

SITE JOURNAL CONTENTS

- Completed Site Journal
- Exhibit A: Site Inspection Photos
- Exhibit B: Site Posting Photos
- Exhibit C: Outreach Report
- Exhibit D: Clean Up & Storage Photos
- Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the <G:\FAC\Encampments\Encampment clean ups> directory.

Site Name: Rainier Metro Stairs Clean Up & I-90 Cloverleaf Litter Pick **Date of Inspection:** 04/05/17
Site Address: Rainier Ave. & I-90 **Date of Clean-Up:** 04/18/17
Inspection By: Giyeon Kim/Carter Danne **SERIS #** 2218-03, 902-06
Referred By: Community **Photos to FAS?** Yes No

SITE OCCUPANCY DATA

Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
23	10	1	1	35

SITE CHARACTERISTICS

- Park Yes No
- Sidewalk Yes No
- Within 50ft of a water body or wetland Yes No
- Roadway Yes No
- Within 50ft of a Guardrail Yes No
- Heavy Traffic Yes No
- Near Industrial Zone Yes No
- Forested Area Yes No
- Play Area Yes No
- Rented Area Yes No
- Slope Yes No
- Slide Zone Yes No
- Fire Yes No
- Other: Dogs Yes No
- Other: Yes No
- Other: Yes No

HEALTH CONDITIONS

- Disorganized Yes No
- Garbage/Bagged Yes No
- Garbage/Loose Yes No
- Garbage/Bulky Items Yes No
- Garbage/Metal Yes No
- Human Waste Yes No
- Rats/Mice Yes No
- Hazardous Materials Yes No
- Falling Tree or Limbs Yes No
- Chemical Waste Yes No
- Fires Yes No
- Criminal Activity Yes No
- Weapons Yes No
- Open Alcohol Yes No
- Sharps Yes No
- Property Damage Yes No

TOTAL COUNT: 7

TOTAL COUNT: 13

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G:Drive folder:

- Cross Street Signs
- Photos of Individual Tents
- Obstructions or Hazards
- General Photos of the Encampment
- Debris Fields
- Vehicles/RVs /License Plates

NAVIGATION TEAM ASSESSMENT

- Full Encampment Clean Up Obstruction Removal Hazard Removal Litter Pick Only

PRE-JOB SITE ASSESSMENT & INSTRUCTIONS

- Uneven Terrain (Fall Protection Required) Yes No
- Waste Hauling to Dump Yes No
- Waste Hauling to Other Location Yes No

Specifications/Notes

B. RESOURCE PLANNING

SITE CREW ASSESSMENT *of* FIELD CONDITIONS

JOB SITE INSTRUCTIONS

Fall Protection Required	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Waste Hauling to Dump	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Waste Hauling to Other Location	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Vegetation Pruning	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Biohazard Waste	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Specifications/Notes

EXTERNAL CONTRACTORS

	Total	Description
Number of Labor Crew Involved	<u>4</u>	Cascadia for Hazmat & Labor
Number of Hazmat Crew Involved	<u>4</u>	
Number of Truck Drivers Approved	<u>1</u>	
Number of Full Time Days On-site Approved	<u>2</u>	
Number of Partial Days On-site Approved	<u>0</u>	

INTERNAL CLEAN UP TEAMS

	Total	Description
Number of Heavy Teams	<u>0</u>	
Number of Light Teams	<u>2</u>	
Number of Full Time Days On-site Approved	<u>1</u>	
Number of Partial Days On-site Approved	<u>0</u>	

STAGING LOCATION

Date: 04/18/17 Time: 8:30 AM Location: I-90 Metro Stairs

C. PRE-CLEAN UP ACTIVITIES

EXHIBIT B: SITE POSTING PHOTOS

- Regular Encampment Clean-up:** 72 hour Notice
- Obstruction or Hazard Clean-up:** Notice of Immediate Removal

- Cross Street Signs
- General Photos of the Encampment
- Postings on Individual Tents
- Postings within the Vicinity
- Documentation of the Actual Obstruction or Hazard

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G:Drive folder:

EXHIBIT C: OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

D. DAY OF CLEAN-UP

For **regular encampment clean-ups**, all checklist items must be marked “Yes” at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered “No” – **the Field Coordinator must immediately halt the clean-up activities**. Hazard and Obstruction clean-ups are excluded from this .

FIELD COORDINATOR Marlan Teeters

CHECKLIST *for* ENCAMPMENT CLEAN UP

Notice posting is 72 hours in advance of cleanup	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Cleanup is occurring on date specified in notice	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Outreach was provided before the cleanup	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Outreach team is present at cleanup site	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Personnel are ready to identify and collect belongings	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
SPD or WSP officers are present to support cleanup	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Crew is present and ready to support cleanup	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

EXHIBIT D: CLEAN-UP PHOTOS

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G:Drive folder. This includes pictures of site conditions, tents, storage and before/after photos.

- Cross Street Signs
- Photos of Tent ID Numbers
- Photos of Storage Bin Contents
- General Photos of the Encampment
- Individual Tent Contents
- After Photos

STORAGE SUMMARY

TOTAL TENTS/STRUCTURES	OWNER PRESENT Accepted Storage	OWNER PRESENT Declined Storage	NOT PRESENT Storable	NOT PRESENT Not Storable
23	0	4	0	19

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
0	0	0	0

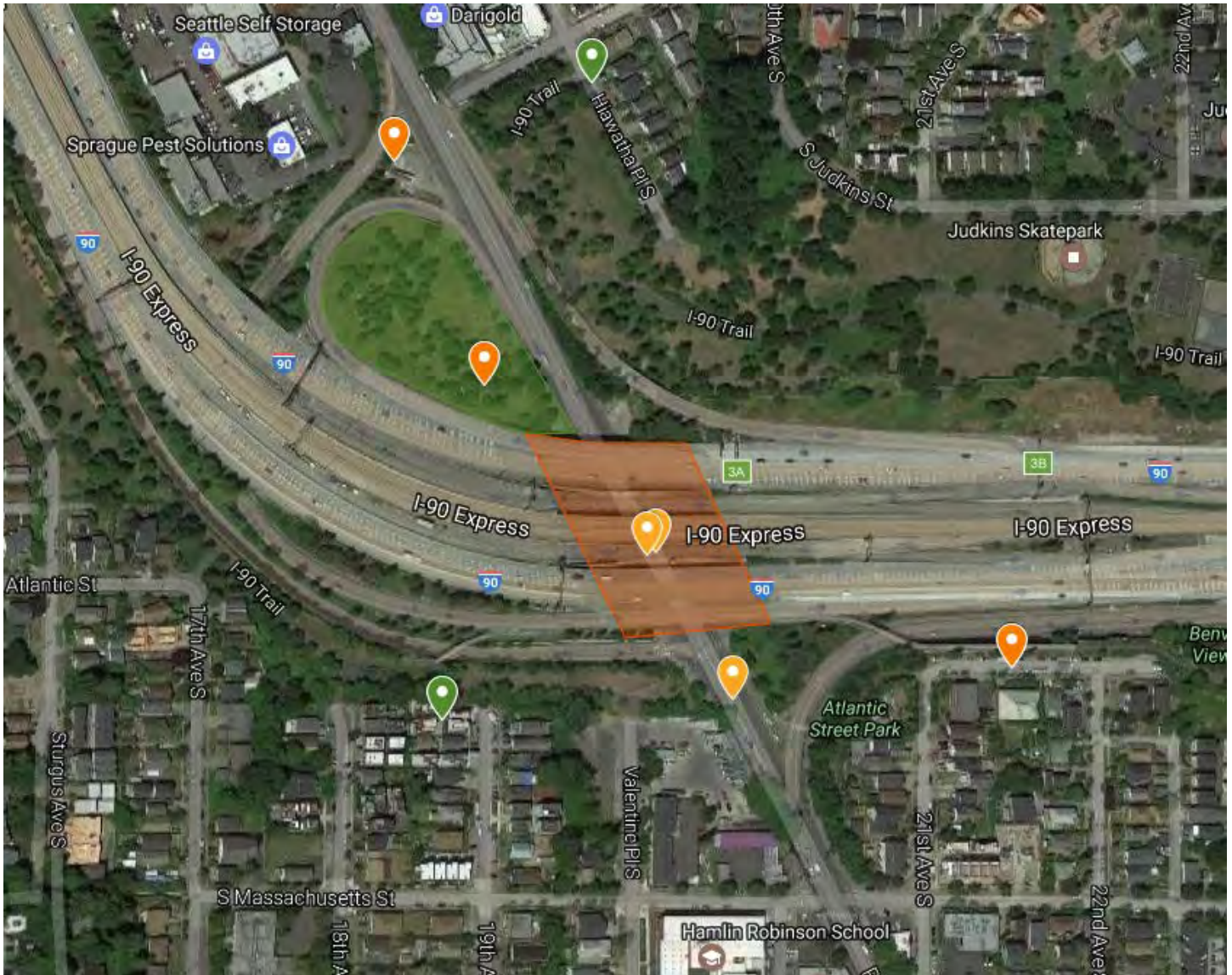
EXHIBIT E: STORAGE INFO

Field Coordinators are responsible for ensuring that we log information about each tent/structure that is at the clean-up site. This includes regular, obstruction and hazard clean-ups.

