

## JOURNAL CONTENTS

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## A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the <G:\FAC\Encampments\Encampment clean ups> directory.

<b>Site:</b>	Fremont Canal	<b>Date of Inspection:</b>	09/11/2018
<b>Site Address:</b>	Fremont Canal	<b>Date of Clean-Up:</b>	09/13/2018
<b>Inspection By:</b>	Laura Beck		
<b>CSR Number:</b>		<b>SERIS #</b>	2635-02, 3261-01, 2494-03
<b>Field Coordinator:</b>	Laura Beck	<b>Photos to FAS?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Referred By:</b>	Seattle City Council Member Bagshaw		

### SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
09/11/2018	16	1	2	0	19

### SITE CHARACTERISTICS

- |  |   |  |
|--|---|--|
| Park                                   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Sidewalk                               | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Within 50ft of a water body or wetland | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Roadway                                | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Within 50ft of a Guardrail             | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Heavy Traffic                          | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Near Industrial Zone                   | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Forested Area                          | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Play Area                              | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Rented Area                            | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Slope                                  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Slide Zone                             | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Fire                                   | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Other: Preschool next to park          | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Other:                                 | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Other:                                 | <input type="checkbox"/> Yes            | <input type="checkbox"/> No            |

### HEALTH CONDITIONS

- |                       |   |  |
|-----------------------|---|--|
| Disorganized          | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Garbage/Bagged        | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Garbage/Loose         | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Garbage/Bulky Items   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Garbage/Metal         | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Human Waste           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Rats/Mice             | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Hazardous Materials   | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Falling Tree or Limbs | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Chemical Waste        | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Fires                 | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Criminal Activity     | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Weapons               | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Open Alcohol          | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Sharps                | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Property Damage       | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

<b>TOTAL COUNT:</b>	6
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<b>TOTAL COUNT:</b>	9
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**Obstruction or Hazard Clean-up:** Notice of Immediate Removal

**Obstruction Clean-up:** 24 or more -hours of notice

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

## EXHIBIT A: SITE INSPECTION AND POSTING PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- Photos of Individual Tents
- Documentation of the Actual Obstruction or Hazard
- General Photos of the Encampment
- Debris Fields
- Vehicles/RVs /License Plates

## EXHIBIT B: OUTREACH REPORT

The Outreach Coordinator report.

## EXHIBIT C: CLEAN-UP PHOTOS

### NAVIGATION TEAM ASSESSMENT

<input checked="" type="checkbox"/> Obstruction Removal	<input type="checkbox"/> Safety of others near and around camp	<input type="checkbox"/> Hazard Removal
<input type="checkbox"/> Blocking intended use of facility	<input type="checkbox"/> Tent on side walk	<input type="checkbox"/> Tent on median adjacent to sidewalk

**Additional Hazard Description:** Located in park along busy bike/pedestrian path and play area, preschool adjacent to park, tents along banks of waterway. Numerous needles and garbage

## B. PRE-CLEAN UP ACTIVITIES

### CHECKLIST for OBSTRUCTION CLEAN UP

Notice posting in advance of cleanup (Date:)

09/13/2018

Yes  No

Cleanup is occurring on date specified in notice

Yes  No

Personnel are ready to identify and collect belongings

Yes  No

SPD or WSP officers are present to support cleanup

Yes  No

Crew is present and ready to support cleanup

Yes  No

#### NOT REQUIRED but PROVIDED:

Outreach was provided before or day of the cleanup

Outreach and Postings are not required for obstruction removals

Yes  No

## C. RESOURCE PLANNING

### SITE CREW ASSESSMENT of FIELD CONDITIONS

#### JOB SITE INSTRUCTIONS

- |                                 |   |  |
|---------------------------------|---|--|
| Full Protection Required        | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Waste Hauling to Dump           | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |
| Waste Hauling to Other Location | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Vegetation Pruning              | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No |
| Biohazard Waste                 | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No            |

#### Specifications/Notes

Parks	

Number of Labor Crew Involved	6	2 Parks light teams
Number of Hazmat Crew Involved	2	Cascadia
Number of Truck Drivers Approved	1	Parks Packer
Number of Full Time Days On-site Approved	1	

