

City of Seattle and King County

NOTICE OF PROPOSED ADMINISTRATIVE RULEMAKING AND OPPORTUNITY TO COMMENT

The acting director of the City of Seattle’s Department of Finance and Administrative Services (FAS) and the director of King County’s Department of Executive Services (DES), acting under the authority of Seattle Municipal Code chapter 3.02; chapter 6.310, section 6.310.140; and chapter 6.311, section 6.311.470; and King County Code chapter 2.98; chapter 6.64, section 6.64.021; and chapter 6.65, section 6.65.470, respectively, propose adopting eight rules related to for-hire passenger transportation. Specifically, the rules address the following:

1. Fares and Rates for Taxicabs and For-Hire Vehicles
2. Application Dispatch Systems for Regional Dispatch Agencies
3. Applications Dispatch Systems for Transportation Network Companies
4. Vehicle Size and Fuel Type
5. Leasing a Taxicab or For-Hire Vehicle Medallion
6. Leasing a Taxicab or For-Hire Vehicle
7. Collection of the Wheelchair Accessible Services Surcharge for Taxicabs and For-Hire Vehicles
8. Collection of the Wheelchair Accessible Services Surcharge for Transportation Network Companies

Electronic copies of the proposed rules are available at <http://www.seattle.gov/finance-and-administrative-services/directors-rules> and <https://www.kingcounty.gov/depts/records-licensing/licensing/taxi-for-hire-transportation-networks/notices-regulations.aspx>.

PUBLIC COMMENT: The City of Seattle and King County are seeking public comments on the draft rules. Comments may be provided in person, by e-mail, or by regular mail, and must be received no later than 5 p.m. on Friday, Aug. 16, 2024.

To provide comments in person, please attend a public hearing on July 31, 2024, from 11 a.m. to 1 p.m. at:

Rainier Beach Community Center
Art Room
8825 Rainier Ave S
Seattle, WA 98118

To provide written comments, please e-mail or mail:

City of Seattle
Department of Finance and Administrative Services
Attention: Matthew Eng
700 5th Ave., Floor 43
P.O. Box 94785
Seattle, WA 98124-4785
consumerprotection@seattle.gov

AND

King County
Department of Executive Services – Records and Licensing Services Division
Attention: Sean Bouffiu
King Street Center

201 S. Jackson St., Suite 206
Seattle, WA 98104
FAST@kingcounty.gov

Kiersten Grove, Acting Director, City of Seattle Department of Finance and
Administrative Services

Lorraine Patterson-Harris, Director, King County Department of Executive Services

July 2024

The City of Seattle and King County have released for public comment eight draft rules affecting for-hire transportation. This document summarizes the content of those draft rules.

1. Rule on fares and rates
 - a. This rule was last updated in 2019.
 - b. The draft rule establishes regional taximeter rates, alternate taxicab rate and fare types, and for-hire vehicle rate types.
 - c. The draft rule also addresses the temporary fuel surcharge and sets a permanent minimum fare for trips originating from the airport (SEA).
2. Rule on application dispatch systems (apps) for transportation network companies (TNCs)
 - a. This rule was last updated in 2021.
 - b. The draft rule removes language specific to taxicab associations and for-hire vehicle companies and leaves all language relevant to TNCs.
 - c. To comply with state TNC law adopted in 2022, the draft rule imposes no new requirements on how the City and County regulate apps used by TNCs.
3. Rule on application dispatch systems (apps) for transitional regional dispatch agencies (TRDAs) and regional dispatch agencies (RDAs)
 - a. This rule is new.
 - b. The draft rule establishes requirements for apps used by regional dispatch agencies, mainly apps integrated with a smart taximeter system. Requirements address, for example, providing options for passengers to request wheelchair accessible trips and demonstrating rate transparency.
4. Rule on vehicle size and fuel
 - a. This rule was last updated in 2009.
 - b. The draft rule states that a vehicle used as a taxicab or for-hire vehicle must meet the state definition of a passenger vehicle and meet other requirements including, for example, seating capacity and fuel type.
5. Rule on leasing a taxicab or for-hire vehicle medallion
 - a. This rule was last updated in 2015.
 - b. The draft rule establishes requirements and process for leasing an interest in a taxicab or for-hire vehicle medallion and clarifies that a (medallion) lessee must own the vehicle to be associated with the leased medallion.
6. Rule on leasing a taxicab or for-hire vehicle
 - a. This rule was last updated in 2014.
 - b. The draft rule establishes requirements and caps for leasing a taxicab or for-hire vehicle.
 - c. Considering temporary medallion deactivations, dual medallion splits, and medallion reciprocity endorsements now available to owners, the City and County propose no adjustments to the current lease cap amounts.
7. Rule on collecting the wheelchair accessible services (WAS) surcharge from transportation network companies

- a. This rule was last updated in 2021.
 - b. The draft rule removes language specific to taxicab associations and for-hire vehicle companies and leaves all language relevant to TNCs.
 - c. To comply with state TNC law adopted in 2022, the draft rule does not make any material changes to collection of the WAS surcharge from TNCs.
8. Rule on collecting the WAS surcharge from taxicab and for-hire vehicle medallion owners
- a. This rule was last updated in 2021.
 - b. The draft rule updates the estimated WAS surcharge amount for taxicab and for-hire vehicle medallion owners. Given the introduction of medallion reciprocity endorsements, the City and County will uniformly apply the WAS surcharge to all medallion owners at the same amount.
 - c. The draft rule specifies the annual estimated WAS surcharge at \$154 beginning October 1, 2024. The estimate is based on available trip data from TRDAs and RDAs between 2023 Q3 to 2024 Q2.
 - d. Starting October 1, 2027, and following mandatory adoption of smart taximeters, medallion owners will be required to pay the Wheelchair Accessible Services (WAS) surcharge based on the actual number of trips provided.

City and County staff will accept public comment on the draft rules until 5pm on Friday, August 16, 2024. Staff will consider all comments shared and then decide what to incorporate before finalizing each rule.



Seattle



King County

Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- 11-2024	Supersedes: Clerk Files 310158 and 321467
	Publication: 7/26/2024	Effective: X/X/2024
Subject: Fares and Rates for Taxicabs and For-Hire Vehicles	Code and Section Reference(s): SMC 6.311.380 SMC 6.311.470 (rulemaking authority)	
Approved: _____ Division Director _____ Business Unit Officer _____ Kiersten Grove, Acting Director	_____ Date _____ Date _____ Date	
King County / Department of Executive Services Document Code No.: FHT-10-2024-PR Repeals: LIC-8-7-PR Title: Fares and Rates for Taxicabs and For-Hire Vehicles Effective Date: Authorities: KCC 6.65.380 and KCC 6.65.470 (rulemaking authority) Keywords: Sponsoring Agency: Records and Licensing Services Division (RALS)		
Director signature: _____		
Date signed: _____		

City of Seattle and King County For-Hire Transportation Rules

City of Seattle Director’s Rule FOR-HIRE TRANSPORTATION-11-2024 and King County Public Rule X – Fares and Rates for Taxicabs and For-Hire Vehicles

Pursuant to an interlocal agreement, the City of Seattle and King County work cooperatively to regulate for-hire passenger transportation. The Rule supersedes City of Seattle Clerk Files 310158 and 321467 and King County adopts this Rule as new.

- I. **Purpose.** To establish regional taximeter rates, alternate taxicab rate and fare types, and for-hire vehicle rate types.

City of Seattle and King County rules on an application dispatch system (ADS), which specify requirements for system approval and use, and taximeters and smart taximeters, which establishes testing and approval standards, shall complement this Rule.

- II. **Definitions.** The following term has the following meaning when used in this Rule:

- A. “Director” means the director of King County’s Department of Executive Services and/or the City of Seattle’s Director of Finance and Administrative Services, or their designees.
B. “Fare” means anything of economic value that is provided, promised, or donated primarily in exchange for services rendered.

- III. **Requirements.**

Regional Taximeter Rates, Alternate Taxicab Rates, and Fees

1. The fare for a taxicab trip must be computed by a smart taximeter, or until March 31, 2026, a taximeter, except when a trip is provided under an alternate rate or fare type specified in this Rule as authorized by Seattle Municipal Code (SMC) 6.311.380.A.4 and King County Code (KCC) 6.65.380.A.4, or when the trip is dispatched via an ADS approved by the Director. This requirement applies regardless of how the passenger secures the trip.
2. The taximeter must be tested and approved by the Director pursuant to SMC 6.311.380.A.6, SMC Chapter 7.04, KCC 6.65.380.A.6, and FAS Director’s Rule For-Hire Transportation-07-2024/ King County Public Rule FHT-8-2024-PR on taximeters and smart taximeters.

Regional Taximeter Rates and Temporary Fuel Surcharge	Description
Drop Rate	\$2.60 for first 1/9-mile increment.
Distance Rate	\$0.30 for each 1/9-mile increment after the first 1/9-mile increment [\$2.60 per mile] at speeds above 11 miles per hour.
Time Rate	\$0.30 per 36 seconds [\$0.50 per minute] at speeds below 11 miles per hour.

Regional Taximeter Rates and Temporary Fuel Surcharge	Description
Per Passenger Rate	\$0.50 per person for more than two persons excluding children under twelve years of age.
Temporary Fuel Surcharge	A per trip surcharge authorized by the Director pursuant to SMC 6.311.380.E.2 and KCC 6.65.380.E.2. Please see description at number 17 in this Rule.

