

Question and Answers

HSD/MODVSA

2022 Gender-Based Violence Survivor Services Request for Proposals

	Date	Question	Answer
1	6/28/22	<p>The RFP is silent on location, so wondering if a bridge housing project would need to be located in the City of Seattle. We were awarded funds from the State of Washington to purchase a house, but it's very expensive in Seattle, and more importantly it's safer for victims/survivors for a house to be located outside Seattle (but within King County). Thank you.</p>	<p>All agencies that apply must check the HSD funding website: https://www.seattle.gov/human-services/providers/funding-opportunities</p> <p>This RFP is competitive and open to all agencies that meet the standard HSD Agency Minimum Eligibility Requirements and additional requirements outlined in <i>Section IV: Investment Area Background & Program Requirements</i> of the Guidelines.</p> <p>Also If all participants meet the following eligibility requirements your agency is welcome to apply.</p> <p>Criteria for Eligible Clients: Survivors may be of any gender, sexual orientation, age, race/ethnicity, and may be domestic or foreign nationals.</p> <p>To be eligible to receive services funded by this RFP individuals must be survivors of GBV as defined by youth, or adults and their children, who experience domestic violence, sexual assault, and/or commercial sexual exploitation.</p> <p>Eligible clients must also meet one or more of the following:</p> <ul style="list-style-type: none"> § Live or work in the city of Seattle § Be enrolled in a Seattle-based academic institution § Seek GBV services from a Seattle-based GBV services organization; or § Be involved in a Seattle Police investigation
2	7/11/22	<p>Would resolving legal issues related to LGBTQ+ youth running away from home due to abuse be considered gender-based violence and therefore eligible through this RFP?</p>	<p>It depends. The GBV Survivors Services RFP strategies include legal issues related to domestic violence (specifically intimate partner violence), sexual abuse, and commercial sexual exploitation.</p> <p>Survivors of commercial sexual exploitation, sexual assault, and domestic violence (specifically intimate partner violence) are eligible for services under the RFP.</p> <p>From Page 16 of the RFP Guidelines and Application</p>

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		Would providing legal support for youth <u>at-risk</u> of experiencing gender - based issues (such as Commercial Sexual Exploitation of Children) be eligible through this RFP?	<p><i>C. Criteria for Eligible Clients Survivors may be of any gender, sexual orientation, age, race/ethnicity, and may be domestic or foreign nationals.</i></p> <p><i>To be eligible to receive services funded by this RFP individuals must be survivors of GBV as defined by youth, or adults and their children, who experience domestic violence, sexual assault, and/or commercial sexual exploitation.</i></p> <p><i>Eligible clients must also meet one or more of the following:</i></p> <ul style="list-style-type: none"> <i>♣ Live or work in the city of Seattle</i> <i>♣ Be enrolled in a Seattle-based academic institution</i> <i>♣ Seek GBV services from a Seattle-based GBV services organization; or</i> <i>♣ Be involved in a Seattle Police investigation</i>
3	7/13/22	I have a question about the Required Attachments. In the RFP, page 31 of 40, it says “Provide a list of and a brief job description for all key personnel....” But in the list of Attachments at the end of the RFP, there is no mention of these job descriptions. Is it a requirement for the grant application?	<p>Yes. Please provide a list of and a brief job description for all key personnel. This list is a required part of the application as it's folded into our strategy design narrative questions. The personnel list is scored at 5 points. It just doesn't count towards the maximum number of allotted narrative pages.</p> <p>From Page 31 of the RFP Guidelines and Application.</p> <p><i>Provide a list of and a brief job description for all key personnel who will have a significant role in program coordination and service delivery. Job Descriptions will not count towards the 6-page service strategy narrative. (5 points)</i></p>
4.	7/20/22	I am looking over the RFP documents and have a question: We have three DV programs here that I want	The GBV Survivor Services RFP is a competitive funding process. Agencies who are currently funded for these strategies are not guaranteed to receive funding, and/or funding at the same level. This is not renewal funding.