Number of Partial Days On-site Approved

0

Total Hours Approved

8

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

- Cross Street Signs
- Photos of Tent ID Numbers
- Photos of Storage Bin Contents
- General Photos of the Encampment
- Individual Tent Contents
- After Photos

### SITE OCCUPANCY DATA

Day of Clean-up	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
09/13/2018	10	0	1	1	12

### STORAGE SUMMARY

Total should equal total in Occupancy Data

TOTAL TENTS/STRUCTURES/BEDROLL/VEHICLES				
OWNER PRESENT Accepted Storage	0		ABANDONED TENT Content Storable	0
OWNER PRESENT Removed Tent	10		ABANDONED TENT Content Not Storable	1
OWNER PRESENT Removed tent but stored contents	0		ABANDONED TENT Storable	0
OWNER PRESENT Asked FC to Discard Tent	0		ABANDONED TENT Not Storable	0
Impounded Vehicle(s)	0		ABANDONED BEDROLL Storable	0
Vehicle(s) -Left Premises	1		ABANDONED BEDROLL Not Storable	0



# Exh A - Inspection Photos







09/11/2018 12:56:46



09/11/2018 12:58:00



09/11/2018 12:56:38



09/11/2018 12:57:05





























09/11/2018 12:50:16



09/11/2018 12:50:58



09/11/2018 12:49:07



09/11/2018 12:50:32





09/11/2018 12:51:07



# Exh D - Clean up Photos



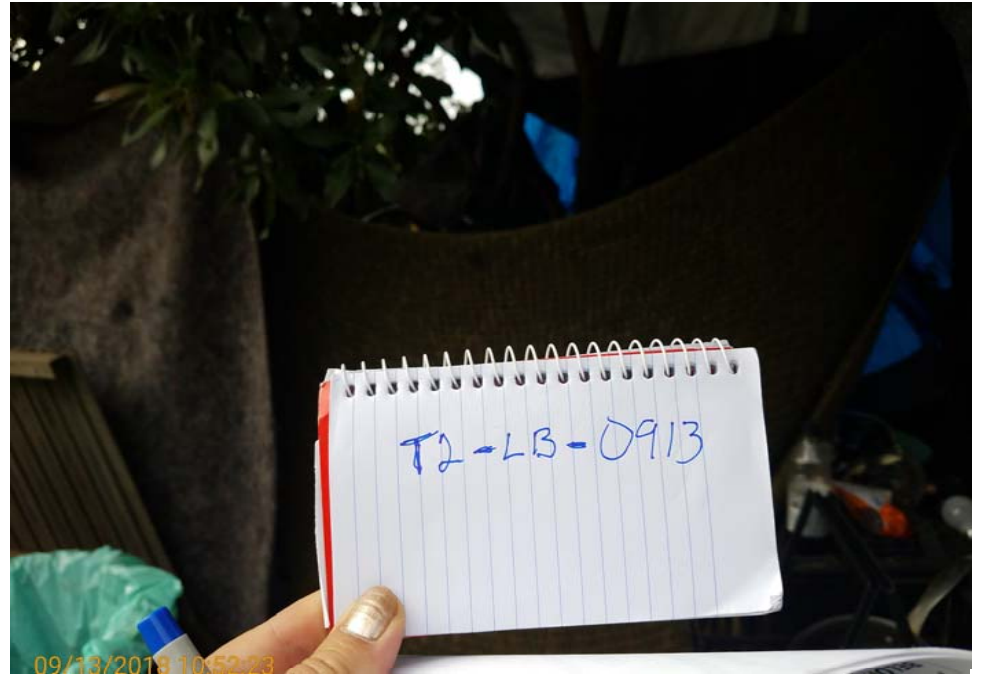








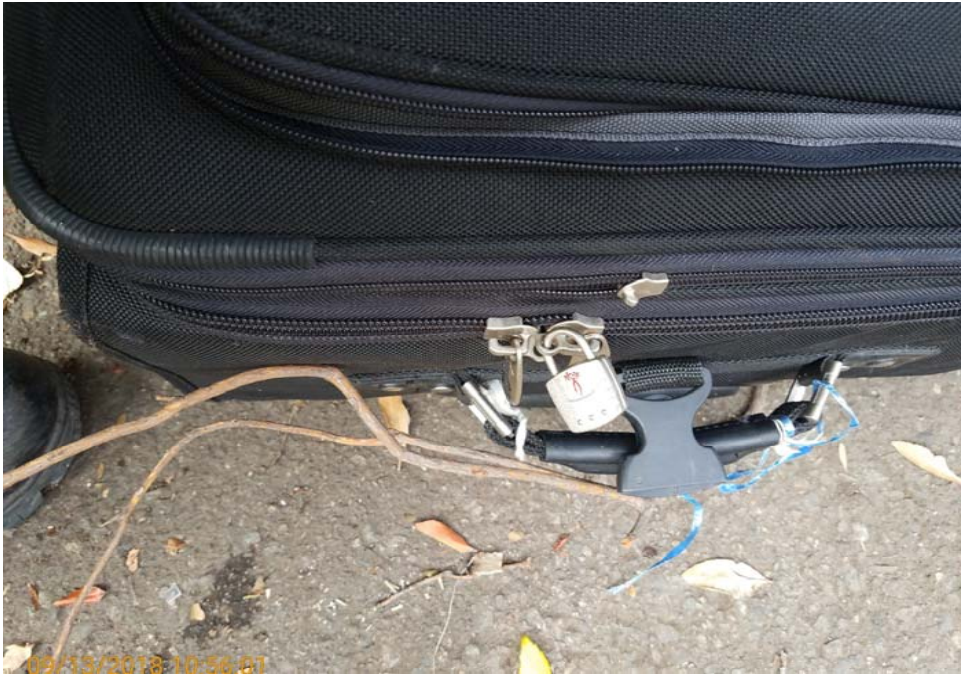
























































09/13/2018 10:27:36



09/13/2018 10:29:11



09/13/2018 10:26:01



09/13/2018 10:27:39

City of Seattle  
**NOTICE/AVISO**  
**ORDER TO REMOVE ALL PERSONAL PROPERTY**  
**ORDEN DE RETIRAR TODOS LOS BIENES PERSONALES**

AS OF/DESE	TIME/HORA	LOCATION/UBICACION
09/13/2018	0900	Fremont Canal Park