3. Alternate taxicab rate and fare types specified in this Rule authorized by SMC 6.311.380.A.4 and KCC 6.65.380.A.4 may be used to price taxicab trips:

Alternate Taxicab Rate and Fare Types	Description
Flat Rate	<p>Flat rate based on trips from one address to another address (e.g., Colman Dock to Seattle-Tacoma International Airport (SEA)) or from one defined zone to another defined zone (e.g., ZIP code A to ZIP code B).</p> <p>The TRDA or RDA must comply with SMC 6.311.380.4.f and KCC 6.65.380.4.f for all flat rates established.</p> <p>This Rule does not establish any flat rate between downtown Seattle and Seattle-Tacoma International Airport (SEA) or between Seattle-Tacoma International Airport (SEA) and downtown Seattle. If desired, a TRDA or RDA may establish such a rate(s).</p>
Contract Rate	Rates established pursuant to contracts between a TRDA or RDA and a business, a non-profit organization, or government entity, whereby the amount or rate paid for transportation service is specified.
Upfront Fare	For hailed trips (i.e., trips not requested and accepted via an approved ADS, or not provided for via a contract), an upfront fare shall be based on the estimated time and distance calculated by the smart taximeter and multiplied by the regional taximeter rate. Upfront fares must include estimated surcharges, tolls, and fees; be confirmed with the passenger before the trip begins; and be the final charge to the passenger when the trip ends, excluding tips, and excluding electronic payment convenience fees, if any, charged by the banking service provider.
Dynamic Rate or Fare	Rates or fares in place based on a static schedule that automatically updates based on time of day, day of week, etc., or, rates or fares

Alternate Taxicab Rate and Fare Types	Description
	calculated through the smart taximeter that include factors such as real time traffic data; trip routing; demand for service; supply of vehicles; special events; or calculations made by the TRDA or RDA that may use supply of vehicles, demand for trips, time of day, day or week, special event, or any other variable to price the trip.
Split Rate or Fare	The trip cost is divided equally among passengers who accept the invitation to split a fare, or divided proportionately, if the pick up or destination locations are different, among passengers who accept the invitation to split. An additional fee may be assessed for each portion of a split fare. The receipt shall indicate the total split fare for all passengers unless the destination locations are different.
Bid Trip Rate or Fare	Rates or fares offered in response to a passenger’s request for multiple TRDAs and RDAs, including among drivers affiliated with the same TRDA or RDA, or providers like transportation network companies, to bid on a specific trip defined by that passenger. Trip bidding is typically facilitated through an app.
Minimum Rate or Flat Rate Fare	Rates or fares set by the TRDA or RDA at minimum amounts for specific trips. A minimum rate or fare is not the same as a drop rate.
Vehicle Size Rate or Fare	Rates or fares set by the TRDA or RDA based on the size of vehicle needed to safely transport the passenger or when specifically requested by the passenger. A rate or fare based on vehicle size shall not violate SMC 6.311.380.E.1 and KCC 6.65.380.E.1 as it concerns wheelchair accessible transportation.
Seattle-Tacoma International Airport (SEA) Minimum Fare	<p>The Minimum Fare for Taxicabs and For-Hire Vehicles at Seattle-Tacoma International Airport (SEA)</p> <p>Minimum Fare Requirement: The minimum fare for any taxicab or for-hire vehicle trip originating from Seattle-Tacoma International Airport (SEA) is \$20, exclusive of any fees, surcharges, or tolls.</p> <p>Port of Seattle Fees: Any portion of the fee assessed by the Port of Seattle for trips originating from SEA, which is allowed by the Port to be passed along to the passenger, shall be added to the minimum fare.</p> <p>Passenger Notification: Taxicab and for-hire vehicle drivers must post a notice provided by King County, notifying passengers of the minimum fare. This notice may, at the</p>

Alternate Taxicab Rate and Fare Types	Description
	<p>discretion of the TRDA or RDA, be incorporated into the passenger-facing monitor of a smart taximeter system.</p> <p>Scope of Application: This minimum fare applies to all trips originating from SEA, regardless of whether the trip is requested on-demand or prescheduled, including via online platforms, phone, email, smartphone apps, or ADS.</p> <p>Meter Usage: The driver must start the meter for each trip departing SEA Airport, regardless of the destination. Upon arrival at the drop-off location:</p> <ul style="list-style-type: none"> • If the metered fare is less than \$20, the \$20 minimum fare applies. • If the metered fare exceeds \$20, the actual metered fare applies. <p>Smart Taximeter Option: When using a smart taximeter, the minimum fare may be configured as a unique flat rate. The driver must engage the smart taximeter by selecting the minimum fare.</p> <p>For-Hire Vehicles Without Smart Taximeters: Until smart taximeters are implemented, the minimum fare from SEA Airport must be included in the published rate book for all applicable drop-off locations.</p> <p>Regulatory Basis and Adjustments: This minimum fare is established by King County per KCC 6.65.380.D. Any adjustments to the minimum fare, unless otherwise established by the Port of Seattle, shall be made through an amendment to this Rule.</p>
ADS Rate	Rates and fares, not required to be filed with the Director, displayed via the internet on mobile interfaces such as smartphone applications. Please see City of Seattle Director’s Rule For-Hire Transportation-13-2024 and King County Public Rule FHT-13-2024-PR for more information on ADS.

4. Any taxicab trip rate, fare, or price generated using an alternate rate or fare type must be presented to a passenger so that the passenger can consider it before deciding whether to confirm the trip.

The alternate rate or fare type is determined by the TRDA or RDA and not by the individual driver. Alternate rates or fares must be programmed into the smart taximeter system by the vendor of the smart taximeter system and/or the RDA. Upon request of the Director, the TRDA or RDA must provide for inspection any alternate rate or fare type established.

5. To comply with taximeter and smart taximeter activation requirements at SMC 6.311.160.H and KCC 6.65.160.H, to minimize passenger confusion when a trip uses an alternate rate or fare, and as the technology used by the taximeter or smart taximeter system allows, the taximeter or smart taximeter shall be programmed to display from time activated to time completed the rate or fare charged to the passenger for that trip. Such programming allows for the price of the metered trip to be recorded while the alternate rate or fare is used to determine what the passenger pays.
6. If applicable to the trip, other fees established or passed through by a TRDA or RDA may be added to the fare:

Tolls and Other Fees	Description
Tolls	Tolls or charges established for roads, bridges, tunnels, or ferries while a passenger is being transported are not required to be displayed on the smart taximeter or taximeter but may be added to the passenger’s total fare except when the fare was presented to the passenger before the trip began.
Technology Fee	<p>A per trip fee authorized by the Director only at the written request of the regional dispatch agency (RDA). The fee shall apply fleet wide and be used to offset the cost of obtaining and maintaining a smart taximeter system and related technology and to reduce the operating expenses of the RDA and its affiliated owners and vehicles.</p> <p>The technology fee may cover, for example, technology related software licensing fees, cost of equipment required in conjunction with a smart taximeter system, wireless communication and data service related fees, and repair or replacement of hardware.</p>
Convenience Fee for Electronic Payment of Fares	<p>A per trip fee authorized by the Director only at the written request of the TRDA or RDA. The fee shall be applied fleet wide by the banking service provider and not by the TRDA or RDA and shall be in lieu of additional merchant fees charged to the TRDA, RDA, or driver. Trips paid for by cash, voucher, or other payment method shall not be assessed a convenience fee.</p> <p>Although the TRDA or RDA may choose a convenience fee model, the convenience fee itself can only be collected and retained by the banking service provider used by the TRDA or RDA.</p>

For-Hire Vehicle Rates

7. Per SMC 6.311.380.C.3 and KCC 6.311.380.C.3, for-hire vehicle rates shall remain in effect until the for-hire vehicle transitions to a taxicab or until March 31, 2026, whichever occurs sooner. After March 31, 2026, all for-hire vehicles shall have transitioned to taxicabs and shall be subject to the regional taximeter rates and ADS rate requirements under SMC, KCC, and this Rule.

The flat rate alternate taxicab rate or fare type specified in this Rule may be used on an exclusive basis should the TRDA or RDA choose. In doing so, however, the TRDA or RDA must still comply with all smart taximeter requirements established by SMC, KCC, and applicable rules, including programming regional taximeter rates into a smart taximeter system.

8. Non-ADS rates shall be (1) kept current and made available for inspection upon request of the Director and (2) available for review in a rate book provided by the TRDA and located conspicuously within the for-hire vehicle.
9. For-hire drivers may not ask, demand, or collect any rate other than the rate established by the TRDA or RDA. Investigations or audits shall be based upon rates made available for inspection upon request of the Director. Drivers of for-hire vehicles may accept tips.
10. Rate information shall be displayed in a rate book that is readily accessible to the passenger and is easy for the passenger to understand. The rate book may be in paper or electronic format (e.g., tablet in back seat area).
11. The rate book shall be in the for-hire vehicle and accessible to the passenger at all times.
12. Hourly or zone rates may vary by time of day. Variable rates shall be clearly marked and distinct from standard rates.
13. For-hire vehicles must charge for service based on one of the following types:

For-Hire Vehicle Rate Types	Description
Flat Rate by Address	Flat charge by address. Rate from one specific address to another (e.g., rate from Colman Dock to Seattle-Tacoma International Airport). Rates are available to the passenger through a rate book in the vehicle.
Flat Rate by Zone	<p>Flat charge by zone. Zone boundaries will be the same as for ZIP code zones and include all ZIP codes in the area served by the TRDA and a rate for a trip within the same ZIP code zone.</p> <p>Flat rate may vary by time of day. Rates are available to the passenger through the rate book in the vehicle.</p> <p>The rate for the trip shall be based on the variable rate effective at the time the trip began. Rates are available to the passenger through the rate book in the vehicle and must be easily discernable from standard rates by zone.</p>
Contract Rate	Rates established pursuant to written contracts between a TRDA and a business or a non-profit organization whereby the amount or rate paid for transportation service is specified.

