contact Funding Process Advisor Sola Plumacher at sola.plumacher@seattle.gov.



How To Submit Your Application (Cont.)

Late applications will not be accepted. **HSD is not responsible for ensuring that applications are received by the deadline.**

Applications must include:

- **Application Cover Sheet** with a physical signature (Attachment 2)
- **Narrative Response** (17-page max)
- **Proposed Program Budget** (Attachment 3)
- **Proposed Personnel Detail Budget** form (Attachment 4)
- If you are proposing to provide any new (for your organization) services, attach a start-up timeline for each service.
- The current fiscal year's **financial statements**, consisting of the Balance Sheet, Income Statement, and Statement of Cash Flow, signed by the organization's CFO, Finance Officer, or Board Treasurer; **and**
- The **most recent audit report**. If unavailable, board-approved financial statements for the audit period will be requested; **and**
- The most recent fiscal year ending **Form 990 report** or relevant tax filings.
- Signed partnership and/or collaboration letters of intent (LOI) or Memorandum of Understanding (MOU).
- Letter of agreement/commitment if you have a fiscal sponsor or are proposing a subcontract with another organization (signed by organizations Director)



Fiscal Sponsors (if applicable)

- Applicants that have a fiscal sponsor, must ensure their fiscal sponsor can meet all criteria as listed in the [HSD Fiscal Sponsor Requirements](#) document.
- Fiscal Sponsors are required to comply with all HSD contracting requirements and HSD's General Terms and Conditions Agreement.
- Fiscal sponsors are required to submit financial documents to HSD as outlined in the application and/or at the request of the RFP coordinator.



What Happens After Applications Are Submitted

- Rating committee reviews complete applications
- HSD staff complete a Fiscal and Contract Standing review
- Final recommendations to HSD Director
- Agency and public announcement



Rating Criteria

Rating Panel	Core Narrative Questions (5-pages max)	A. Organization Description	15
		B. Experience	10
		C. Partnership & Collaboration	15
		D. Financial & Data	30
	Strategy Specific Questions (2-6 pages max)	E. Strategy 1: Intervention Services	40-120
		F. Strategy 2: School Safety Services	30
		G. Strategy 3: Supportive Services	30
HSD Staff	Fiscal & Contract Standing Rating	H. Fiscal Standing	60
		I. Contract Standing	10



Appeal Process

Applicants have the right to protest or appeal certain decisions in the award process.

Grounds for Appeals:

Only an appeal alleging an issue concerning the following subjects shall be considered:

- Violation of policies established in this funding opportunity.
- Failure to adhere to guidelines or published criteria and/or procedures established in this funding opportunity.

Appeals Deadlines:

- Appeals must be received within four (4) business days from the date of written application status (award/denial)
- A written decision by the HSD Director will be made within four (4) business days of the receipt of the appeal. The HSD Director's decision is final.

No contracts resulting from the solicitation will be executed until the appeal process has closed. An appeal may not prevent HSD from issuing an interim contract for services to meet important client needs.



Tips

- Start early
- Follow the required format defined in the Guidelines
- Be specific, detailed, and concise
- Answer all questions and in the context of your proposed program(s)
- Submit an accurate budget; double check your numbers
- Propose plans for addressing services that are not in place



Tips (continued)

- Do not exceed the 17-page limit
- Have someone else read your application before submitting
- Use the application submission checklist
- Review the Online Submission Assistance Page for helpful information: <http://web6.seattle.gov/hsd/rfi/help.aspx>



Q&A

- All Questions & Answers posted on the HSD Funding Opportunity website
- **Only written answers are official**
- Contact Janelle Jackson at Janelle.Jackson@seattle.gov with questions prior to November 3, 2025, by 5pm PDT
- Any issues and/or questions about the online submission system, contact Sola Plumacher, Funding Policy and Process Advisor, at Sola.Plumacher@seattle.gov





Questions



Thank You, Everyone!