RAINIER AVE S & I-90 METRO STAIRS ENCAMPMENT CLEAN UP (ORANGE)

I-90 CLOVERLEAF LITTER PICK (GREEN)

04/17/17 – 04/18/17 Encampment Clean Up & Litter Pick



RAINIER AVE S & I-90 METRO STAIRS ENCAMPMENT CLEAN UP

I-90 CLOVERLEAF LITTER PICK

04-17-17 thru 04-18-17

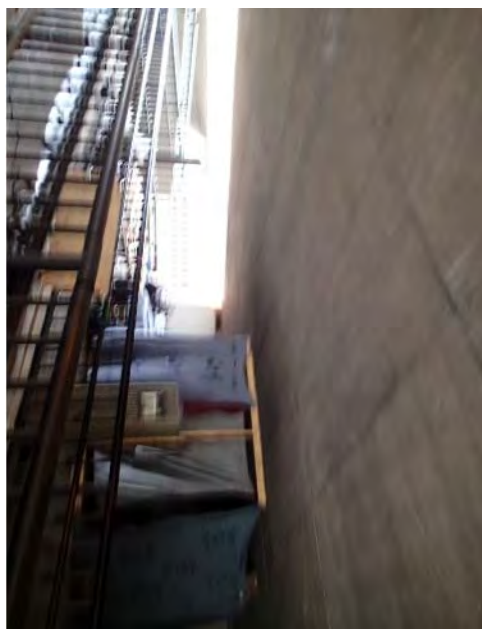
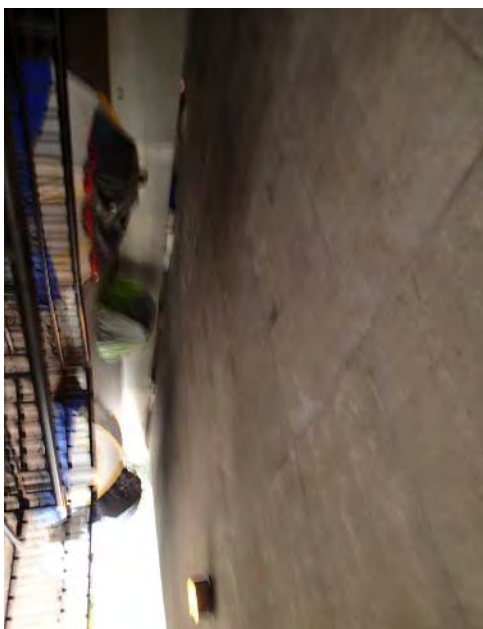
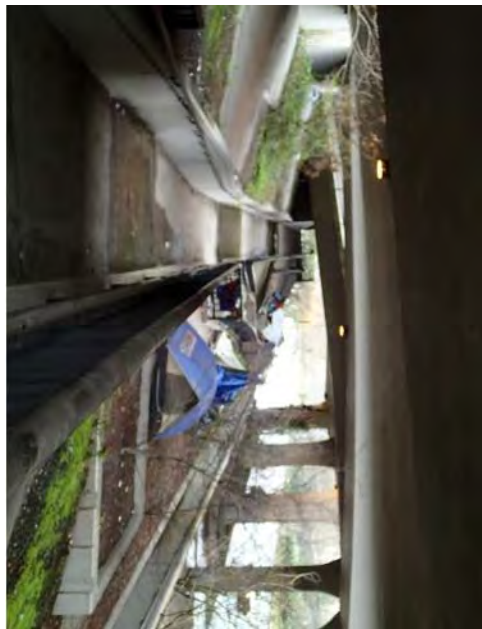
The Rainier Ave S and I-90 Metro Stairs encampment clean up was conducted at the same time as the I-90 Cloverleaf Litter Pick. The Cloverleaf had approximately 22 tents and 2 large structures at time of inspection on 04/05/17.

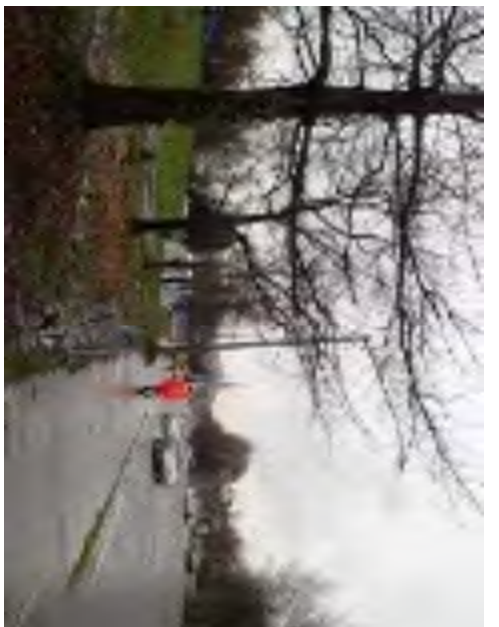
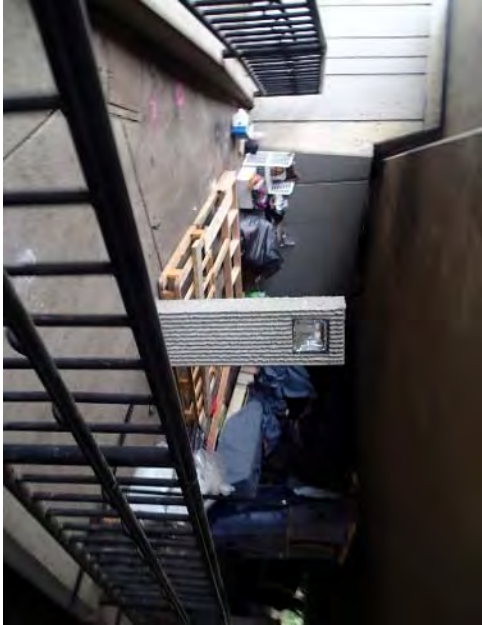
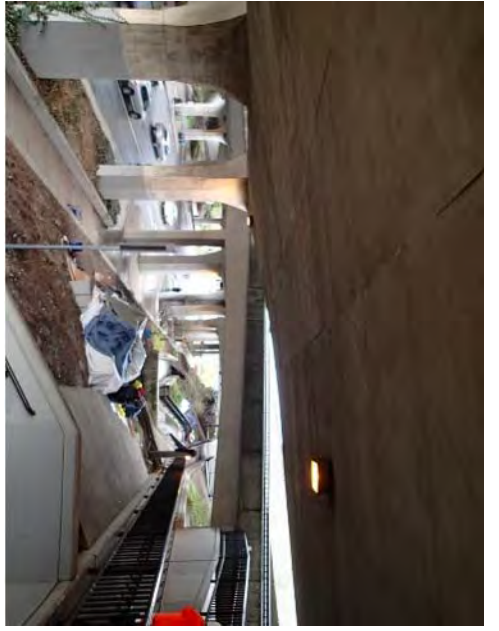
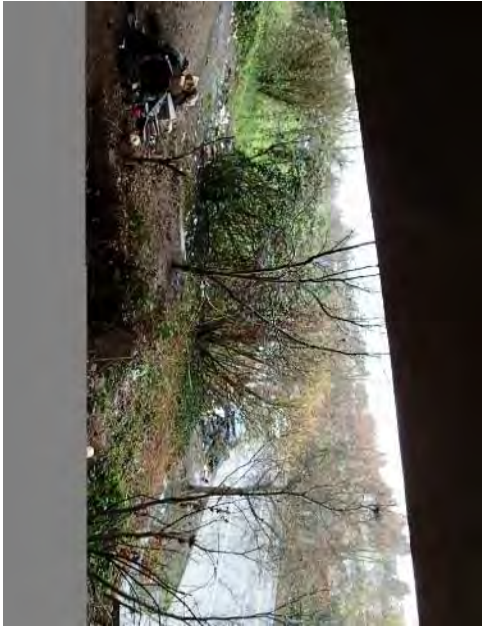
The scope of work for the litter pick was –

- Move the campers away from the street and I-90 Exit to Rainier
- Create a work zone in the Cloverleaf (see map) to safely remove debris from the site

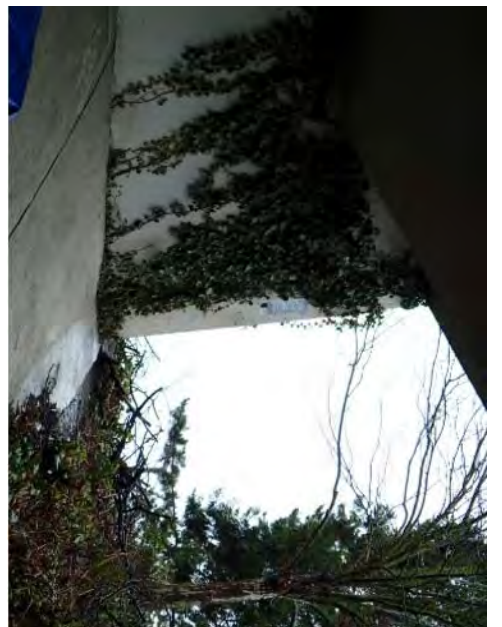
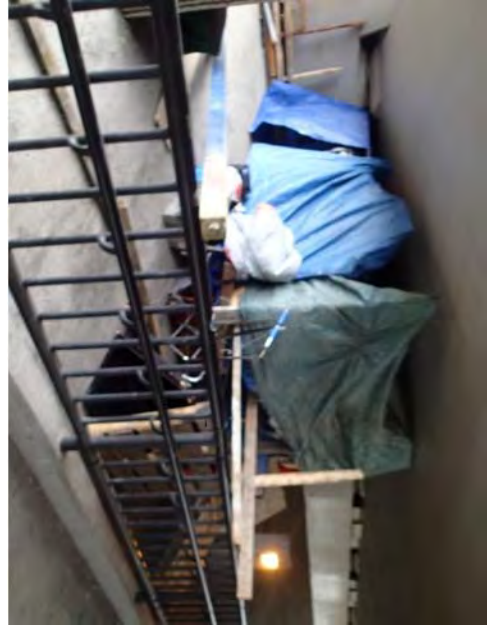
Many of the campers who were at the Rainier/I-90 Metro Stairs encampment, moved to the I-90 Cloverleaf. At the close of the Metro Stairs clean up, the I-90 Cloverleaf had 30 tents and 7 large structures (45-50 people).