For-Hire Vehicle Rate Types	Description
Hourly Rate	Hourly rate. Minimum increment of ½ hour. Hourly rate may vary by time of day. Rates are available to the passenger through a rate book in the vehicle. The rate for the trip shall be based on the variable rate effective at the time the trip began. Rates are available to the passenger through the rate book in the vehicle and must be easily discernable from standard hourly rates.
ADS Rate	Not required to be filed. Please see City of Seattle Director’s Rule For-Hire Transportation-13-2024 and King County Public Rule FHT-13-2024-PR for more information on ADS.

Temporary Fuel Surcharge

14. The temporary fuel surcharge is intended to help offset the for-hire driver’s cost of fuel (i.e., regular unleaded gasoline) when that cost exceeds certain levels. The surcharge applies to all trips provided by a taxicab or for-hire vehicle when not operating under contract. A for-hire driver is authorized to add the surcharge as an “extra” item at the end of the trip, regardless of how the trip was priced, in an amount consistent with the following table:

Fuel Price (per gallon)	Temporary Fuel Surcharge (per trip)
\$4.00	None
\$5.00	\$1.00
\$5.50	\$1.50
\$6.00	\$2.00
\$6.50	\$2.50
\$7.00	\$3.00
\$7.50	\$3.50

The per trip surcharge will continue to increase in \$0.50 increments for every \$0.50 increase in the price of fuel beyond the value shown in the table.

If the trip fare was calculated using an approved smart taximeter, the temporary fuel surcharge may be added automatically by the smart taximeter and shall be clearly described on the passenger’s receipt. A for-hire driver shall not add a temporary fuel surcharge to a fare when the temporary fuel surcharge has already been included by the smart taximeter.

The current price of fuel must remain at or above a trigger level in the table for 14 consecutive days before a surcharge, or an increase in the surcharge, may be authorized by the Director. Fuel price will be based on reports from the American Automobile Association website for the Seattle-Bellevue-Everett area as available at <https://gasprices.aaa.com/> or a successor website.

The Director will provide each TRDA or RDA with printed fuel surcharge notices that must be placed on the dashboard of each affiliated vehicle so that they are visible to all passengers. The notices must be returned to the Director when the surcharge is changed or removed. The printed notice will carry the heading “Fuel Surcharge” and read as follows:

A TEMPORARY FUEL SURCHARGE IN THE AMOUNT OF \$X.XX PER TRIP WILL BE ADDED TO THE TAXIMETER FARE DUE TO RECENT FUEL PRICES (CITY OF SEATTLE DIRECTOR’S RULE FOR-HIRE TRANSPORTATION-11-2024 AND KING COUNTY PUBLIC RULE FHT-10-2024-PR).

Fuel surcharges may be removed or reduced after the current price of fuel remains below a level in the table for 14 consecutive days.

Fuel surcharges do not apply to trips using contract rates.

Additional Charges to Transport Persons with Disabilities Prohibited

15. Unless part of a contract rate, establishing special vehicle service rates or additional charges for the transport of persons with disabilities is prohibited.

Discriminatory Charges Prohibited

16. Per SMC 6.311.380.E.4 and KCC 6.65.380.E.4, a TRDA or RDA or one of its affiliated drivers may not impose discriminatory charges on any passenger who falls within a protected class as defined by City of Seattle or King County law.

Fare Transparency to Drivers

17. Per SMC 6.311.370.C and KCC 6.65.370.C, the TRDA or RDA shall make known to the affiliated regional for-hire driver the amount of the fare for each trip by that driver regardless of the rate or fare type used to price the trip.

Fare Data

18. With the transition to smart taximeter systems and an increased ability to collect and report trip data, the Director may periodically request from TRDAs and RDAs data on total fares for trips under two scenarios – one where the regional taximeter rate was used and another where an alternate taxicab fare or rate type was used – to see how the total fares compare.

- IV. **Implementation.** Unless specified otherwise in this Rule, these requirements take effect immediately after the Director files this Rule with the Seattle City Clerk and with the King County Archives, Records Management, and Mail Services Section (ARMMS).
- V. **Rule Maintenance.** The Director will periodically review available data and will consult with industry licensees, including taxicab and for-hire vehicle drivers and TRDA and RDA representatives, on the prevalence of varying fares from the established regional taximeter rates and which alternate rate and fare types have been used to vary fares to determine the necessity of any changes to this Rule.
- VI. **Rule Enforcement.** The Director will follow the process outlined herein, as well as the process outlined in a separate rule on ADS usage, to verify compliance with the allowances permitted under this Rule. The Director will investigate any passenger complaints about not being presented a trip rate, fare, or price for consideration before confirming a trip; trip, fares, rates, or prices themselves; and related issues.



Seattle



King County

<p>Department:</p> <p>City of Seattle Department of Finance and Administrative Services</p>	<p>Rule No: FOR-HIRE TRANSPORTATION- 0512-20212024</p>	<p>Supersedes: Clerk File 314112322142</p>
	<p>Publication: 87/2026/20212024</p>	<p>Effective: 11X/22X/20212024</p>
<p>Subject: Application Dispatch Systems <u>Used by Transportation Network Companies</u></p>	<p>Code and Section Reference(s): SMC 6.310.140 and; 6.310.270.F, N, and O; and 6.310.530.A.3, B.1, and C.1</p>	
<p>Approved:</p> <p>_____</p> <p>Division Director</p> <p>_____</p> <p>Business Unit Officer</p> <p>_____</p> <p>Calvin W. Goings <u>Kiersten Grove, Acting</u> Department Director</p>	<p>_____</p> <p>Date</p> <p>_____</p> <p>Date</p> <p>_____</p> <p>Date</p>	
<p>King County / Department of Executive Services Document Code No.: LIC 8-5-PR <u>FHT-12-2024-PR</u> Repeals: New <u>LIC-8-5-PR</u> Title: Application Dispatch Systems <u>Used by Transportation Network Companies</u> Effective Date: November 22, 2021 Authorities: KCC 6.64.021, KCC 6.64.151.B, KCC 6.64.231.B, and KCC 6.64.760.C Keywords: Taxi Rules, Application Dispatch System, ADA, For-Hire, Transportation Network Company, TNC, Apps Sponsoring Agency: Records and Licensing Services Division (RALS)</p> <p>Department Director signature: _____</p> <p>Date signed: _____</p>		

City of Seattle and King County For-Hire Transportation Rules

City of Seattle Director's Rule FOR-HIRE TRANSPORTATION ~~0512-2021-2024~~ and King County Public Rule LIC-8-5-PR – Application Dispatch Systems Used by Transportation Network Companies

Pursuant to an interlocal agreement, the City of Seattle and King County work cooperatively to regulate for-hire passenger transportation. The following Rule supersedes City of Seattle Clerk File ~~314112322142-~~ and King County ~~adopts this~~ Public Rule LIC-8-5-PR ~~as new~~.

- I. **Purpose.** The City and the County have established requirements for the use of an application dispatch system (ADS), and the requirements in this Rule shall pertain to ~~all an ADS, including an ADS within a smart taximeter system, unless otherwise specified when used by a transportation network company (TNC).~~
- II. **Definitions.** The following term has the following meaning when used in this Rule:
 - A. "Application Dispatch System" and "ADS" means the same as defined in SMC 6.310.110 and KCC 6.64.010.B.
 - B. "Director" means the director of King County's Department of Executive Services and/or the City of Seattle's Director of Finance and Administrative Services, or their designees.
- III. **Requirements.**
 - A. **Information presented to a passenger** ~~(only applicable to an ADS used by a transportation network company (TNC)).~~ The ADS shall make the following information available to the passenger:
 1. A picture of the confirmed driver and license plate number of confirmed vehicle viewable before initiation of trip;
 2. Notice of the TNC's zero-tolerance or other drug and alcohol policy;
 - i. Information on methods to report a driver suspected of being in violation of the policy;
 - ii. The ~~company's TNC's~~ phone number or link to the number, website link, and email to report a complaint; and
 - iii. The City of Seattle and/or King County phone number, website link, and email address to report a complaint.
 3. An option to allow passengers to indicate whether they require a wheelchair accessible vehicle; and
 4. Connection of the customer to a wheelchair accessible vehicle via a weblink, application, or phone number.
 - B. **Written documentation to demonstrate rate transparency** ~~(applicable to all ADS).~~ Written documentation shall include the name of the ADS, all mobile operating systems supporting the ADS, the minimum version number of the supported mobile operating systems, and the version number of the ADS.

Documentation of rate transparency shall include narrative descriptions and screen shots of the complete process of requesting and confirming a ride including screen shots of all variables affecting the rate structure. Transparency of the rate structure, variables affecting the rate structure, and operating responsibilities shall be clearly demonstrated. If the ADS is

available on more than one operating system, separate written documentation shall be required for each operating system.

