

SITE JOURNAL Encampment Response Team

SITE JOURNAL CONTENTS

• Completed Site Journal

Exhibit A: Site Inspection Photos

• Exhibit B: Site Posting Photos

• Exhibit C: Outreach Report

• Exhibit D: Clean Up & Storage Photos

Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Mercer St and Dex	cter Ave N Vicinity				
Site Address:				Date of Inspection:	2/10/2	2022
				Date of Clean-Up:	2/10/2	2022
Final Inspector:	Bill Gholston			CSR #:		
Referred By:				Photos to HSD?	☑ Yes	□ No
CPT/Bike SPD Response?	□ Yes	☑ No				
Date of Call to Duty Offic	er:		Time of	Call to Duty Officer:		_
Date of Call to FC :			Time of	Call to FC:		
Date of FC Response :			Time FC	arrived on site:		
Time of FC departure fro site:	m 		Action:			
System Navigator Called	? □ Yes	☑ No	Name o	f SN:		
Date of Call to SN:			<u></u>			



SITE JOURNAL

Encampment Response Team

Time SN arrived on site:			Offer of Shelter Made?:		□ Yes ☑ No			
SITE OCCUPANCY DATA								
Date of Inspection	Tents	Struct	ures	Bed Rolls	Vehicles	TO	TAL COU	INT
2/10/2022	0	0		0	0		0	
VULNERABLE POPULA	ATIONS			PUBLIC HEALTH	I/BIOWASTE			
Perceived Elderly (60+ years old)			☑ No	Rats/Mice			∃Yes	☑ No
Perceived Infants/Children (≤ 14 years old)			☑ No	Hazardous Mater	rials		∃Yes	☑ No
Perceived Youth (15-24 years old)		☐ Yes	☑ No	Bio Waste	Bio Waste			
Perceived Not Ambulatory		☐ Yes	☑ No	Chemical Waste	Chemical Waste			
Perceived Wounds		☐ Yes	☑ No	Food Waste	Food Waste			☑ No
Near Facilities for Children (e.g., school, daycare)		☐ Yes	☑ No	Within 50ft of a v	Within 50ft of a water body or wetland			☑ No
Near Facilities for the Elderly (e.g., nursing home)		☐ Yes	☑ No	Loose Sharps	Loose Sharps			☑ No
Perceived Women		☐ Yes	☑ No		TOTAL C	OUNT:		
Perceived Couples		☐ Yes	☑ No		_			
LGBTQIA (DATA ONLY COLL otherwise leave blank)	ECTED IF ASKED	☐ Yes	☑ No	SOLID WASTE Disorganized Gar		I	□ Yes	☑ No
POC (DATA ONLY COLLECTE otherwise leave blank)	ED IF ASKED	☐ Yes	☑ No	Bagged Garbage			□ Yes	☑ No
Presence of Alcohol		☐ Yes	☑ No	•	Loose Garbage			☑ No
Presence of Contained Sha	rps	☐ Yes	☑ No	-	Bulky Items Garbage			☑ No
	TOTAL COUNT:			Metal	TOTAL 6		□ Yes	☑ No

Time of Call to SN:



SITE JOURNAL Encampment Response Team

PUBLIC SAFETY/STRUCTUR	AL CONCERNS	STRUCTURAL CONCERNS/ENVIRONMENTAL					
Weapons		□ Yes	☑ No	RISKS/EMERGENCY RISKS			
Park		□ Yes	☑ No	Near Industrial Zone-blocking vehicle site lines	⊔ Yes	☑ No	
Sidewalk		□ Yes	☑ No	Falling Trees/Limbs	☐ Yes	☑No	
Proximity to Bridge		□ Yes	☑ No	Forested Area	☐ Yes	☑No	
Impeding Roadway		□ Yes	☑ No	Rented Area	☐ Yes	☑No	
Within 50ft of a Guardrail		□ Yes	☑ No	Property Damage	☐ Yes	☑ No	
Heavy Traffic		□ Yes	☑ No	TOTAL COUNT:			
Slope more than 27 degrees		□ Yes	☑ No				
Slide Zone		□ Yes	☑ No				
Fires		□ Yes	☑ No				
Exposed Electrical Wiring		□ Yes	☑ No				
Other		□ Yes	☑ No				
	TOTAL COUNT:						
	TOTAL SCORE:						

