

SITE JOURNAL CONTENTS

- Completed Site Journal
- Exhibit A: Site Inspection Photos
- Exhibit B: Site Posting Photos
- Exhibit C: Outreach Report
- Exhibit D: Clean Up & Storage Photos
- Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Alaskan Way S from S Main St to S Jackson St						
Alaskan Way S from S Main	St to S Jackson St					
Jeff Horan	CSR #:	NA				
Nav Team	Photos to	Photos to HSD? 🗹 Yes 🗆 No				
□ Yes ☑ No						
er :	Time of Call to Duty	Officer:				
	Time of Call to FC:					
	Time FC arrived on s	site:				
m	Action:					
? □ Yes ☑ No	Name of SN:					
	Time of Call to SN:					
	Offer of Shelter Ma	de?: □ Yes ☑ No				
	Alaskan Way S from S Main Jeff Horan Nav Team PYes INO er :	Alaskan Way S from S Main St to S Jackson St Date of Ins Date of Cle Date of Cle Jeff Horan CSR #: Nav Team Photos to Photos to Photos to er : Time of Call to Duty er : Time of Call to FC: m Time FC arrived on s m Action: P Yes ⊠ No Name of SN:				

SITE OCCUPANCY DATA

Date of Inspection Tents Structures Bed Rolls Vehicles TOTAL COUN	Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
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SITE JOURNAL

Encampment Response Team

5/14/2020	2	0		0	0	2	
PRIORITY CONDITION DATA							
VULNERABLE POPUL	ATIONS			PUBLIC HEALTH	I/BIOWASTE		
Perceived Elderly (60+ year	rs old)	□ Yes	🗹 No	Rats/Mice		□ Yes	⊠ No
Perceived Infants/Children	(≤ 14 years old)	□ Yes	🗹 No	Hazardous Mater	rials	☑ Yes	□ No
Perceived Youth (15-24 yea	ars old)	□ Yes	⊠ No	Bio Waste		☑ Yes	□ No
Perceived Not Ambulatory		□ Yes	🗹 No	Chemical Waste	□ Yes	⊠ No	
Perceived Wounds		□ Yes	⊠ No	Food Waste	□ Yes	⊠ No	
Near Facilities for Children	(e.g., school, daycare)	□ Yes	⊠ No	Within 50ft of a v	water body or wetlan	nd 🗆 Yes	⊠ No
Near Facilities for the Elder	rly (e.g., nursing home)	□ Yes	⊠ No	Loose Sharps		☑ Yes	□ No
Perceived Women		□ Yes	🗹 No		TOTAL COU	JNT:	
Perceived Couples		□ Yes	🗹 No				
LGBTQIA (DATA ONLY COLI	LECTED IF ASKED	□ Yes	⊠ No	SOLID WASTE			
otherwise leave blank)				Disorganized Gar	bage	☑ Yes	
POC (DATA ONLY COLLECT otherwise leave blank)	ED IF ASKED	□ Yes	⊠ No	Bagged Garbage		□ Yes	⊠ No
Presence of Alcohol		□ Yes	🗹 No	Loose Garbage		□ Yes	⊠ No
Presence of Contained Sha	rps	□ Yes	⊠ No	Bulky Items Garb	age	□ Yes	⊠ No
	TOTAL COUNT			Metal		☑ Yes	□ No
					TOTAL COU	JNT:	

PUBLIC SAFETY/STRUCTURAL CONCERNS

Weapons	□ Yes	⊠ No
Park	□ Yes	⊠ No
Sidewalk	□ Yes	⊠ No
Proximity to Bridge	□ Yes	⊠ No
Impeding Roadway	□ Yes	⊠ No
Within 50ft of a Guardrail	□ Yes	⊠ No
Heavy Traffic	□ Yes	⊠ No

STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS

Nea lines	r Industrial Zone-blocking vehicle site s	□ Yes	⊠ No
Falli	ng Trees/Limbs	□ Yes	⊠ No
Fore	ested Area	□ Yes	⊠ No
Ren	ted Area	□ Yes	⊠ No
Prop	perty Damage	□ Yes	⊠ No
	TOTAL COUNT:		



	TOTAL COUNT:		
Other		☑ Yes	□ No
Exposed Electrical Wiring		□ Yes	⊠ No
Fires		□ Yes	⊠ No
Slide Zone		□ Yes	⊠ No
Slope more than 27 degrees		□ Yes	⊠ No

TOTAL SCORE:

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT

□ Full encampment cleanup

□ Litter pick

- □ Reported to SPU as illegal dump
- ☑ Obstruction or hazard cleanup
- Clean no campers

B. OBSTRUCTION/HAZARD

V	Obstruction Removal	Emphasis Zone	Hazard Removal
Ø	Blocking intended use of facility		Safety of camper
	Tent on sidewalk		Safety of others near and around camp
	Tent on median to adjacent sidewalk		Safety of camper and others near and around camp

a. OBSTRUCTION/HAZARD PRE-CLEANUP ACTIVITIES



CHECKLIST for OBSTRUCTION CLEAN UP

Notice posting is 72 hours in advance of cleanup (Date:)	□ Yes	🗆 No
Cleanup is occuring on date specified in notice	🗹 Yes	🗆 No
Personnel are ready to identify and collect belongings	🗹 Yes	🗆 No
SPD or WSP officers are present to support cleanup	🗹 Yes	🗆 No
Crew is present and ready to support cleanup	🗹 Yes	🗆 No
NOT REQUIRED but PROVIDED:		
Outreach was provided before the cleanup (Date:)	□ Yes	☑ No

b. OBSTRUCTION/HAZARD RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS

Fall Protection Required	□ Yes	⊠ No
Waste Hauling to Dump	□ Yes	⊠ No
Waste Hauling to Other Location	□ Yes	⊠ No
Vegetation Pruning	□ Yes	⊠ No
Biohazard Waste	🗹 Yes	🗆 No
Chemical Waste	🗆 Yes	⊠ No

