

Encampment Response Team

6/19/18, 6/29/2018

SITE JOURNAL CONTENTS

Completed Site Journal

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3rd Ave from Clay St to Denny Way

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A. SITE INSPECTION

Site:

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the G:\FAC\Encampments\Encampment clean ups directory.

Site:	3rd Ave from Clay St t	o Denny W	'ay			Date of Fir	st Inspection:	6/19	/18, 6/29	/2018	
Site Address:	3rd Ave from Clay St t	o Denny W	/ay			Date of 0	Clean-Up:	07/0	7/03/2018		
Inspection By:	Jeff Horan, Laura Becl	<				SERIS#	37-13				
Referred By:	SERIS, Community						Photos to	FAS?	⊠ Yes	□ No	
SITE OCCUPAN	ICY DATA										
Date of Inspection	on Tents	St	ructures		Bed Rolls		Vehicles		TOTAL	COUNT	
6/19/18	14		1		0		0		1	.5	
06/29/18	16		1		1		0		1	.8	
SITE CHARAC	TERISICS			н	EALTH CON	NDITIONS	s				
Park		☐ Yes	⊠ No		isorganized		-		⊠ Yes	□ No	
Sidewalk		⊠ Yes	□ No		arbage/Bagged	d			⊠ Yes	□ No	
Within 50ft of a w	ater body or wetland	☐ Yes	⊠ No		arbage/Loose				⊠ Yes	□ No	
Roadway		☐ Yes	⊠ No	G	arbage/Bulky I	tems			⊠ Yes	□ No	
Within 50ft of a G	uardrail	☐ Yes	⊠ No	G	arbage/Metal					□ No	
Heavy Traffic		⊠ Yes	□ No	Н	uman Waste				⊠ Yes	□ No	
Near Industrial Zo	ne	☐ Yes	⊠ No	R	ats/Mice				☐ Yes	⊠ No	
Forested Area		☐ Yes	⊠ No	Н	azardous Mate	rials				□ No	
Play Area		☐ Yes	⊠ No	F	alling Tree or Li	imbs			☐ Yes	⊠ No	
Rented Area		☐ Yes	⊠ No	С	hemical Waste				⊠ Yes	□ No	
Slope		☐ Yes	⊠ No	F	ires				☐ Yes	⊠ No	
Slide Zone		☐ Yes	⊠ No	С	riminal Activity	,			☐ Yes	⊠ No	
Fire		☐ Yes	⊠ No	٧	/eapons				☐ Yes	⊠ No	
Other: Next to a b	uilding being torn	⊠ Yes	□ No	C	pen Alcohol				⊠ Yes	□ No	
	e to use street parking de walk	⊠ Yes	□ No	S	harps				☐ Yes	⊠ No	
Other:		☐ Yes	⊠ No	P	roperty Damag	je			☐ Yes	⊠ No	
	TOTAL COUNT:	2	1				TOTAL COUN	T:	9)	

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- **Cross Street Signs**
- Photos of Individual Tents
- Obstructions or Hazards

