

#### SITE JOURNAL CONTENTS

- Completed Site Journal
- Exhibit A: Site Inspection Photos
- Exhibit B: Site Posting Photos
- Exhibit C: Outreach Report
- Exhibit D: Clean Up & Storage Photos
- Exhibit E: Storage Detail

### A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the <u>G:\FAC\Encampments\Encampment clean ups</u> directory.

Site:	22 <sup>nd</sup> Ave S & S Grand St	Date of Fir	st Inspection:	10-25-17
Site Address:	2200 blk of S Grand St	Date of (	Clean-Up:	3-29-18
Inspection By:	Jeff Horan	SERIS #	2573-01, 2	2851-01 & 2884-01
Referred By:	SERIS		Photos to	FAS? 🛛 Yes 🗆 No

#### SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
10-25-17 (also conducted litter pick)	1	0	0	1	2
12-05-17	2	1	0	8	10
3-9-18	1	1	0	7	9

#### SITE CHARACTERISICS **HEALTH CONDITIONS** Park □ Yes 🖾 No Disorganized 🛛 Yes 🗆 No Sidewalk 🗆 No 🛛 Yes Garbage/Bagged 🛛 Yes □ No Within 50ft of a water body or wetland □ Yes 🛛 No Garbage/Loose 🖾 Yes □ No Roadway 🛛 Yes □ No Garbage/Bulky Items 🛛 Yes 🗆 No Within 50ft of a Guardrail □ Yes 🛛 No Garbage/Metal 🛛 Yes 🗆 No Heavy Traffic 🛛 Yes 🗆 No Human Waste $\boxtimes$ Yes □ No Near Industrial Zone □ Yes 🖂 No Rats/Mice $\boxtimes$ Yes □ No 🖂 No 🛛 Yes Forested Area Yes Hazardous Materials □ No Play Area 🖂 No Falling Tree or Limbs 🛛 No □ Yes □ Yes **Rented Area Chemical Waste** 🛛 Yes 🗌 No □ Yes 🛛 No Slope □ Yes 🛛 No Fires $\boxtimes$ Yes □ No Slide Zone **Criminal Activity** □ Yes 🖾 No □ Yes 🛛 No Fire 🛛 Yes 🗆 No Weapons □ Yes 🛛 No Other: **Open Alcohol** ⊠ Yes 🗆 No □ Yes 🛛 No Other: Sharps □ Yes 🛛 No 🖾 Yes 🗌 No Other: 🗆 Yes 🛛 No **Property Damage** 🛛 Yes 🗆 No

### TOTAL COUNT:

**EXHIBIT A: SITE INSPECTION PHOTOS** 

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- General Photos of the Encampment
- Photos of Individual Tents
   Debris Fields

4

Obstructions or Hazards

TOTAL COUNT:

Vehicles/RVs /License Plates

13



# SITE JOURNAL

**Encampment Response Team** 

	N	AVIGATION TE	AM ASSESSMENT	
Full Encampment Clean Up	Obstructio	n Removal	Hazard Removal	Cleared by scheduled contractors- FAS
	Tent on si	de walk	□ Safety of Occupant	
	Blocking int facility	tended use of	Safety of other near and around camp	d 🔲 Remand to SPU
PRE-JOB SITE ASSESSMEN		CTIONS Yes 🛛 No	Specifications/Notes Burned out RV on N side o	of Grand St. between 22 <sup>nd</sup> & 23rd
Waste Hauling to Dump	,	Yes 🗆 No		
Waste Hauling to Other Location		Yes 🗆 No		
SPU ASSESSMENT & INST	RUCTIONS	Date		Requirements:
Litter removed -area more that	an 20 feet from			☐ Field Coordinator accessed
active camp				
Illegal Dumping -Encampment	Related Trash			

