

SITE JOURNAL Encampment Response Team

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Puetz Golf Vicini	ty			
Site Address:				Date of Inspection:	2/7/2022
				Date of Clean-Up:	2/7/2022
Final Inspector:	Bill Gholston			CSR #:	
Referred By:				Photos to HSD?	☑ Yes □ No
CPT/Bike SPD Response?	□ Yes	⊠ No			
Date of Call to Duty Offic	er :		Time o	f Call to Duty Officer:	
Date of Call to FC :			Time o	f Call to FC:	
Date of FC Response :			Time F	C arrived on site:	
Time of FC departure fro site:	m		Action	:	
site.					
System Navigator Called	? 🗆 Yes	☑ No	Name	of SN:	
Date of Call to SN :					

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SITE JOURNAL

Encampment Response Team

	Time of Call to SN:	
Time SN arrived on site:	Offer of Shelter Made?:	□ Yes ☑ No

SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
2/7/2022	0	0	0	0	0

VULNERABLE POPULATIONS		
Perceived Elderly (60+ years old)	🛛 Yes	⊠ No
Perceived Infants/Children (\leq 14 years old)	🛛 Yes	⊠ No
Perceived Youth (15-24 years old)	🛛 Yes	⊠ No
Perceived Not Ambulatory	🛛 Yes	⊠ No
Perceived Wounds	🛛 Yes	⊠ No
Near Facilities for Children (e.g., school, daycare)	□ Yes	⊠ No
Near Facilities for the Elderly (e.g., nursing home)	□ Yes	⊠ No
Perceived Women	□ Yes	⊠ No
Perceived Couples	□ Yes	⊠ No
LGBTQIA (DATA ONLY COLLECTED IF ASKED otherwise leave blank)	□ Yes	⊠ No
POC (DATA ONLY COLLECTED IF ASKED otherwise leave blank)	□ Yes	⊠ No
Presence of Alcohol	🛛 Yes	⊠ No
Presence of Contained Sharps	□ Yes	⊠ No
TOTAL COUNT:		

PUBLIC HEALTH/BIOWASTE

□ Yes □ Yes	⊠ No			
□ Yes				
	⊠ No			
□ Yes	⊠ No			
□ Yes	⊠ No			
□ Yes	⊠ No			
□ Yes	⊠ No			
□ Yes	⊠ No			
SOLID WASTE				
□ Yes	⊠ No			
□ Yes □ Yes	⊠ No ⊠ No			
□ Yes	⊠ No			
□ Yes	⊠ No ⊠ No			
	□ Yes □ Yes □ Yes			

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PUBLIC SAFETY/STRUCTURAL CONCERNS

Weapons	□ Yes	🗹 No
Park	□ Yes	🗹 No
Sidewalk	□ Yes	🗹 No
Proximity to Bridge	□ Yes	⊠ No
Impeding Roadway	□ Yes	⊠ No
Within 50ft of a Guardrail	□ Yes	⊠ No
Heavy Traffic	□ Yes	⊠ No
Slope more than 27 degrees	□ Yes	⊠ No
Slide Zone	□ Yes	⊠ No
Fires	□ Yes	⊠ No
Exposed Electrical Wiring	□ Yes	⊠ No
Other	□ Yes	⊠ No
то	TAL COUNT:	

STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS

1	Rented Area Property Damage		⊠ No ⊠ No
1	Forested Area		⊠ No
	Falling Trees/Limbs	□ Yes	⊠ No
	Near Industrial Zone-blocking vehicle site lines	□ Yes	⊠ No

TOTAL SCORE:

PRIORITY CONDITION DATA

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT

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- □ Full encampment cleanup
- ☑ Litter pick
- □ Reported to SPU as illegal dump
- □ Obstruction or hazard cleanup
- Clean no campers

B. LITTER PICK

Re	ason for Litter Removal			
	Blocking intended use of facility	Blocking intended use of Park	V	Public Health concern
V	Litter on sidewalk			Safety or Hazard concern for others near litter

a. LITTER PICK PRE-CLEANUP ACTIVITIES

SPD or WSP officers are present to support cleanup	□ Yes	🗹 No
Crew is present and ready to support cleanup	🗹 Yes	🗖 No
Emphasis Zone (Date:)	□ Yes	⊠ No

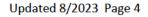
b. LITTER PICK RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS

Fall Protection Required	□ Yes	🗹 No
Waste Hauling to Dump	🗹 Yes	🗆 No
Waste Hauling to Other Location	🗹 Yes	🗆 No
Vegetation Pruning	□ Yes	🗹 No

Specifications/Notes





SITE JOURNAL

Encampment Response Team

Biohazard Waste	🗹 Yes	🗆 No	Sharps
Chemical Waste	🗆 Yes	🗹 No	
EXTERNAL CONTRACTORS	-	Total	Description
Number of Labor Crew		2	Cascadia
Number of Hazmat Crew		1	
Number of Truck Drivers		2	
Contractors Labor Crew Hours On-Site			

INTERNAL CLEAN UP TEAMS	Total	Description
Number of Heavy Crew	0	
Heavy Crew Hours On-Site	0	
Number of Labor Crew	1	SPR-Light Team
Labor Crew Hours On-Site	2	

STAGING LOCATION

Date/Time:

Location: Clean City

SITE POSTING PHOTOS

No Regular Encampment Clean-up: 72-hour Notice



- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

D	Data	Tuno	Location	Male	Female	Non-specific	TOTAL # of People
	Date	Туре		Outreach	Outreach	Gender	Contacted

LITTER PICK STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items		
0	0	0	0		

Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	Short Description
Tent/Structure #	Present?		Check All That Apply	Bins	Bikes	Luggage	Items	

Inspection Photos









After Litter Pick Photos