- General Photos of the Encampment
- Debris Fields

Vehicles/RVs /License Plates



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	N	AVIG	ΔTΙ	ON TEA	AM ASSESSMENT	
☑ Full Encampment Clean Up	☐ Obstructio	_			☐ Hazard Removal	☐ Cleared by scheduled
						contractors- FAS
	☑ Tent on s	ide wa	lk		☐ Safety of Occupant	
	☐ Blocking in	tended	use	of	☐ Safety of other near an	d Remand to SPU
	facility				around camp	
PRE-JOB SITE ASSESSMEN	_	CTIO			Specifications/Notes	
Uneven Terrain (Fall Protection Red		Yes		No	-	
Waste Hauling to Dump		☑ Yes		No		
Waste Hauling to Other Location		☑ Yes		No		
SPU ASSESSMENT & INSTI	RUCTIONS	Date				Requirements:
☐ Litter removed -area more than						☐ Field Coordinator accessed
active camp						
☐ Illegal Dumping -Encampment	Related Trash					
B. RESOURCE PLAN	NING					
B. RESOURCE I EAR						
SITE CREW ASSESSMENT of FIELD	CONDITIONS					
•						
JOB SITE INSTRUCTIONS					Specifications/Notes	
Fall Protection Required		Yes	\boxtimes	No	Cascadia	
Waste Hauling to Dump	\boxtimes	Yes		No		
Waste Hauling to Other Location		Yes		No		
Vegetation Pruning		Yes	\boxtimes	No		
Biohazard Waste		Yes		No		
EXTERNAL CONTRACTORS	Tot	al		Descript	ion	
Number of Labor Crew Involved		1		-	2 staff with trailer	
Number of Hazmat Crew Involved		1	-			
Number of Truck Drivers Approved		1	_			
Number of Full Time Days On-site Ap	nroved	1	_			
Number of Partial Days On-site Appro	-	0	-			
Total Hours Approved		8	-			
Total Hours Approved			_			
INTERNAL CLEAN UP TEAM	S Tot	al		Descript	ion	
Number of Heavy Teams		0	_			
Number of Light Teams		1	_	Parks 2 p	erson light crew with packe	er
Number of Full Time Days On-site Ap	proved	1	_			
Number of Partial Days On-site Appr	oved	0	-			
Total Hours Approved		8	_			
			_			
STAGING LOCATION Date: 07/03/2018 Time:	0900	Locat	ion:	3 rd and	d Broad St	



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C. PRE-CLEAN UP ACTIVITIES

EXHIB	IT B:	SITE	POSTING	3 PHOTOS
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General Photos of the Encampment

- ☑ Regular Encampment Clean-up: 72-hour Notice
- ☐ **Obstruction or Hazard Clean-up:** Notice of Immediate Removal
- Cross Street Signs

- Postings on Individual Tents
- Postings within the Vicinity
- Documentation of the Actual Obstruction or Hazard

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

EXHIBIT C: OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Α		6	F .	u	П	
Date ↑ T	Type 🔻	Location T	Male	Female	Non-specific	Total Number
7/2/2018	Outreach	Denny and Clay	3	1	0	4

D. DAY OF CLEAN-UP

For **regular encampment clean-ups**, all checklist items must be marked "Yes" at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered "No" – **the Field Coordinator must immediately halt the clean-up activities.** Hazard and Obstruction clean-ups are excluded from this.

FIELD COORDINATOR	Laura Beck			
CHECKLIST for ENCAMPN	MENT CLEAN UP			
Notice posting is 72 hours in adva	ance of cleanup (Date:)	06/29/2018	⊠ Yes	\square No
Cleanup is occurring on date spec	cified in notice			\square No
Outreach was provided before th	e cleanup (Date:)	07/02/2018		\square No
Outreach team is present at clear	nup site			\square No
Personnel are ready to identify a	nd collect belongings			\square No
SPD or WSP officers are present t	o support cleanup			□ No
Crew is present and ready to sup	port cleanup		⊠ Yes	☐ No

EXHIBIT D: CLEAN-UP PHOTOS

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

Cross Street Signs

- Photos of Tent ID Numbers
- Photos of Storage Bin Contents

- General Photos of the Encampment
- Individual Tent Contents
- After Photos

SITE OCCUPANCY DATA

Day of Clean-up	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
07/03/2018	9	1	1	0	11

STORAGE SUMMARY

Total should equal total in Occupancy Data

TOTAL TENTS (STRUCTURES			
TOTAL TENTS/STRUCTURES			
OWNER PRESENT		ABANDONED TENT	1
Accepted Storage		Content Storable	1
OWNER PRESENT	4	ABANDONED TENT	2
Removed Tent	4	Content Not Storable	



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TOTAL TENTS/STRUCTURES				l
OWNER PRESENT	2	ABANDONED TENT		l
Removed tent but stored contents	2	Storable		
OWNER PRESENT	1	ABANDONED TENT	1	l
Asked FC to Discard Tent	1	Not Storable	1	!

