

# Question and Answer

## 2024 East and South King County Congregate Meals RFQ

Updated: 9/13/2024

### 2024 Request for Qualifications (Version 1)

	Program Area	Question	Answer	Date
1.	Funding	Are new organizations encouraged to apply, and what factors will differentiate new applicants from those who have received the grant in previous years?	Yes. New organizations are encouraged to apply as long as they can meet the requirements listed on page 5 & 6 of the <a href="#">2024 East and South King County Congregate Meals RFQ Guidelines &amp; Application</a> . New organizations must work with at least one meal site and provide the minimum number of annual meals and minimum number of days of meal service per week. Please refer to attachment #5 of the 2024 East and South King County Congregate Meals RFQ Guidelines & Application to see a complete list of meal sites.	9/9/2024
2.	Funding	Is there a preference or advantage given to organizations with an established track record of serving the target communities, or is the application process open to new or smaller organizations?	There is no preference to organizations with an established track record of serving the target population. The RFQ is an open and competitive process to new organizations who have the infrastructure to meet the requirements listed on page 5 & 6 of the <a href="#">2024 East and South King County Congregate Meals RFQ Guidelines &amp; Application</a> .	9/9/2024
3.	Program	Can organizations apply to serve both existing senior centers and propose new meal sites or venues where congregate meals could be held?	No. Applicant organizations must work with at least one meal site and provide the minimum number of annual meals and minimum number of days meal service per week per attachment #5 of the <a href="#">2024 East and South King County Congregate Meals RFQ Guidelines &amp; Application</a> . No new meal sites will be allowed for this RFQ.	9/9/2024
4.	Program	Is it necessary to have a confirmed, secured space to host congregate meals before applying, or would a plan with potential partners and spaces suffice for the initial application?	The list of current meal sites listed on attachment #5 of the <a href="#">2024 East and South King County Congregate Meals RFQ Guidelines &amp; Application</a> have all the spaces secured already. No new meal sites will be allowed for this RFQ.	9/9/2024

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5.	Program	Would we need to provide letters of intent or memorandums of understanding (MOUs) from potential space partners to strengthen our application?	Yes. The <a href="#">2024 East and South King County Congregate Meals RFQ Guidelines &amp; Application</a> requires a letter of support from the intended meal site the applicant organization will be working with. Please refer to page #6.	9/9/2024
6.	Program	If awarded, how much time would we have to finalize and secure a location for meal services before the program must start?	Each meal site per attachment #5 of the <a href="#">2024 East and South King County Congregate Meals RFQ Guidelines &amp; Application</a> has already a secure location. No new meal sites will be allowed for this RFQ. Applicant organization and each meal site will need to work on their service agreement before services start on January 1, 2025.	9/9/2024
7.	Program	Is there flexibility to use part of the funding for delivered meals or transportation services, or must all funding go directly toward on-site congregate meals?	Yes. The funding for this RFQ can be used to support meals, transportation, staff costs, and others. Please refer to attachment #3 “Proposal Program Budget” of the <a href="#">2024 East and South King County Congregate Meals RFQ Guidelines &amp; Application</a> for a complete list of allowable expenses.	9/9/2024
8.	Program	Would we be allowed to incorporate wraparound services (such as the case management and community navigation services you provide) at the meal sites, and if so, can those activities be covered under the funding?	Applicant organization is encouraged to work with each meal site to provide wrap around services. Most of the meal sites provide some support to their participants already. If the applicant organization would like to expand the services, these would have to come from their own or the meal sites’ budget. This RFQ funding does not cover for any support services to the program.	9/9/2024
9.	Program	Are there any specific requirements regarding the types of meals (e.g., culturally relevant, nutritional standards) or meal frequency that we should be aware of?	Yes. Please refer to the <a href="#">Senior Nutrition Program Standards</a> that the Congregate Meal program follows as well as the guidelines provided on page #5 from the <a href="#">2024 East and South King County Congregate Meals RFQ</a>	9/9/2024

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			<a href="#">Guidelines &amp; Application</a> . In addition, each meal site has specific requirements that applicant organization must work with to meet program expectations.	
10.	Performance	What specific performance metrics or outcomes will organizations need to meet to continue receiving funding beyond the initial award period?	Please refer to page #8 of <a href="#">2024 East and South King County Congregate Meals RFQ Guidelines &amp; Application</a> to see the performance commitments for this RFQ. You may also refer to the <a href="#">2023 Congregate Meals for Older Adults RFQ</a> to see the complete Theory of Change with all the performance commitments for this program.	9/9/2024
11.	Performance	What type of data or reporting will be required to demonstrate success and compliance with the grant, especially for new applicants who are expanding their services?	Please refer to page #8 of the <a href="#">2024 East and South King County Congregate Meals RFQ Guidelines &amp; Application</a> to see data collection and evaluation requirements.	9/9/2024