- C. **Physical demonstration** ~~(applicable to all ADS)~~. A physical demonstration of the ADS shall be used to evaluate rate transparency. Compliance shall be assessed based on the transparency of rate structure, disclosure of variables affecting the rate structure, and compliance with the operating responsibilities of SMC 6.310 and KCC 6.64. Demonstration should be available for all mobile operating systems supporting the ADS. The demonstration shall include the opportunity for the Director to perform the process of requesting through confirming a ride in real-time with no monetary charge to the City of Seattle or King County.
- D. **ADS inspections** ~~(applicable to all ADS)~~. The Director reserves the right to inspect the ADS across all mobile operating systems upon which the ADS is supported to ensure compliance.
- E. **Frequency of certification** ~~(applicable to all ADS)~~. All ADS shall be evaluated for initial approval with written documentation and physical demonstration. Annually, upon renewal of the TNC ~~or taxi association~~ license, written documentation must be provided for the current version of the ADS across all mobile operating systems if that version is a different version number than the previously approved ADS. The Director may, upon renewal, request a physical demonstration for any reason.
- F. **Transparency of rate structure** ~~(applicable to all ADS)~~. As detailed in SMC 6.310.530.A.3.a, ~~6.310.530.B.1, and 6.310.530.C.1;~~ and ~~KCC 6.64.151.B,~~ KCC 6.64.231.B, and KCC 6.64.760.C, one of the following must be clearly disclosed:
 - 1. total fare or fare range upon requesting a ride, but before confirming a ride;
 - 2. rate by distance, and/or time upon requesting a ride, but before confirming a ride;
 - 3. any variables that may result in additional or higher charges, but before confirming a ride; or
 - 4. the cost of the ride must be clearly displayed before confirming the ride through an alternative method approved by the Director.
- G. **Variables affecting rate structure** ~~(applicable to all ADS)~~. Any variable that may result in additional or higher charges shall be clearly articulated on the application before confirming the ride. Examples of variables include, but are not limited to:
 - 1. Tips;
 - 2. Waiting time;
 - 3. Demand pricing;
 - 4. Taxes;
 - 5. Fees;
 - 6. Donations; and
 - 7. Surcharges.
- H. **Confirmation of the ride** ~~(applicable to all ADS)~~. A ride is considered confirmed when a driver has been assigned to pick up the passenger.
- I. **Compatibility (applicable to all ADS)**. The City of Seattle and King County require compliance with rate transparency and operating responsibility requirements at all times per the ADS written documentation.

J. **Use of an unapproved ADS** ~~(applicable to all ADS)~~. If the Director determines that an ADS does not comply with SMC 6.310 and/or KCC 6.64, the ~~company~~TNC using the ADS may be sent a warning at its address of record. The Director shall require the ~~company~~TNC to perform a physical demonstration of the ADS to ensure compliance prior to license renewal. A TNC ~~or taxi association~~ license shall not be renewed if the ADS is not approved as compliant with SMC and KCC.

IV. **Implementation.** ~~Unless specified otherwise in this Rule, these requirements take effect immediately after the Director files this Rule with the Seattle City Clerk and with the King County Archives, Records Management, and Mail Services Section (ARMMS). These requirements take effect thirty (30) days after the Director files this Rule with the Seattle City Clerk and with the King County Archives, Records Management, and Mail Services Section (ARMMS).~~

V. **Rule Maintenance.** The Director shall consider the quality and compliance of ~~companies'~~TNCs' written documentation and physical demonstrations during the licensing process, relevant passenger complaints received, and relevant enforcement actions taken, among other factors, to determine whether this Rule needs revision.

VI. **Rule Enforcement.** The Director shall review written documentation and consider physical demonstrations provided to ensure compliance with the requirements outlined herein.



Seattle



King County

Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- 13-2024	Supersedes: New
	Publication: 7/26/2024	Effective: X/X/2024
Subject: Application Dispatch Systems Used by Transitional Regional Dispatch Agencies and Regional Dispatch Agencies	Code and Section Reference(s): SMC 6.311.360 and 6.311.380 SMC 6.311.470 (rulemaking authority)	
Approved: _____ Division Director _____ Business Unit Officer _____ Kiersten Grove, Acting Department Director	_____ Date _____ Date _____ Date	
King County / Department of Executive Services Document Code No.: FHT-13-2024-PR Repeals: LIC-8-5-PR Title: Application Dispatch Systems Used by Transitional Regional Dispatch Agencies and Regional Dispatch Agencies Effective Date: Authorities: KCC 6.65.360; KCC 6.65.380; and KCC 6.65.470 (rulemaking authority) Keywords: Taxi Rules, Application Dispatch System, ADA, For-Hire, Apps Sponsoring Agency: Records and Licensing Services Division (RALS)		
Department Director signature: _____		
Date signed: _____		

City of Seattle and King County For-Hire Transportation Rules

City of Seattle Director's Rule FOR-HIRE TRANSPORTATION-13-2024 and King County Public Rule X – Application Dispatch Systems Used by Transitional Regional Dispatch Agencies and Regional Dispatch Agencies

Pursuant to an interlocal agreement, the City of Seattle (City) and King County (County) work cooperatively to regulate for-hire passenger transportation. The City of Seattle and King County both adopt this Rule as new.

- I. Purpose.** The City and the County have established requirements for the use of an application dispatch system (ADS), and the requirements in this Rule shall pertain to all ADS, including an ADS when part of a smart taximeter system, unless otherwise specified.

The City and County rule on rates and fares, which establishes permitted variations from regional taximeter rates, and the rule on taximeters and smart taximeters, which establishes testing and approval standards, shall complement this Rule.

- II. Definitions.** The following term has the following meaning when used in this Rule:

1. "Abnormal disruption of the market" means any change in the market, whether actual or imminently threatened, resulting from stress of weather, convulsion of nature, failure or shortage of electric power or other source of energy, strike, civil disorder, war, military action, national or local emergency, or any other cause.
2. "Application Dispatch System" and "ADS" means technology that allows consumers, via the internet using devices such as, but not limited to, smartphone and tablet applications, either or both, to (1) directly request dispatch of regional for-hire drivers for trips; and (2) accept payments for those trips.
3. "Director" means the director of King County's Department of Executive Services and/or the City of Seattle's Director of Finance and Administrative Services, or their designees.
4. "Smart taximeter" means a system of hardware and software that integrates a taximeter and other components together to perform functions required by Seattle Municipal Code (SMC) chapter 6.311 and King County Code (KCC) chapter 6.65.
5. "Smart taximeter system" means the system a regional dispatch agency uses to dispatch trips to, communicate with, and track the location of, affiliated vehicles and drivers through the smart taximeter. A smart taximeter system may include an application dispatch system.

- III. Requirements.**

1. **Information presented to a passenger.** The ADS shall make the following information available to a passenger:
 - a. The medallion number of the confirmed taxicab or for-hire vehicle viewable before initiation of the trip and
 - b. An option to allow a passenger to indicate whether a wheelchair accessible vehicle (WAV) is needed and a connection of a passenger to those services via a weblink, application, and/or phone number, if no WAVs are available on the agency's ADS.
 - i. Fees and rates for wheelchair accessible trips must comply with SMC 6.311.380.E.1 and KCC 6.65.380.E.1

2. **Written documentation to demonstrate rate transparency.** Written documentation shall include the name of the ADS, all mobile operating systems supporting the ADS, the minimum version number of the supported mobile operating systems, and the version number of the ADS.

Documentation of rate transparency shall include narrative descriptions and screen shots of the complete process of requesting and confirming a trip including screen shots of all variables affecting the rate structure. Transparency of the rate structure, variables affecting the rate structure, and operating responsibilities shall be clearly demonstrated. If the ADS is available on more than one operating system, separate written documentation shall be required for each operating system.

3. **Physical demonstration.** A physical demonstration of the ADS shall be used to evaluate rate transparency. Compliance shall be assessed based on the transparency of rate structure, disclosure of variables affecting the rate structure, and compliance with the operating responsibilities of SMC chapter 6.311 and KCC chapter 6.65. Demonstration should be available for all mobile operating systems supporting the ADS. The demonstration shall include the opportunity for the Director to perform the process of requesting through confirming a trip in real-time with no monetary charge to the City or County.
4. **ADS inspections.** The Director reserves the right to inspect the ADS across all mobile operating systems upon which the ADS is supported to ensure compliance.
5. **Frequency of certification.** All ADS shall be evaluated for initial approval with written documentation and physical demonstration. Annually, upon renewal of the transitional regional dispatch agency (TRDA) or regional dispatch agency (RDA) license, written documentation must be provided for the current version of the ADS across all mobile operating systems if that version is a different version number than the previously approved ADS. The Director may, upon renewal, request a physical demonstration for any reason.
6. **Transparency of rate structure.** As detailed in SMC 6.311.380.B and KCC 6.311.380.B, the ADS must clearly disclose one of the following to the passenger:
 - a. The rate by either distance or time, or a combination of distance and time, and the total fare or fare range, identified by rate or fare type, is clearly displayed upon requesting a trip, but before confirming a trip or
 - b. The fare is clearly displayed before confirming the trip through an alternative method approved by the Director.
7. **Variables affecting rate structure.** Any variable that may result in additional or higher charges shall be clearly articulated on the application before confirming the trip. Examples of variables include, but are not limited to:
 - a. Vehicle size;
 - b. Abnormal disruption of the market;
 - c. Tips;
 - d. Waiting time;
 - e. Tolls;
 - f. Taxes;
 - g. Fees; and

h. Surcharges.

8. **Abnormal disruption of the market.** During an abnormal disruption of the market, lasting for no longer than 12 consecutive hours in Seattle or King County, a TRDA or RDA shall not raise its normal range of fare more than two times the fare that would otherwise be applicable.
 9. **Transparency of the passenger receipt.** A copy of the receipt showing all charges paid by the passenger must be available to the regional for-hire driver in the ADS.
 10. **Confirmation of the trip.** A trip is considered confirmed when a driver has been assigned to pick up the passenger.
 11. **Compatibility.** The City and County require, at all times, compliance with rate transparency and operating responsibility requirements per the ADS written documentation.
 12. **Use of an unapproved ADS.** If the Director determines that an ADS does not comply with SMC 6.311 or KCC 6.65, the TRDA or RDA using the ADS may be sent a warning at its address of record. The Director shall require the TRDA or RDA to perform a physical demonstration of the ADS to ensure compliance prior to license renewal. A TRDA or RDA license shall not be renewed if the ADS is not approved as compliant with SMC and KCC.
 13. **Transportation network company (TNC) ADS.** Taxicabs and for-hire vehicles may be dispatched by a Director-approved TNC ADS. Such vehicles must comply with the licensing and operating requirements in SMC chapter 6.311 and KCC chapter 6.65.
- IV. Implementation.** Unless specified otherwise in this Rule, these requirements take effect immediately after the Director files this Rule with the Seattle City Clerk and with the King County Archives, Records Management, and Mail Services Section (ARMMS).
- V. Rule Maintenance.** The Director shall consider the quality and compliance of a TRDA or RDA's written documentation and physical demonstrations during the licensing process, relevant passenger complaints received, and relevant enforcement actions taken, among other factors, to determine whether this Rule needs revision.
- VI. Rule Enforcement.** The Director shall review written documentation, consider physical demonstrations provided, and consider community feedback to ensure compliance with the requirements outlined herein.