Materials in this area are an obstruction of the intended use of this property, are in a hazardous location or present a hazard. This is not an authorized area for storage or shelter. Any materials left here will be removed by the City on or after the date and time posted above, and belongings found by the City and authorized for storage will be kept for 70 days at no charge. Los materiales en esta zona son un obstáculo para el uso previsto de esta propiedad, están en un lugar peligroso o representan un peligro. Esta prohibición autorizará para almacenamiento a 70 días. A partir de la fecha y hora publicadas anteriormente, cualquier material que se dejó aquí será retirado por la Ciudad, y los pertenencias encontradas por la Ciudad y autorizadas para el almacenamiento se guardarán durante 70 días sin costo alguno.

**TO RECOVER OR ASK ABOUT STORAGE OF BELONGINGS CALL: / PARA RECUPERAR SUS PERTENENCIAS, LLAME AL:** 206-459-9949

The City will deliver stored belongings to you. Belongings are stored at: 4200 Airport Way South. / La Ciudad le entregará los pertenencias almacenadas. Los pertenencias se almacenarán en: 4200 Airport Way South.

**FOR OUTREACH AND HOUSING SUPPORT CALL:**  
 Para asistencia sobre vivienda o vivienda y tener la vivienda, llame al:  
 211 or 206-461-3222

City of Seattle  
**NOTICE/AVISO**  
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AS OF/DESE	TIME/HORA	LOCATION/UBICACION
09/13/2018	0900	Fremont Canal Park

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09/13/2018	0900	Fremont Canal Park

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The City will deliver stored belongings to you. Belongings are stored at: 4200 Airport Way South. / La Ciudad le entregará los pertenencias almacenadas. Los pertenencias se almacenarán en: 4200 Airport Way South.