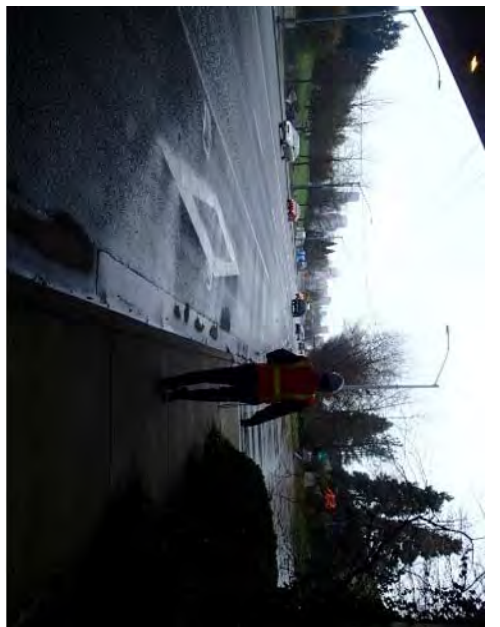
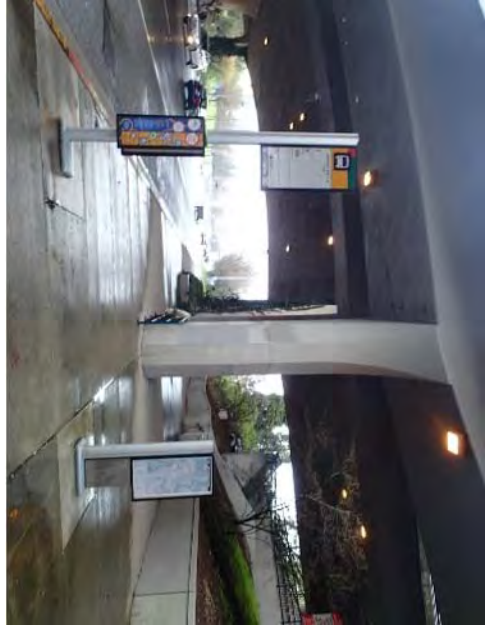
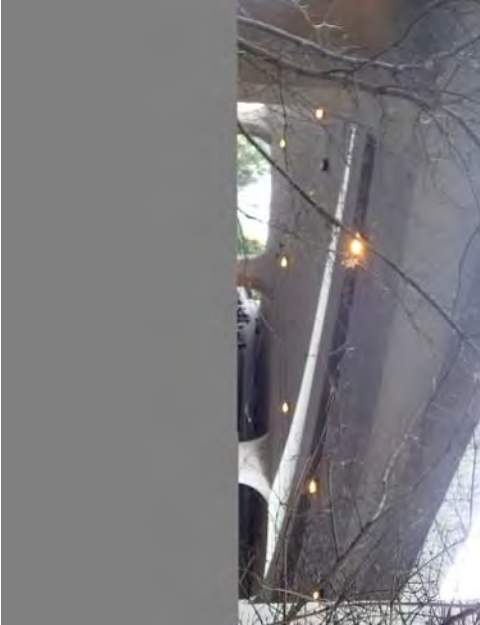
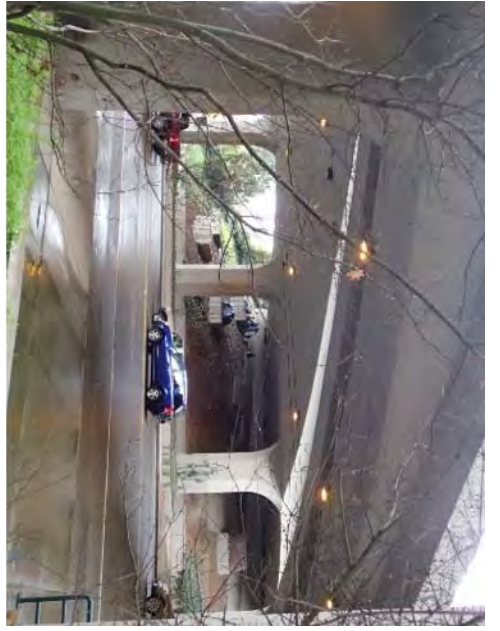
EXHIBIT A - SITE INSPECTION

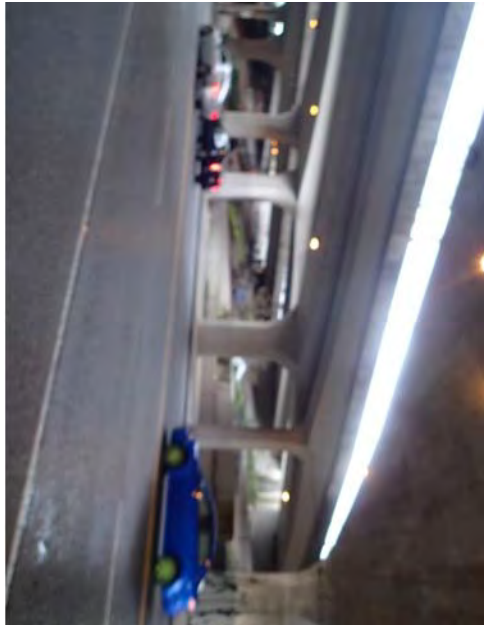












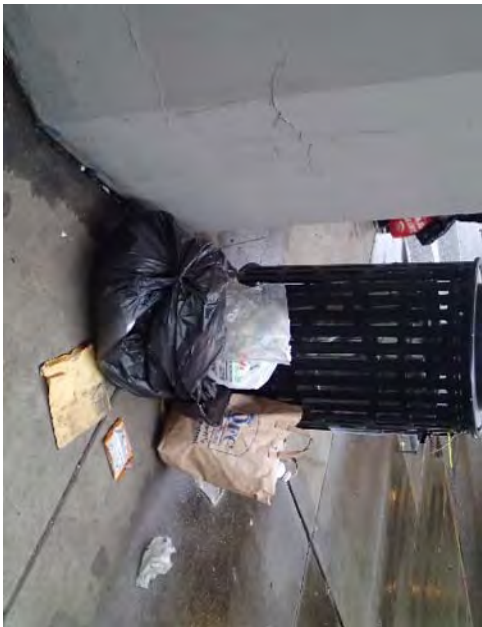
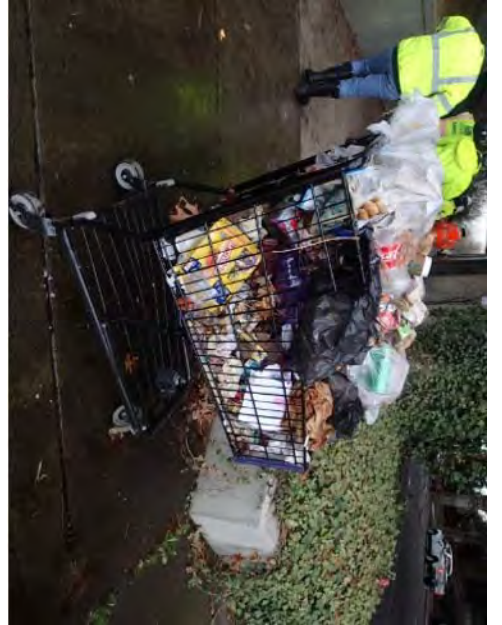
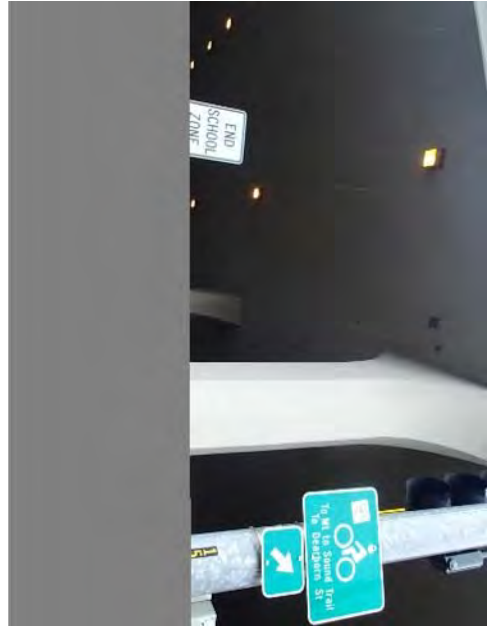
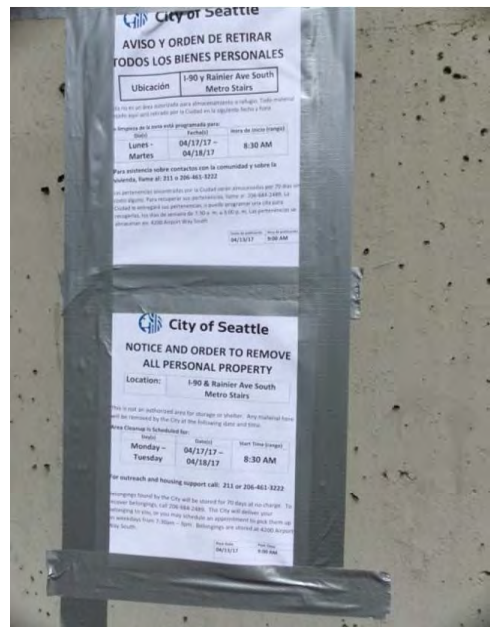
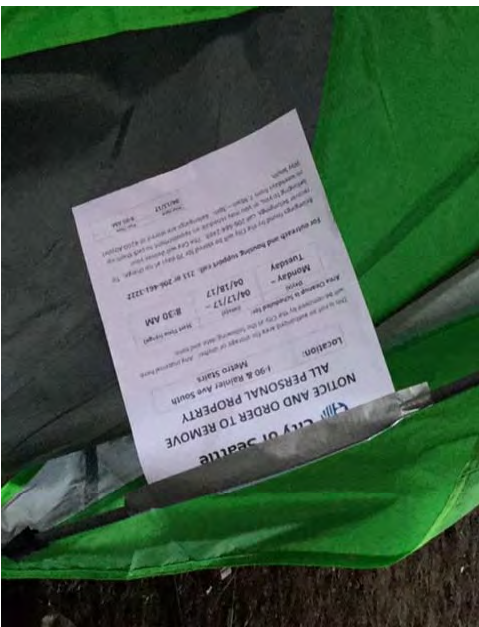
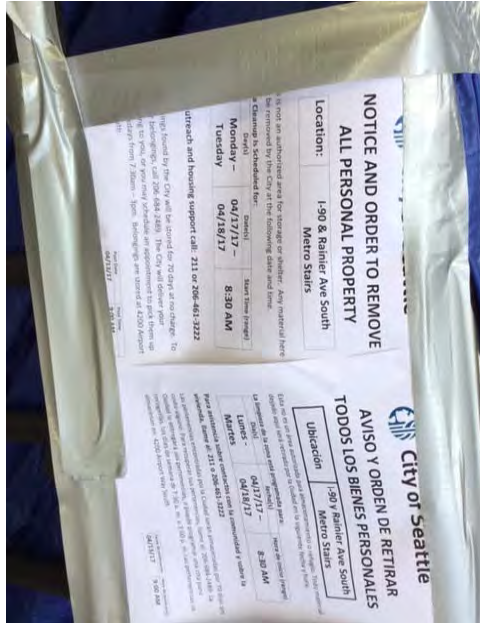
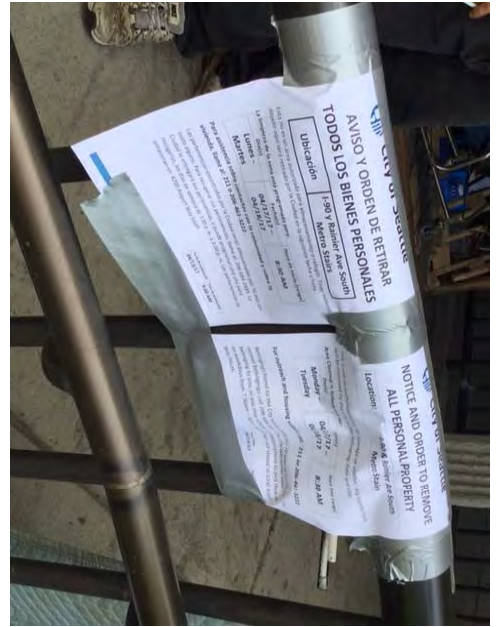
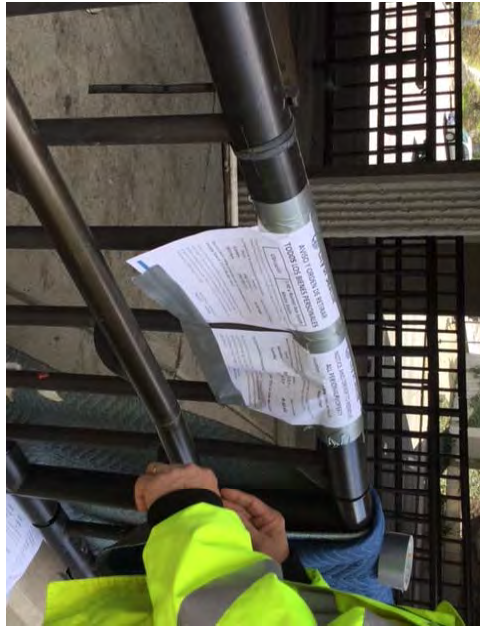
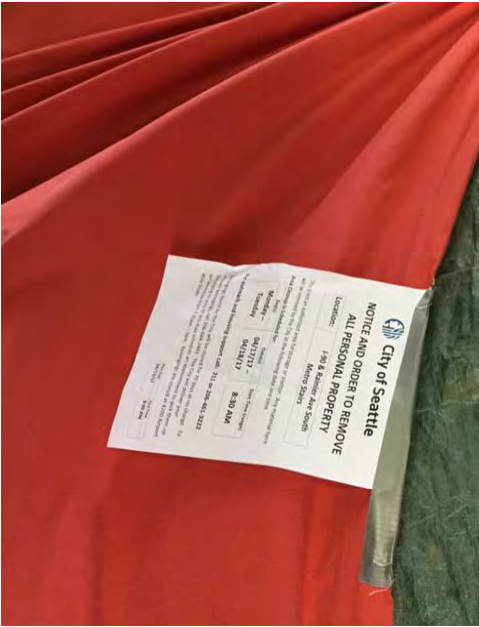
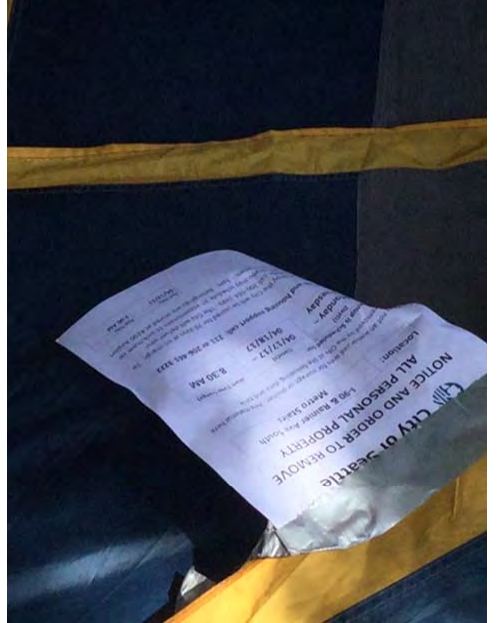