Seattle



King County

Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- 14-2024	Supersedes: Clerk File 310176 (R- 6.310.320.P)
	Publication: 7/26/2024	Effective: X/X/2024
Subject: Vehicle Size and Fuel	Code and Section Reference(s): SMC 6.311.260.C.2 and .290.A SMC 6.311.470 (rulemaking authority)	
Approved: _____ Division Director _____ Business Unit Officer _____ Kiersten Grove, Acting Director	_____ Date _____ Date _____ Date	
King County / Department of Executive Services Document Code No.: FHT-9-2024-PR Repeals: New Title: Vehicle Size and Fuel Effective Date: Authorities: KCC 6.65.260.C.2, KCC 6.65.290.A, and KCC 6.65.470 (rulemaking authority) Keywords: Sponsoring Agency: Records and Licensing Services Division (RALS)		
Director signature: _____		
Date signed: _____		

City of Seattle and King County For-Hire Transportation Rules

City of Seattle Director’s Rule FOR-HIRE TRANSPORTATION-14-2024 and King County Public Rule X – Vehicle Size and Fuel

Pursuant to an interlocal agreement, the City of Seattle and King County work cooperatively to regulate for-hire passenger transportation. The Rule supersedes City of Seattle Clerk File 310176 and King County adopts this Rule as new.

- I. **Purpose.** To establish requirements concerning vehicle size and fuel for vehicles used as taxicabs and for-hire vehicles.

- II. **Definitions.** The following term has the following meaning when used in this Rule:
 - A. “Director” means the director of King County’s Department of Executive Services and/or the City of Seattle’s Director of Finance and Administrative Services, or their designees.
 - B. “For-hire vehicle” means any motor vehicle used for the transportation of passengers for hire, and not operated exclusively over a fixed and definite route, except:
 - 1. Taxicabs;
 - 2. School buses operating exclusively under a contract to a school district;
 - 3. Ride-sharing vehicles under chapter 46.74 RCW;
 - 4. Limousine carriers licensed under chapter 46.72A RCW;
 - 5. Vehicles used by nonprofit transportation providers solely for elderly or handicapped persons and their attendants under chapter 81.66 RCW;
 - 6. Vehicles used by auto transportation companies licensed under chapter 81.68 15 RCW;
 - 7. Vehicles used to provide courtesy transportation at no charge to and from parking lots, hotels, and rental offices;
 - 8. Vehicles licensed under, and used to provide “charter party carrier” and “excursion service carrier” services as defined in, and required by, chapter 81.70 RCW; and
 - 9. Transportation network company endorsed vehicles as defined in Chapter 6.310 and transportation network company vehicles as defined in chapter 46.72B RCW.
 - C. “Taxicab” means every motor vehicle required to have a taxicab medallion to be used for the transportation of passengers for a fare, where the route traveled or destination is controlled by the passenger, and the fare is based on an amount recorded and indicated on a taximeter, smart taximeter, or on an application dispatch system.
 - D. “Wheelchair accessible vehicle” means a taxicab or for-hire vehicle that has been designed or modified to transport passengers in wheelchairs or other mobility devices, conforms to the accessibility requirements of the regulations of the Americans with Disabilities Act of 17 1990, as amended, and has been inspected and approved by the Director. “Wheelchair accessible vehicle” includes both voluntarily converted wheelchair accessible vehicles and wheelchair accessible taxicabs.

- III. **Requirements.** A vehicle used as a taxicab or for-hire vehicle must be a passenger car as defined in Revised Code of Washington (RCW) 46.04.382 and conform to the following standards:
 - 1. Must have seating capacity for at least four (4) passengers.
 - 2. Is not permitted to be a dual rear axle van or a dual rear wheel van if used as a wheelchair accessible vehicle (WAV).

3. Must have a minimum of four (4) doors.
4. May use any fuel used by a vehicle licensed to operate on Washington state highways including, but not limited to, gasoline, diesel, compressed natural gas (CNG), hydrogen, propane (liquefied petroleum gas), biofuels (e.g., biodiesel or ethanol blended gasoline), and electricity.

- IV. Implementation.** Unless specified otherwise in this Rule, these requirements take effect immediately after the Director files this Rule with the Seattle City Clerk and with the King County Archives, Records Management, and Mail Services Section (ARMMS).
- V. Rule Maintenance.** The Director will periodically consult with industry stakeholders, including vehicle owners, on the availability and cost of different vehicles to determine whether this Rule needs revision.
- VI. Rule Enforcement.** The Director may review written documentation and consider community feedback to ensure compliance with the requirements outlined herein.

DRAFT



Seattle



King County

Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- 15-2024	Supersedes: Clerk File 319386
	Publication: 7/26/2024	Effective: X/X/2024
Subject: Taxicab and For-Hire Vehicle Medallion Leases	Code and Section Reference(s): SMC 6.311.190.I SMC 6.311.470 (rulemaking authority)	
Approved: _____ Division Director _____ Business Unit Officer _____ Kiersten Grove, Acting Director	_____ Date _____ Date _____ Date	
King County / Department of Executive Services Document Code No.: FHT-14-2024-PR Repeals: New Title: Taxicab and For-Hire Vehicle Medallion Leases Effective Date: Authorities: KCC 6.65.190.I and KCC 6.65.470 (rulemaking) Keywords: Sponsoring Agency: Records and Licensing Services Division (RALS)		
Director signature: _____		
Date signed: _____		

City of Seattle and King County For-Hire Transportation Rules

City of Seattle Director's Rule FOR-HIRE TRANSPORTATION-15-2024 and King County Public Rule X – Taxicab and For-Hire Vehicle Medallion Leases

Pursuant to an interlocal agreement, the City of Seattle and King County work cooperatively to regulate for-hire passenger transportation. The Rule supersedes City of Seattle Clerk File 319386 and King County adopts this Rule as new.

- I. **Purpose.** To establish requirements and process for leasing an interest in a taxicab or for-hire vehicle medallion.
- II. **Definitions.** The following term has the following meaning when used in this Rule:
 - A. "Director" means the director of King County's Department of Executive Services and/or the City of Seattle's Director of Finance and Administrative Services, or their designees.
 - B. "Licensee" means any person required to be licensed under Seattle Municipal Code chapter 6.311 and King County Code chapter 6.65.
 - C. "Medallion" means a license issued by the Director as a plate, decal, or other physical representation, that is evidence that a taxicab or for-hire vehicle medallion is intangible property.
 - D. "Medallion owner" means a person who owns a taxicab medallion, a wheelchair accessible taxicab medallion, or a for-hire vehicle medallion, issued by the Director.

III. Requirements.

- 1. The medallion owner (lessor) remains responsible for complying with all licensee and medallion owner requirements contained in Seattle Municipal Code (SMC) chapter 6.311 and King County Code (KCC) chapter 6.65, including, but not limited to annual licensing and insurance. The lessor, medallion lessee (lessee), and/or the person operating the vehicle may be liable for a violation committed while a taxicab or for-hire vehicle is operated with the lessor's medallion.

If a lessee leases a vehicle to a for-hire driver, the lessor, lessee, and/or the person operating the vehicle may be liable for a violation committed while a taxicab or for-hire vehicle is operated with the lessor's medallion.

- 2. The lessor and lessee shall sign a written agreement of which each party shall retain a copy. The lessor shall file with the Director 1) a "Medallion Lease Summary Sheet," 2) all medallion application documents required by SMC 6.311.260 and KCC 6.65.260, and 3) a copy of the written medallion lease agreement.

The lessor shall certify that the information on the "Medallion Lease Summary Sheet" accurately reflects the terms and conditions of the full lease agreement and that the lease fully complies with this Rule. The Director shall not accept the "Medallion Lease Summary Sheet" if any required documents are missing. The Director shall review the completed "Medallion Lease Summary Sheet" and required documents within five (5) business days of receipt.

The lessee's vehicle may not be placed into service until the Director has received and reviewed all requested documents and found them to be complete and compliant. The lessor shall

provide a signed copy of the "Medallion Lease Summary Sheet" to the lessee after filing it with the Director.

3. A medallion lease agreement shall be in writing and include, at a minimum, the following information:
 - a. Lessor and lessee full names shall be shown. Lessor and lessee signatures shall be properly notarized. The lessor shall own the taxicab or for-hire vehicle medallion. The lessee shall (1) hold a valid regional for-hire driver's license and own the vehicle to be associated with the leased medallion or (2) be a licensed transitional regional dispatch agency (TRDA) or licensed regional dispatch agency (RDA). If a regional for-hire driver, the lessee's regional for-hire driver's license number and license expiration date shall be listed. If a TRDA or RDA, the legal business name, and customer number for the Seattle business license tax certificate shall be recorded.
 - b. The vehicle name and medallion number, vehicle model year, make and model, and fuel type (e.g., gasoline, hybrid, electricity, etc.) shall be specified.
 - c. The lease period shall not be less than three months in duration. The lease period start date/time and end date/time shall be specified.
 - d. Lease rates shall be specified for standard lease payment periods of either weekly or monthly. The lessor may not require the lessee to pay the following: (a) annual medallion and annual medallion reciprocity endorsement fees, and (b) monetary penalties for licensee violations of SMC chapter 6.311 and KCC chapter 6.65 imposed on the lessor.
 - e. Receipts shall be provided for all lease payments. The receipt shall include the date, lessor name, lessee name, vehicle name and medallion number, lease payment period, and amount paid.
 - f. The conditions under which a lease is terminated shall be clearly listed.
4. A lessor may only lease the medallion to one lessee. Multiple leases for any Seattle or King County taxicab or for-hire vehicle medallion, including dual medallions, are strictly prohibited. This provision does not preclude a single lessee from having more than one medallion lease for unique medallions.
5. A lessee may engage in a vehicle lease. The lessee shall comply with all the vehicle lessor requirements contained in SMC 6.311.320, KCC 6.65.320, and the City and County rule on taxicab and for-hire vehicle leases.
6. A lessor may only terminate a medallion lease for the reasons specified in the written lease agreement. A medallion lease shall not be terminated for any other reason without written concurrence of both the lessor and the lessee. Any such termination of a lease agreement shall be in writing and signed, and all signatures shall be notarized.