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

PRIORITY CONDITION DATA

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT



☐ Full encampment cleanup

SITE JOURNAL Encampment Response Team

✓ Litter pick							
☐ Reported to SPU as illegal du	mp						
☐ Obstruction or hazard cleanu	р						
☐ Clean - no campers							
B. LITTER PICK							
Reason for Litter Removal							
☑ Blocking intended use of facility	□ Blo	cking intended use	of Park	V	Public Health concern		
☑ Litter on sidewalk					Safety or Hazard conc	ern for other	s near
					litter		
SPD or WSP officers are present to sup Crew is present and ready to support Emphasis Zone (Date:)		anup 				☐ Yes ☑ Yes ☐ Yes	☑ No □ No ☑ No
b. LITTER PICK RESOURCE SITE CREW ASSESSMENT of FIELD							
JOB SITE INSTRUCTIONS			Specific	atio	ns/Notes		
Fall Protection Required		Yes ☑ No	•				
Waste Hauling to Dump	V	Yes □ No					
Waste Hauling to Other Location	V	Yes □ No					
Vegetation Pruning		Yes ☑ No					
			· · · · · · · · · · · · · · · · · · ·				



SITE JOURNAL

Encampment Response Team

Biohazard Waste	☑ Yes	□ No	Sharps
Chemical Waste	☐ Yes	☑ No	
EXTERNAL CONTRACTORS	•	Total	Description
Number of Labor Crew		2	Cascadia
Number of Hazmat Crew		1	
Number of Truck Drivers		1	
Contractors Labor Crew Hours On-Site		2	
INTERNAL CLEAN UP TEAMS		Total	Description
Number of Heavy Crew		0	
Heavy Crew Hours On-Site		0	
Number of Labor Crew		1	SPR-Light Team
Labor Crew Hours On-Site		2	
STAGING LOCATION			
Date/Time:	Locati	on: Clean	City
SITE POSTING PHOTOS			
No Regular Encampment Clean-up:	72-houi	Notice	



SITE JOURNAL Encampment Response Team

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Data Type Leastion	Location	Male	Female	Non-specific	TOTAL # of People	
Date	Type	Location	Outreach	Outreach	Gender	Contacted

LITTER PICK STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items	
0	0	0	0	

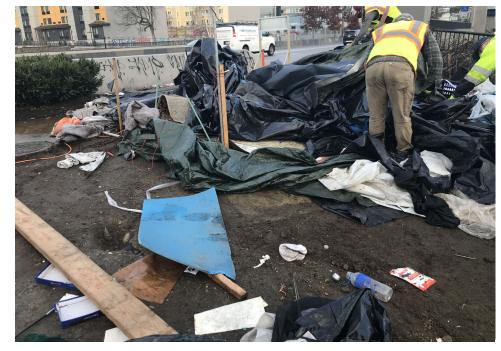
Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	Short Description
Tent/Structure #	Present?		Check All That Apply	Bins	Bikes	Luggage	Items	

Inspection Photos





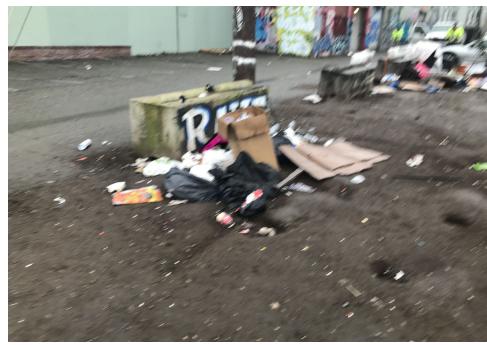




















After Litter Pick Photos

