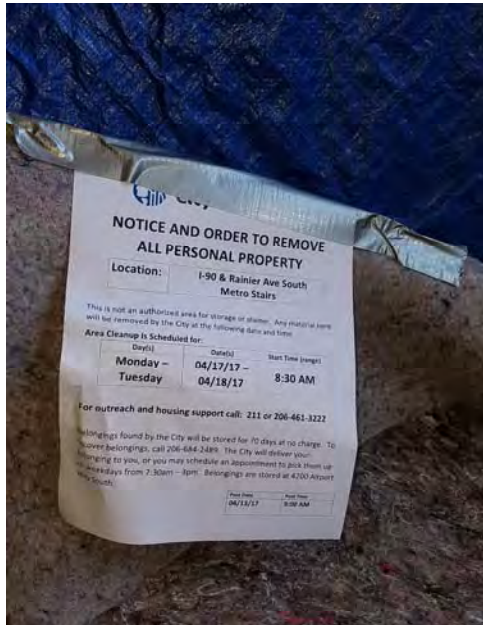
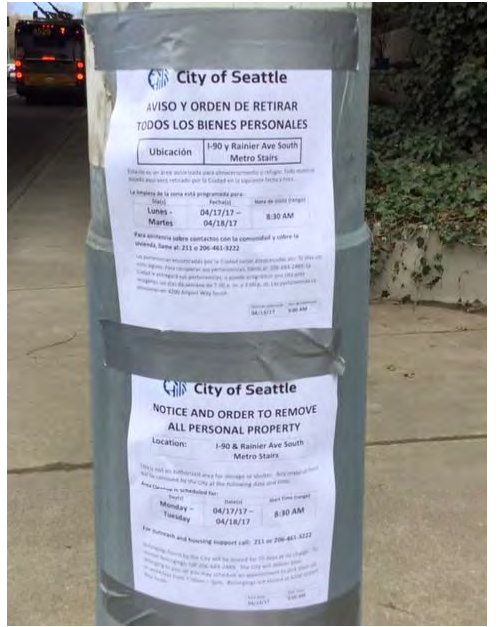
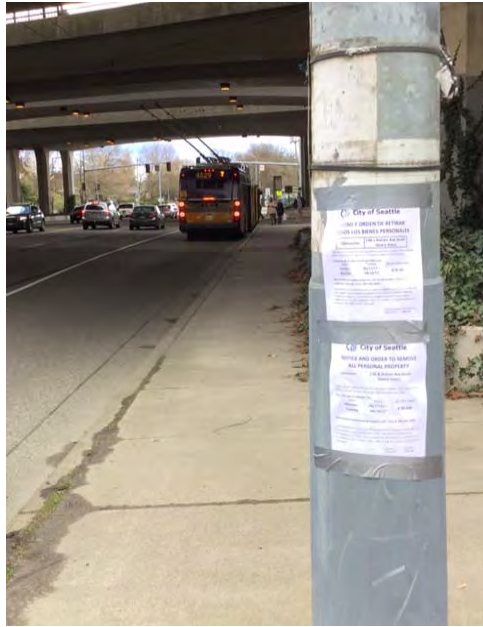


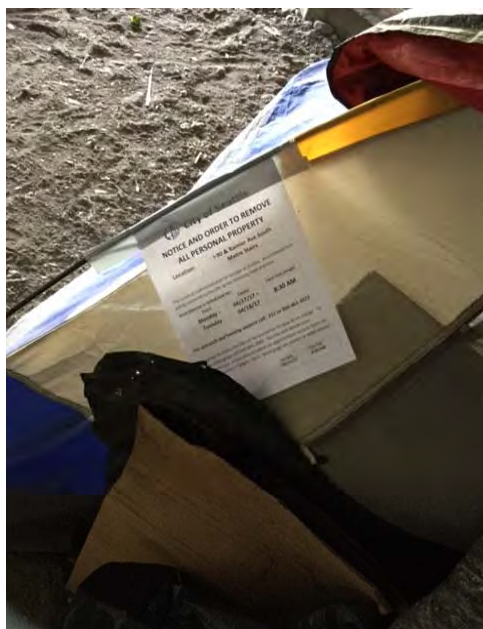
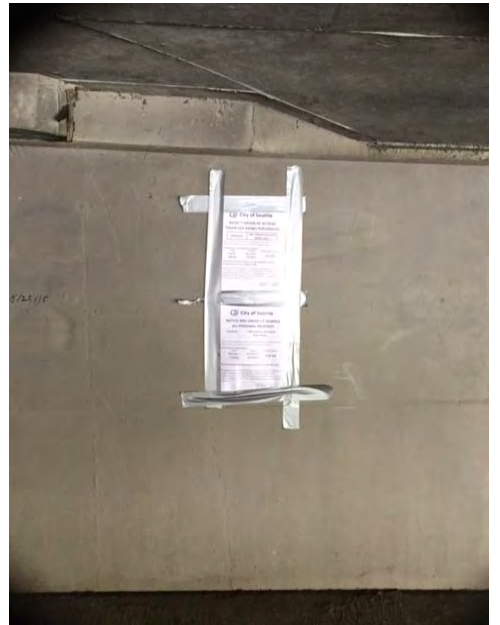
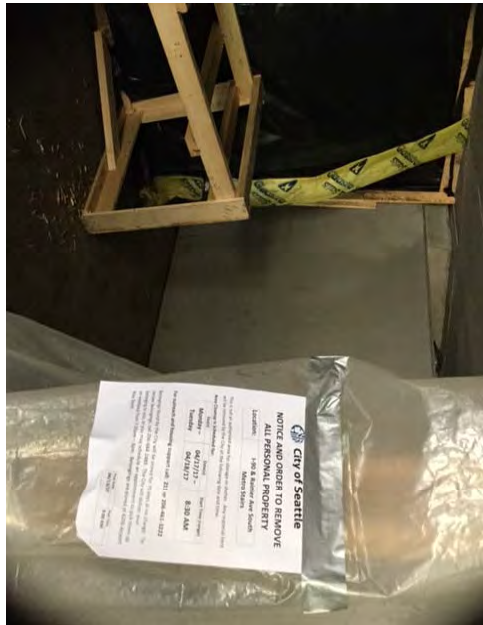
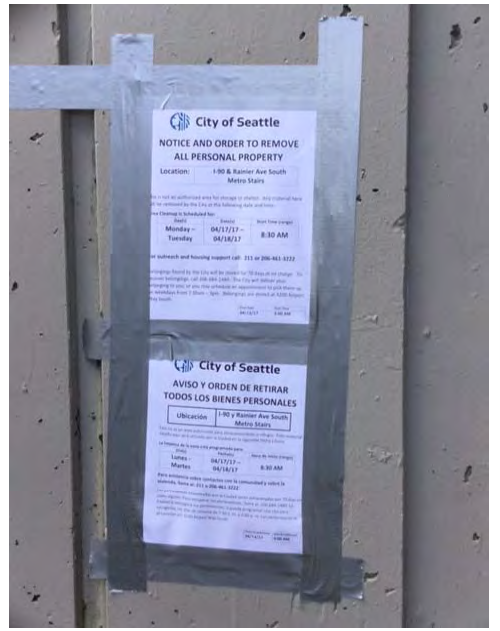
EXHIBIT B - POSTING