7. The Director may periodically audit medallion lease agreements and receipts to ensure compliance with this Rule. Both lessors and lessees are required to comply with Director requests made during a lease audit.
8. All violations of the requirements of this medallion lease rule are license actions taken against the lessor. Lessors found to have committed a violation shall be subject to a 14-day medallion suspension for the first offense, a 60-day medallion suspension for the second offense, and thereafter, shall be subject to revocation of the medallion if found to have committed a third offense. The penalties imposed by this section shall apply regardless of the time period in which cumulative violations occur.
9. Per the Director's rule on temporary medallion deactivations, only a medallion owner may initiate a temporary deactivation of the medallion. A lessee may not initiate the temporary deactivation.
10. On April 1, 2026, all for-hire vehicle medallions shall become taxicab medallions. The medallion system for for-hire vehicles shall no longer be in effect after March 31, 2026.

- IV. Implementation.** Unless specified otherwise in this Rule, these requirements take effect immediately after the Director files this Rule with the Seattle City Clerk and with the King County Archives, Records Management, and Mail Services Section (ARMMS).
- V. Rule Maintenance.** The Director shall periodically consult with industry stakeholders, including medallion lessors and lessees, on the requirements of medallion leasing to determine whether this Rule needs revision.
- VI. Rule Enforcement.** The Director may review written documentation and consider community feedback to ensure compliance with the requirements outlined herein.



Seattle



King County

Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- 16-2024	Supersedes: Clerk File 314171
	Publication: 7/26/2024	Effective: X/X/2024
Subject: Leasing a Taxicab or For-Hire Vehicle	Code and Section Reference(s): SMC 6.311.320 SMC 6.311.470 (rulemaking authority)	
Approved: _____ Division Director _____ Business Unit Officer _____ Kiersten Grove, Acting Director	_____ Date _____ Date _____ Date	
King County / Department of Executive Services Document Code No.: FHT-15-2024-PR Repeals: New Title: Leasing a Taxicab or For-Hire Vehicle Effective Date: Authorities: KCC 6.65.320 and KCC 6.311.470 (rulemaking authority) Keywords: Sponsoring Agency: Records and Licensing Services Division (RALS)		
Director signature: _____		
Date signed: _____		

City of Seattle and King County For-Hire Transportation Rules

City of Seattle Director's Rule FOR-HIRE TRANSPORTATION-16-2024 and King County Public Rule X – Leasing a Taxicab or For-Hire Vehicle

Pursuant to an interlocal agreement, the City of Seattle and King County work cooperatively to regulate for-hire passenger transportation. The Rule supersedes City of Seattle Clerk File 314171 and King County adopts this Rule as new.

- I. **Purpose.** To establish requirements and caps for leasing a taxicab or for-hire vehicle.
- II. **Definitions.** The following term has the following meaning when used in this Rule:
 - A. "Director" means the director of King County's Department of Executive Services and/or the City of Seattle's Director of Finance and Administrative Services, or their designees.
 - B. "Lessee" means a person who has a regional for-hire driver's license that leases a taxicab or for-hire vehicle required to be licensed under Seattle Municipal Code chapter 6.311 and King County Code chapter 6.65.
 - C. "Lessor" means a person who has leased a taxicab or for-hire vehicle to a lessee.
 - D. "Medallion owner" means a person who owns a taxicab medallion, a wheelchair accessible taxicab medallion, or a for-hire vehicle medallion, issued by the Director.

III. Requirements.

- 1. A lessor must own or lease the taxicab or for-hire vehicle medallion associated with the vehicle to be leased. A lessee must hold a valid regional for-hire driver's license.
- 2. The lessor is required to file with the Director the original "Taxicab Lease Summary Sheet," in a format specified by the Director, within five (5) days of the lease effective date. The lessor and lessee shall each keep one copy of the form. The "Taxicab Lease Summary Sheet" form shall include the information described in this Rule.

The lessor shall certify that the information on the "Taxicab Lease Summary Sheet" form accurately reflects the terms and conditions of the full lease agreement and that the lease is in full compliance with this Rule and SMC 6.311.320 and KCC 6.65.320. The form shall include the signatures of both the lessor and lessee are required and must be notarized.

- 3. All taxicab or for-hire vehicle lease agreements must be in writing and contain, at a minimum, the following information:
 - a. Full names of the lessor and lessee.
 - b. Properly notarized signatures of the lessor and lessee.
 - c. The lessee's regional for-hire driver's license number and license expiration date.
 - d. The taxicab or for-hire vehicle name and medallion number, vehicle model year, make and model, and fuel type (e.g., gasoline, hybrid, electricity, biodiesel).
 - e. All reasons under which a lease may be terminated.

- f. The lease period start date/time and end date/time shall both be specified. The lease period shall not exceed one (1) year.
 - i. Exception. For a lessee who drives multiple taxicabs or for-hire vehicles on an irregular basis for the same lessor or for a single transitional regional dispatch agency (TRDA) or regional dispatch agency (RDA), the lease period for any written lease agreement shall not exceed two (2) years. The Director may require the lessor to submit evidence to support an irregular schedule and may determine the schedule is not appropriate.

- g. The shift and shift start/end times shall both be specified (e.g., a day shift between 4:00 a.m. and 4:00 p.m.). Single shift leases shall indicate "single shift" instead of "day" or "night" shift.
 - i. Exception. For a lessee who drives multiple taxicabs or for-hire vehicles on an irregular basis for the same lessor or a single TRDA or RDA, the lease shall omit the shift and shift start/end times and shall instead indicate "various." The Director may require the lessor to submit evidence to support an irregular schedule and may determine the schedule is not appropriate.

- h. The lease amount shall not exceed the lease caps (maximums) established by this Rule. Lease rates must be specified for standard lease payment periods (i.e., per shift, weekly, or monthly).
 - i. Exception. For a lessee who drives multiple taxicabs or for-hire vehicles on an irregular basis for the same lessor or a single TRDA or RDA, the lease payment period shall be per shift. The sum of the lease payments for one week, charged to a driver on a per shift lease payment period, shall not exceed the weekly lease cap.

No other charges of any kind may be assessed against the lessee except a surcharge for the Wheelchair Accessible Services Fund as authorized in this Rule.

The lease amount shall be reduced proportionately for any amount of time that the taxicab or for-hire vehicle is unavailable for use by the lessee.

Improper use of the per shift lease payment period or irregular (shift) schedules for drivers of multiple taxicabs or for-hire vehicles shall be considered lease cap violations pursuant to SMC 6.311.320 and KCC 6.65.320.

- i. Original written receipts shall be provided to the lessee by the lessor for all lease payments regardless of payment method. The receipt shall indicate, at a minimum, the date, lessor, lessee, taxicab or for-hire vehicle name and medallion number, lease payment period, and amount paid. Written receipts shall also include the lessor's signature.

- j. The lease shall not require the lessee to operate the taxicab or for-hire vehicle in excess of the maximum hours per day specified at SMC 6.311.170.G and KCC 6.65.170.G.

- k. A lessee shall not be required to pay a vehicle damage deposit or pay for vehicle collision repairs.
4. The maximum lease (i.e., lease cap) that may be charged to lease a taxicab or for-hire vehicle with multiple lessees shall not exceed the amount specified below.
- a. Shift. The maximum taxicab or for-hire vehicle lease that may be charged to a lessee is \$85 per shift if the taxicab is leased on a per shift lease payment period. This lease cap shall be for one 12-hour shift.
 - b. Week. The maximum taxicab or for-hire vehicle lease that may be charged to a lease driver is \$475 per week if the taxicab or for-hire vehicle is leased on a per week lease payment period. This lease cap shall be for one 12-hour shift per day for a calendar week of seven days.
 - c. Month. The maximum taxicab lease that may be charged to a lease driver is \$1,900 per month if the taxicab or for-hire vehicle is leased on a per month lease payment period. This lease cap shall be for one 12-hour shift per day for a calendar month of 28-31 days.
 - d. Single shift. The maximum lease that may be charged for a taxicab or for-hire vehicle that is single shifted (i.e., leased by one driver) shall not exceed twice the maximum taxicab lease per shift, per week, or per month specified above. A lease driver who enters into a single shift taxicab or for-hire vehicle lease shall not sublease the taxicab or for-hire vehicle as provided by SMC 6.311.320.D or KCC 6.65.320.D.
 - e. Surcharge for the Wheelchair Accessible Services (WAS) Fund. A lessor may collect \$0.10 per trip from all lessees based on actual trip records kept pursuant to SMC 6.311.360.D or KCC 6.65.360.D, or, alternatively, the lessor may demand a surcharge, not to exceed \$0.10 per trip, \$0.20 per shift, \$3.00 per week, or \$12.80 per month.

The surcharge monies shall be deposited in a dedicated WAS Fund for disbursement to wheelchair accessible vehicle owners and drivers pursuant to rule. The Director can increase or decrease this surcharge based on factors outlined by SMC 6.311.060.B. Inability to collect from a lessee does not release the lessor's obligation to pay the WAS surcharge.