### **B. RESOURCE PLANNING**

#### SITE CREW ASSESSMENT of FIELD CONDITIONS

Date: 3/29/18 Time: 0900

JOB SITE INSTRUCTIONS				Specifications/Notes
Fall Protection Required	🗆 Yes	$\boxtimes$	No	
Waste Hauling to Dump	🛛 Yes		No	
Waste Hauling to Other Location	🛛 Yes		No	
Vegetation Pruning	🗆 Yes	$\boxtimes$	No	
Biohazard Waste	🛛 Yes		No	
EXTERNAL CONTRACTORS	Total		Descriptio	on
Number of Labor Crew Involved	3		Cascadia	
Number of Hazmat Crew Involved	1			
Number of Truck Drivers Approved	1			
Number of Full Time Days On-site Approved	0			
Number of Partial Days On-site Approved	1			
Total Hours Approved	4			
INTERNAL CLEAN UP TEAMS	Total		Descriptio	on
Number of Heavy Teams	0			
Number of Light Teams	1		Parks with	n Packer support
Number of Full Time Days On-site Approved	0			
Number of Partial Days On-site Approved	1			
Total Hours Approved	4			
STAGING LOCATION				

Location: 22nd Ave S & S Grand St



### **C. PRE-CLEAN UP ACTIVITIES**

#### EXHIBIT B: SITE POSTING PHOTOS

Regular Encampment Clean-up: 72-hour Notice

- □ Obstruction or Hazard Clean-up: Notice of Immediate Removal
- Cross Street Signs
- General Photos of the Encampment
- Postings on Individual Tents
   Postings within the Vicinity
- Documentation of the Actual Obstruction or Hazard

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

#### **EXHIBIT C: OUTREACH REPORT**

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Date <sub>v</sub> ī	Day of Week	Type •	Location	Male Outreach <sub>y</sub>	Female Outreach <sub>y</sub>		Total Number of People Contacte	Males who took Shelte	Females who took Shelte	Non-specific Gender who took Shelte	Total Taking Shelter 🚽
10/12/2017	Thursday	Outreach	S Grand St & Rainier Ave	1	0		1	0	0	0	0
10/20/2017	Friday	Outreach	Rainier & Grand	1	0		1	0	0	0	0
10/23/2017	Monday	Outreach	22nd & Grand	2	1		3	0	0	0	0
10/25/2017	Wednesday	Outreach	22nd & S Grand	3	0		3	0	0	0	0
12/18/2017	Monday	Outreach	22nd & Grand	0	0		0	0	0	0	0
12/19/2017	Tuesday	Outreach	Rainier & Grand	3	1		4	0	0	0	0
1/29/2018	Monday	Outreach	2222 S Grand St	0	0		0	0	0	0	0
3/20/2018	Tuesday	Outreach	22nd & Grand	2	0	0	2	0	0	0	0
3/21/2018	Wednesday	Outreach	22nd & Grand	1	0	0	1	0	0	0	0
3/21/2018	Wednesday	Outreach	22nd Ave S & S Grand St	1	0	0	1	0	0	0	0
3/23/2018	Friday	Outreach	22nd & Grand	2	0	0	2	0	0	0	0
3/26/2018	Monday	Outreach	22nd & Grand	2	0	0	2	0	0	0	0
3/27/2018	Tuesday	Outreach	22nd Ave S & S Grand St	1	0	0	1	0	0	0	0
3/27/2018	Tuesday	Outreach	22nd & Grand	2	0	0	2	0	0	0	0
3/28/2018	Wednesday	Outreach	22nd & Grand	2	0	0	2	0	0	0	0
3/29/2018	Thursday	Clean	22nd Ave S & S Grand St	2	1	0	3	0	0	0	0

### **D. DAY OF CLEAN-UP**

For **regular encampment clean-ups**, all checklist items must be marked "Yes" at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered "No" – **the Field Coordinator must immediately halt the clean-up activities.** Hazard and Obstruction clean-ups are excluded from this.