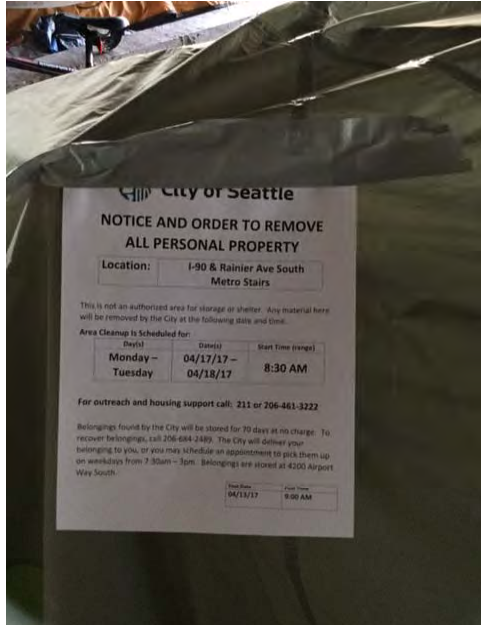


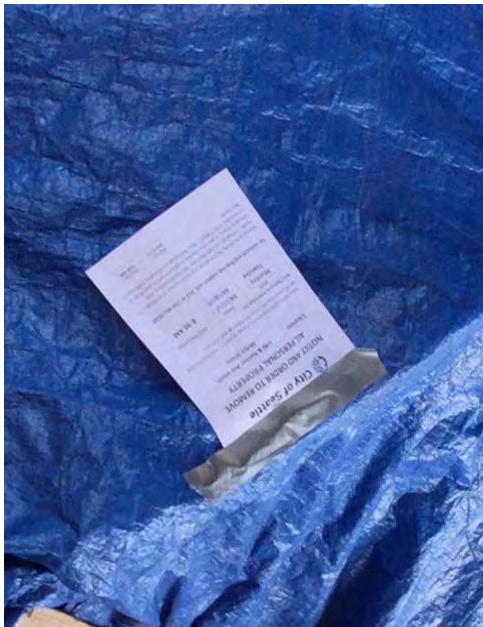
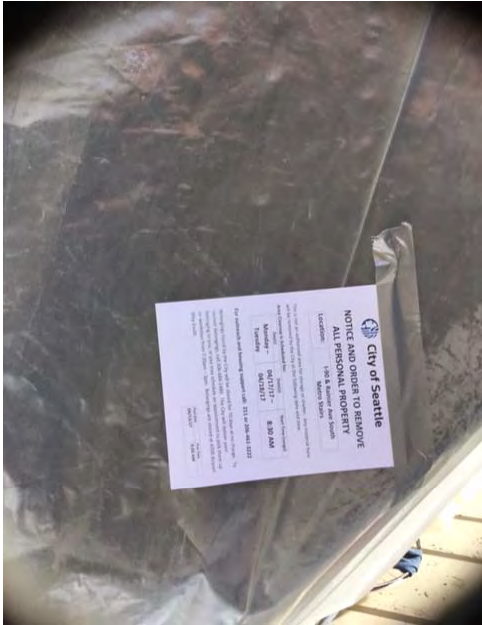


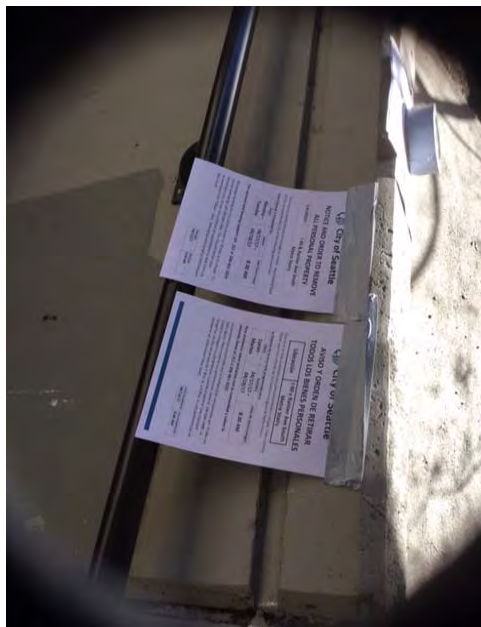
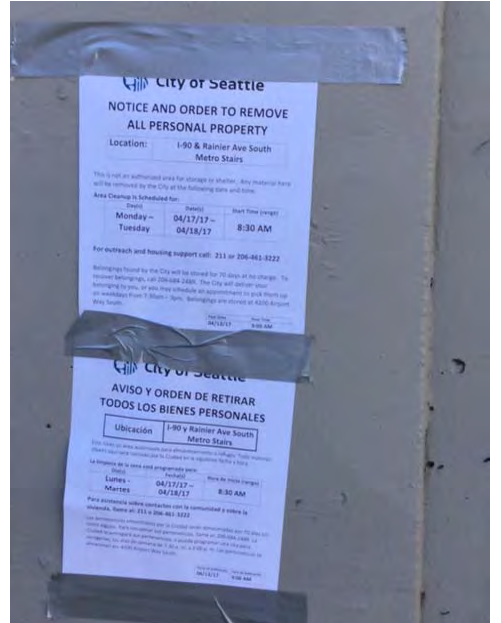
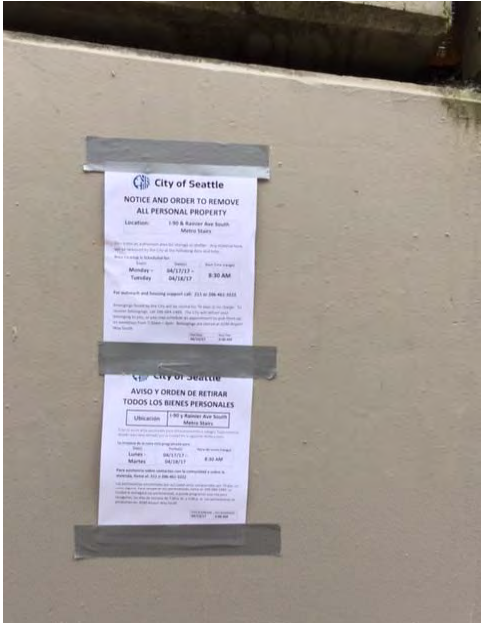
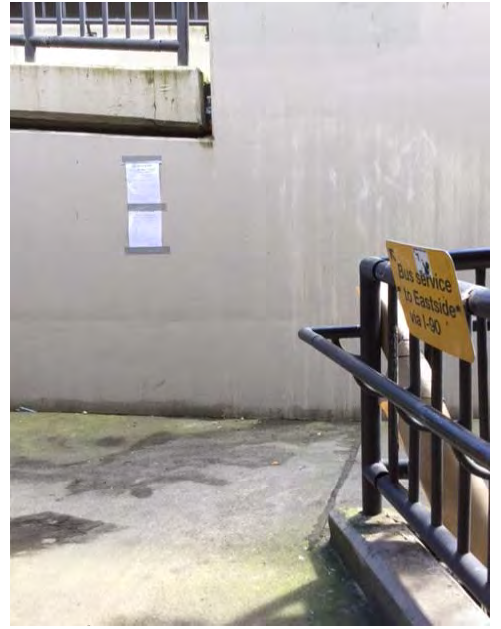
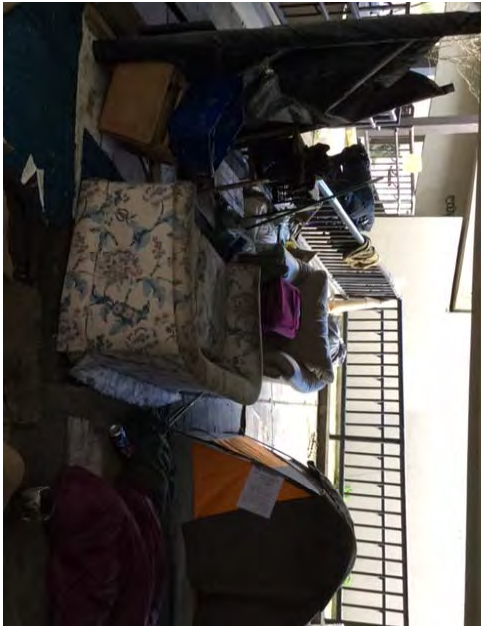












City of Seattle
NOTICE AND ORDER TO REMOVE
ALL PERSONAL PROPERTY
 Location: 1-90 & Rainier Ave South Metro Stairs

This is not an authorized area for storage or shelter. Any material found will be removed by the City at the following date and time.

Area Cleanup is Scheduled for:

Day	Date	Start Time (approx)
Monday	04/17/17	8:30 AM
Tuesday	04/18/17	8:30 AM

For outreach and housing support call: 211 or 206-461-8222

Removals found for the City will be stored for 70 days at no charge. To request a change, call 206-461-8222. The City will deliver your belongings to you, or you may schedule an appointment to pick them up on Monday from 9:00am-5pm. Bannings are stored at 4210 Airport Way South.

For questions call: 206-461-8222

Bus Service to Eastside via I-90

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CITY OF SEATTLE
AVISO Y ORDEN DE RETIRAR
TODOS LOS BIENES PERSONALES

Ubicación: 1-90 y Rainier Ave South Metro Stairs

Este no es un área autorizada para almacenamiento o refugio. Cualquier material encontrado será removido por la Ciudad a la siguiente fecha y hora.

