

March 1, 2023

To All Interested Parties:

The City of Seattle Human Services Department is pleased to announce the availability of approximately \$2,416,811 of Older American's Act (OAA) Funds, Nutrition Services Incentive Program (NSIP), State and General Fund for the Home Delivered Meals Request for Qualification (RFQ). Funded awards will be made for the period of January 1, 2024-December 31, 2024. Contracts after the initial period will be contingent upon successful performance and funding availability.

The Home Delivered Meals RFQ Guidelines and Application documents define investment results, requirements, and the process for application submission and selection. Please plan to attend one of the two optional information session(s) listed below to review the RFQ and ask questions. Please bring a paper copy of the RFQ as no copies will be provided during the information sessions.

Date	Time	Location
March 8, 2023	10:00 a.m.-11:00 a.m. PT	Information Session #1 – In person only Neighborhood House – High Point 6400 Sylvan Way SW Seattle, WA 98126 Room 207 A&B
March 10, 2023	1:00 p.m.-2:00 p.m. PT	Information Session #2 – Virtual Join meeting here via Webex, access code: 2483 292 8009 Meeting Password: 848VGtWiFJJ Call: 1-206-207-1700, 24832928009 ## Contact Lori Mina at lori.mina@seattle.gov if you encounter technical issues.

This RFQ is an open and competitive process. Completed application packets are due by 12:00 p.m. (noon) on April 12, 2023. Applications may be submitted electronically via HSD's Online Submission System at: <http://web6.seattle.gov/hsd/rfi/index.aspx> OR emailed to HSD_RFP_RFQ_email_submissions@seattle.gov.

Copies of this RFQ may be downloaded from: <http://www.seattle.gov/humanservices/funding-and-reports/funding-opportunities>. Information session will also be recorded and posted on the website.

If you have any questions about the Home Delivered Meals RFQ, would like to request an accommodation, or would like to receive a copy of the RFQ in the mail or by email, please contact Funding Process Coordinator Angela Miyamoto at Angela.Miyamoto@seattle.gov or 206-276-6261.

Sincerely,

Annie Lee

Annie Lee, Interim Deputy Director
Human Services Department