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		<p>to apply for renewal funding for, and I understand that I need to do a separate service strategy narrative for each of those. For each one of those three, should I submit a separate application packet containing an application form referring to that particular service strategy only, the core narrative, the service strategy narrative, and the budget proposal?</p> <p>And if so, should I upload these to the portal in 3 separate submissions and upload the agency admin docs like board roster, nonprofit status letter, etc. with each one?</p> <p>Or do I just upload a single application form for all three service strategies and only one core narrative</p>	<p>Funding for current grantees under Legal Services, Mobile Flexible Advocacy, Shelter/Housing, Therapeutic Services, and Outreach and Education are ending December 31, 2022. Existing grantees and new applicants are encouraged to apply.</p> <p>If you are requesting funding for multiple service strategies: You will need to complete and submit: one (1) Application Cover Sheet, one (1) Core Agency Focused Narrative, and one (1) set of administrative documents/attachments. In addition, you will need to submit multiple Service Strategy Narratives and related Budgets; one (1) for each Service Strategy you are applying for. Please make sure that you are not creating one single agency budget but separate budgets for each service strategy.</p> <p>Each agency only needs to submit one (1) application packet in a single submission.</p> <p>From the Questions Section of the GBV RFP <i>Complete the Proposed Program Budget (Attachment 3). The costs reflected in this budget should be for each strategy, not your total agency budget or combined strategies. (Budget worksheets will not count toward the 6-page limit).</i></p>

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		and one set of admin docs and the three service strategy narratives and budgets <i>all together in single submission?</i>	
5.	7/25/22	<p>For BIPOC agencies I'm not sure if we should apply under Mobile Flexible Advocacy, Shelter/Housing, and or/Specialized Services for Marginalized Populations.</p> <p>We are definitely seeking funds for our existing program which in the past has been under Mobile Flexible Advocacy. We are also applying to support our shelter which opens later this year, which I assume would be under Shelter/Housing. Obviously, all of our services are specialized for marginalized populations. Since budgets aren't included for each strategy I'm not sure which</p>	<p>We are not in a position to provide information on your agency's specific needs. MODVSA suggests scheduling a technical assistance (TA) appointment with TA Consultant Tara James: tara@forgeandbloom.co</p> <p>This RFP has specific strategies listed: Mobile Flexible Advocacy, Shelter/Housing, Therapeutic Services, Specialized Services for Marginalized Populations, and Legal Services. The RFP <u>does not have a capacity building strategy</u>. All applicants must apply for programs which fits under one of the listed program strategies.</p> <p>For guidelines regarding which strategies to apply for: See pages 15-23 of the 2022 GBV RFP Powerpoint Presentation PDF to identify the program components of the program strategies</p> <p>Also refer to Section E. Expected Service Components Required by Program Models (pages 17-19) of the 2022 GBV Survivor Services RFP Guidelines & Application .</p>

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		<p>strategies we should apply for.</p> <p>Thank you for your response.</p>	
6	7/25/22	<p>We are working on our application and noticed a discrepancy in page limits. For the Strategy Narrative Question section, on page 8 it states that sections E-F can only be 4 pages. But once you get into that section, on pages 9 & 10, it says the page limit is 6 pages.</p> <p>So we just want to clarify if the Strategy Narrative section is 4 or 6 pages.</p>	<p>Thank you for this question. <u>Each strategy has a (4) four- page limit for a maximum of 20 pages.</u> NOT (6) six. From the 2022 GBV Survivor Services RFP Guidelines & Application</p> <p>The application Core Narrative may not exceed a total of ten (10) pages. Each Strategy Specific Narrative may not exceed four (4) pages per strategy. Pages which exceed the page limitation will not be included in the rating. Attachments required by HSD do not count toward the total page limit. If applying for all strategies this would be a (30) thirty-page limit</p>
7	7/25/22	<p>To ensure I am completing this correctly, I have a question in regard to clients served. In the RFP, it</p>	<p>Yes. Your agency is still eligible to apply as long as your agency still meets minimum funding requirements, listed here.</p> <p>https://www.seattle.gov/documents/Departments/HumanServices/Funding/NOFA/HSD%20Agency%20Minimum%20Eligibility%20Requirements.pdf</p>

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		<p>states C. Criteria for Eligible Clients Survivors may be of any gender, sexual orientation, age, race/ethnicity, and may be domestic or foreign nationals. To be eligible to receive services funded by this RFP individuals must be survivors of GBV as defined by youth, or adults and their children, who experience domestic violence, sexual assault, and/or commercial sexual exploitation.</p> <p>Eligible clients must also meet one or more of the following:</p> <ul style="list-style-type: none"> ▪ Live or work in the city of Seattle ▪ Be enrolled in a Seattle-based academic institution ▪ Seek GBV services from a Seattle-based GBV services organization; or ▪ Be involved in a Seattle Police investigation 	<p>located on the HSD funding site https://www.seattle.gov/human-services/for-providers/funding-opportunities</p> <p>Agencies not located for Seattle may apply but their clients must meet eligibility as stated.</p> <p>C. Criteria for Eligible Clients Survivors may be of any gender, sexual orientation, age, race/ethnicity, and may be domestic or foreign nationals. To be eligible to receive services funded by this RFP individuals must be survivors of GBV as defined by youth, or adults and their children, who experience domestic violence, sexual assault, and/or commercial sexual exploitation.</p> <p>Eligible clients must also meet one or more of the following:</p> <ul style="list-style-type: none"> ▪ Live or work in the city of Seattle ▪ Be enrolled in a Seattle-based academic institution ▪ Seek GBV services from a Seattle-based GBV services organization; or ▪ Be involved in a Seattle Police investigation