La limpieza del área está programada para:

Día	Fecha	Hora de inicio (aprox)
Lunes	04/17/17	8:30 AM
Martes	04/18/17	8:30 AM

Para asistencia y apoyo de vivienda llame al 211 o al 206-461-8222

Los bienes encontrados para la Ciudad serán almacenados por 70 días sin cargo. Para solicitar un cambio, llame al 206-461-8222. La Ciudad entregará sus pertenencias a usted, o usted puede programar una cita para recogerlas el lunes de 9:00 am a 5:00 pm. Los bannings se almacenan en 4210 Airport Way South.

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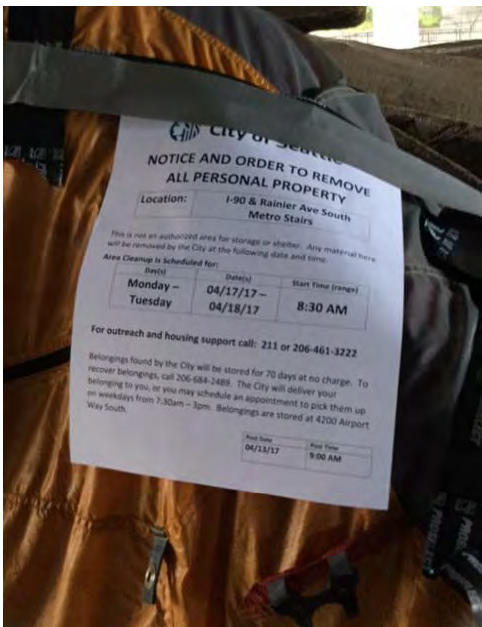
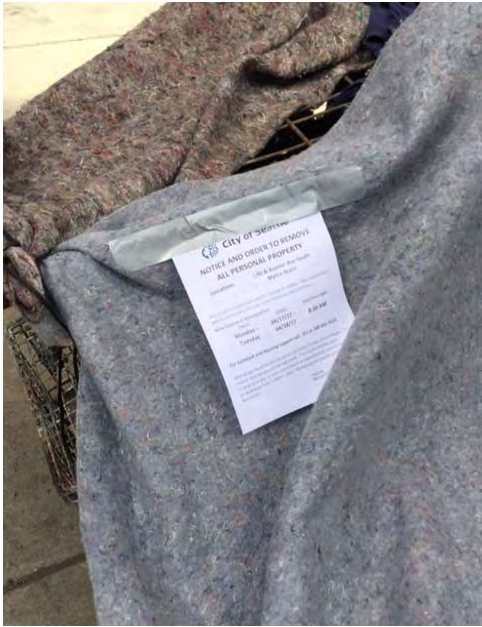
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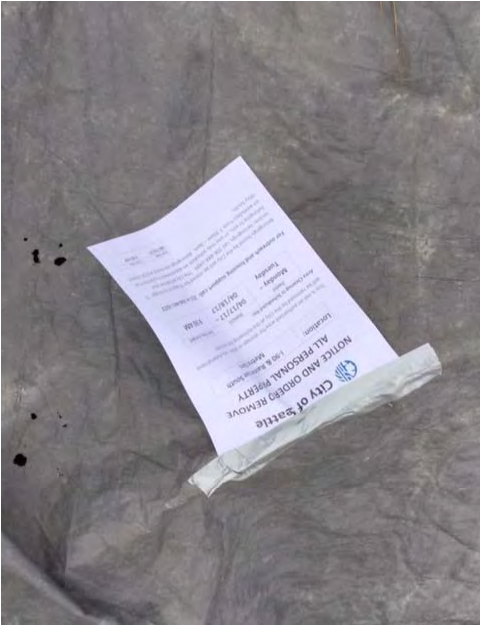
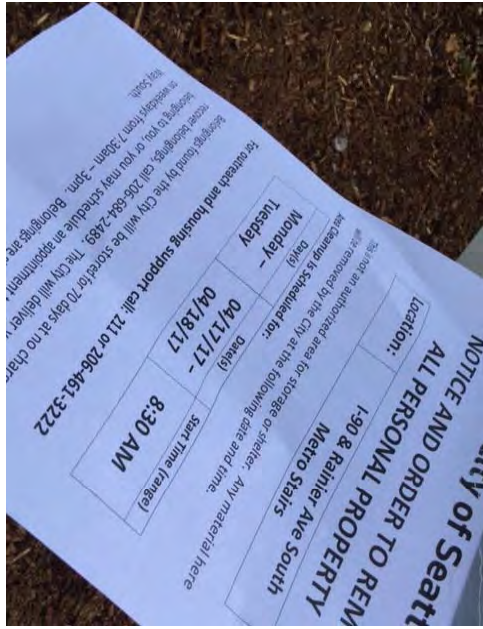
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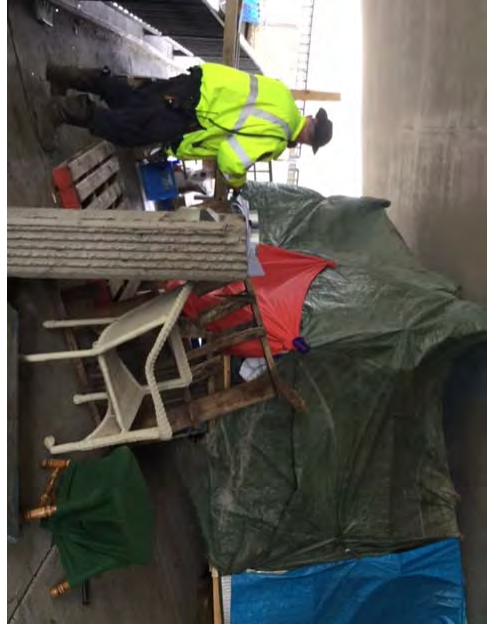
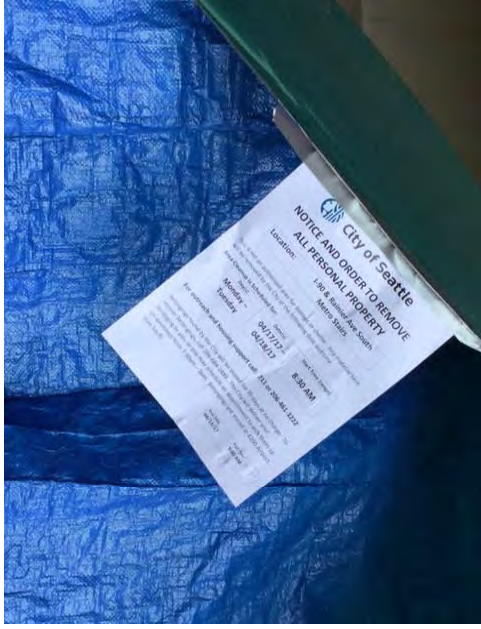
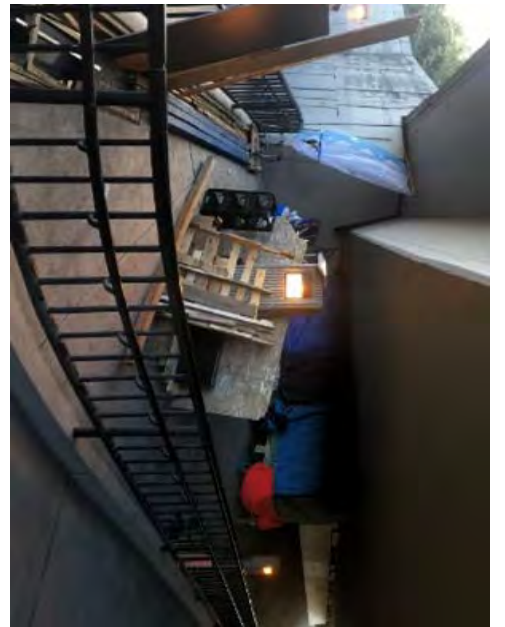
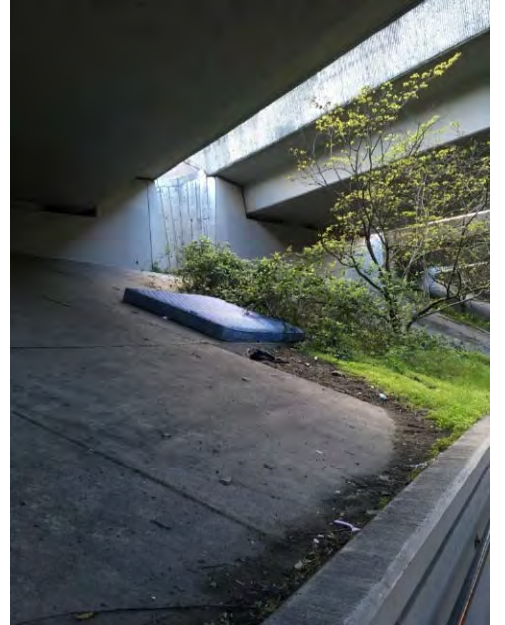
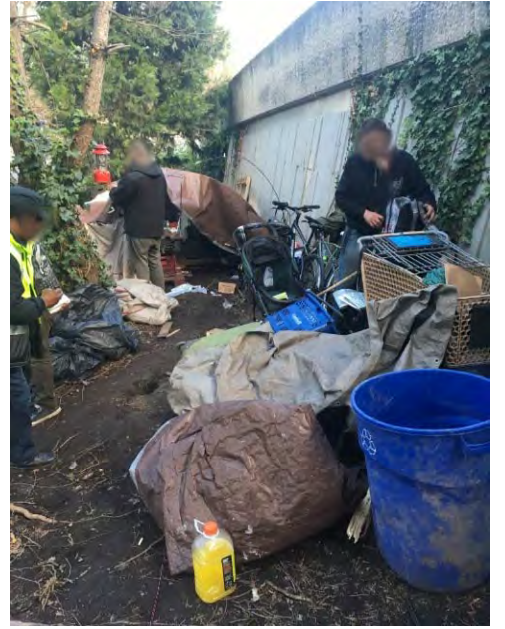
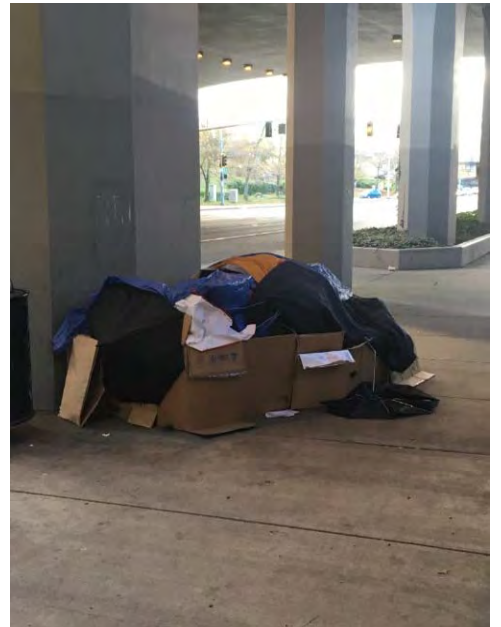
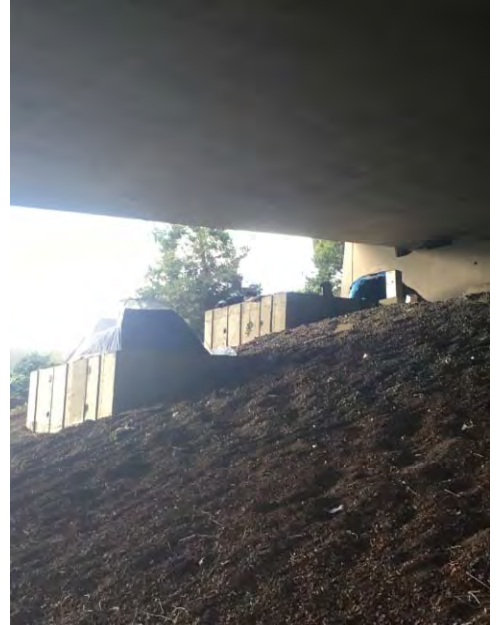
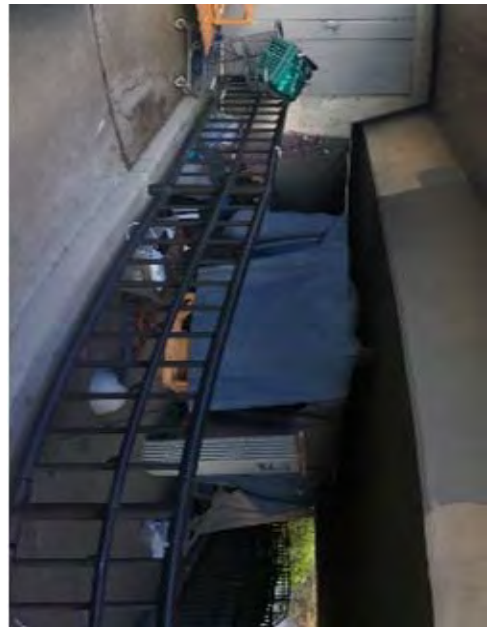
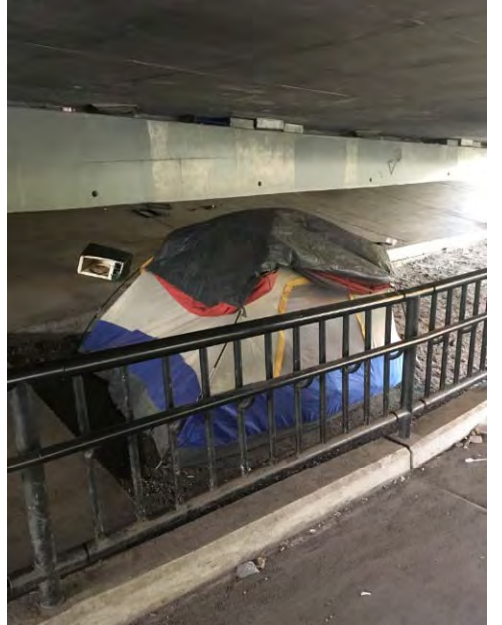
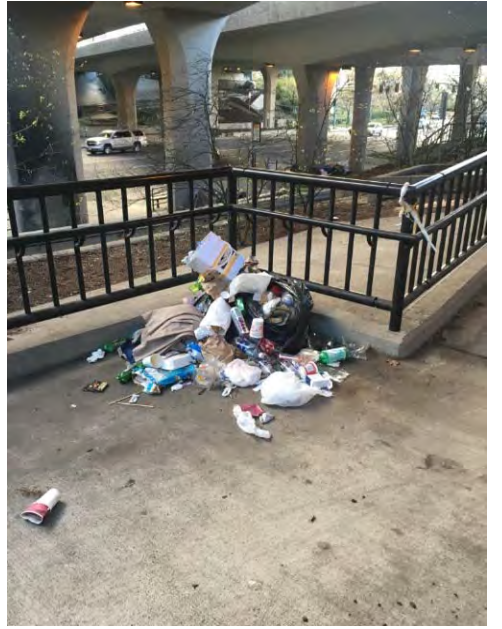
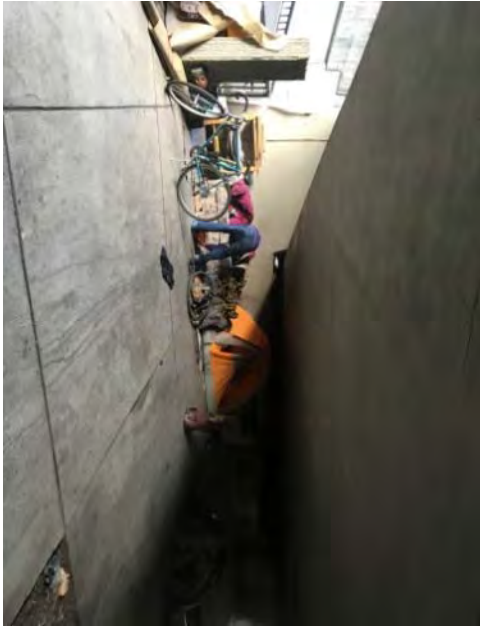
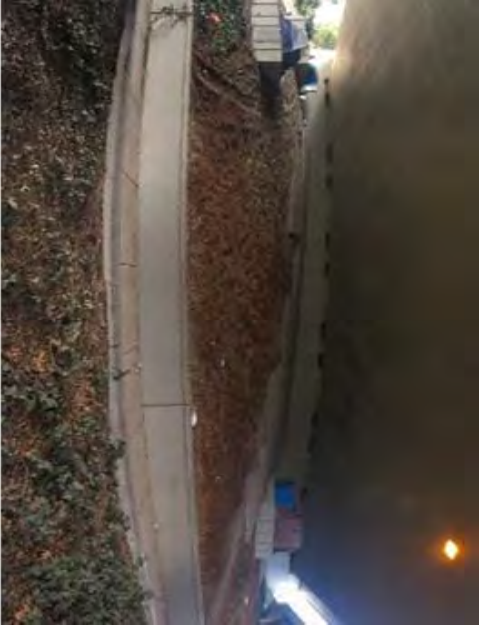


