

#### **SITE JOURNAL CONTENTS**

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#### **A. SITE INSPECTION**

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Utah Ave S from S Atlantic St to S Stacy St Vicinity		
Site Address:		Date of Inspection:	4/25/2023
		Date of Clean-Up:	4/27/2023
Final Inspector:	Kareem Jenkins	CSR #:	
Referred By:		Photos to HSD?	□ Yes ☑ No



CPT/Bike SPD Response?	☐ Yes	☑ No				
Date of Call to Duty Officer :			Time of Call to Duty	Officer:		
Date of Call to FC :			Time of Call to FC:			
Date of FC Response :			Time FC arrived on	site:		
Time of FC departure from site:			Action:			
System Navigator Called?	□ Yes	☑ No	Name of SN:			
Date of Call to SN:			Time of Call to SN:			
Time SN arrived on site:			Offer of Shelter Made?:		□ Yes ☑ No	
SITE OCCUPANCY DATA						
Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUN	IT
4/25/2023	7	5	0	23	35	
PRIORITY CONDITION DATA	A					
VULNERABLE POPULATION	ONS		PUBLIC HEALTH	I/BIOWASTE		
Perceived Elderly (60+ years o	ld)	□ Yes ☑ No	Rats/Mice		☑ Yes I	□ No



# SITE JOURNAL

**Encampment Response Team** 

Perceived Infants/Children (≤ 14 years old)	☐ Yes	☑ No	Hazardous Materials	✓ Yes	□ No
Perceived Youth (15-24 years old)	☑ Yes	□ No	Bio Waste	✓ Yes	□ No
Perceived Not Ambulatory	☐ Yes	☑ No	Chemical Waste	✓ Yes	□ No
Perceived Wounds	☑ Yes	□ No	Food Waste	✓ Yes	□ No
Near Facilities for Children (e.g., school, daycare)	☐ Yes	☑ No	Within 50ft of a water body or wetland	☐ Yes	☑ No
Near Facilities for the Elderly (e.g., nursing home)	☐ Yes	☑ No	Loose Sharps	✓ Yes         ✓ Yes	□ No
Perceived Women	☑ Yes	□ No	TOTAL COUNT:	6	i
Perceived Couples	☐ Yes	☑ No	COLID WASTE	_	
LGBTQIA (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	SOLID WASTE	<b>-</b>	- N
otherwise leave blank)			Disorganized Garbage	☑ Yes	□ No
POC (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	Bagged Garbage	☑ Yes	□ No
otherwise leave blank)	<b>-</b>	П. М.	Loose Garbage	☑ Yes	□ No
Presence of Alcohol	☑ Yes	□ No	Bulky Items Garbage	☑ Yes	□ No
Presence of Contained Sharps	☑ Yes	□ No	Metal	☑ Yes	□ No
TOTAL COUNT:	2		TOTAL COUNT:	4	<u> </u>
PUBLIC SAFETY/STRUCTURAL CONCER	NS		STRUCTURAL CONCERNS/ENVIRO	NMFNTA	
			RISKS/EMERGENCY RISKS		_
Weapons	☐ Yes	☑ No	Near Industrial Zone-blocking vehicle site	☑ Yes	□ No
Park	☐ Yes	☑ No	lines		
Sidewalk	☑ Yes	□ No	Falling Trees/Limbs	☐ Yes	☑ No
Proximity to Bridge	☐ Yes	☑ No	Forested Area	☐ Yes	☑ No
Impeding Roadway	☐ Yes	☑ No	Rented Area	☐ Yes	☑ No



# SITE JOURNAL

**Encampment Response Team** 

Within 50ft of a Guardrail		□ Yes	☑ No	Property Damage		☑ Yes	□ No
Heavy Traffic		□ Yes	☑ No		TOTAL COUNT:	2	<u> </u>
Slope more than 27 degrees		□ Yes	☑ No				
Slide Zone		□ Yes	☑ No				
Fires		☑ Yes	□ No				
Exposed Electrical Wiring		□ Yes	☑ No				
Other		□ Yes	☑ No				
	TOTAL COUNT:	2					
	TOTAL SCORE:	50					

#### **EXHIBIT A: SITE INSPECTION PHOTOS**

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

**Cross Street Signs** 

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

#### **NAVIGATION TEAM ASSESSMENT**



☐ Full encampment cleanup						
☐ Litter pick						
Reported to SPU as illegal dump						
BYOBSTRUCTION/HAZARD						
☐ Clean - no campers						
☑ Obstruction Removal		Emphasis Zone	Ø	Hazard Removal		
☑ Blocking intended use of facility				Safety of camper		
☑ Tent on sidewalk				Safety of others near and arou	ınd ca	mp
☑ Tent on median to adjacent sidewalk			Ø	Safety of camper and others near and around camp		
a. OBSTRUCTION/HAZARD PRE-C	CLE	ANUP ACTIVITIE	S			
Notice posting is 72 hours in advance of cleanu	ıp (D	ate:)			Yes	ØNo
Cleanup is occuring on date specified in notice				<u> </u>	<b>Yes</b>	□ No
Personnel are ready to identify and collect belo	ongir	ngs			<b>Yes</b>	□ No
SPD or WSP officers are present to support clea	anup	1			<b>Yes</b>	□ No
Crew is present and ready to support cleanup				<b>Ø</b> 1	<b>Yes</b>	□ No
NOT REQUIRED but PROVIDED:						
Outreach was provided before the cleanup (Da	te:)			✓ Y	<b>′</b> es	