FIELD COORDINATOR Jeff Horan

#### CHECKLIST for ENCAMPMENT CLEAN UP

Notice posting is 72 hours in advance of cleanup (Date:)	3/23/18	🖂 Yes	🗆 No
Cleanup is occurring on date specified in notice		🛛 Yes	🗆 No
Outreach was provided before the cleanup (Date:)	3/27/18	🛛 Yes	🗆 No
Outreach team is present at cleanup site		🛛 Yes	🗆 No
Personnel are ready to identify and collect belongings		🛛 Yes	🗆 No
SPD or WSP officers are present to support cleanup		🛛 Yes	🗆 No
Crew is present and ready to support cleanup		🛛 Yes	🗆 No

#### **EXHIBIT D: CLEAN-UP PHOTOS**

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

•	Cross Street Signs General Photos of the Encampment	•	Photos of Tent ID Numbers Individual Tent Contents	•	Photos of Storage Bin Contents After Photos
SITE OC	CCUPANCY DATA				

Day of Clean-up	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT



# SITE JOURNAL

**Encampment Response Team** 

3/29/18 2	1	0	0	3
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#### STORAGE SUMMARY

Total should equal total in Occupancy Data

TOTAL TENTS/STRUCTURES			
OWNER PRESENT	0	ABANDONED TENT	0
Accepted Storage	0	Content Storable	0
OWNER PRESENT	2	ABANDONED TENT	0
Removed Tent	5	Content Not Storable	0
OWNER PRESENT	0	ABANDONED TENT	0
Removed tent but stored contents	0	Storable	0
OWNER PRESENT	0	ABANDONED TENT	0
Asked FC to Discard Tent	0	Not Storable	0

#### **STORAGE TOTALS**

Number of Bins	Bikes	Large Luggage Items	Large Items
0	0	0	0

#### EXHIBIT E: STORAGE INFO

Field Coordinators are responsible for ensuring that we log information about each tent/structure that is at the clean-up site. This includes regular, obstruction and hazard clean-ups.

## Exh A: Site Inspection Photos















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Exh B: Site Posting Photos













ttle	NOTICE/AVISO ORDER TO REMOVE ALL PERSONAL PROPERTY ORDEN DE RETIRAR TODOS LOS BIENES PERSONALES		22 <sup>nd</sup> Ave S & S Grand St	This is not an authorized area for storage or shelter. Any material here will be removed by the start the following date and time. A tata no es una zona autorizada para almacementero o refugio. La Cuedr estand consequer material que se encortere auté m la fecha y Mara séguiente. Area Cleanup is Scheduled for / La impieza de la zona està programada para:	START TIME (RANGE)/ HORA DE INICIO (RANGO)	0060	Belonging: found by the City and authorited for storage will be leapt for 76 days at no charge. To recourt or axis about storage of belongings, call 206-459-5994. The City will deliver storad belonging to you, elevapoint are storade at 200-459-590 apout. At las pretenends are noncontrate per la Guad y suscitading part of almaceministors to guadant durant Y disk soria effort, a consider per la guadant durant Y disk soria efforts. At one preparat as accord ad almaceministors de sus pretenendos, limer al 706-459- Biline. An exoperato preparat accord del almaceministor de sus pretenendos, limer al 706-459 durant Way south.	RT CALL: la vivienda, llame al:		Varity	1.2#	
City of Seattle	NOTICE/AVISO REMOVE ALL PERSONAL FIRAR TODOS LOS BIENE	LOCATION/ UBICACIÓN	& S G	shelter. Any material o es una zona autorizada cuentre aquí en la fecha de la zona está progran	DATE(S)/ FECHA(S)	3/29/18	I for storage will be key call 206.459-9949. The 4200 Alrport Way Sout almacenamiento se gus p innacenadas, Las pertene	FOR OUTREACH AND HOUSING SUPPORT CALL: Para asistencia sobre contactos con la comunidad y sobre la vivienda, liame ali	211 or 206-461-3222	Post Time Ion Hora de publicación	1400	
Cit	NOTI REMOVE	LOCATIO	/e S	for storage or time. / Esta n erial que se en / La limpieza	DAT		ind authorized of belongings, are stored at orizadas para e tar acerca del a pertenencias a	REACH ANI contactos cor	211 or 2	POST DATE Fecha de publicación	3/23/18	
E	ORDER TO F		22 <sup>nd</sup> Av	This is not an authorized area for storage or shelter. Any material here will be rem the state for storage or shelter. Any material here an authorized retrard coalquier material que se encentre aque en la fecha y five signines. Area Cheange is Scheduled for / La limpieza de la zona está programada para:	DAY(S)/ DÍA(S)	Thursday/jueves	Belonging: found by the City and authorized for storage will be kept for 70 days at no charge. recover or ack about storage of belongings, call 206-455-9580. The City will deliver strend belongings to you. Belonging are storade at 4200 Minori Way South. / Its pretenendis encorrelate put it Cutod y subtristic para el annecemento se guardant dramer at Revel encorrelate put is Cutod y subtristic para el annecemento se guardant dramer at Revel 999. Lo Cutod le entregard its pertenencias almacementen de sup pertenencias. Imme at 208- disport Way South.	FOR OUT Para asistencia sobre		Created	Ch.	AIF-CUS

