

February 28, 2023

To All Interested Parties:

The City of Seattle Human Services Department is pleased to announce the availability of up to **\$1,768,928** of General Fund for the **2023 Food Systems Request for Qualifications (RFQ)**. Funding awards will be made for the period of January 1, 2024, to December 31, 2024. Contracts after the initial period will be contingent upon successful performance and funding availability.

The 2023 Food Systems Request for Qualifications RFQ Guidelines and Application documents define investment results, requirements, and the process for application submission and selection. Please plan to attend the online information session listed below to review the RFQ and ask questions regarding the process. Please note that questions will be recorded and official responses will be provided in writing and posted to the HSD website within five days of the information session.

Date	Time	Location
Tuesday, March 7, 2023	2:00 p.m. – 3:30 p.m.	Information Session. Join via 1. <a href="#">MS Teams</a> , meeting ID: 211 292 868 26, passcode: DqJZDp or 2. Call + 206-686-8357, conference ID: 567746610#  Contact Tan Mei Teo at <a href="mailto:tan-mei.teo@seattle.gov">tan-mei.teo@seattle.gov</a> for technical assistance

This RFQ is an open and competitive process. Completed application packets are due by **Tuesday, April 11, 2023, 12:00 noon PT**. Applications may be submitted electronically via HSD's Online Submission System <http://web6.seattle.gov/hsd/rfi/index.aspx> or by emailing [HSD RFP RFQ Email Submissions@seattle.gov](mailto:HSD_RFP_RFQ_Email_Submissions@seattle.gov).

Please contact Tan Mei Teo, Funding Process Coordinator, at (206) 386-1142 or by email at [tan-mei.teo@seattle.gov](mailto:tan-mei.teo@seattle.gov) if you have questions.

Sincerely,

*Annie Lee*

Anne Lee  
Interim Deputy Director  
Human Services Department