Specifications/Notes

EXTERNAL CONTRACTORS	Total	Description
Number of Labor Crew	2	CASCADIA
Number of Hazmat Crew	1	
Number of Truck Drivers	1	
Contractors Labor Crew Hours On-Site	2	

INTERNAL CLEAN UP TEAMS	Total	Description
Number of Heavy Crew		
Heavy Crew Hours On-site		
Number of Labor Crew		
Labor Crew Hours On-site		



STAGING LOCATION

Date/Time:

Location:

SITE POSTING PHOTOS

No Regular Encampment Clean-up: 72-hour Notice

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Data Tura	Type	Location	Male	Female	Non-specific	TOTAL # of People
Date	туре	Location	Outreach	Outreach	Gender	Contacted

OBSTRUCTION SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
5/14/2020	2	0	0	0	2

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following -

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.



SITE JOURNAL

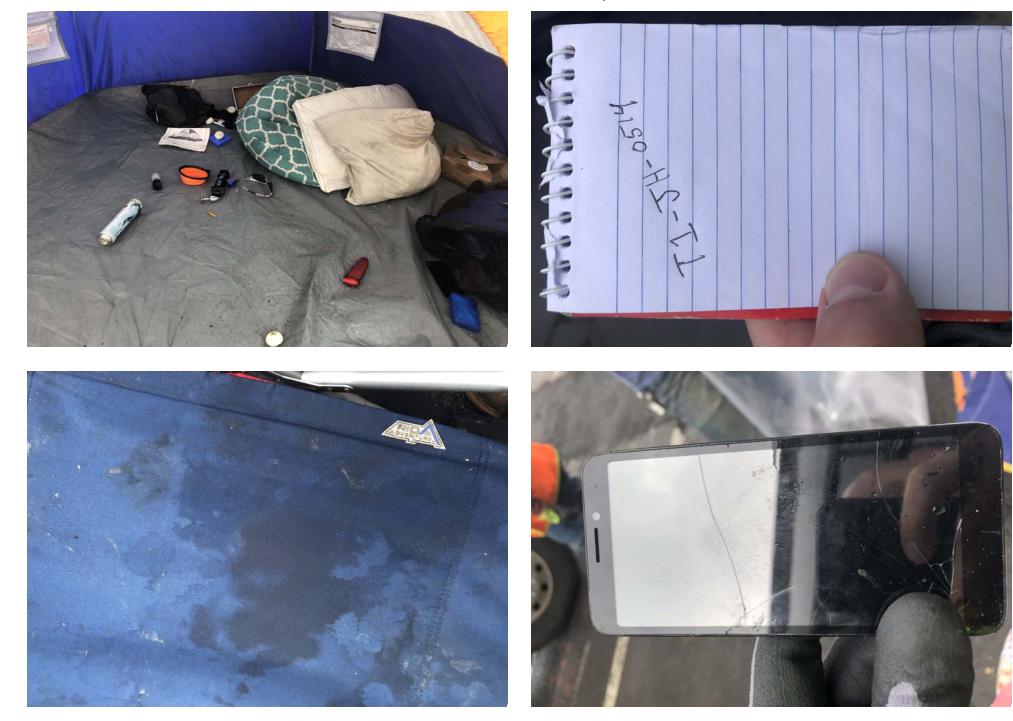
Encampment Response Team

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items		
2	0	0	0		

Owner Name OR Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-JH-0514	No	N/A		0	0	0	0	TENT NOT STORED DUE TO BEING RIPPED. INSIDE WAS DIRTY AND WET CLOTHES, BROKEN SUITCASE. NOTHING STORED.
T2-JH-0514	No	N/A		2	0	0	0	BLUE AND WHITE TENT STORED, INSIDE WAS DIRTY AND WET BEDDING AND CLOTHES, WET COT. STORED CAMO BAG, 2 MINI LIGHTS, 2 BLACK BAGS, MISC WIRES AND A PAIR OF SUNGLASSES.

Exh D - Clean Up Photos





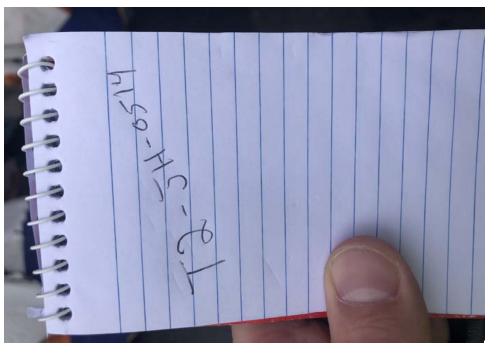




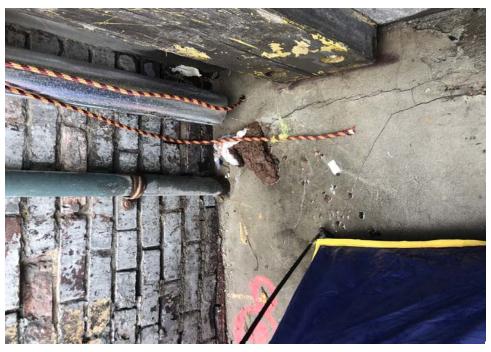






















After Clean Photos