Exh D: Clean-Up & Storage Photos















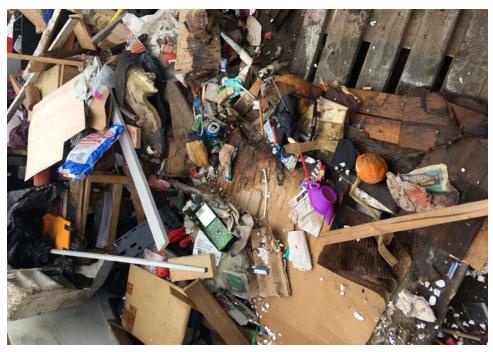


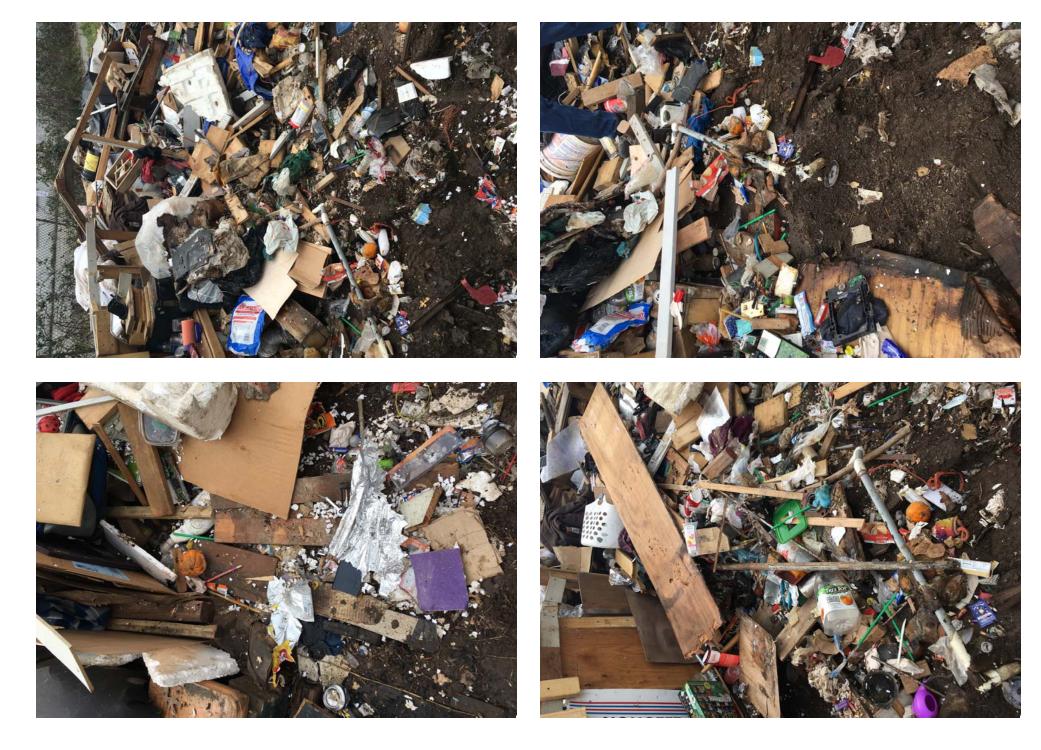


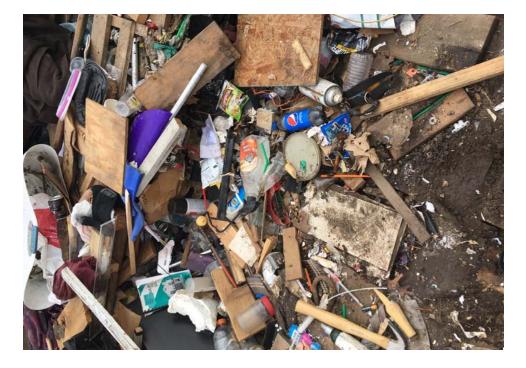








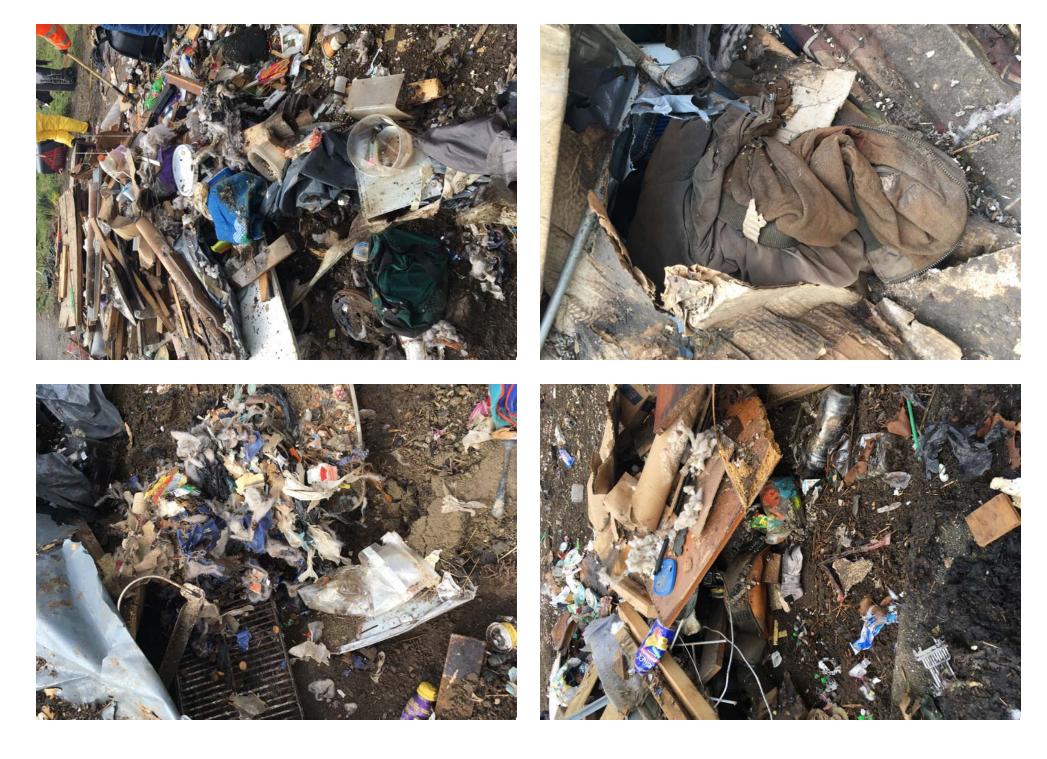






























### 3/29/2018

22<sup>nd</sup> and Grand Addition to the Site Journal

Officer Tawnia	Pfaff recognized that	dog,	, needed some medical	care and		
was open to	getting some help. Taw	nia called a local nor	n-profit that assists in fi	nding care for		
pets, Seattle D	ogs Homeless Program (run	by	). came to scen	ne, assessed the		
dog, and spok	e to about the care t	he dog needed. Wit	h permission	took to a		
north-end Vet for care (shots, exam, and possible surgery). All this work will be done free of charge to						
since S	eattle Dogs Homeless Progr	am is a non-profit th	at specializes in caring	for homeless pets.		



## **EXHIBIT E: STORAGE INFO**

**Encampment Response Team** 

Site Name: 22nd Ave S & S Grand St

**Date of Clean Up:** 3/29/18

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay

Example: T1-JH-0428