- f. Workers' Compensation and Retail Sales Tax. The lessor shall not add to the lease amount or otherwise charge the lessee for any amounts that the lessor is responsible for with respect to Workers' Compensation industrial insurance premiums to the Washington State Department of Labor and Industries and retail sales tax on taxicab lease amounts due to the Washington State Department of Revenue.
- g. Lease Cap Adjustments. The Director may adjust the lease cap after considering vehicle purchase prices, the cost of insurance premiums, fuel costs, and variations in the U.S. Bureau of Labor Statistics Consumer Price Index for All Urban Consumers (CPI-U), for the Seattle area, evaluated over a 24-month time period preceding the adjustment and may consider any other factors that may affect the market for taxicab or for-hire vehicle leases or that may affect the provision of for-hire transportation services. Any medallion owner

may request an adjustment of lease caps if a significant increase in industry-wide costs can be documented and shared with the Director.

- h. **Multiple Leases.** The applicable lease cap specified under this Rule applies to the total lease amount that may be charged to a lessee for leasing a taxicab or for-hire vehicle regardless of whether the taxicab or for-hire vehicle is also licensed by a jurisdiction other than the City of Seattle or King County.

A medallion owner shall not demand any lease amount that exceeds the applicable lease cap specified in this Rule by requiring a lessee to enter into multiple leases when the taxicab or for-hire vehicle has another medallion or license issued by a jurisdiction other than the City of Seattle or King County.

- i. **Termination of Leases.** A lessor may only terminate a lease for the reasons specified in the written lease agreement. A lease shall not be terminated for any other reason without written concurrence of both the lessor and the lessee. A lessor shall not terminate a lease for a reason not specified in the written lease agreement before the end date specified in the written lease agreement, even with advance notice to the lessee, without written concurrence of both the lessor and the lessee. Any such termination of a lease agreement shall be in writing and signed, and all signatures shall be notarized.
- j. On April 1, 2026, all for-hire vehicle medallions shall become taxicab medallions. The medallion system for for-hire vehicles shall no longer be in effect after March 31, 2026.

- IV. Implementation.** Unless specified otherwise in this Rule, these requirements take effect immediately after the Director files this Rule with the Seattle City Clerk and with the King County Archives, Records Management, and Mail Services Section (ARMMS).
- V. Rule Maintenance.** The Director will periodically consult with industry stakeholders, including lessors and lessees, on the requirements to lease a taxicab or for-hire vehicle to determine whether this Rule needs revision.
- VI. Rule Enforcement.** The Director may review written documentation and consider community feedback to ensure compliance with the requirements outlined herein.



Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- 17-2024	Supersedes: New
	Publication:	Effective:
Subject: Wheelchair Accessible Services Surcharge for Taxicab and For-Hire Vehicle Medallion Owners	Code and Section Reference(s): SMC 6.311.060 SMC 6.311.470 (rulemaking authority)	
Approved: _____ Division Director _____ Business Unit Officer _____ Kiersten Grove, Acting Department Director	_____ Date _____ Date _____ Date	

Department: King County Department of Executive Services Sponsoring Agency: Records and Licensing Services Division (RALS)	Document Code No.: FHT-11-2024-PR	Repeals:
	Publication:	Effective:
Title: Wheelchair Accessible Services Surcharge for Taxicab and For-Hire Vehicle Medallion Owners	Authorities: KCC 6.65.060 KCC 6.65.470 (rulemaking authority)	
Approved: _____ Department Director	_____ Date	

City of Seattle and King County For-Hire Transportation Rules

City of Seattle Director's Rule FOR-HIRE TRANSPORTATION-17-2024 and King County Public Rule FIN-10-3-4-PR Wheelchair Accessibility Services Surcharge for Taxicab and For-Hire Vehicle Medallion Owners

Pursuant to an interlocal agreement, the City of Seattle and King County work cooperatively to regulate the Wheelchair Accessible Services Fund.

I. **Purpose.** Detail the collection, reporting, and payment procedures, as well as the responsibilities of medallion owners for the wheelchair accessible services surcharge in the City of Seattle and King County.

II. **Definitions:**

- A. "Director" means the director of King County's Department of Executive Services and/or the City of Seattle's Director of Finance and Administrative Services, or their designees.
- B. "Wheelchair Accessible Services Fund". All Wheelchair Accessible Services (WAS) surcharges will be deposited into the Wheelchair Accessible Services Fund. This fund is a self-supporting fund that shall be used to offset the higher operational costs of wheelchair accessible vehicles.
- C. "Regional dispatch agency" means a person licensed under SMC Chapter 6.311 or KCC Chapter 6.65 who represents or owns for-hire vehicles, until March 31, 2026, or taxicabs licensed by the City or County that use the same trade name and dispatch services.
- D. "Transitional Regional Dispatch Agency" means a taxicab association or for-hire vehicle company, or other persons that meet the requirements of a transitional regional dispatch agency and that do not have a regional dispatch agency license.
- E. "Medallion Reciprocity Endorsement means a designation on a medallion issued by either King County or the City of Seattle, or alternatively in the Director's record of the medallion owner, permitting a vehicle to operate in both jurisdictions.
- F. "Trip". A trip is defined as transporting a passenger from one place to another for compensation.

III. **Requirements**

- 1. **Responsibility of Medallion Owners.** Medallion owners must collect WAS surcharges from all vehicles operating with their medallion(s), file the authorized forms and complete trip records, which may come from a taximeter or smart taximeter system, with the Director, and remit the surcharges to the Director. Affiliated transitional regional dispatch agencies and regional dispatch agencies can submit trip records on behalf of medallion owners. Inability to collect the surcharge does not release the owner's obligation to pay the WAS surcharge.
- 2. **Amount of WAS Surcharge.** Until September 30, 2027, to accommodate the transition to smart taximeters, medallion owners shall pay the estimated WAS surcharge. Starting October 1, 2027, each medallion owner shall pay a \$0.10 per trip surcharge.
- 3. **WAS Surcharge Assessment.**
 - a. **Estimated WAS Surcharge.** Until September 30, 2027, an invoice for the estimated surcharge will be presented to the medallion owner during the medallion renewal process or during the medallion transfer process. The estimated surcharge will be

based on historical and current industry data obtained by the Director. Estimates will be reviewed at least every two years and if changes to estimated surcharges need to be made, a revised rule shall be issued.

- i. **Estimated surcharge amount.** Effective January 2024, each medallion has a Medallion Reciprocity Endorsement, permitting the medallion to operate in the City and County. Therefore, the annual estimated surcharge will be uniformly applied to all medallion owners at the same rate. The estimated annual WAS surcharge due for the period beginning October 1, 2024 will be \$154.¹ A history of the surcharge amounts is displayed in Appendix A.
 - ii. **Proration.** When a medallion is transferred, the estimated WAS surcharge shall be prorated. Annual estimated WAS surcharges are charged from April 1 through March 31, per diem fees are charged by counting the days from April 1 until the date of a transaction. All outstanding WAS surcharges must be paid prior to transfer.
- b. **Per-Trip Reporting Method.** Starting October 1, 2027, the medallion owner will collect and report trip records through a trip report for all vehicles operating with their medallion(s) and remit the \$0.10 per trip surcharge to the Director.
- i. **Payment with Trip Report Required.** The Director may refuse to accept any trip report that is not accompanied by a remittance of the WAS surcharge payment shown to be due thereon, or any payment which is not accompanied by a trip report form, and if not accepted, the medallion owner shall be deemed to have failed to file a report and shall be subject to penalties specified in this Rule.
 - ii. If complete trip records are not available, the estimated surcharge will be applied.

4. Trip Reporting Requirement.

- a. **Authorized Forms.** Effective the date of this Rule, complete trip records shall be made upon forms authorized by the Director. Forms provided by the Director will be available to all medallion owners and licensed transitional regional dispatch agencies and regional dispatch agencies prior to the due date of the surcharge. The Director may reject a report made on an unauthorized form.
- b. **Reporting Due Dates.**
 - i. If on a quarterly schedule: the WAS surcharge trip report listing all trip records, and payments if applicable, are due on the last day of the next month after the period covered by the form. For example, trip reports covering the first quarter of the year are due on April 30.
 - ii. If on medallion renewal: WAS surcharge complete trip records and payments are due on the day of renewal of the medallion.
 - iii. If on medallion transfer: WAS surcharge complete trip records and payments are due on the day of transfer of the medallion.
 - iv. If the due date for filing a trip report and payment falls upon a Saturday, Sunday, or legal holiday, the filing is timely if the report is either (i) received

¹ The amount reflects the average number of trips per taxi for the period beginning at the start of Q3-2023 through the end of Q2-2024.

by the City (in the City's possession), or (ii) postmarked by the United States Postal Service, on the next business day.

5. **Audits and Penalties.** If any medallion owner fails to timely submit payment, the Director will assess the WAS surcharge based on the estimated surcharge to the medallion owner, and may issue a civil citation.

The Director may periodically audit trip records, dispatch records, application records, or other records as required of medallion owners to ensure accurate and complete reporting of trips.

6. **Appeals.** A medallion owner may appeal any civil citation, or license, endorsement, or medallion denial within twenty-four days after service of the citation or denial, per SMC 6.311.450 and KCC 6.65.450.

- IV. **Implementation.** Unless specified otherwise in this Rule, these requirements take effect immediately after the Director files this Rule with the Seattle City Clerk and with the King County Archives, Records Management, and Mail Services Section (ARMMS).

The Director will periodically review available data to adjust the estimated WAS surcharge. The review will consider the necessity of any changes to this Rule based on data analysis.

- V. **Rule Enforcement.** The Director will follow the process outlined herein to verify compliance with the WAS surcharge requirements. The Director shall refuse to issue a license, endorsement, or medallion at the time of renewal if there is non-compliance.