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AS OF/DESE	TIME/HORA	LOCATION/UBICACION
09/13/2018	0900	Fremont Canal Park

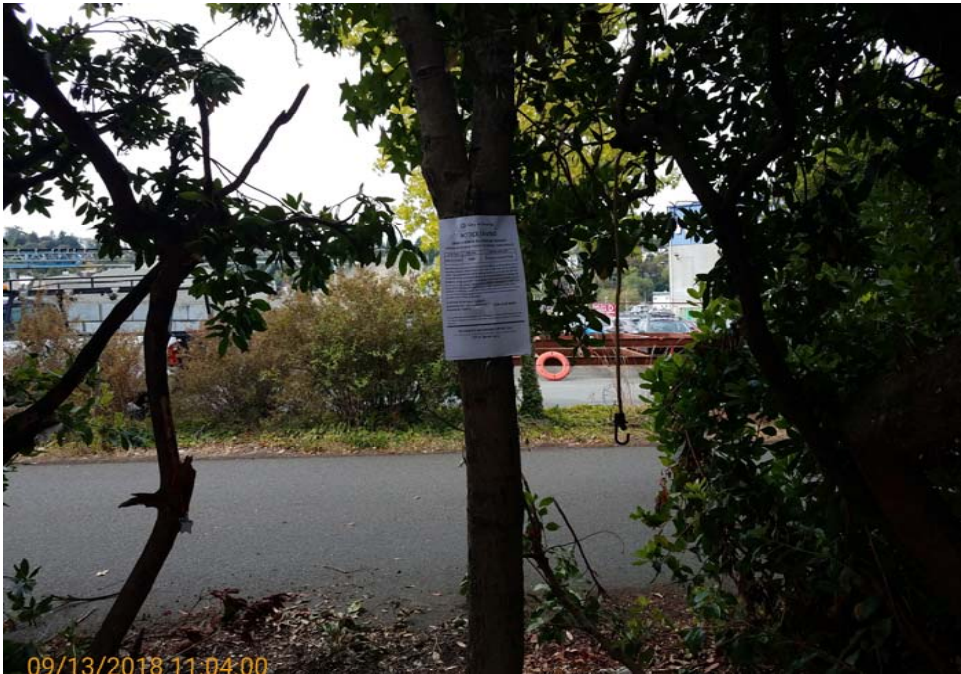
Materials in this area are an obstruction of the intended use of this property, are in a hazardous location or present a hazard. This is not an authorized area for storage or shelter. Any materials left here will be removed by the City on or after the date and time posted above, and belongings found by the City and authorized for storage will be kept for 70 days at no charge. Los materiales en esta zona son un obstáculo para el uso previsto de esta propiedad, están en un lugar peligroso o representan un peligro. Esta prohibición autorizará para almacenamiento a 70 días. A partir de la fecha y hora publicadas anteriormente, cualquier material que se dejó aquí será retirado por la Ciudad, y los pertenencias encontradas por la Ciudad y autorizadas para el almacenamiento se guardarán durante 70 días sin costo alguno.

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**FOR OUTREACH AND HOUSING SUPPORT CALL:**  
 Para asistencia sobre vivienda o vivienda y tener la vivienda, llame al:  
 211 or 206-461-3222





City of Seattle  
**NOTICE/AVISO**  
ORDER TO REMOVE ALL PERSONAL PROPERTY  
ORDEN DE RETIRAR TODOS LOS BIENES PERSONALES

ISSUE DATE	ISSUE NUMBER	LOCATION/ADDRESS
09/13/2018	0900	Fremont Canal Park

Materials in this area are an obstruction of the intended use of the property, are in a hazardous location or present a hazard. This is not an authorized area for storage of household items, and belongings found by the City will be removed by the date and time provided above, and belongings found by the City and authorized for storage will be removed by 7:00 pm on the date of this notice. If you have any questions or need to schedule a pickup, please call the City's Public Works Department at 206-459-9949. If you have any questions or need to schedule a pickup, please call the City's Public Works Department at 206-459-9949.