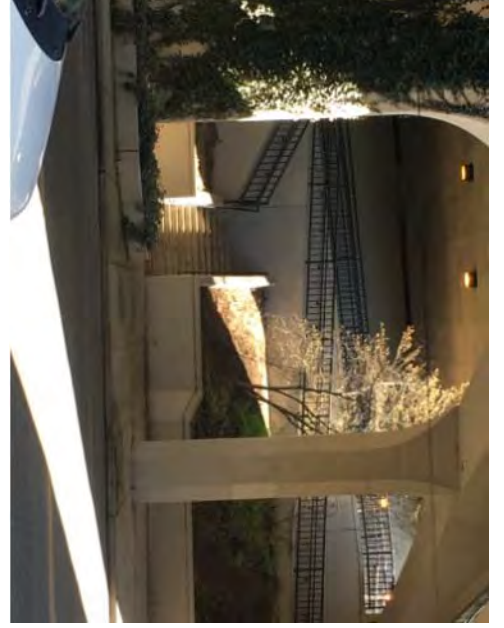
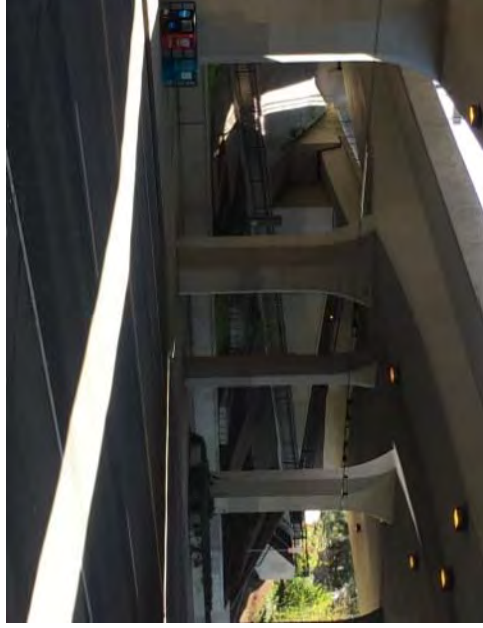
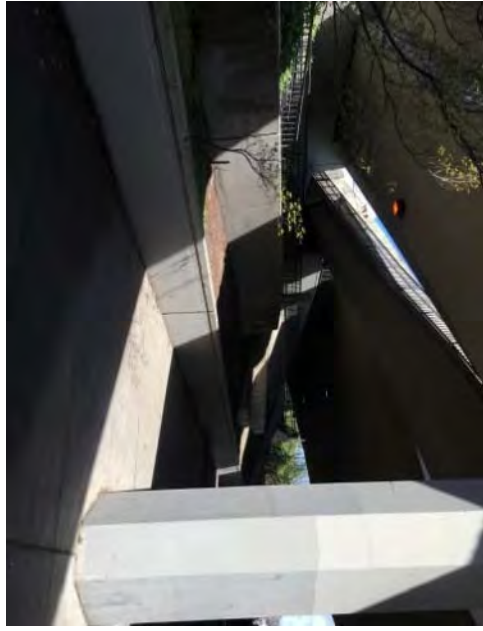
EXHIBIT D - CLEAN UP