Owner Name <b>or</b> Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
Nothing stored	□ Yes □ No	<ul> <li>Accepted</li> <li>Declined</li> <li>N/A</li> </ul>	<ul> <li>Hazardous Material</li> <li>Human Waste</li> <li>Damaged</li> </ul>					
	□ Yes □ No	<ul> <li>Accepted</li> <li>Declined</li> <li>N/A</li> </ul>	<ul> <li>Hazardous Material</li> <li>Human Waste</li> <li>Damaged</li> </ul>					
	☐ Yes ☐ No	<ul> <li>Accepted</li> <li>Declined</li> <li>N/A</li> </ul>	<ul> <li>Hazardous Material</li> <li>Human Waste</li> <li>Damaged</li> </ul>					
	☐ Yes ☐ No	<ul> <li>Accepted</li> <li>Declined</li> <li>N/A</li> </ul>	<ul> <li>Hazardous Material</li> <li>Human Waste</li> <li>Damaged</li> </ul>					
	□ Yes □ No	<ul> <li>Accepted</li> <li>Declined</li> <li>N/A</li> </ul>	<ul> <li>Hazardous Material</li> <li>Human Waste</li> <li>Damaged</li> </ul>					
	□ Yes □ No	<ul> <li>Accepted</li> <li>Declined</li> <li>N/A</li> </ul>	<ul> <li>Hazardous Material</li> <li>Human Waste</li> <li>Damaged</li> </ul>					



# **EXHIBIT E: STORAGE INFO**

**Encampment Response Team** 

Owner Name <i>or</i>							# of	