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		I am curious if we are eligible to apply, still. On the call I remember hearing agencies outside of Seattle qualify; and we have a current contract with the City of Seattle and business license.	
8	7/25/22	In the RFP call, it was mentioned a budget needs to be submitted for each area applied. Does HSD have a specific budget template form, or can it be an agency one?	HSD has a specific budget template. Please use this template vs an agency one. The excel version of the budget template specific to our 2022 GBV services is located on the RFP website page https://www.seattle.gov/human-services/for-providers/funding-opportunities/2022-gbv-services-rfp The worksheet is located under RFP materials to the right of the page. GBV Survivor Services RFP Budget Worksheets
9	7/25/22	Just a clarification, our agency can apply for: <ol style="list-style-type: none"> 1. Mobile Flexible Advocacy 2. Specialized Services for Marginalized Populations in one application. 	This RFP has specific strategies listed: Mobile Flexible Advocacy, Shelter/Housing, Therapeutic Services, Specialized Services for Marginalized Populations, and Legal Services. The RFP <u>does not have a capacity building strategy</u> . All applicants must apply for programs which fits under one of the listed program strategies. Each agency only needs to submit one (1) application packet in a single submission. Your agency would complete and submit: one (1) Application Cover Sheet, one (1) Core Agency Focused Narrative, and one (1) set of administrative documents/attachments. In addition, you will need to submit multiple Service Strategy Narratives and related Budgets; one (1) for each Service Strategy you

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		<p>3. Can we add Civil Legal Aid for the Family Law Attorney Position or that can be included in the Mobile Flexible Advocacy Category.</p> <p>We only need to submit one application for the 3 identified services. Am I correct? Please clarify.</p>	<p>are applying for. Please make sure that you are not creating one single agency budget but separate budgets for each service strategy.</p> <p>See pages 15-23 of the 2022 GBV RFP Powerpoint Presentation PDF to identify the program components of the program strategies to identify which strategy the Family Law Attorney Position falls under.</p> <p>Also refer to Section E. Expected Service Components Required by Program Models (pages 17-19) of the 2022 GBV Survivor Services RFP Guidelines & Application .</p> <p>We are not in a position to provide information on your agency's specific needs. For more specific assistance, MODVSA suggests scheduling a technical assistance (TA) appointment with TA Consultant Tara James: tara@forgeandbloom.co</p>
10	7/27/22	<p>I'm looking for the excel budget template. I followed the link on the RFP but didn't see the template on the RFP page. Can you tell me where I could find those templates?</p>	<p>See Question 8</p>
11	7/28/22	<p>If an organization currently provides mobile advocacy services under a contract with King County that serves clients in the city</p>	<p>If an organization currently provides Mobile Flexible Advocacy services under a contract with another funder, this does not preclude the agency from applying for City of Seattle funding, as long as the clients are not counted or invoiced twice (by both funders). The agency must state which clients are not currently funded and will be covered by City of Seattle funding.</p>

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		<p>and county, do they need to provide a start-up timeline?</p> <p><u>If you are proposing to provide any new services (for your agency), have you attached a start-up timeline for each service, beginning January 1, 2023?*</u></p>	<p>If the applicant is seeking fund for an existing service/program, the applicant may want to share information about the agency, history of the program and/or timeline of when the program was initiated.</p>
12		<p>If we apply under our Fiscal Sponsor and receive an award for this grant, would we be able to transfer the contract to our Non-profit organization after? We are in the process of receiving 501c3 status and would like to know if this would hinder us from submitting an application for this rfp.</p>	<p>An agency can apply as a Sub-contractor of a Fiscal Sponsor; and may be potentially awarded funds through this RFP. However, it is not guaranteed that funding will continue once the Sub-contractor ends the relationship with the Fiscal Sponsor.</p> <p>For more specific information regarding your application, MODVSA suggests scheduling a technical assistance (TA) appointment with TA Consultant, Tara James: tara@forgeandbloom.co</p>
	7/24/22	<p>Questions from the GBV RFP Information Session</p>	<p>Answer</p>