# b. OBSTRUCTION/HAZARD RESOURCE PLANNING

#### SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS			Specifications/Notes
Fall Protection Required	☐ Yes	☑ No	
Waste Hauling to Dump	☑ Yes	□ No	
Waste Hauling to Other Location	☑ Yes	□ No	
Vegetation Pruning	☐ Yes	☑ No	<u> </u>
Biohazard Waste	☑ Yes	□ No	Human Waste
Chemical Waste	☑ Yes	□ No	
EXTERNAL CONTRACTORS	7	Γotal	Description
Number of Labor Crew		1	Cascadia
Number of Hazmat Crew		1	
Number of Truck Drivers		1	
Contractors Labor Crew Hours On-Site		3	



INTERNAL CLEAN UP TEAMS	Total	Description
Number of Heavy Crew		
Heavy Crew Hours On-site		
Number of Labor Crew		
Labor Crew Hours On-site		
STAGING LOCATION		
Date/Time:	Location:	
SITE POSTING PHOTOS		
No Regular Encampment Clean-up	o: 72-hour Notice	
Date/Time: SITE POSTING PHOTOS		

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:



#### **OUTREACH REPORT**

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Data	Date Type Location	Location	Male	Female	Non-specific	TOTAL # of People
Date	Туре	Location	Outreach	Outreach	Gender	Contacted

#### **OBSTRUCTION SITE OCCUPANCY DATA**

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
4/27/2023	2	2	0	2	6

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Owners who are present and accept storage
- Abandoned property that we are storing
- · Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.

#### **STORAGE TOTALS**

Number of Bins	Bikes	Large Luggage Items	Large Items
0	0	0	0



Owner Name OR Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-KJ-0427	Yes	Declined					
T2-KJ-0427	Yes	Declined					

# **Inspection Photos**

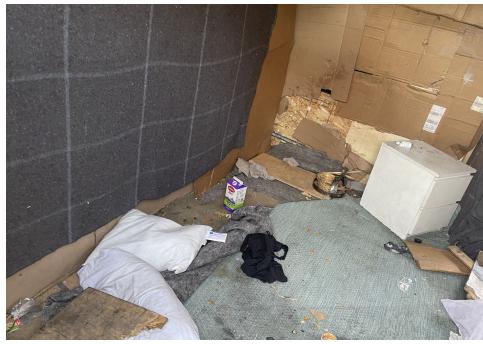




















































































# **Clean Up Photos**

























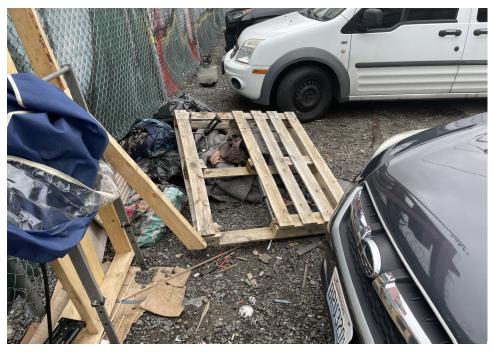






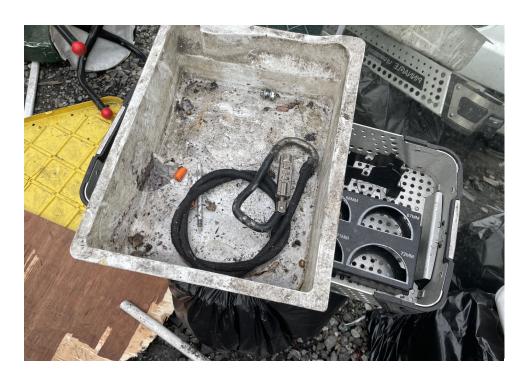




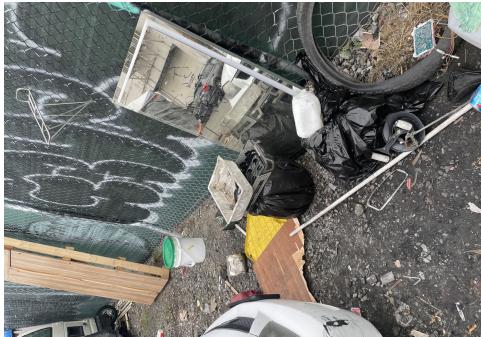












































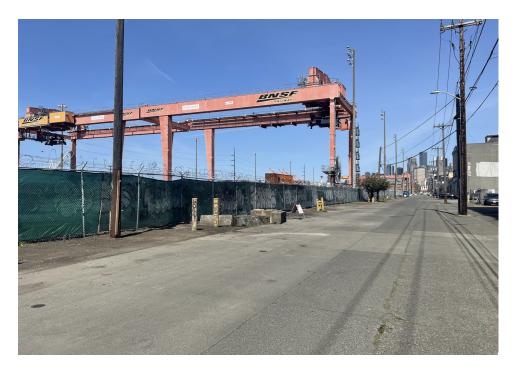








### **After Clean Photos**













# **Posting Photos**

























