

SITE JOURNAL CONTENTS

Completed Site Journal

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	S Royal Brougham Way from Airport Way S to 4th Ave S						
Site Address:			Date of Inspection	on: <u>1</u>	/11/2023		
			Date of Clean-U	p: <u>1</u>	/13/2023		
Final Inspector:	Kareem Jenkins		CSR #:				
Referred By:			Photos to HSD?		Yes ☑ N	0	
CPT/Bike SPD Response?	□ Yes	☑ No					
Date of Call to Duty Office	er:		Time of Call to Duty Office	er:			
Date of Call to FC :			Time of Call to FC:				
Date of FC Response :			Time FC arrived on site:				
Time of FC departure fro	m		_ Action:				
site:							
System Navigator Called	? □ Yes	☑ No	Name of SN:				
Date of Call to SN:			Time of Call to SN:				
Time SN arrived on site:			Offer of Shelter Made?:		☐ Yes	☑ No	
SITE OCCUPANCY DATA Date of Inspection	Tents	Structures	Bed Rolls	Vehicles (TOT	AL COUNT	
Date of inspection	rents	Structures	Deu Kolis	venicies	101	AL COUNT	



SITE JOURNAL

Encampment Response Team

1/11/2023	24	1	0	0	25
-,,					

PRIORITY CONDITION DATA

Heavy Traffic

VULNERABLE POPULATIONS			PUBLIC HEALTH/BIOWASTE		
Perceived Elderly (60+ years old)	✓ Yes	□ No	Rats/Mice	☑ Yes	□ No
Perceived Infants/Children (≤ 14 years old)	☐ Yes	☑ No	Hazardous Materials	☑ Yes	□ No
Perceived Youth (15-24 years old)	☐ Yes	☑ No	Bio Waste	☑ Yes	□ No
Perceived Not Ambulatory	☐ Yes	☑ No	Chemical Waste	☑ Yes	□ No
Perceived Wounds	✓ Yes	□ No	Food Waste	☑ Yes	□ No
Near Facilities for Children (e.g., school, daycare)	☐ Yes	☑ No	Within 50ft of a water body or wetland	□ Yes	☑ No
Near Facilities for the Elderly (e.g., nursing home)	☐ Yes	☑ No	Loose Sharps	☑ Yes	□ No
Perceived Women	✓ Yes	□ No	TOTAL COUNT:	6	
Perceived Couples	☐ Yes	☑ No			
LGBTQIA (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	SOLID WASTE	_	
otherwise leave blank)			Disorganized Garbage	✓ Yes	□ No
POC (DATA ONLY COLLECTED IF ASKED otherwise leave blank)	☐ Yes	☑ No	Bagged Garbage	✓ Yes	□ No
•	-	- N-	Loose Garbage	✓ Yes	□ No
Presence of Alcohol	✓ Yes	□ No	Bulky Items Garbage	✓ Yes	□ No
Presence of Contained Sharps	☑ Yes	□ No	Metal	✓ Yes	□ No
TOTAL COUNT:	2				
			TOTAL COUNT:	4	

PUBLIC SAFETY/STRUCTURAL CONCERNS STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS ☐ Yes ☑ No Weapons Near Industrial Zone-blocking vehicle site ☐ Yes ☑ No ☐ Yes ☑ No Park □ No Sidewalk ✓ Yes ☐ Yes ☑ No Falling Trees/Limbs Proximity to Bridge ☐ Yes ☑ No ☐ Yes Forested Area ☑ No ☐ Yes ☑ No Impeding Roadway ☑ No Rented Area ☐ Yes ☑ No Within 50ft of a Guardrail ☐ Yes ✓ Yes □ No **Property Damage**

□ No

✓ Yes

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TOTAL COUNT:



Slope more than 27 degrees	□ Yes ☑	No		
Slide Zone	□ Yes ☑	No		
Fires	☑ Yes □	No		
Exposed Electrical Wiring	□ Yes ☑	No		
Other	□ Yes ☑	No		
TOTAL CO	UNT: 3	\neg		
		_		
TOTAL SC	ORE: 52			
EXHIBIT A: SITE INSPECTION PHOTOS				
During a site inspection, Field Coordinators should	take photos of the fol	lowing and store the p	hotos in the appropriate G: Drive folder	:
 Cross Street Signs 	 Photos of Ir 	ndividual Tents	Vehicle/RVs/License Plates	
General Photos of the Encampment	 Debris Field 	s		
	IAVIGATION TE	AM ASSESSMENT		
ľ	AVIGATION 1L	AIVI ASSESSIVIEIVI		
☐ Full encampment cleanup				
☐ Litter pick				
☐ Reported to SPU as illegal dump				

B. OBSTRUCTION/HAZARD

☑ Obstruction or hazard cleanup

☐ Clean - no campers

✓	Obstruction Removal	Emphasis Zone	V	Hazard Removal
✓	Blocking intended use of facility			Safety of camper
✓	Tent on sidewalk			Safety of others near and around camp
	Tent on median to adjacent sidewalk			Safety of camper and others near and around camp