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
5	1	0	1

EXHIBIT E: STORAGE INFO

Field Coordinators are responsible for ensuring that we log information about each tent/structure that is at the clean-up site. This includes regular, obstruction and hazard clean-ups.

Exh A1 - Inspection Photos

















































Exh A2 - Inspection Photos















































































Exh B - Posting Photos

















































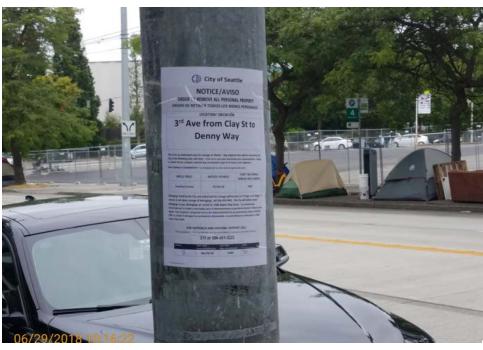
























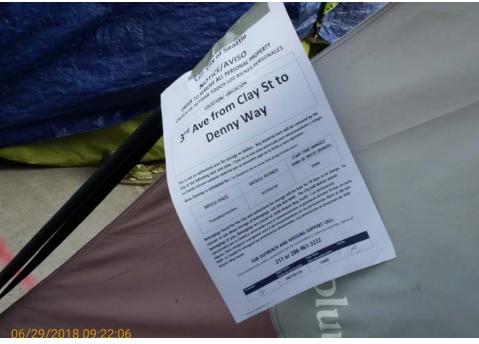






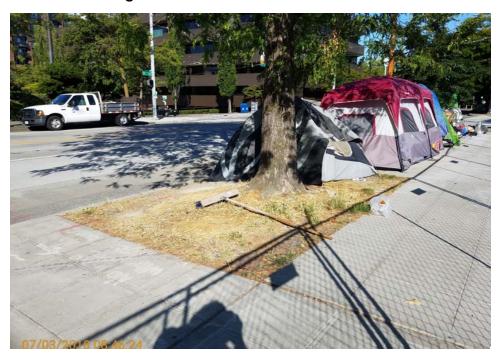






Exh D - Clean and Storage Photos



























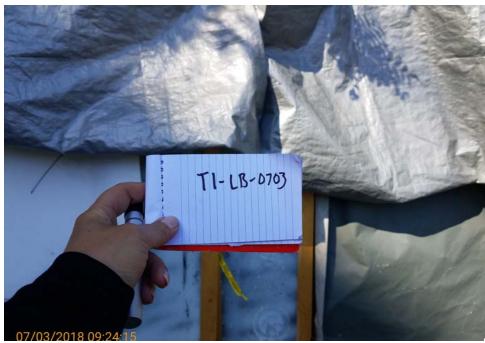


















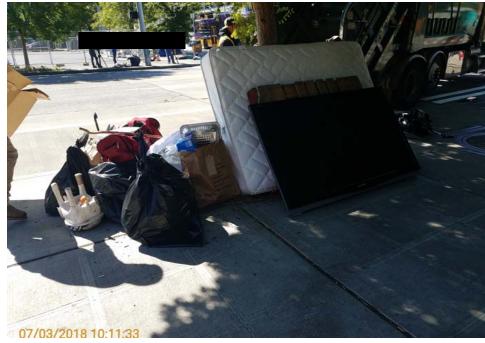


















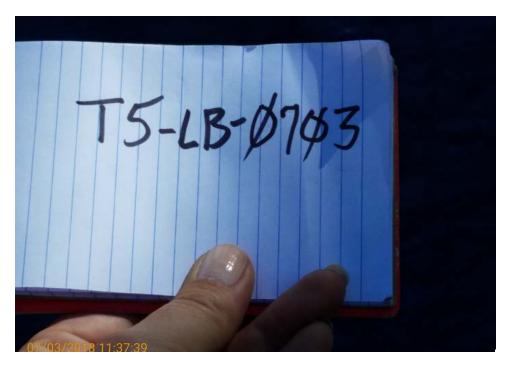




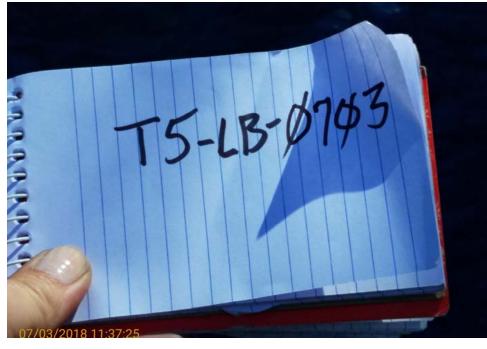














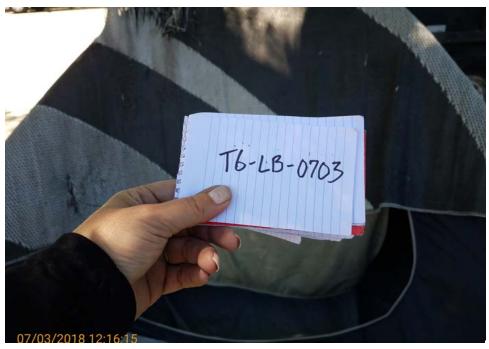




































After Clean Photos





















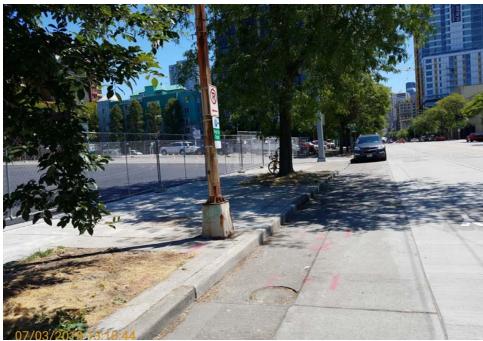


























EXHIBIT E: STORAGE INFO

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Site Name:	3 rd Ave from Clay St to Denny Way (Denny & Broad)	Date of Clean Up:	07/03/2018

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Tent owners who present and accept storage
- · Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay Example: T1-JH-0428

Owner Name or Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
Sayed-Self Store	⊠ Yes □ No	□ Accepted □ Declined □ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	1	0	0	1	Self-stored black shelving, black case with tools and large pillow/bedding
