

# Question and Answer

## 2023 Post-Overdose Stabilization and Outpatient Treatment Facilities RFQ

November 21, 2023

Version 4

**LAST DAY TO SUBMIT QUESTIONS NOVEMBER 17 by 5pm**

	Program Area	Question	Answer
1.	Information Session	Do I need to RSVP for the Information Session? Where can I find the link to attend?	You don't need to RSVP or register for the RFQ Information Session. You can find out more about the online Information Session here on our funding opportunity webpage: <a href="#">2023 Post-Overdose Stabilization and Outpatient Treatment Facilities RFQ - Human Services   seattle.gov</a> and on page 2 of the <a href="#">Guidelines and Application</a> .
2.	Eligibility	I would greatly appreciate your guidance on whether our agency could be a suitable candidate for this funding opportunity. Can we meet to discuss this?	HSD policy prohibits meeting with individual applicants or providing guidance regarding applications. There will be an online Information Session on November 2 where you may ask questions. Information can be found here: <a href="#">2023 Post-Overdose Stabilization and Outpatient Treatment Facilities RFQ - Human Services   seattle.gov</a> and on page 2 of the <a href="#">Guidelines and Application</a> .
3.	Facilities	Is HSD looking to fund at least one of each type of facility? For example, if HSD only receives applications for the outpatient treatment center, would you be open to funding multiple outpatient centers and forgo the post-OD stabilization facilities? (Or vice versa?)	HSD is looking to fund at least one of each type of facility. We will wait to see the proposals we receive before making a further decision about changing this intention.
4.	Facilities	Are our options to do one facility type or the other, or can we apply for something in between those two?	Each facility described in the RFQ is being requested to provide a set of desired services. If a proposed application can meet these requested elements, it will be considered for funding.
5.	How to apply <b>11/22 Updated Response</b>	If our attachments are over 30 MB in total, may we submit our application attachments across multiple emails or through a Dropbox link?	<del>We are working to resolve this issue.</del> <b>HSD is not able to increase the size limits for the email attachments.</b> At this time, please prepare to upload separate documents that meet the 30 MB size limitation. Do not use Dropbox

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			links. <b>If separate emails are required, please number them 1 or 3, 2 of 3, etc. In both the subject line and the body of the emails.</b>
6.	Reporting	What does the data annual review look like? You indicated it would be completed annually to ensure we are aligned with the National Objective. Who conducts that review and how will that be done?	<p>In both these cases, awardees will be responsible for collecting data.</p> <p>HSD's Federal Grant Management Unit (FGMU) staff will provide awardees with a template to complete for required demographics data. FGMU compiles this data to use in an annual accomplishment report submitted to the federal Housing and Urban Development (HUD) department. Recipients are typically required to collect race, ethnicity, and income data.</p> <p>RFQ awardees will work with FGMU as part of contract development to establish their projects' eligibility. Part of that eligibility is assigning a HUD required performance measure that meets a National Objective for CDBG.</p>
7.	Reporting	Will HSD or someone else assist in obtaining income info, in the event that is difficult to obtain, or do we need to collect that from the get-go?	<p>Data collection for awardees begins upon execution of the contract. While FGMU staff can provide technical assistance to help awardees understand the data collection requirements, FGMU staff is not responsible for the awardees' data collection.</p> <p>The procedure and timing when data is collected from any individual service recipient must be developed by the awardee.</p>

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8.	Medical	What does 'any medical emergency related to substance use' mean and what are the limitations/parameters around that? (for ex: alcohol withdrawal is different than opioid withdrawal)	The intent of the term "any medical emergency related to substance use" is to indicate the many harms being experienced by individuals who have ingested drugs other than alcohol, or in addition to alcohol. A facility would not be expected to develop a program for individuals where alcohol was the primary substance an individual's disorder was related to.
9.	Funding	Is there any plan for service or operations funding through other sources?	This RFQ is only focused on capital funding for facilities and services spaces. HSD does not have any information about funding for services at this time.
10.	Other	Is there flexibility for negotiation or changes in the proposed project scope after becoming Finalists in the application process?	No, once an agency's capital project is reviewed by our RFQ panel and recommended as a Finalist, the project scope should remain essentially the same. It is expected that the agency will accomplish what you proposed.
11.	Budget	Do we have to have a set amount of cash set aside for repairs to the site we are proposing in this application?	This RFQ will not fund repairs. It is for capital expenses related to the proposed project construction and completion. This RFQ does not require that the agency have a reserve of funds for repairs.
12.	Other	I am a member of a Consortium of public and private organizations that provide evidence-based, public safety and public health solutions to reduce fentanyl drug overdose, violence, and recidivism. Can we discuss our Consortium with regards to your RFQ?	HSD is not able to meet with applicants during funding processes. To apply, interested applicants should read the Guidelines and Application thoroughly and complete and submit all required documents.
13.	How to apply as a general contractor	I'm a general contractor, how do I bid on the work described in this RFQ?	This RFQ is not intended to solicit bids from construction contractors. Any future construction work will be advertised in the Daily Journal of Commerce.
14.	Other	Is there criteria we can review that guides us about what constitutes a "responsive" bid?	The bid specification package is the sole guidance for a General Contractor to develop a responsive bid. A clear

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			<p>and well-defined scope of work should minimize any misunderstandings.</p> <p>Also, federal regulations allow pre-qualification of General Contractors. The prequalification process allows agencies to ask questions that may help identify General Contractors who are most qualified to bid. Those GC's that do not respond, or provide incomplete answers, may be disqualified during the pre-qualification process and will not be eligible to submit bids.</p>
15.	Eligible Expenses	Are design fees eligible expenses under CDBG?	<p>CDBG staff will review all proposed costs for eligibility on a line-item basis. Agencies are expected to procure services to be reimbursed with CDBG funds in an open and fair process, such as a Request for Qualifications process. Architectural services would fall under this category and should be procured in a manner consistent with the federal guidelines governing these funds. Agencies are expected to document the procurement process to demonstrate compliance. Services not procured in this manner may not be eligible for reimbursement under CDBG regulations.</p>