Appendix A. History of the WAS Surcharge Amounts

All outstanding WAS surcharges for the period beginning April 1, 2023, through September 30, 2024, will be computed based on the table below.

Estimated Annual Surcharge:	April 1, 2023 to September 30, 2024	Estimated WAS Surcharge
Taxicab Medallion	City only	\$29 per year
	County only	\$17 per year
	Dual – City and County	\$46 per year
For-Hire Medallion	County only	\$17 per year
	Dual – City and County	\$46 per year

All outstanding WAS surcharges for the period beginning April 1, 2020, through March 31, 2023, will be computed based on the table below.²

Estimated Annual Surcharge:	April 1, 2020 to March 31, 2023	Estimated WAS Surcharge
Taxicab Medallion	City only	\$29 per year
	County only	\$17 per year
	Dual – City and County	\$29 per year
For-Hire Medallion	County only	\$17 per year
	Dual – City and County	\$17 per year

All outstanding WAS surcharges for the period beginning April 1, 2019, through March 31, 2020, will be computed based on the table below.

Estimated Annual Surcharge:	April 1, 2019 – March 31, 2020	Estimated WAS Surcharge
Taxicab Medallion	City only	\$145 per year
	County only	\$85 per year
	Dual – City and County	\$145 per year
For-Hire Medallion	County only	\$85 per year
	Dual – City and County	\$85 per year

All outstanding WAS surcharges for the period beginning April 1, 2017, through March 31, 2019, will be computed based on the table below.

Estimated Annual Surcharge:	April 1, 2017 – March 31, 2019	Estimated WAS Surcharge
Taxicab Medallion	City only	\$280 per year
	County only	\$188 per year
	Dual – City and County	\$280 per year
For-Hire Medallion	County only	\$188 per year
	Dual – City and County	\$188 per year

² The amounts in the table reflect the impact of the COVID-19 pandemic and associated economic downturn on the taxi and for-hire industry. Available data show total for-hire trips originating in the City and County declined by approximately 80 percent during the final three quarters of 2020, relative to the same period in 2019.

All outstanding WAS surcharges predating April 1, 2017, will be computed based on the table below.

Estimated Annual Surcharge Fees:	Predating April 1, 2017	Estimated WAS Surcharge
Taxicab Medallion	City only	\$440 per year
	County only	\$288 per year
	Dual – City and County	\$440 per year
For-Hire Medallion	County only	\$288 per year
	Dual – City and County	\$288 per year

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Seattle

Department: City of Seattle Department of Finance and Administrative Services	Rule No: FOR-HIRE TRANSPORTATION- <u>18-2024</u>	Supersedes: Clerk File <u>321966</u>
	Publication:	Effective:
Subject: Wheelchair Accessible Services Surcharge <u>for Transportation Network Companies Vehicle Owners</u>	Code and Section Reference(s): SMC 6. 311310.060 <u>175</u> SMC 6.310.140 (rulemaking authority)	
Approved: <hr/> Division Director <hr/> Business Unit Officer <hr/> <u>Kiersten Grove</u> , Acting Department Director	<hr/> Date <hr/> Date <hr/> Date	

City of Seattle ~~and King County For-Hire Transportation Rules~~ ~~Taxicab, Transportation Network Company Vehicle and For-Hire Vehicle Rules~~

City of Seattle Director’s Rule FOR-HIRE TRANSPORTATION-~~18-2024~~ ~~xxxx~~ ~~and King County Public Rule FIN 10 3 4 PR -xxxx from the~~ Wheelchair Accessible Services Surcharge [for Transportation Network Companies](#)

Revision of Prior Administrative Rule

This rule supersedes Clerk File [321966](#) ~~321806~~ Wheelchair Accessible Services Surcharge.

Wheelchair Accessible Services Fund. All Wheelchair Accessible Services (WAS) surcharges will be deposited into the Wheelchair Accessible Services Fund. This fund is a self-supporting fund that shall be used to offset the higher operational costs of wheelchair accessible vehicles.

Responsibility of ~~Medallion Owners and~~ Transportation Network Companies. ~~Medallion owners and~~ Transportation Network Companies (TNCs) must collect WAS surcharges from all affiliated vehicles, file the authorized forms and complete trip records with the [Director-City of Seattle](#), and remit the surcharges to the City of Seattle. Inability to collect the surcharge does not release the owner or company’s obligation to pay the WAS surcharge.

Amount of WAS Surcharge. SMC ~~6.310.1756~~ [310.175](#) requires a surcharge of 10 cents/trip to be paid. ~~Alternatively, medallion owners may pay the estimated WAS surcharge.~~

~~**Estimated WAS Surcharge.** If complete trip records are not available or a medallion owner so chooses, an invoice for the estimated surcharge will be presented to the medallion owner during the medallion renewal process or during the medallion transfer process. The estimated surcharge will be based on historical and current industry data obtained by the Consumer Protection Division (CPD) of the City of Seattle’s Department of Finance and Administrative Services (FAS). Estimates will be reviewed at least every two years and if changes to estimated surcharges need to be made, a revised rule shall be issued.~~

~~All estimated annual WAS surcharge fees due for the period beginning April 1, 2020, and thereafter will be computed based on the table below.~~

Estimated Annual Surcharge Fees:	April 1, 2020 to present	Estimated WAS Surcharge
Taxicab Medallion	City only	\$29 per year
	County only	\$17 per year
	Dual – City and County	\$29 per year
For Hire Medallion	County only	\$17 per year
	Dual – City and County	\$17 per year

~~All outstanding WAS surcharge fees for the period beginning April 1, 2019, through March 31, 2020, will be computed based on the table below. The amounts in the table reflect the average number of trips per taxi (1,450) for the period beginning at the start of Q3-2019 through the end of Q2-2020.~~

Estimated Annual Surcharge Fees:	April 1, 2019 – March 31, 2020	Estimated WAS Surcharge
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Taxicab Medallion	City only	\$145 per year
	County only	\$85 per year
	Dual—City and County	\$145 per year
For Hire Medallion	County only	\$85 per year
	Dual—City and County	\$85 per year

All outstanding WAS surcharge fees for the period beginning April 1, 2017, through March 31, 2019, will be computed based on the table below. The amounts in the table reflect the average number of trips per taxi as found in the 2017 Seattle Taxicab Industry Revenue and Operating Statistics.

Estimated Annual Surcharge Fees:	April 1, 2017 — March 31, 2019	Estimated WAS Surcharge
Taxicab Medallion	City only	\$280 per year
	County only	\$188 per year
	Dual—City and County	\$280 per year
For Hire Medallion	County only	\$188 per year
	Dual—City and County	\$188 per year

All outstanding WAS surcharge fees predating April 1, 2017, will be computed based on the table below. The amounts in the table reflect the average number of trips per taxi as found in the 2015 Seattle Taxicab Industry Revenue and Operating Statistics.

Estimated Annual Surcharge Fees:	Predating April 1, 2017	Estimated WAS Surcharge
Taxicab Medallion	City only	\$440 per year
	County only	\$288 per year
	Dual—City and County	\$440 per year
For Hire Medallion	County only	\$288 per year
	Dual—City and County	\$288 per year

Authorized Forms. Complete trip records shall be made upon forms authorized by the Director of FAS or his or her designee (the Department Director). Forms provided by the Department Director will be available to all ~~medallion owners, licensed taxicab associations, for-hire vehicle companies and~~ TNCs prior to the due date of the fee. The Department Director may reject a report made on a form not authorized by the Director.

~~**Proration.** When a medallion is transferred, the WAS surcharge shall be prorated.~~

Trip. A trip is defined as transporting a passenger from one place to another for compensation.

Trip Reporting Method. The ~~Medallion Owner or~~ TNC will collect and report revenue trip documentation for all affiliated vehicles and remit the 10-cents-per-trip surcharge to CPD.

Reporting Frequency. The fee imposed by SMC 6.310.175 shall be reported and paid in quarterly installments by TNCs ~~and at medallion transfer or renewal for medallion owners~~, unless, at the Department Director’s discretion, companies or owners are assigned to a monthly or annual reporting period.

~~**Due Dates.**~~

1. ~~If on a quarterly schedule: WAS surcharge trip reports and payments are due on the last day of the next month after the period covered by the form. For example, trip reports covering the first quarter of the year are due on April 30.~~
2. ~~If on medallion renewal: WAS surcharge complete trip records and payments are due on the day of renewal of the medallion.~~
3. ~~If on medallion transfer: WAS surcharge complete trip records and payments are due on the day of transfer of the medallion.~~
4. ~~If the due date for filing a trip report and payment falls upon a Saturday, Sunday, or legal holiday, the filing is timely if the report is either (i) received by the City (in the City's possession), or (ii) postmarked by the United States Postal Service, on the next business day.~~

Payment with Trip Record Required. The Department Director may refuse to accept any trip record that is not accompanied by a remittance of the WAS surcharge payment shown to be due thereon, or any payment which is not accompanied by a trip report form, and if not accepted, the company shall be deemed to have failed to file a report and shall be subject to penalties.

Completing the Trip Record. All trip records shall be signed by a responsible officer or agent of the TNC ~~or by the medallion owner~~. The individual signing the form will certify or declare, under penalty of perjury under the laws of the State of Washington, that the information contained in the trip report is true and correct.

Audits and Penalties. If any ~~medallion owner or~~ TNC fails to timely submit payment, the City of Seattle ~~will assess the WAS surcharge based on the estimated surcharge to the medallion owner and~~ may issue a license ~~or medallion~~ suspension notice.

The City of Seattle may periodically audit trip records, dispatch records, application records, or other records as required of ~~medallion owners or~~ TNCs to ensure accurate and complete reporting of revenue trips.

Appeals. A ~~medallion owner or~~ TNC may appeal any license ~~or medallion~~ suspension within ten days of the license suspension, per SMC 6.310.