T-3-LB-0703	⊠ Yes □ No	□ Accepted □ Declined □ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	1	0	0	0	Asked FC to discard tent and then she left items on site so I stored1 Notebook, 1 black case with cell phone (flip phone), 2 baseball hats, 1 phonebook/note pad
T6-LB-0703- -Self Store	⊠ Yes □ No	□ Accepted □ Declined □ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	3	0	0	0	FC began to take down tent when owner returned to site to remove her tent, Owner self-Stored clothing and misc small items
Found in debris	□ Yes ⊠ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	1	0	0	Black bike no brand listed
T2-LB-0703	☐ Yes ⊠ No	□ Accepted □ Declined □ N/A	☐ Hazardous Material ☐ Human Waste ☑ Damaged	1	0	0	0	Blankets were west so not stored, but I stored misc clothing and small items that were in milk crate.
T1-LB-0703	□ Yes ⊠ No	☐ Accepted☐ Declined☐ N/A	□ Hazardous Material □ Human Waste □ Damaged	0	0	0	0	Structure was made of pallets and wood, no items to store inside.

Updated 5/11/2017



EXHIBIT E: STORAGE INFO

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Owner Name <i>or</i> Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T4-LB-0703	☐ Yes ☑ No	☐ Accepted ☐ Declined ☑ N/A	□ Hazardous Material □ Human Waste □ Damaged	0	0	0	0	Disposed of tent (torn) and contents not storable (damage, dirty mattress & bedding) Drug paraphernalia
T5-LB-0703	☐ Yes ⊠ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material ☐ Human Waste ☑ Damaged	0	0	0	0	Disposed of tent (torn) and contents not storable (damage, dirty mattress & bedding)
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged Beyond Repair					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					



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