a. OBSTRUCTION/HAZARD PRE-CLEANUP ACTIVITIES



CHECKLIST for OBSTRUCTION CLEAR	N UP				
Notice posting is 72 hours in advance o	f cleanup (Da	ate:)		☐ Yes	□ No
Cleanup is occuring on date specified in	_ ☑ Yes	□ No			
Personnel are ready to identify and coll	ect belongin	gs		☑ Yes	□ No
SPD or WSP officers are present to supp	ort cleanup			☑ Yes	□ No
Crew is present and ready to support cl	eanup			☑ Yes	□ No
NOT REQUIRED but PRO	VIDED:				
Outreach was provided before the clear	nup (Date:)	_		✓ Yes	□ No
b. OBSTRUCTION/HAZARD	RESOUR	CE PLAN	INING		
SITE CREW ASSESSMENT of FIELD CO	ONDITIONS	;			
JOB SITE INSTRUCTIONS			Specifications/Notes		
Fall Protection Required	☐ Yes	☑ No			
Waste Hauling to Dump	☑ Yes	□ No			
Waste Hauling to Other Location	✓ Yes	□ No			
Vegetation Pruning	☐ Yes	☑ No			
Biohazard Waste	☑ Yes	□ No			
Chemical Waste	☑ Yes	□ No			
EXTERNAL CONTRACTORS		Total	Description		
Number of Labor Crew		3	Fresh Family and Cascadia		
Number of Hazmat Crew		1			
Number of Truck Drivers		3			
Contractors Labor Crew Hours On-Site	_	4			
INTERNAL CLEAN UP TEAMS	•	Total	Description		
Number of Heavy Crew					
Heavy Crew Hours On-site					
Number of Labor Crew		1	SPR		
Labor Crew Hours On-site		4			



STAGING LOCATION		
Date/Time:	Location:	
SITE POSTING PHOTOS		
No Regular Encampment Clean-up	: 72-hour Notice	

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Data	Torre	Laustian	Male	Female	Non-specific	TOTAL # of People
Date	Туре	Location	Outreach	Outreach	Gender	Contacted

OBSTRUCTION SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
1/13/2023	0	0	0	0	0

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following -

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.



STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items		
0	0	0	0		

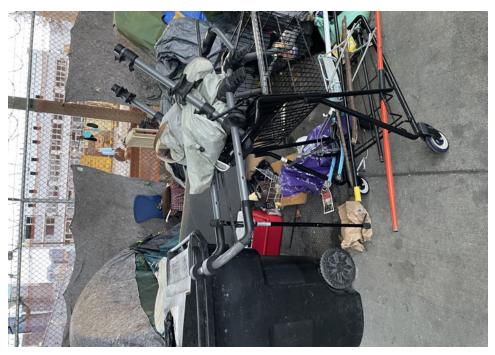
Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	Short Description
Tent/Structure #	Present?		Check All That Apply	Bins	Bikes	Luggage	Items	

Before Photos

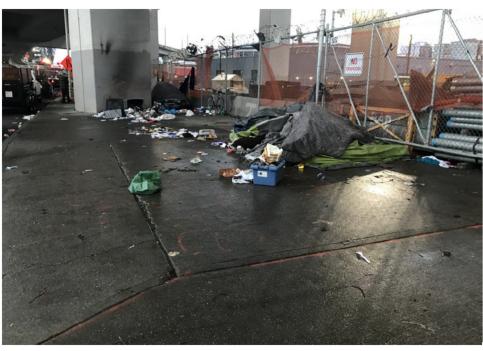














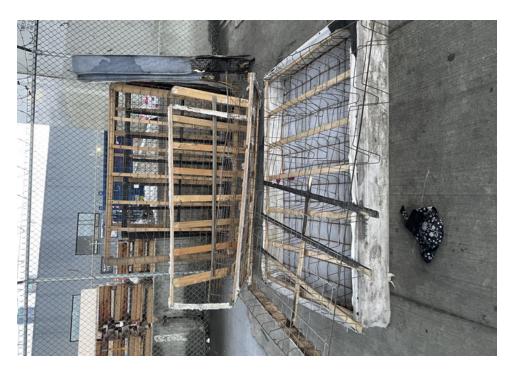








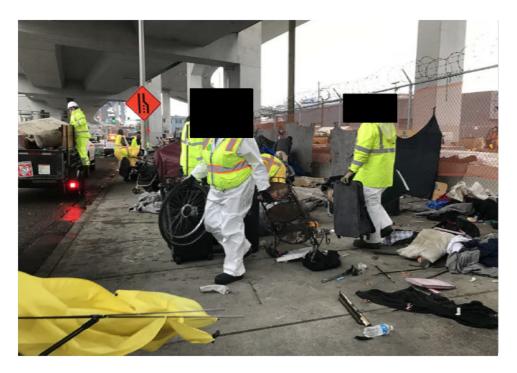








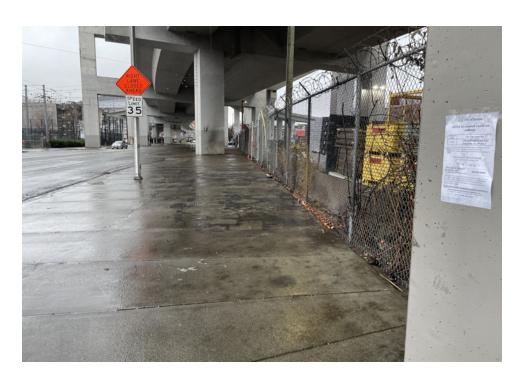
Action Photos

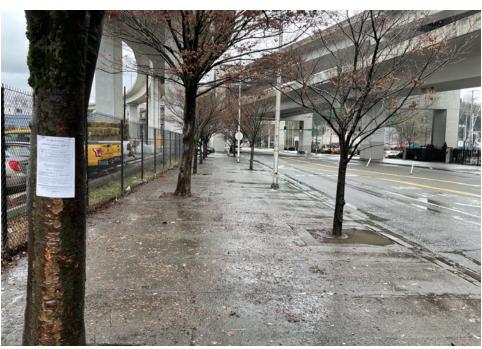
















After Photos



