

Seattle Fire Department

Fire Code Advisory Board

Fire Code Advisory Board Meeting – Meeting Minutes of March 14, 2023 1:00-3:00PM

Location: Webex and FMO Large Conference Room

Board Members Attending

Hugo Sotelo	Kevin Marr	Ricky Campbell	Shawn Wood
Amy Liu	Kurt Lustig		

Guests Attending

Board Members Absent

Tara Henriksen	Carlene M Comrie	Fritz Chess	

Fire Department Members Attending

Ken Brouillette	Jennifer Kann		

Quorum reached at 13:01.

Items for Review and Discussion:

- I. Review and approve February 28, 2023 minutes
 - A. Hugo asked for a motion to approve minutes as is. Motion made by Amy Liu with a second by Ricky Campbell to approve previous meeting minutes of February 28, 2023. Meeting minutes approved.
- II. Review 2021 SFC Chapter 4
 - A. Ken Brouillette explained that in the documents the green text indicates proposed or existing WA State amendments, red text indicates existing 2018 amendments that will be brought forward, blue text indicates new language in the 2021 IFC and purple text indicates any new proposed Seattle amendments. Ken Brouillette scrolled through document and presented the changes.
 - B. Section 403: Emergency Preparedness Requirements: Ken Brouillette highlighted that SFD is not staffed to approve every emergency preparedness document, so people are just told to provide them.
 - C. Section 403.10.6 was specifically highlighted as it will be presented to city council as a significant change and is regarding lithium-ion batteries.

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- D. Ken Brouillette asked about an upcoming tag meeting, Kevin confirmed he received information on it, but Ricky Campbell did not.
- E. Ken Brouillette asked if there were any questions on Chapter 4. Hugo asked for motion or comments.
- F. Kevin Marr made motion to approved Chapters 4 as presented. Amy Liu seconded. Passed.

III. Review 2021 SFC Chapter 33

- A. Ken Brouillette presented Chapter 33. Chapter 33 was reorganized, so a significant amount of the changes is from sections being moved. Ken Brouillette said it took time to correlate between 2018 and 2021.
- B. Ken Brouillette scrolled through the Chapter and pointed out changes.
- C. Hugo Sotelo asked for motion to approve Chapter 33 as read and reviewed. Ricky Campbell made motion to approve Chapter 33 as presented today. Amy Liu and Kevin Marr seconded the motion. Passed.

IV. Review 2021 SFC Chapters 61

- A. Ken Brouillette presented Chapter 61 and stated no new local 2021 Seattle changes to this Chapter. 2018 Seattle amendments remained.
- B. Hugo Sotelo asked for motion to approved Chapter 61 with 2018 amendments. Kevin Marr made motion to approve Chapter 61 as presented today. Amy Liu seconded the motion. Passed.

V. Review Appendix A

- A. Ken Brouillette presented Appendix A and amendments. Maintained 2018 Amendments. All the blue text with the exception of the conflict of interest was struck. Ken Brouillette said if there are any changes to the law he will re-present the chapter to FCAB.
- B. Hugo Sotelo requested motion to approve Appendix A as reviewed. Kevin Marr made motion to approve Appendix A as presented today. Amy Liu seconded the motion. Passed.

VI. Review Appendix B

- A. Ken Brouillette presented Appendix B and amendments. Maintained 2018 Amendments. No changes.
- B. Hugo Sotelo requested motion to approve Appendix B. Kevin Marr made motion to approve Appendix B as presented today. Ricky Campbell seconded the motion. Passed.

VII. Review Appendix D

- A. Ken Brouillette presented Appendix D and amendments. Maintained 2018 Amendments. No new changes.

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- B. Hugo Sotelo requested motion to approve Appendix D. Kevin Marr made motion to approve Appendix D as presented today. Amy Liu seconded the motion. Passed.

VIII. Review Appendix E, F, G, H and I

- A. Ken Brouillette presented Appendix E. Appendix E is for informational purposes only. Not a code. Appendix E is just a reference.
- B. Ken Brouillette presents Appendix F which is also not a code, just a reference.
- C. Ken Brouillette presents Appendix G and Appendix H. They are guides and not code.
- D. Ken Brouillette presents Appendix I – Information that has also been adopted. Not code.
- E. No changes to any of these Appendices, but they will remain appendices to the code.
- F. Hugo Sotelo requested motion to approve Appendix E, F, G H and I as reviewed and presented. Kevin Marr made motion to approve Appendix E, F, G, H and I as presented today. Amy Liu seconded the motion. Passed.

IX. Future Agenda Items-

- A. Ken Brouillette plans to present Chapter 5, Chapter 11, Chapter 9, Chapter 40 (new chapter) and Chapter 36 at the March 21 meeting.
- B. Ken Brouillette plans to present Chapter 3, Chapter 48, Chapter 49, Chapter 12, energy storage systems (bringing 2024 code forward) and Chapter 10 on March 28.
- C. Ken Brouillette stated only other chapters – Chapter 1, Chapter 2 and Chapter 80 will not be presented because they are administrative.
- D. Ken Brouillette thanked the board for working to get through the chapters and hopes to finish in the next two meetings. Ken Brouillette said he may ask Hugo to attend the presentation of the code to the public safety committee. The 2021 code need to be approved through city council by the end of May.

Motion to adjourn was made by Ricky Campbell and seconded by Kevin Marr. Meeting adjourned at 13:38.