	Owner		Not Storable?		# of	# of	Large	
Tent/Structure #	Present?	Storage?	Check All That Apply	# of Bins	Bikes	Luggage	Items	Short Description
	□ Yes	□ Accepted	Hazardous Material					
	🗆 No	Declined	Human Waste					
		□ N/A	Damaged					
	□ Yes	□ Accepted	Hazardous Material					
	🗆 No	Declined	Human Waste					
		□ N/A	Damaged					
	□ Yes	□ Accepted	Hazardous Material					
		□ Declined	Human Waste					
		$\square$ N/A	□ Damaged					
			D Hannaha ya Mata dal					
	□ Yes	Accepted	Hazardous Material					
	🗆 No	Declined	Human Waste					
		□ N/A	Damaged					
	□ Yes	□ Accepted	Hazardous Material					
	🗆 No	Declined	Human Waste					
		🗆 N/A	Damaged					
	□ Yes	□ Accepted	Hazardous Material					
	🗆 No	□ Declined	Human Waste					
		🗆 N/A	Damaged					
	□ Yes	Accepted	Hazardous Material					
	□ No	□ Declined	Human Waste					
		□ N/A	Damaged Beyond Repair					
	□ Yes	□ Accepted	Hazardous Material	+				
			Human Waste					
			□ Damaged					
	□ Yes	Accepted	Hazardous Material					
	□ Yes □ No	Accepted     Declined	Hazardous Material					
			Damaged					



# **EXHIBIT E: STORAGE INFO**

**Encampment Response Team**