



February 16, 2024

Dear Dispatch Agency Representatives,

In December, City of Seattle and King County staff sent you an email with information about recently adopted legislation concerning the for-hire transportation industry and how that legislation would affect taxicab associations and for-hire vehicle companies.

The legislation eliminated the taxicab association and for-hire vehicle company designations. These automatically converted to a transitional regional dispatch agency (TRDA) license, which is valid through March 31, 2024. By March 31, every TRDA must apply for either (1) a TRDA license, or (2) if the necessary requirements are met, a regional dispatch agency (RDA) license.

The 2024 license application form is attached to this message. Please keep the following in mind when completing the application:

- Under an updated agreement between the City and County, City staff will receive and process TRDA and RDA license applications on behalf of the City and County. You will only need to submit one application to be issued a license.
- The fees shown on the application combine both the City and County amounts. While the TRDA license and RDA license are regional, each jurisdiction charges its own fee for the license.
- If your agency has both a taxi fleet and a for-hire vehicle fleet, then only one application needs to be completed for both fleets. If your agency has additional trade (or doing business as) names, then an additional fee(s) applies (please see application form).
- Your completed application is due **March 8**. Staff will review the form and may ask clarifying questions or request additional information. The City aims to have licensing decisions made by April 1. Under the new legislation, the license year for a dispatch agency will be April 1 to March 31.

TRDAs that do not already have an active, approved smart taximeter system will be required to have a smart taximeter system approved and in place prior to being issued an RDA license, or by March 31, 2026, whichever comes first.

A smart taximeter system can record and report data on, for example, trips. Quarterly reporting by dispatch agencies of trip, collision, passenger complaint, and other data remains a critical operating requirement, one which City and County will enforce more regularly than in the recent past.

Additional information on the City and County legislation that established this and other requirements is available at <https://kingcounty.gov/en/legacy/depts/records-licensing/licensing/taxi-for-hire-transportation-networks/notices-regulations.aspx>.

Thank you for your attention to this matter. Should you have any questions, please contact the City's Consumer Protection Division at 206-386-1267 or consumerprotection@seattle.gov.

Regards,

City of Seattle
Department of Finance and Administrative Services – Consumer Protection Division

King County
Department of Executive Services – Records and Licensing Services Division