

SITE JOURNAL Encampment Response Team

SITE JOURNAL CONTENTS

• Completed Site Journal

Exhibit A: Site Inspection Photos

• Exhibit B: Site Posting Photos

• Exhibit C: Outreach Report

• Exhibit D: Clean Up & Storage Photos

Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	International Disti	rict and I-5 Empha	sis Area		
Site Address:				Date of Inspection:	3/16/2022
-				Date of Clean-Up:	3/16/2022
Final Inspector:	Kwame Robinson			CSR #:	
Referred By:				Photos to HSD?	☑ Yes □ No
CPT/Bike SPD Response?	□ Yes	☑ No			
Date of Call to Duty Office	er:		Time of	Call to Duty Officer:	
Date of Call to FC :			Time of	Call to FC:	
Date of FC Response :			Time FC	arrived on site:	
Time of FC departure from site:	n		Action:		
System Navigator Called?	□ Yes	☑ No	Name o	f SN:	
Date of Call to SN:					



SITE JOURNAL

Encampment Response Team

Time SN arrived on site:				Offer of Shelter Ma	de?:	□ Yes ☑ No		
SITE OCCUPANCY DATA								
Date of Inspection	Tents	Struct	ures	Bed Rolls	Vehicles	TOTA	L COU	NT
3/16/2022	0	0		0 0			0	
VULNERABLE POPULA	ATIONS			PUBLIC HEALTH	I/BIOWASTE			
Perceived Elderly (60+ year	rs old)	☐ Yes	☑ No	Rats/Mice			Yes	☑ No
Perceived Infants/Children (≤ 14 years old)		☐ Yes	☑ No	Hazardous Mater	Hazardous Materials			
Perceived Youth (15-24 year	☐ Yes	☑ No	Bio Waste	Bio Waste				
Perceived Not Ambulatory		☐ Yes	☑ No	Chemical Waste			Yes	☑ No
Perceived Wounds		☐ Yes	☑ No	Food Waste	Food Waste			☑ No
Near Facilities for Children	(e.g., school, daycare)	☐ Yes	☑ No	Within 50ft of a v	Within 50ft of a water body or wetland			☑ No
Near Facilities for the Elde	rly (e.g., nursing home)	☐ Yes	☑ No	Loose Sharps	Loose Sharps			
Perceived Women		☐ Yes	☑ No		TOTAL C	OUNT:		
Perceived Couples		☐ Yes	☑ No					
LGBTQIA (DATA ONLY COL	LECTED IF ASKED	☐ Yes	☑ No	SOLID WASTE		_		
otherwise leave blank)		-	 N-	Disorganized Gar	bage		Yes	☑ No
POC (DATA ONLY COLLECT otherwise leave blank)	ED IF ASKED	☐ Yes	☑ No	Bagged Garbage			Yes	☑ No
Presence of Alcohol		☐ Yes	☑ No	Loose Garbage		Yes	☑ No	
Presence of Contained Sha	arps	□ Yes	☑ No	Bulky Items Garb		Yes	☑ No	
	TOTAL COUNT:			Metal			Yes	☑ No
		<u> </u>			TOTAL C	OUNT:		

Time of Call to SN:



SITE JOURNAL Encampment Response Team

PUBLIC SAFETY/STRUCTUR	RAL CONCERNS	STRUCTURAL CONCERNS/ENVIRONMENTAL				
Weapons	□ Ye	es 🗹 No	RISKS/EMERGENCY RISKS		□ N-	
Park	□ Ye	es 🗹 No	Near Industrial Zone-blocking vehicle site lines	⊔ Yes	☑ No	
Sidewalk	□ Y	es 🗹 No	Falling Trees/Limbs	☐ Yes	☑ No	
Proximity to Bridge	□ Y	es 🗹 No	Forested Area	☐ Yes	☑ No	
Impeding Roadway	□ Y	es 🗹 No	Rented Area	☐ Yes	☑ No	
Within 50ft of a Guardrail	□ Y	es 🗹 No	Property Damage	☐ Yes	☑ No	
Heavy Traffic	□ Y	es 🗹 No	TOTAL COUNT:			
Slope more than 27 degrees	□ Y	es 🗹 No				
Slide Zone	□ Y	es 🗹 No				
Fires	□ Y	es 🗹 No				
Exposed Electrical Wiring	□ Y	es 🗹 No				
Other	□ Y	es 🗹 No				
	TOTAL COUNT:					
	TOTAL SCORE:					