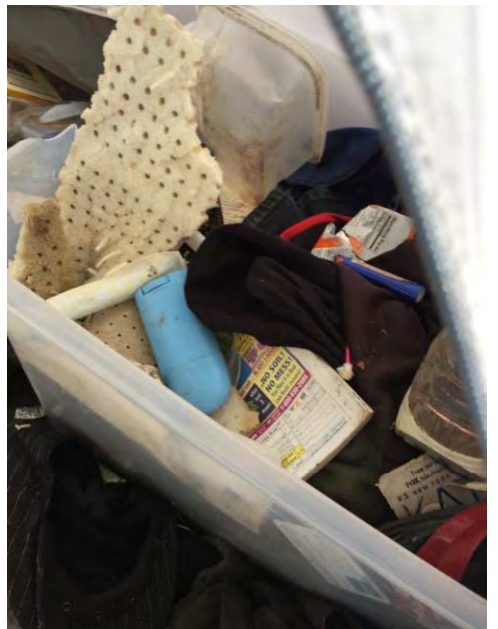
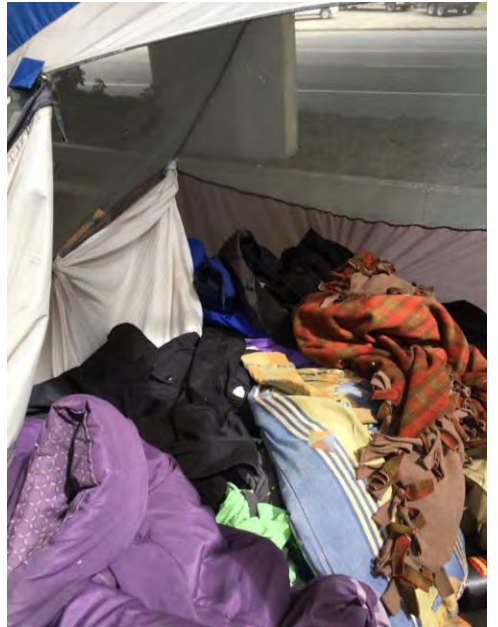


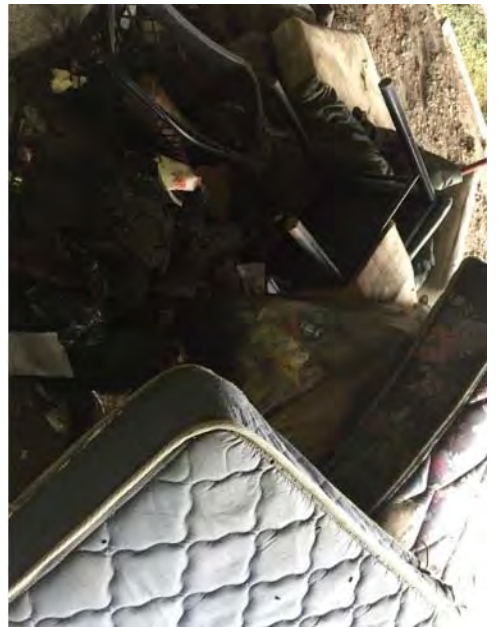
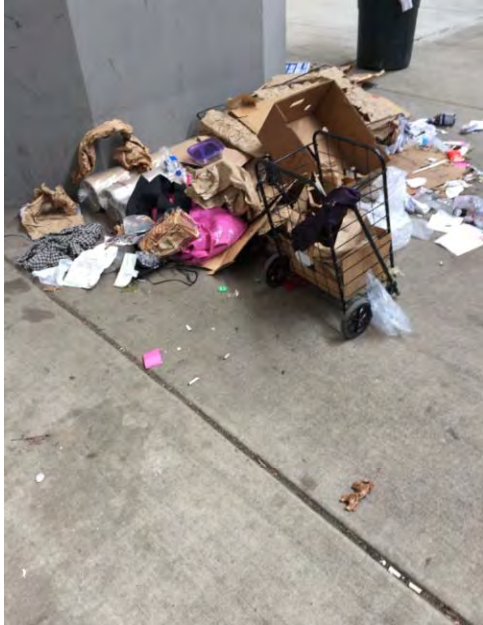
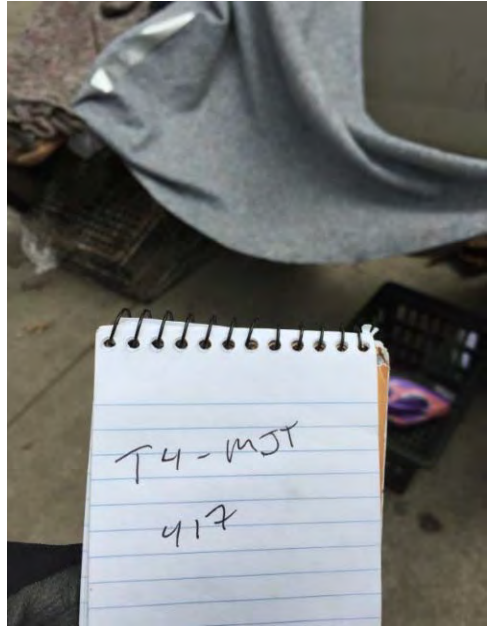


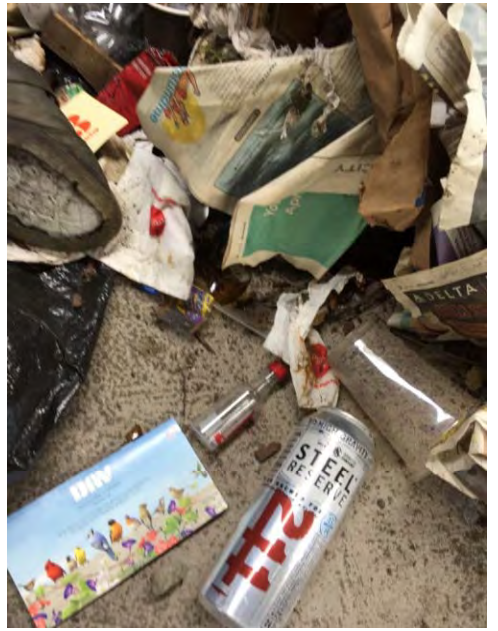
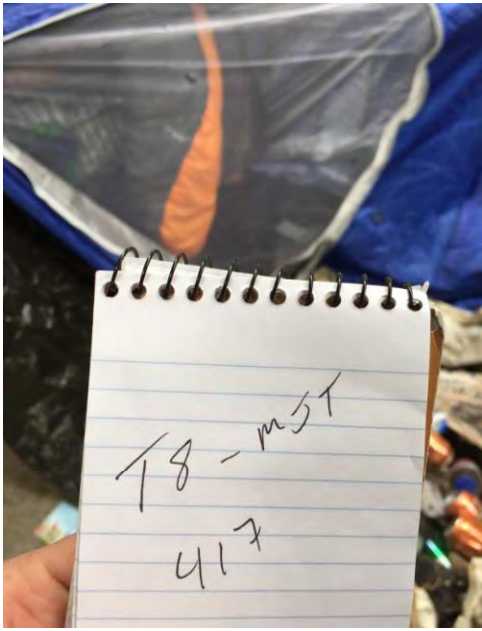


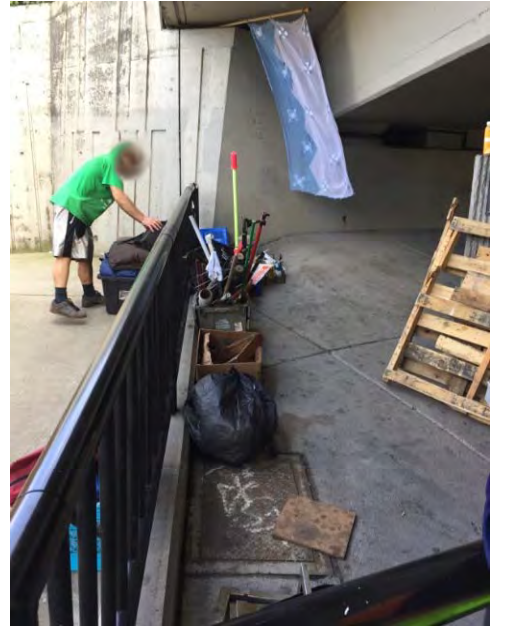
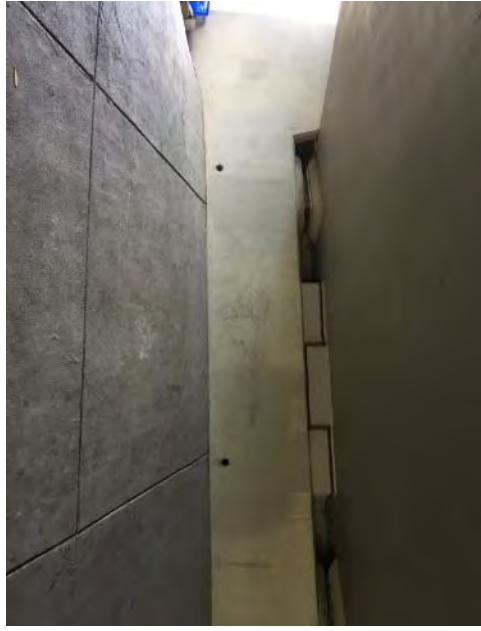












Site Name: I-90 & Rainier Metro Stairs

 Date of Inspection: 04-17-17

 Field Coordinators are responsible for completing this form as part of the *Site Journal*. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay

Example: T1-JH-0428

Owner Name or Tent/Structure #	Owner Present?	Storage?	Not Storable? <i>Check All That Apply</i>	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-MJT0417	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					Contents un storable. Wet, moldy, smells of urine
T2-MJT0417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					Owner stated anything left was garbage
T3-MJT0417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					Owner stated anything left was garbage
T4-MJT0417	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					Contents un storable. Damaged beyond repair
T5-MJT0417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					Owner stated anything left was garbage
T6-MJT0417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					Owner stated anything left was garbage

Owner Name <i>or</i> Tent/Structure #	Owner Present?	Storage?	Not Storable? <i>Check All That Apply</i>	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T7-MJT0417	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					All contents un storable. Wet, moldy, smells of urine
T8-MJT0417	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					All contents un storable. Wet, moldy, smells of urine
T9-MJT0417	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					All contents un storable. Damaged beyond repair
T10-MJT0417	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					Owner stated anything left behind was garbage
T11-MJT0417	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged Beyond Repair					All contents un storable. Wet, moldy, smells of urine
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged Beyond Repair					
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged Beyond Repair					
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged Beyond Repair					
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A	<input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged Beyond Repair					