TO RECOVER OR ASK ABOUT STORAGE OF PERSONAL PROPERTY, CALL: 206-459-9949

The City will deliver stored belongings to you. Belongings are stored at: 4308 Sunset Way South, Seattle, WA 98148. For more information, please call the City's Public Works Department at 206-459-9949.

FOR OUTREACH AND HOUSING SUPPORT CALL:  
206-461-3222

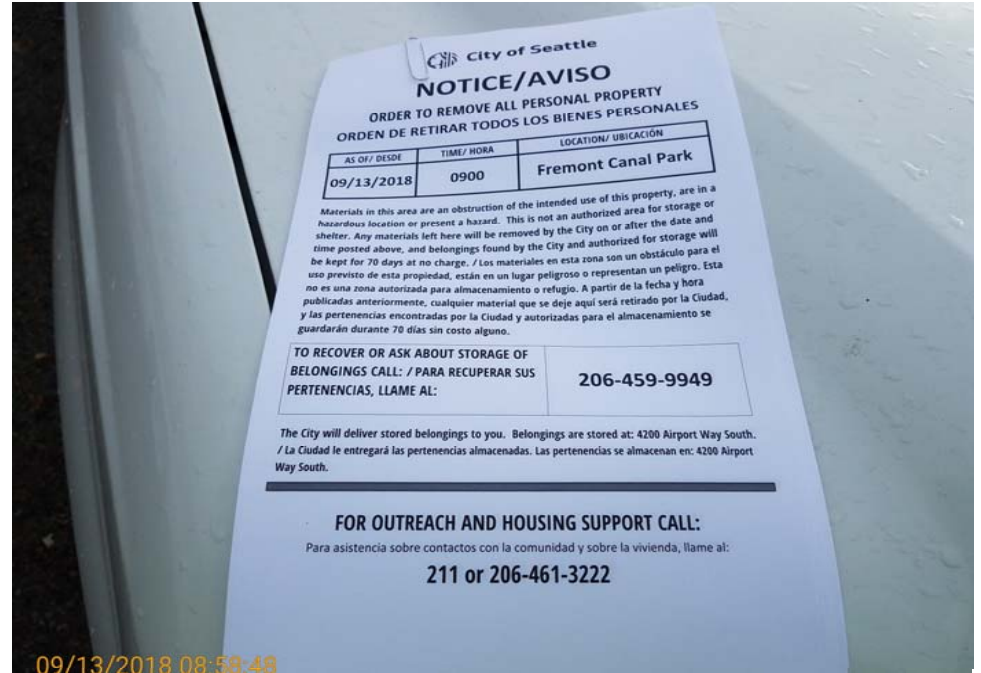














Site Name: Fremont Canal Park

 Date of Clean Up: 09/13/2018

 Field Coordinators are responsible for completing this form as part of the *Site Journal*. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

**Tent Naming Convention:** T#-Initials-MonthDay

**Example:** T1-JH-0428

Owner Name or Tent/Structure #	Owner Present?	Storage?	Not Storable? <i>Check All That Apply</i>	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-LB-0913	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged	0	0	0	0	Tent torn, dirty carpet, broken furniture, not storable
T2-LB-0913	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged	0	0	0	0	Numerous needles (capped and uncapped), very soiled items, spoiled food. No tent
██████	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged	0	0	0	0	FC started to bag items for storage as Camper removed from site. Not all items were storable due to numerous needles (capped and uncapped), hazardous material and broken condition. All bagged items were returned to camper and not stored.
Found in debris	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged	1	1	0	0	Mall blue bike, gray tent, small bag of clothes
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged					



INVENTORY OF PERSONAL PROPERTY REMOVED FROM ENCAMPMENT

Location of Encampment: Fremont Canal Park

Date of Collection: 09-13-18 Log Number: 1011

Name of Owner (If Party Self Stored):

Item(s) Description:	Bag Number	Photos Taken by Whom? <i>(Please print and attach)</i>	Date of Posting <i>Notice of Recovered Property</i>	If Partial Inventory/ Remaining in Storage <i>Date Items Removed:</i>
[REDACTED]				

Employee's Signature: [Signature] Date: 09-13-18

REQUEST FOR DELIVERY

09/13/2018 15:11:08

Delivery Date: