

SITE JOURNAL Encampment Response Team

SITE JOURNAL CONTENTS

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	Ballard Library Vi	cinity		
Site Address:			Date of Inspection:	1/18/2022
			Date of Clean-Up:	1/18/2022
Final Inspector:	Kwame Robinson		CSR #:	
Referred By:			Photos to HSD?	☑ Yes □ No
CPT/Bike SPD Response?	□ Yes	⊠ No		
Date of Call to Duty Offic	er :		Time of Call to Duty Officer:	
Date of Call to FC :			Time of Call to FC:	
Date of FC Response :			Time FC arrived on site:	
Time of FC departure fro site:	m		Action:	
Site.				
System Navigator Called	? 🗆 Yes	☑ No	Name of SN:	
Date of Call to SN :			-	

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	Time of Call to SN:		
Time SN arrived on site:	Offer of Shelter Made?:	□ Yes	⊠ No

SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
1/18/2022	0	0	0	0	0

VULNERABLE POPULATIONS		
Perceived Elderly (60+ years old)	□ Yes	⊠ No
Perceived Infants/Children (\leq 14 years old)	□ Yes	⊠ No
Perceived Youth (15-24 years old)	□ Yes	⊠ No
Perceived Not Ambulatory	□ Yes	⊠ No
Perceived Wounds	□ Yes	⊠ No
Near Facilities for Children (e.g., school, daycare)	□ Yes	⊠ No
Near Facilities for the Elderly (e.g., nursing home)	□ Yes	⊠ No
Perceived Women	□ Yes	⊠ No
Perceived Couples	□ Yes	⊠ No
LGBTQIA (DATA ONLY COLLECTED IF ASKED otherwise leave blank)	□ Yes	⊠ No
POC (DATA ONLY COLLECTED IF ASKED otherwise leave blank)	□ Yes	⊠ No
Presence of Alcohol	□ Yes	⊠ No
Presence of Contained Sharps	□ Yes	⊠ No
TOTAL COUNT:		

PUBLIC HEALTH/BIOWASTE

Rats/Mice	□ Yes	⊠ No
Hazardous Materials	□ Yes	⊠ No
Bio Waste	□ Yes	⊠ No
Chemical Waste	□ Yes	⊠ No
Food Waste	□ Yes	⊠ No
Within 50ft of a water body or wetland	□ Yes	⊠ No
Loose Sharps	□ Yes	⊠ No
TOTAL COUNT:		
SOLID WASTE		
Disorganized Garbage	□ Yes	⊠ No
Bagged Garbage	□ Yes	⊠ No
Loose Garbage	□ Yes	⊠ No
Bulky Items Garbage	□ Yes	⊠ No
Metal	□ Yes	🗹 No

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PUBLIC SAFETY/STRUCTURAL CONCERNS

Weapons	□ Yes	⊠ No
Park	□ Yes	⊠ No
Sidewalk	□ Yes	⊠ No
Proximity to Bridge	□ Yes	⊠ No
Impeding Roadway	□ Yes	⊠ No
Within 50ft of a Guardrail	□ Yes	⊠ No
Heavy Traffic	□ Yes	⊠ No
Slope more than 27 degrees	□ Yes	⊠ No
Slide Zone	□ Yes	⊠ No
Fires	□ Yes	⊠ No
Exposed Electrical Wiring	□ Yes	⊠ No
Other	□ Yes	⊠ No
TOTAL	COUNT:	

STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS

Near Industrial Zone-blocki lines	ing vehicle site	□ Yes	⊠ No
Falling Trees/Limbs		□ Yes	⊠ No
Forested Area		□ Yes	⊠ No
Rented Area		□ Yes	⊠ No
Property Damage		□ Yes	⊠ No
i de la companya de l	TOTAL COUNT:		

TOTAL SCORE:

PRIORITY CONDITION DATA

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

• Cross Street Signs

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT

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- □ Full encampment cleanup
- ☑ Litter pick
- □ Reported to SPU as illegal dump
- □ Obstruction or hazard cleanup
- Clean no campers

B. LITTER PICK

Re	Reason for Litter Removal					
Ø	Blocking intended use of facility		Blocking intended use of Park	V	Public Health concern	
V	Litter on sidewalk				Safety or Hazard concern for others near litter	

a. LITTER PICK PRE-CLEANUP ACTIVITIES

SPD or WSP officers are present to support cleanup	□ Yes	🗹 No
Crew is present and ready to support cleanup	🗹 Yes	🗆 No
Emphasis Zone (Date:)	□ Yes	☑ No

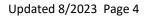
b. LITTER PICK RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS

Fall Protection Required	□ Yes	☑ No
Waste Hauling to Dump	🗹 Yes	🗆 No
Waste Hauling to Other Location	🗹 Yes	🗆 No
Vegetation Pruning	□ Yes	⊠ No

Specifications/Notes





SITE JOURNAL

Encampment Response Team

Biohazard Waste	🗹 Yes	🗆 No	Sharps
Chemical Waste	🗆 Yes	☑ No	
EXTERNAL CONTRACTORS		Total	Description
Number of Labor Crew		2	Cascadia
Number of Hazmat Crew		1	
Number of Truck Drivers		1	
Contractors Labor Crew Hours On-Site		2	

INTERNAL CLEAN UP TEAMS	Total	Description
Number of Heavy Crew	0	
Heavy Crew Hours On-Site	0	
Number of Labor Crew	1	SPR Light Team W/Packer
Labor Crew Hours On-Site	2	

STAGING LOCATION

Date/Time:

Location: Clean City

SITE POSTING PHOTOS

No Regular Encampment Clean-up: 72-hour Notice



- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

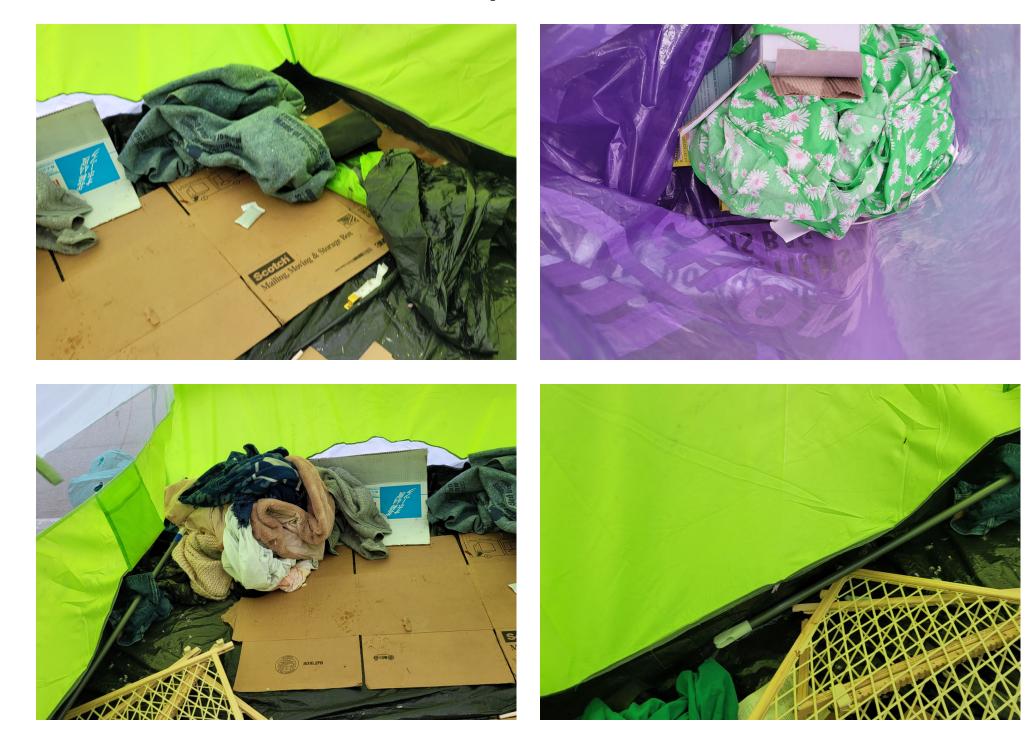
Date	Туре	Location	Male	Female	Non-specific	TOTAL # of People
			Outreach	Outreach	Gender	Contacted

LITTER PICK STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
0	0	0	0

Owner Name OR	Owner	Storage?	Not Storable?	# of	# of	# of	# of Large	Short Description
Tent/Structure #	Present?		Check All That Apply	Bins	Bikes	Luggage	Items	

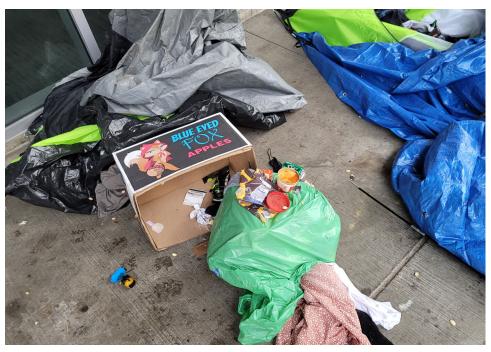
Inspection Photos



























After Litter Pick Photos