PRIORITY CONDITION DATA

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT



☑ Litter pick

☐ Full encampment cleanup

SITE JOURNAL Encampment Response Team

☐ Reported to SPU as illegal du	mp							
☐ Obstruction or hazard cleanu	р							
☐ Clean - no campers								
B. LITTER PICK								
Reason for Litter Removal								
☑ Blocking intended use of facility		Blocking	intended u	se of Park	☑	Public Health concern		
□ Litter on sidewalk					☑	Safety or Hazard concer litter	n for other	s near
		<u> </u>				I		
a. LITTER PICK PRE-CLEAN	UP /	ACTIVI	ΓIES					
							_	_
SPD or WSP officers are present to su		-					☐ Yes	☑ No
Crew is present and ready to support	clean	nup					✓ Yes	□ No
Emphasis Zone (Date:)							☐ Yes	☑ No
b. LITTER PICK RESOURCE	PLA	NNING	ì					
SITE CREW ASSESSMENT of FIELD	CON	DITIONS						
JOB SITE INSTRUCTIONS				Specific	atio	ns/Notes		
Fall Protection Required		☐ Yes	☑ No					
Waste Hauling to Dump		☑ Yes	□ No					
Waste Hauling to Other Location		☑ Yes	□ No					
Vegetation Pruning		☐ Yes	☑ No					



SITE JOURNAL

Encampment Response Team

Biohazard Waste	☑ Yes		No	Sharps/Human Wste
Chemical Waste	☐ Yes	\checkmark	No	
EXTERNAL CONTRACTORS		Total		Description
Number of Labor Crew		2		Cascadia
Number of Hazmat Crew		1		
Number of Truck Drivers		1		
Contractors Labor Crew Hours On-Site		2		
INTERNAL CLEAN UP TEAMS		Total		Description
Number of Heavy Crew		0		
Heavy Crew Hours On-Site		0		
Number of Labor Crew		1		SPR Light Team W/Trailer
Labor Crew Hours On-Site		2		
STAGING LOCATION				
Date/Time:	Locati	on: C	lean	City
SITE POSTING PHOTOS				
No Regular Encampment Clean-up:	72-hou	r Not	ice	



SITE JOURNAL Encampment Response Team

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

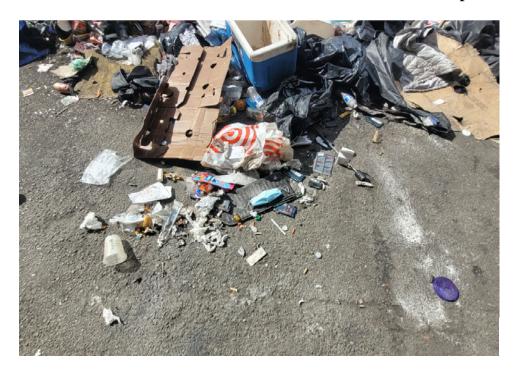
Date	Tune	Location	Male	Female	Non-specific	TOTAL # of People
Date	Туре	Location	Outreach	Outreach	Gender	Contacted

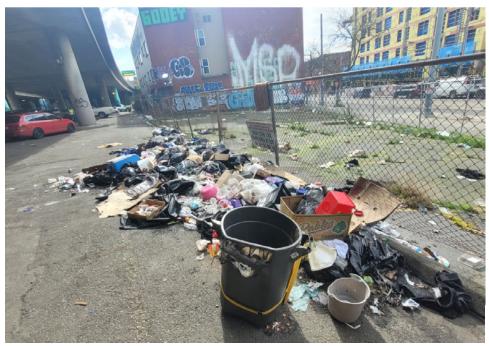
LITTER PICK STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items		
0	0	0	0		

Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	Short Description
Tent/Structure #	Present?		Check All That Apply	Bins	Bikes	Luggage	Items	

Inspection Photos











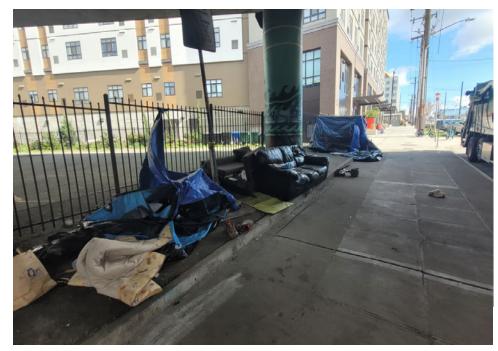














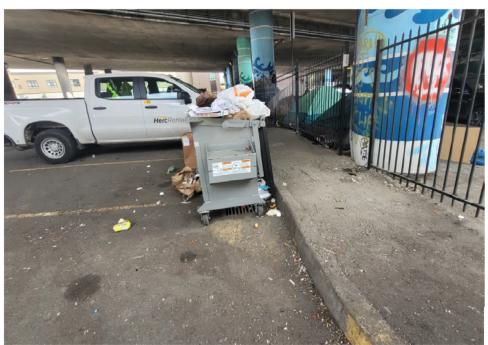






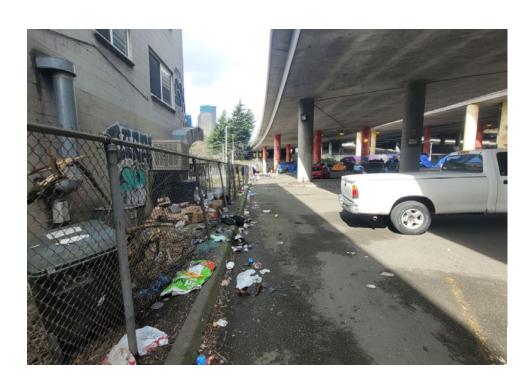












After Litter Pick Photos