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13		Does Transitional Housing need to be located in the City of Seattle?	No. Transitional Housing for this RFP does not have to exist in the City of Seattle. However, clients for the Transitional Housing program needs to meet the eligibility criteria stated in the RFP. Your agency is eligible to apply as long as the agency meets minimum funding requirements listed here. https://www.seattle.gov/documents/Departments/HumanServices/Funding/NOFA/HSD%20Agency%20Minimum%20Eligibility%20Requirements.pdf located on the HSD funding site https://www.seattle.gov/human-services/for-providers/funding-opportunities
14		Does the Therapeutic Services Model need to include all of the elements?	No. Your application should include the core Therapeutic Services that your agency aims to deliver via this funding.
15		Can this program serve minors?	Yes. The GBV Survivor Services RFP includes Mobile Flexible Advocacy, Legal Services, Therapeutic Services, Shelter/Housing, and Specialized Services for Marginalized Populations for both adult and youth clients, and/or adult survivors and their children.
16		For the specialized services for marginalized populations, it looks like it has to be new services, is this true?	No. The Specialized Services for Marginalized Population Strategies is for new and/or existing programming to include, but not limited to: Implementing the Natural Helpers Model, Peace in the Home Hotline Services for Limited English Survivors, and other programming aimed at increasing access for BIPOC, and/or marginalized communities.

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17		I was wondering if there is a percentage or a limit for the flexible funds available for survivors.	No. There is not a percentage or a limit for the flexible funds available for agency applications. In previous years, Seattle Human Services calculate client assistance at approximately \$5,000 per client per year.
18		Are we limited to only meet with the TA's once?	No. You are not limited to only one meeting with Tara James/TA Consultant. However, it is preferable to ensure that Tara is also able to support other agencies. MODVSA suggests scheduling a technical assistance (TA) appointment with TA Consultant Tara James: tara@forgeandbloom.co She would be able to let you know if there are available time slots. She will not turn anyone away if there is availability.
19		To have a draft reviewed, do we need to schedule a meeting time?	The Seattle Human Services is offering Technical Assistance for Applicants. If you need the draft of your application reviewed, you may schedule a time with Tara James/TA Consultant. MODVSA suggests scheduling a technical assistance (TA) appointment with TA Consultant Tara James: tara@forgeandbloom.co
20		If you are thinking of doing a program for a specialized pop but you are not necessarily a grassroots agency where would that fit in.	We are not in a position to provide information on your agency's specific needs. MODVSA suggests scheduling a technical assistance (TA) appointment with TA Consultant Tara James: tara@forgeandbloom.co This RFP has specific strategies listed: Mobile Flexible Advocacy, Shelter/Housing, Therapeutic Services, Specialized Services for Marginalized Populations, and Legal Services. The RFP <u>does not have a capacity building strategy</u> . All applicants should apply for programs that fit under one of the listed program strategies.

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			Please refer to the RFP to see if you are eligible to apply under Specialized Services for Marginalized Populations.
21		Will this funding be renewed after 1 year?	Yes and No. Seattle Human Services has 4-year funding cycles. Thus, programs maybe funded for up to 4 years. However, continued funding during non-competitive funding year is contingent upon performance.
22		If they are applying for more than one strategy do they have to submit different budgets for each strategy?	Yes. Each strategy needs to have its own separate budget submitted.
23		If I am understanding correctly, we can request funding but not additional staff for program expansion needs	<p>We are not in a position to provide information on your agency's specific needs. MODVSA suggests scheduling a technical assistance (TA) appointment with TA Consultant Tara James: tara@forgeandbloom.co</p> <p>This RFP has specific strategies listed: Mobile Flexible Advocacy, Shelter/Housing, Therapeutic Services, Specialized Services for Marginalized Populations, and Legal Services. The RFP <u>does not have a capacity building strategy</u>. All applicants must apply for programs which fits under one of the listed program strategies.</p> <p>If you are applying to expand an existing program (including staffing), please be clear on what it is that you are seeking funding for and under which strategy</p>

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24		We have an emergency shelter and was wondering if we can use these funds with expansion of staffing and other capacity building.	<p>We are not in a position to provide information on your agency's specific needs. MODVSA suggests scheduling a technical assistance (TA) appointment with TA Consultant Tara James: tara@forgeandbloom.co</p> <p>This RFP has specific strategies listed: Mobile Flexible Advocacy, Shelter/Housing, Therapeutic Services, Specialized Services for Marginalized Populations, and Legal Services. The RFP <u>does not have a capacity building strategy</u>. All applicants must apply for programs which fit under one of the listed program strategies.</p> <p>If you are applying to expand an existing program, please be clear on what it is that you are seeking funding for and under which strategy.</p>